



GOLAGHAT COMMERCE COLLEGE

Jyoti Nagar, Golaghat, Assam, Pin -785621

(NAAC - B)

Dr. Utpal Sarma
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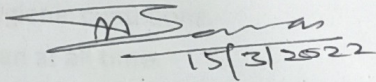
Date 15/03/22

INVITING TENDER

The Golaghat Commerce College invites sealed tender for selection of a reputed Firm/Individual for providing Canteen Services at Golaghat Commerce College Campus. Tender documents for providing Canteen Services can be obtained from office of the Principal, Golaghat Commerce College.

The details of the tender are given below:

- Date of publication of tender notification on official website and other Social Media Group: **15/03/2022**
- Sale of tender document: **15/03/2022**
- Last date for Sale of tender document: **23/03/2022, 1 P.M.**
- Last date for receipt of duly filled tender: **23/03/2022, 2 P.M.**
- Date and Time of the opening tender: **23/03/2022, 2.30 P.M**
- Correspondence Address: **Principal, Golaghat Commerce College,
Jyoti Nagar, Golaghat, Assam, 785621**


15/3/2022

Dr. Utpal Sarma

Principal

Golaghat Commerce College

**Principal
Golaghat Commerce College
Golaghat**

Terms and Conditions

- Tender should be submitted in sealed envelope. The envelope should be superscribed as "Tender for Canteen Services".
- The successful Tenderer has to furnish Security Deposit only in the form of demand draft for Rs. 10,000/- (Rupees ten thousand only) in favour of the Principal, Golaghat Commerce College. No interest shall be payable on this deposit. The same will be returned after the successful completion of contract and after adjusting dues if any, of the contractor.
- The successful bidder, to whom the contract has been offered, if, he/she does not respond in stipulated period, the offer shall stand cancelled and the work will be awarded to the second highest tenderer.
- The monthly rent will have to deposit before 10th (Date) of each month.
- The contractor/vendor shall collect the payment directly from the students/ staff/ faculty for canteen services. The college will pay only those bills which will be ordered by the college Administration by the way of written order to provide the service for official purpose as and when required. Canteen arrangement and services will be provided by the contractor/vendor during regular office hours in the academic & administrative blocks, official meetings, which may include meal/tea & snacks/cold drinks/Juices etc.
- The College has exclusive space to provide canteen services along with kitchen and dining facilities. Charges of Electricity on actual usage basis will be borne by the contractor/vendor. However, water shall be provided by the Institute as part of maintenance changers paid by the vendor. However, raw materials, food articles, cooking fuel/gas cylinder, cleaning/washing materials/tools /crocery and man power shall have to be arranged by the contractor/vendor at his/their own cost. The college shall not provide accommodation for manpower engaged by the contractor/vendor.
- The contractor shall procure all food and other items to be sold in the canteen of good quality to the satisfaction of the Canteen Committee constituted by the Institute.
- The food shall be cooked, stored and served under hygienic conditions.
- The utensils shall have to be maintained sparkling clean at all time.
- The contractor shall ensure that only hot food is served to the teachers/students/employees. Complaint, if any, in this regard shall be viewed seriously.
- The contractor shall ensure that sufficient man power is deployed at all times for preparation and serving each meal including cleaning, washing and overall upkeep of Canteen assets and premises.
- The Approved rate list should also be displayed at College Canteen mandatorily.

**PERFORMA TO BE FILLED BY THE
FIRM/PARTY/CONTRACTOR/BIDDER ETC.**

S.No	Description	To be filled by the Bidder
1	Name of the firm/party/contractor/bidder etc	
2	Full Address	
3	Telephone No./Mobile No.	
4	Monthly Rent Amount of Canteen Room Quoted/Offered (Inclusive of all charges)	

Date:

Full Signature of Bidder

Note:

- (i) The rates should be quoted and signed by the responsible/authorized person of the tenderer.
- (ii) The rates must be mentioned in figures as well as in words.
- (iii) No overwriting/cutting is allowed.

Rate List of Items for the College Canteen
(Rates to be quoted by the Bidder)

S. No	Item	Quantity	Rate (in Rs.)
1	Tea		
2	Coffee		
3	Green Tea		
4	Milk		
5	Cold Drinks		
6	Kachori		
7	Samosa		
8	Bread Pakoda		
9	Puri		
10	Roti		
11	Paratha		
12	Veg. Chowmin		
13	Omelet		
14	Role		
15	Maggi		
16	Mineral Water		
17	Lunch Thali		
18	Sweets		

Any other items to be included by the contractor with the prior approval and approved rates by Canteen Committee.

Date:

Full Signature of the Bidder

UNDERTAKING

I/We.....hereby solemnly agree to abide by the Terms & Conditions and the rates enumerated above. Any break of the Clause/Clauses will render my/our contract null and void.

I/We have understood completely about this tender document and the terms and conditions therein.

Date:

Place:

Full Signature of the Bidder