## **Curriculum Vitae**



Name : RAJESH JAISWAL

Address : THANA BACK ROAD, WARD NO-11

NEW AMOLAPATTY,

GOLAGHAT, ASSAM -785621

Mobile # : +91-9435053750

+91-7002261068

Email id : rajeshgcc@gmail.com

rajeshgcc@yahoo.co.in.

Designation : Associate Professor

Department : Department of Commerce.

Date of Joining : 1<sup>St</sup> April, 1998.

Subjects taught : Entrepreneurship, Indian Financial System,

International Finance, Salesmanship etc.

## **Educational Qualification**

M.Com in Personal Management from Dibrugarh University in 1995 with 1st class

<u>Current Job Responsibility</u>: Head of the Department.

Department of Commerce, Golaghat Commerce College.

Seminar & Conferences : Participated and presented papers in more than 30

National & International Seminars.

Publications : More than 15 research papers published in various

Journals and Books.

## Contribution in various ways, towards the Corporate life of the College

- 1. Holding Teacher-in-Charge position for General Sports and other Student Union activity from 1998 to 2004.
- 2. Coordinator of Disaster Management Cell of Golaghat Commerce College since 2005.
- 3. Active and Executive member of Alumni Association of College since 2004.
- 4. Holding position as Asst. Secretary of College Teachers' Unit during 2004-05
- 5. Organised and Conducted (as Quiz Master) various Quiz programme in Colleges and other NGO like Leo club etc.
- 6. Associated with college Examinations as Incharge, Invigilator and other Examination related works.
- 7. Passed AMFI (Association of Mutual Funds in India) Certification Test held on 2<sup>nd</sup> July 2006.
- 8. Successfully completed NSE's Certification in Financial Market (NCFM) with 77% marks, test held on 23<sup>rd</sup> January 2009, at Kolkata.
- 9. Appointed Counsellor of K. K. Handique State Open University for Commerce from 2008-09 session.
- 10. Successfully completed the duty as Examiner in Commerce for TDC Part II at DCB Girls College Zone, Jorhat in 2010.
- 11. Perform duty as Scrutinizer of TDC Part I Zone of Dibrugarh University held at J. B. College, Jorhat in 2010.
- 12. Attended and delivered lectures as Guest Faculty in Entrepreneurship Development Programme of Prime Minister's Employment Generation Programme for last three years, 2008, 2009 and 2010.
- 13. Performed duty as Guest lecturer in BBA Course (self financing course under Dibrugarh University) at Golaghat Commerce College centre for session 2007-08 and 2008-09.
- 14. Appointed as Counselor for BTS & DTS for session 2008-09 at IGNOU Partner institute under Convergence Scheme at Golaghat Commerce College.
- 15. Performed duty as an approved counselor of IGNOU for the programme BPP, BDP and courses PCO-01 and ECO-01, 02 for session 2008-09 at Special Study Centre 0416D & Partner Institute under Convergence Scheme DRC7821.

- 16. Appointed as Counselor of B.Com and M.Com programme of IGNOU of Study Centre at D. R. College, Golaghat for session 2010-11.
- 17. Performed duty as an professor in charge of Football & Cricket in 2010-11, in student- union of College.
- 18. Delivered lecturers as Guest Faculty in P.M.E.G.P Entrepreneurship Development Training Programme organized by District Industries & Commerce Centre, Golaghat. (Govt. of Assam) in Feb- March 2011.
- 19. Performed duty as Examiner and Scrutinizer in D.R. College Zone under Dibrugarh University for TDC-III Examination (Commerce) for 2011.
- 20. Selected as a member of Advisory committee of the college teachers for Vivekananda Kendra, Kanyakumari, Golaghat Branch in 2011.
- 21. Appointed and successfully performed duty as an External Officer for Higher Secondary Final Examination 2012, at Borpathar Jr. College, started from 24<sup>th</sup> Feb'2012 to 21<sup>st</sup> March'2012.
- 22. Appointed and performed duty as Examiner and Scrutinizer for TDC-III Examination 2012 in D. R. College Zone under Dibrugarh University.
- 23. Appointed and performed duty as Examiner and Scrutinizer for TDC-II Examination 2012 in Golaghat Commerce College Zone under Dibrugarh University.
- 24. Appointed as Counsellor for Personal Contact Programme of M. Com Course (under Distance Education, Dibrugarh University, in 2012.
- 25. Visit as Guest Faculty and delivered lectures in P.M.E.G.P. Entrepreneurship Development Training Programme 2012.
- 26. Appointed as Paper setter for TDC III Examination 2012 and set paper for International Business (speciality) for Dibrugarh University.
- 27. Appointed as Examiner and performed duty for TDC 1<sup>st</sup> Semester Examination,2013 in Golaghat Commerce College Zone, Golaghat under Dibrugarh University.
- 28. Appointed as paper setter and has been set papers for TDC 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> Semester Examinations since 2013 for subjects Indian Foreign Trade And Policy, International Business.
- 29. Hold and discharge duties as Professor in charge for Indoor and Minor Games in Student Union 2013.

- 30. Appointed as Paper setter for M.Com under Directorate of Distance Education, Dibrugarh University 2015 for subject Industrial Relation and Research Methodology and Statistical Analysis.
- 31. Selected by SEBI(Securities Exchange Board of India) for residential training and completed successfully held at Guwahati in January 2016 and subsequently certified as SEBI's Financial Education Trainer. (SEBI empanelled Resource Person).
- 32. Appointed Coordinator of 'CTPM' Centre for Tea Plantation Management in October2016.
- 33. Appointed Coordinator of M.Com. Regular Course in August'2017.
- 34. Member of IQAC since 2016.
- 35. Taking charge of Head of the Department in April 2017 from Dr. Jatin Nath