

# **Report on Guest Lecture**

On

## **“Presentation Skills”**

**Organised by Department of English, Golaghat Commerce College**

**Date: 17/11/2021**

**Time:1 P.M.**

A guest lecture titled “Presentation Skills” was delivered by Dr. Papari Nayak, Assistant Professor, Department of Management, Golaghat Commerce College on 17<sup>th</sup> Novemeber, 2021 at the college auditorium. The target audience of the program was the students of B. Com.1<sup>st</sup> Semester. Ms. Himadri Gogoi, Assistant Professor, Department of English welcomed the Resource Person and the students. She said that in the contemporary academic and professional worlds, presentation has become a critical soft skill. Therefore, it has become imperative for the students to learn to develop strong presentation skills.

The invited speaker then delivered her lecture. She said that the main purpose of a presentation is to give information, to persuade the audience to act and to create goodwill. Therefore, a good presentation should have a good subject matter, should match with the objective, should best fit the audience, and should be well organized. Thereafter, the speaker guided the students on how to make an effective Power Point presentation.

The program ended with a vote of thanks by Ms. Swadhinata Gogoi, Assistant Professor, Department of English. Thanking the Resource Person, she said that the expert deliberation on the topic by the Invited Resource Person would immensely benefit the students.





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