

# ***CRITERION 6***

## **Governance, Leadership and Management**

### **Indicator- 6.5 Internal Quality Assurance System**

Metric No	Sl. No	Content
<b>6.5.3 Quality Assurance initiatives of the institution</b>	1.	Proceedings of IQAC meeting, Feedback Analysis and Action Taken report
	2.	Activities conducted under collaborative quality initiatives with other institutions
	3.	NIRF documents
	4.	Certifications( ISO, AISHE,etc)



## PROCEEDING OF THE MEETING OF IQAC GOLAGHAT COMMERCE COLLEGE

Session: 2016-17

Date: 02/08/2016

A meeting was convened at the IQAC room at 10.00 AM. The meeting is chaired by Dr. Jatindra Nath Saikia, Principal cum Chairperson, IQAC.

### Members present:

Dr. Jatindra Nath Saikia (Principal of the College)  
Dr. Jiban Jyoti Kakoti, Co-ordinator, IQAC (Head, Department of English)  
Mr. Rajesh Jaiswal  
Dr. Pranjal Pratim Dutta  
Mr. Arindom Borah  
Mrs. Meghali Saikia  
Mr. Manash Pratim Sarmah  
Dr. Putul Saikia

### Agenda

- Taking of chair by the chairperson
- Objective of the meeting
- Discussion on action plan for the session
- UGC sponsored National Seminar on Rural Financing
- Others

### Resolutions taken

- It has been unanimously resolved that, at least two programmes to be organized before December, 2016 aiming the development of the Teachers as well as the students.
- The meeting resolved that all the necessary preparation regarding the UGC sponsored National Seminar on Rural Financing in North Eastern Region of India: Issues and Challenges to be started by the Department of Accountancy and all other Departments to be intimated about co-ordinating with the Organising Committee.
- Orientation Programme is to be organized centrally for both the streams, however Departments should also take initiatives to orient the students individually.
- NSS and NCC units to initiate extension activity.

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India



## ACTION TAKEN REPORT Session: 2016-17

Meeting of IQAC held on 02/08/2016

Sl. No.	Resolution/ Suggestions	Action Taken
1.	Organising Faculty Development Programmes/ Workshops	Programmes/ Events organized: <ul style="list-style-type: none"><li>• Position of Women in Indian Society: A Historical Perspective organized on 29.08. 2016 by Department of Assamese in collaboration with Women's Cell.</li><li>• Departmental Seminar on State Budget of Assam, 2016-17 and Analysis organized on 10.09.2016 by Department of Economics.</li></ul>
2.	UGC sponsored National Seminar on Rural Financing in North Eastern Region of India: Issues and Challenges	National Seminar organized successfully on 27 <sup>th</sup> – 28 <sup>th</sup> Sept, 2016
3.	Orientation Programme for newly admitted students	Orientation Programme organized for B.Com 1 <sup>st</sup> semester and B. A 1 <sup>st</sup> Semester on 22.08.2016
4.	Extention and Outreach Programme undertaken	Programmes organized: <ul style="list-style-type: none"><li>• SWACCH BHARAT ABHIYAN organised 12.08. 2016 by NCC</li><li>• Awareness on Organic Cultivation organised on 07.09.2016 by NSS</li><li>• Earth Quake and Fire Safety Mock Drill organized 24.09.2016 by NSS</li></ul>

  
Principal  
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Golaghat, Assam, India



## PROCEEDING OF THE MEETING OF IQAC GOLAGHAT COMMERCE COLLEGE

Session: 20116-17

Date: 20/09/2016

A meeting was convened at the IQAC room at 2.00 PM. The meeting is chaired by Dr. Jatindra Nath Saikia, Principal cum Chairperson, IQAC.

### Members present:

Dr. Jatindra Nath Saikia (Principal of the College)  
Dr. Jiban Jyoti Kakoti, Co-ordinator, IQAC (Head, Department of English)  
Mr. Rajesh Jaiswal  
Dr. Pranjal Pratim Dutta  
Mr. Arindom Borah  
Mrs. Meghali Saikia  
Mr. Manash Pratim Sarmah

### Agenda

- Taking of chair by the chairperson
- Objective of the meeting
- Discussion on Add- on courses
- Progress of preparations for National Seminar on Rural Financing
- Others

### Resolutions taken

- At least 5 Add-on courses to be introduced in this session.
- It has been unanimously resolved that teachers should be encouraged to use ICT facilities in teaching learning.
- Departments and Cells to be intimated on conducting events focusing on burning topics.

  
Principal  
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Golaghat, Assam, India



## ACTION TAKEN REPORT

Session: 2016-17

Meeting of IQAC held on 20/09/2016

Sl. No.	Resolution/ Suggestions	Action Taken
2.	Add-on Courses to be introduced	Six Add- On Courses introduced <ul style="list-style-type: none"><li>• Fundamentals of Indian Stock market</li><li>• Cutting and Tailoring</li><li>• Course in Embroidery</li><li>• Geography in Tourism</li><li>• Self Defense</li><li>• Soft Skill</li></ul>
3.	Conducting Programmes on burning topics and significant days	Programmes/ Events organized: <ul style="list-style-type: none"><li>• On the Spot Essay Writing &amp; Slogan Contest</li><li>• A Discussion on the “Demonitisation Policy of the Government of India and its effect”</li></ul>

  
Principal  
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Golaghat, Assam, India



## PROCEEDING OF THE MEETING OF IQAC GOLAGHAT COMMERCE COLLEGE

Session: 2016-17

Date: 17/01/2017

A meeting was convened at the IQAC room at 11.00 AM. The meeting is chaired by Dr. Jatindra Nath Saikia, Principal cum Chairperson, IQAC.

### Members present:

Dr. Jatindra Nath Saikia (Principal of the College)  
Dr. Jiban Jyoti Kakoti, Co-ordinator, IQAC (Head, Department of English)  
Mr. Rajesh Jaiswal  
Mrs. Meghali Saikia  
Mr. Manash Pratim Sarma  
Mrs. Roopjyoti Hazarika (Stakeholder, Guardian Nominee)

### Agenda

- Taking of chair by the chairperson
- Objective of the meeting
- Discussion on Programmes
- Mentor- Mentee system and records
- Others

### Resolutions taken

- The meeting resolved that a Workshop on Lesson Plan for teachers needs to be organized and the same shall be done in association with Department of Education.
- The meeting also resolved that another workshop on implementation of CBCS has to be organized.
- Departments / Cells and Committees to be encouraged to undertake extension activities.
- Departments following mentor- mentee system should keep proper records of the same. Other departments to be encouraged to adopt mentor mentee system.

  
Golaghat Commerce College  
Golaghat, Assam, India



## ACTION TAKEN REPORT Session: 2016-17

Meeting of IQAC held on 17/01/2017

Sl. No.	Resolution/ Suggestions	Action Taken
1.	Organising Various Programmes/ Events	Programmes Organised: <ul style="list-style-type: none"><li>• Workshop on Lesson Plan organized on 28-01-17 in association with Dept. of Education</li><li>• A Talk on Act East Policy organized on 25-01-2017</li><li>• Workshop on Implementation of CBCS in Undergraduate Colleges of Dibrugarh University organized on 11-02-17 in association with the Dept. of Mathematics.</li></ul>
2.	Mentor – mentee record keeping	Departments intimated to keep proper records of Mentor – mentee especially in soft form.
3.	Community outreach and extension programmes to be organized	Programmes Organised: <ul style="list-style-type: none"><li>• Jyoti Sangeet Competition on 27.01.2017</li><li>• Workshop on Career Counseling on 28-02-17</li><li>• Financial Awareness Camp - Amongst Self-Help Groups on 15.03.2017</li></ul>

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## PROCEEDING OF THE MEETING OF IQAC GOLAGHAT COMMERCE COLLEGE

Session: 2016-17

Date: 02/05/2017

A meeting was convened at the IQAC room at 1.30 PM. The meeting is chaired by Dr. Jatindra Nath Saikia, Principal cum Chairperson, IQAC.

### Members present:

Dr. Jatindra Nath Saikia (Principal of the College)  
Dr. Jiban Jyoti Kakoti, Co-ordinator, IQAC (Head, Department of English)  
Mr. Rajesh Jaiswal  
Dr. Pranjal Pratim Dutta  
Mr. Arindom Borah  
Mrs. Meghali Saikia  
Mr. Manash Pratim Sarmah  
Dr. Putul Saikia

### Agenda

- Taking of chair by the chairperson
- Objective of the meeting
- Faculty Development Programme
- Discussion on Strategic Plan
- NAAC
- Others

### Resolutions taken

- The Co-ordinator, IQAC intimated about a Faculty Development Programme initiated by Assam College Teachers Unit, GCC. The meeting resolved that the same shall be organized by ACTA, GCC in association with IQAC.
- The meeting resolved that the strategic plan to be prepared by the end of May, 2017. All the members shall co-ordinate accordingly.
- The meeting resolved that preparation for NAAC peer team visit is to be undertaken after finalization of strategic plan.
- Departments should conduct regular departmental meetings for effective and timely delivery of course content.

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India





## ACTION TAKEN REPORT Session: 2016-17

Meeting of IQAC held on 02/05/2017

Sl. No.	Resolution/ Suggestions	Action Taken
1.	Organising Faculty Development Programme	Programmes/ Events organized: <ul style="list-style-type: none"><li>FDP on Application of ICT in Teaching organized from 06-06-2017 to 12-06-2017 in association with Assam College Teachers Unit, GCC</li></ul>
2.	Strategic Plan and preparation for NAAC	Strategic Plan prepared as well as information disseminated to Departments/ Cells/ Units/ Committees
3.	Other programmes	Programmes/ Events organized: <ul style="list-style-type: none"><li>Workshop on Goods and Service Tax organized on 26-05-2017</li><li>Workshop on Dealing with Phonetics: A Journey to the Speech Sounds of English organized on 23.06.2017</li><li>Awareness Programme on Eradication of Social Evils and Legal Awareness in Rural Society on 29.06.2017</li></ul>

  
Principal  
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## PROCEEDING OF THE MEETING OF IQAC GOLAGHAT COMMERCE COLLEGE

Session: 2017-18

Date: 04/08/2017

A meeting was convened at the IQAC room at 10.00 AM. The meeting is chaired by Dr. Jatindra Nath Saikia, Principal cum Chairperson, IQAC.

### Members present:

Dr. Jatindra Nath Saikia (Principal of the College)  
Dr. Jiban Jyoti Kakoti, Co-ordinator, IQAC (Head, Department of English)  
Mr. Rajesh Jaiswal  
Dr. Pranjal Pratim Dutta  
Mr. Arindom Borah  
Mrs. Meghali Saikia  
Mr. Manash Pratim Sarmah  
Mrs. Roopjyoti Hazarika (Stakeholder, Guardian Nominee)

### Agenda

- Taking of chair by the chairperson
- Objective of the meeting
- Discussion on plan of action
- Orientation Programme
- Discussion on involvement of Alumni
- Others

### Resolutions taken

- The action plan for the session was discussed and the meeting resolved that at least seven programmes/event would be organised during the session in association with various Departments/ Cell/ Units/ Committees.
- The meeting resolved that programmes and events to be organised shall be student as well as teacher oriented.
- Organising orientation programme within the second week of August, 2017.
- It was resolved that alumni meeting would be called and organized by the authority.
- Action plan of various Departments/ Cells reviewed and it was resolved that IQAC shall be involved in organizing all the events with the Departments and Cells.

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**ACTION TAKEN REPORT  
GOLAGHAT COMMERCE COLLEGE**

Session: 2017-18

Meeting of IQAC held on 04/08/2017



Sl. No.	Resolution/ Suggestions	Action Taken
1.	At least seven programmes/ events to be organized	Six programmes/events have been organized.
2.	Orientation Programme	An orientation programme for both B.Com and B. A 1 <sup>st</sup> semester students was organized on 09.08.2017 in the college auditorium.

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Principal  
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Golaghat, Assam, India



## PROCEEDING OF THE MEETING OF IQAC GOLAGHAT COMMERCE COLLEGE

Session: 2017-18

Date: 11/10/2017

A meeting was convened at the IQAC room at 10.30 AM. The meeting is chaired by Dr. Jatindra Nath Saikia, Principal cum Chairperson, IQAC.

### Members present:

Dr. Jatindra Nath Saikia (Principal of the College)  
Dr. Jiban Jyoti Kakoti, Co-ordinator, IQAC (Head, Department of English)  
Mr. Rajesh Jaiswal  
Dr. Pranjal Pratim Dutta  
Mr. Arindom Borah  
Mrs. Meghali Saikia  
Mr. Manash Pratim Sarmah

### Agenda

- Taking of chair by the chairperson
- Objective of the meeting
- Research Initiatives
- Committees and Cells
- Academic Matters

### Resolutions taken

- Research and Development Cell constituted and approved.
- The meeting resolved that the constitution of various Committees and Cells should be reviewed and reconstituted as per UGC guidelines.
- The meeting resolved that all the Departments have to submit a report on departmental activities for the last session to the IQAC before 30<sup>th</sup> September.

  
Principal  
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**ACTION TAKEN REPORT**  
**GOLAGHAT COMMERCE COLLEGE**

Session: 2017-18

Meeting of IQAC held on 11/10/2017



Sl. No.	Resolution/ Suggestions	Action Taken
1.	Constituting Research and Development Cell	Research and Development Cell constituted and approved.
2.	Reconstitution of Committees and Cells as per UGC guidelines	Completed
3.	Report on departmental activities	Reports received from various departments

A handwritten signature in black ink, appearing to be 'J. B. S.' or similar.

Principal  
Golaghat Commerce College  
Golaghat, Assam, India



## PROCEEDING OF THE MEETING OF IQAC GOLAGHAT COMMERCE COLLEGE

Session: 2017-18

Date: 16/01/2018

A meeting was convened at the IQAC room at 2.00 PM. The meeting is chaired by Dr. Jatindra Nath Saikia, Principal cum Chairperson, IQAC.

### Members present:

Dr. Jatindra Nath Saikia (Principal of the College)  
Dr. Jiban Jyoti Kakoti, Co-ordinator, IQAC (Head, Department of English)  
Mr. Rajesh Jaiswal  
Dr. Pranjal Pratim Dutta  
Mrs. Meghali Saikia  
Mr. Manash Pratim Sarmah

### Agenda

- Taking of chair by the chairperson
- Objective of the meeting
- Upgradation of Infrastructures
- New courses introduced
- Others

### Resolutions taken

- The meeting resolved that the infrastructural facilities should be upgraded and facilities for Divyanjan be immediately introduced.
- Installation of Water filter specifically for teachers was decided to be done within the session.
- The meeting resolved that Departments are needed to be notified of the newly introduced add-on courses and their suggestion regarding introduction of new courses for the next academic session would be considered.
- Departments should submit quarterly report of their activities to IQAC.
- Rangoli Competition and Poster making competition shall be included in Youth Voters Festival to be organized by the college.

  
Principal  
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Golaghat, Assam, India



**ACTION TAKEN REPORT  
GOLAGHAT COMMERCE COLLEGE  
Session: 2017-18**

**Meeting of IQAC held on 16/01/2018**

Sl. No.	Resolution/ Suggestions	Action Taken
1.	Installing facilities for Divyanjan	Ramps constructed
2.	Installation of Water filter	Water filter specifically for teachers installed
3.	Organising Youth Voters Festival	Youth Voters Festival-2018 A Journey Towards Accessible Elections organized on 20.01.2018

**Principal  
Golaghat Commerce College  
Golaghat, Assam, India**





## PROCEEDING OF THE MEETING OF IQAC GOLAGHAT COMMERCE COLLEGE

Session: 2017-18

Date: 04/05/2018

A meeting was convened at the IQAC room at 10.00 PM. The meeting is chaired by Dr. Jatindra Nath Saikia, Principal cum Chairperson, IQAC.

### Members present:

Dr. Jatindra Nath Saikia (Principal of the College)  
Dr. Jiban Jyoti Kakoti, Co-ordinator, IQAC (Head, Department of English)  
Mr. Rajesh Jaiswal  
Dr. Pranjal Pratim Dutta  
Mr. Arindom Borah  
Mrs. Meghali Saikia  
Mr. Manash Pratim Sarma  
Dr. Putul Saikia

### Agenda

- Taking of chair by the chairperson
- Objective of the meeting
- Maintenance of Academic dairies
- Discussion on Feedback
- Others

### Resolutions taken

- The meeting resolved that academic dairies maintained by the teaching staff members are subject to reviews by the concerned Departmental Heads as well as the Vice Principal at regular intervals.
- Feedback of students analysed and areas of development identified. The most significant being increase in the use of ICT and use of bilingual teaching method.
- Extension activities should be focused in the next session.
- The meeting resolved that an Action Taken report on programmes undertaken by IQAC should be immediately prepared

  
Principal  
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Golaghat, Assam, India

**ACTION TAKEN REPORT  
GOLAGHAT COMMERCE COLLEGE**

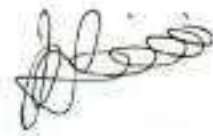
Session: 2017-18

Meeting of IQAC held on 04/05/2018



Sl. No.	Resolution/ Suggestions	Action Taken
1.	Promoting Use of ICT	Departments intimated about the same.
2.	Use of bilingual teaching method	Departments intimated about the same.
3.	Action taken report on programmes/ events	<p>Programmes/ Events organized:</p> <ul style="list-style-type: none"> <li>• Talk on “Impact of Regionalism on Indian Politics” organized on 28.08.2017 by Department of Political Science, Golaghat Commerce College</li> <li>• A Discussion on Modi’s Economic Reform organized on 14.09.2017 by Dept. of Economics, Golaghat Commerce College</li> <li>• Career Seminar on GST &amp; Student's Employability organized on 23.10.2017 by ICA Eduskills Pvt. Ltd and IQAC, Golaghat Commerce College</li> <li>• Talk on Gender Issues, Gender Sensitization, Sexual Harassment and Women Empowerment organized on 06.02.2018 by Women’s Cell , Golaghat Commerce College</li> <li>• Talk on Union Budget, 2018-19 organised on 24.02.2018 by Department of Economics, Golaghat Commerce College</li> <li>• International Seminar on Small Tea Growers: Its Impact on</li> </ul>

		<p>Tea Industry and The Way Forward Organized on 07.04.2018 by Golaghat Commerce College and Small Tea Growers Association</p> <ul style="list-style-type: none"><li>• Flood Relief materials distributed in Sarupathar Revenue Circle Golaghat by NSS unit</li><li>• Street Play on Swachh Bharat Abhiyan by NCC unit</li></ul>
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Principal  
Golaghat Commerce College  
Golaghat, Assam, India



**IQAC QUARTERLY MEETING HELD ON 7<sup>th</sup> August, 2018**

**Members present:**

**Chairperson: Dr. Jatindra Nath Saikia**

**Coordinator: Dr. Jiban Jyoti Kakati**

**Members:**

1. Mr. Rajesh Jaiswal
2. Dr. Pranjal Pratim Dutta
3. Mr. Arindam Borah
4. Mrs. Meghali Saikia
5. Mr. Manash Pratim Sarma

A quarterly meeting was convened on 7<sup>th</sup> August, 2018 in the IQAC chamber at 1 PM. Dr. Jatindra Nath Saikia Principal of Golaghat Commerce College chaired the meeting. Addressing the IQAC coordinator and the members present, Dr. Saikia stated that as an institute of higher education, the college is responsible towards the community and the greater society. Further, in compliance with the order of UGC, the college should take initiative to adopt a neighbouring village to promote community encouragement and contribute towards village development. He directed the members take a resolution to adopt a village at the earliest. All the members agreed to the proposal of Dr. Saikia and unanimously took the following resolution:

- It is resolved that the college will adopt the nearby village 'Marangi' of Golaghat district.
- It is resolved that the college will conduct various academic programmes, awareness drives in the village for the holistic development of the villagers

  
Principal, 07/08/2018  
Golaghat Commerce College  
Golaghat, Assam



## **IQAC QUARTERLY MEETING HELD ON 3<sup>RD</sup> NOVEMBER, 2018**

### **Members present:**

**Chairperson: Dr. Jatindra Nath Saikia**

**Coordinator: Dr. Jiban Jyoti Kakati**

### **Members:**

- 1. Mr. Rajesh Jaiswal**
- 2. Dr. Pranjal Pratim Dutta**
- 3. Mr. Arindam Borah**
- 4. Mrs. Meghali Saikia**
- 5. Mr. Manash Pratim Sarmah**

A quarterly meeting was convened on 3rd November, 2018 in the IQAC chamber at 3 PM under the chairmanship of Dr. Jatindra Nath Saikia, Principal of Golaghat Commerce College. At the beginning of the meeting, Dr. Saikia stated that as a higher education institute, the college is responsible towards the college students and their career. He also stated that with the demand of present education system, we should take an initiative of mentoring system to establish better and effective student-teacher relationship with the aim of academic guidance. All the present members agreed to the proposal of Dr. Saikia and unanimously took the following resolution:

- The meeting resolved that the college will introduce a student mentoring
- It is resolved that the mentoring committee will consist of the HoDs of all the departments of the college.
- It is resolved that the committee shall prepare a set of guidelines to be followed by all mentors to maintain uniformity in the system.

  
03/11/2018  
Principal,  
Golaghat Commerce College  
Golaghat, Assam



## **IQAC QUARTERLY MEETING HELD ON 21<sup>st</sup> February, 2019**

### **Members present:**

**Chairperson: Mr. Anup Kr. Das**

**Coordinator: Dr. Jiban Jyoti Kakati**

### **Members:**

- 1. Mr. Rajesh Jaiswal**
- 2. Dr. Pranjal Pratim Dutta**
- 4. Mrs. Moonmoni Baruah**
- 5. Mr. Arindam Borah**
- 6. Mr. Manash Pratim Sarmah**
- 7. Ms. Himadri Gogoi**

A quarterly meeting was convened on 21st February, 2019 in the IQAC chamber at 1 PM under the chairmanship of Mr. Anup Kr. Das, Principal i/c of Golaghat Commerce College. Addressing the members in the meeting, Mr. Das stated that the IQAC should actively cooperate with the Women's Cell to organise various women related programmes. Mrs. Moonmoni Baruah, suggested that the Women's Cell may be recommended to organise a programme on women's health.

All the present members agreed to the proposal of Mrs. Moonmoni Baruah and unanimously took the following resolution:

- It is resolved that the IQAC will organise a programme on women's health in association with Women's Cell of the college.

  
21/02/2019  
Principal,  
Golaghat Commerce College,  
Golaghat, Assam



**IQAC QUARTERLY MEETING HELD ON 8<sup>th</sup> May, 2019**

**Members present:**

**Chairperson: Mr. Anup Kr. Das**

**Coordinator: Dr. Jiban Jyoti Kakoti**


**Members:**

- 1. Mr. Rajesh Jaiswal**
- 2. Dr. Pranjal Pratim Dutta**
- 3. Mr. Arindam Borah**
- 4. Mrs. Meghali Saikia**
- 5. Mr. Manash Pratim Sarmah**

A meeting was convened on 8<sup>th</sup> May, 2019 in the IQAC chamber at 11 AM under the chairmanship of Mr. Anup Kr. Das, Principal /C of Golaghat Commerce College. At the beginning of the meeting, Mr. Das stated that teacher's promotion is a vital event in career advancement and financial benefit of teachers. In order to provide their timely promotion, the college authority and IQAC should discuss the rules and procedures of promotion with the teachers, so that they are timely benefitted. He also stated that the IQAC should organise a meeting among the teachers related to this matter.

All the present members agreed to the proposal of the chairperson and unanimously took the following resolution:

- The IQAC will organize a promotion related meeting in the college among the teachers
- It is resolved that the IQAC will inform the teachers the requisite documents before their individual promotion is due.

  
08/05/2019  
Principal,  
Golaghat Commerce College  
Golaghat, Assam

**ACTION TAKEN REPORT**  
**GOLAGHAT COMMERCE COLLEGE**  
**Session: 2018-19**  
**Meeting of IQAC**

Sl. No.	Meeting Date	Resolution/ Suggestions	Action Taken
1.	07/08/2018	Village Marangi to be adopted	Pending
2.	03/11/2018	Central mentoring to be made mandatory for each department	Applied
3.	03/11/2018	Mentoring guidelines to be set up	Mentoring policy framed
4.	21/02/2019	Organising a programme on Women Health in association with Women's Cell	Awareness Camp on Women Health and Hygiene organised on 30.06.2019
5.	08/05/2019	Promotion related meeting	Meeting organized

  
 Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India





**IOAC QUARTERLY MEETING HELD ON 7th August, 2019**

**Members present:**

**Chairperson: Mr. Anup Kr. Das**

**Coordinator: Dr. Jiban Jyoti Kakati**

**Members:**

1. Mr. Rajesh Jaiswal
2. Dr. Pranjal Pratim Dutta
4. Mrs. Moonmoni Baruah
5. Mr. Arindam Borah
6. Mr. Manash Pratim Sarmah
7. Ms. Himadri Gogoi

A quarterly meeting was convened on 7th August, 2019 in the IQAC chamber at 3 PM under the chairmanship of Mr. Anup Kr. Das, Principal i/c of Golaghat Commerce College. Addressing the members in the meeting, Mr. Das stated that in the age of digital education, it has become imperative to acquaint students on use of ICT. He asked all the members to take initiative to orient the students on the usage of the computer lab. All the present members agreed to the proposal of Mr. Das and unanimously took the following resolution:

- The meeting resolved that the IQAC would organise an orientation programme on Computer lab and its needs in Higher Educational Institutions.

  
07/08/2019  
Principal,  
Golaghat Commerce College  
Golaghat, Assam



**IQAC QUARTERLY MEETING HELD ON 3<sup>rd</sup> November, 2019**

**Members present:**

**Chairperson: Mr. Anup Kr. Das**

**Coordinator: Dr. Jiban Jyoti Kakati**

**Members:**

- 1. Mr. Rajesh Jaiswal**
- 2. Dr. Pranjal Pratim Dutta**
- 4. Mrs. Moonmoni Baruah**
- 5. Mr. Arindam Borah**
- 6. Mr. Manash Pratim Sarmah**
- 7. Ms. Himadri Gogoi**

A quarterly meeting was convened on 3<sup>rd</sup> November, 2019 in the IQAC chamber at 11 AM under the chairmanship of Mr. Anup Kr. Das, Principal i/c of Golaghat Commerce College. Addressing the members in the meeting, Mr. Das expressed his concern for the degradation of the environment. It has become essential to sensitize the future generation on hazards of plastic waste and importance of plastic waste management.

All the present members agreed to the proposal of Mr. Das and unanimously took the following resolution:

- ♦ It is resolved that according to the proposal of the Principal i/c, the IQAC would organize an awareness programme on plastic waste management.

  
Principal,  
Golaghat Commerce College,  
Golaghat, Assam  
03/11/2019



**IQAC MEETING HELD ON 4th December, 2019**

**Members present:**

**Chairperson: Mr. Anup Kr. Das**

**Coordinator: Dr. Jiban Jyoti Kakoti**

**Members:**

- 1. Mr. Rajesh Jaiswal**
- 2. Dr. Pranjal Pratim Dutta**
- 3. Mrs. Moonmoni Baruah**
- 5. Mr. Manash Pratim Sarmah**
- 6. Ms. Himadri Gogoi**

A meeting was convened on 4th December, 2019 in the IQAC chamber at 1 PM under the chairmanship of Dr. Jiban Jyoti Kakoti, Coordinator of IQAC, Golaghat Commerce College. At the beginning of the meeting, Dr. Kakoti stated that keeping with the need of the hour, as a higher education institution and a premier commerce college of this district; it is our responsibility to create awareness about trade and commerce in the society. With this objective, the college take initiative. He directed the present members to organise a talk or seminar on promotion of trade and culture.

All the present members agreed to the proposal of the chairperson and unanimously took the following resolution:

- It is resolved that the college will organise a talk on trade and culture
- It is resolved that the college will invite a Resource Person to deliver talk related to the theme.

  
Principal,  
Golaghat Commerce College  
Golaghat, Assam  
04/12/2019

**ACTION TAKEN REPORT**  
**GOLAGHAT COMMERCE COLLEGE**  
**Session: 2019-20**  
**Meeting of IQAC**

Sl. No.	Meeting Date	Resolution/ Suggestions	Action Taken
1.	07/08/2019	Orientation programme on Computer lab use in Higher Education	An orientation programme held on 16.08.2019
2.	03/11/2018	Organise a programme on plastic waste management	Plastic Waste Free Campaign organised on 02.10.2019
3.	04/12/2019	Organising a Talk on Trade and Culture	Pending due to Social disruption

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

**PROCEEDING OF THE MEETING OF IQAC HELD ON 12-02-2021 AT 10.30 AM IN IQAC ROOM**

A meeting was convened at the IQAC room at 10.30 AM to discuss the forthcoming event “Inter-College Poster and Slogan Competition” on the theme “Productivity and Innovation: Key to Atmanirbhar Bharat” to be organised by Golaghat Commerce College in collaboration with Assam Productivity Council on 15<sup>th</sup> February, 2021. The event is being organised to mark the celebration of Productivity Week from 12<sup>th</sup> February, 2021 to 18<sup>th</sup> February, 2021.

Members present:

1. Dr. Pranjal Pratim Dutta, Coordinator, IQAC and Chairman
2. Ms. Junti Duarah, Member
3. Mr. Biswajyoti Doley
4. Ms. Himadri Gogoi, Member
5. Mr. Harmeet Singh, Member
6. Mr. Sankar Jyoti Doley

Dr. Pranjal Dutta, Coordinator, IQAC chaired the meeting. In his speech, the Chairman mentioned that Assam Productivity Council has sanctioned Rs. 5000/- for the competition. He also suggested that six best entries should be awarded books as prize. This would cultivate a book reading culture among the students. All other members present in the meeting agreed and accepted this suggestion. Mr. Shankar Jyoti Doley said that Competitive books and books on Current Affairs will help students to prepare for different examinations. The tentative budget of the programme was decided as below:

Heads	Cost
Banner:	850
Honorarium+ Felicitation	2000
Certificate	300
Stationery	250
Books	1600
Refreshment	500
Total	5500

The chairman also suggested that the IQAC should take initiative to organise one programme every month. Ms. Himadri Gogoi said that IQAC should publish a Newsletter every month to record the activities of the cell. Mr. Harmeet Singh said that the Newsletter could be published online and made accessible through the college website. The chairman asked all the members to take initiatives to apply for seminars and conferences.

The meeting ended with a Vote of Thanks to and from the Chair.

The Chairman announced the conclusion of the meeting.

**Resolution of the *Emergency Meeting* held on 11<sup>th</sup> March, 2021 at the IQAC room,**

**Golaghat Commerce College**



An emergency meeting was convened by Dr. Pranjal Pratim Dutta, Coordinator, IQAC Golaghat Commerce College at the IQAC Chamber of Golaghat Commerce College to discuss the formation of a film society in the college. The meeting was chaired by Dr. Utpal Sarma, Principal, Golaghat Commerce College. The following members were also present in the meeting:

- Dr. Pradip Borthakur, Associate Professor, Dept. of Accountancy
- Dr. Nabami Gogoi, Assistant Professor, Dept. of Assamese
- Mr. Biswajyoti Doley, Assistant Professor, Dept. of Management
- Mr. Arindam Bora, Assistant Professor, Dept. of Economics
- Mr. Bhaskar Kakati, Assistant Professor, Dept. of Political Science
- Dr. Prodip Borah, Assistant Professor, Dept. of Assamese

After a few round of discussions, the following resolutions were unanimously taken:

- It was resolved that a film society titled "G.C.C. Film Society" will be formed immediately. Accordingly, a committee shall be formed and assigned the responsibility of the functioning of the film society.
- It was resolved that the committee shall be constituted with the following members:  
President: Dr. Utpal Sarma, Principal, Golaghat Commerce College.  
Secretary: Dr. Prodip Borah, Assistant Professor, Dept. of Assamese  
Executive Members: Dr. Pranjal Pratim Dutta, Coordinator, IQAC  
Dr. Nabami Gogoi, Assistant Professor, Dept. of Assamese  
Mr. Arindam Bora, Assistant Professor, Dept. of Economics  
Mr. Bhaskar Kakati, Assistant Professor, Dept. of Political Science
- It was resolved that the G.C.C. Film Society would be registered under Assam Film Society which is a part of the umbrella body of film societies in India, Federation of Film Societies of India (FFSI).
- It was resolved that the first activity of the G.C.C. Film Society would be an Inaugural Programme followed by a film screening session which would be held on 16<sup>th</sup> March, 2021 at the Rana Tamuly Memorial Auditorium of the College

  
25/03/2021  
Golaghat Commerce College  
Golaghat, Assam



## MINUTES OF THE MEETING HELD ON 06/04/2021

A meeting was convened on 06/04/2021 at 2 PM at the IQAC chamber under the chairmanship of the president of IQAC and Principal of the college, Dr. Utpal Sarma. After discussion, the following decisions were unanimously taken:

- The Annual Quality Assurance Report would be prepared within May, 2021. The supporting documents to be uploaded in each criteria of the AQAR are to be countersigned by the Principal.
- Dr. Laba Handique, Assistant Professor, Department of Mathematics and Statistics and Ms. Sangita Das, Assistant Professor, Department of Banking will be entrusted the responsibility of supervising the college shop "Campus Needs". They will also assist in various activities of the IQAC.
- The new enterprise "Campus Needs" will be registered under Cooperative Society, Golaghat and Ms. Junti Duarah, Assistant Professor, Department of Hindi and Ms. Himadri Gogoi, Assistant Professor, Department of English will undertake the process of registration.
- The shop "Campus Needs" would be inaugurated on 8<sup>th</sup> April, 2021 at 11.30 AM.
- A stock register for the transactions of the shop should be maintained.
- At present the bank account of IQAC would function as the bank account of "Campus Needs".
- The following prices have been tentatively fixed for certain products and services of "Campus Needs".

Sl. No.	Product/Service	Price
1	Photocopy	Rs. 2/page
2	Photocopy	Rs. 3 for both sides
3	Colour Printout	Rs. 8/page
4	Colour Printout	Rs. 15 for both sides
5	Passport Size Photos (6 copies)	Rs. 20
6	Stamp Size Photos (10 copies)	Rs. 20

  
Dr. Pranjal Pratim Dutta  
Coordinator, IQAC  
Golaghat Commerce College

**Coordinator**  
**IQAC**  
Golaghat Commerce College

  
Dr. Utpal Sarma  
Principal  
Golaghat Commerce College  
**Principal**  
Golaghat Commerce College  
Golaghat



**ACTION TAKEN REPORT  
FOR THE ACADEMIC YEAR 2020-21**

**MEETING OF IQAC HELD ON 12-02-2021 AT 10.30 AM IN IQAC ROOM**

Sl. No	Suggestions	Action Taken
1.	Celebrate Productivity Week, 2021 in Collaboration with Assam Productivity Council	"Inter-College Poster and Slogan Competition" on the theme "Productivity and Innovation: Key to Atmanirbhar Bharat" collaboration with Assam Productivity Council was organised on 15 <sup>th</sup> February, 2021.
2.	Take initiatives to organise one programme every month.	Pending Due to Lockdown Caused by Covid 19 Second Wave
3.	Publish a Newsletter every month to record the activities of the cell.	Pending Due to Lockdown Caused by Covid 19 Second Wave
4.	Apply for seminars and conferences.	Seminar Proposal was sent to ICSSR by Department of Management.

**EMERGENCY MEETING HELD ON 11<sup>TH</sup> MARCH, 2021 AT THE IQAC ROOM,  
GOLAGHAT COMMERCE COLLEGE**

Sl. No	Suggestions	Action Taken
1.	Form a Film Society in the College	A Film Society titled "G.C.C. Film Society" was formed on 11 <sup>th</sup> March, 2021
2.	Form a Committee to ensure functioning of the film society.	A six – member Committee was formed with The Principal of the College as Chairman
3.	Registration of Film Society under Assam Film Society	Application placed for approval in the Assam Film Society Executive Meeting
4.	Film Screening	Screening of Majid Majidi's Iranian Film 'The Song of Sparrows' on 16 <sup>th</sup> March, 2021 at the Rana Tamuly Memorial Auditorium of the College

  
Principal  
Golaghat Commerce College  
Golaghat, Assam





MINUTES OF THE MEETING HELD ON 06/04/2021

Sl. No	Suggestions	Action Taken
1.	AQAR to be prepared within May, 2021	Pending due to Covid-19 Outbreak
2.	Registration of Campus Needs	Pending
3.	Inauguration of Campus Needs	Inaugurated on 8 <sup>th</sup> April, 2021 by the Principal, Golaghat Commerce College

Principal  
Golaghat Commerce College  
Golaghat, Assam

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GOLAGHAT COMMERCE COLLEGE  
JYOTI NAGAR, GOLAGHAT ASSAM-785621**

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Ref. No. GCC/IQAC/COC /20/01

Dated: 23/12/2020

A Meeting on the discussion of Code of Conduct Committee is scheduled on 29<sup>th</sup> December, 2020 at the Office of the Coordinator, IQAC at 1 PM. All the members are requested to make it convenient to attend the meeting.

Agenda:

1. To discuss the formulation of a Code of Conduct policy
2. To draft a Code of Conduct Handbook for the Institution.
3. Any other point with the permission of the Chairperson

Copy for information to:

1. Chairman, IQAC and Principal  
Golaghat Commerce College
2. Office file

  
(Dr. Pranjal Pratim Dutta) 23/12/2020  
Coordinator, IQAC  
Golaghat Commerce College  
**Coordinator  
IQAC  
Golaghat Commerce College**

  
(Dr. Pranjal Pratim Dutta) 23/12/2020  
Coordinator, IQAC  
Golaghat Commerce College  
**Coordinator  
IQAC  
Golaghat Commerce College**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GOLAGHAT COMMERCE COLLEGE  
JYOTI NAGAR, GOLAGHAT ASSAM-785621**

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Ref. No. GCC/IQAC/COC /20/02

Dated: 29/12/2020

The proceeding of the meeting held on 29<sup>th</sup> December, 2020 at the Conference Room is as follows:

Dr. Utpal Sarma, Principal and Chairperson of IQAC, Golaghat Commerce College convened a meeting to discuss the plan of action of the new committee. The meeting started with the chairperson addressing the IQAC members and stating the necessity of articulating a defined Policy and Code of Ethics handbook. He said that the IQAC should consider this activity as first priority and prepare the College Code of Conduct Handbook. All the members agreed to this suggestion and the following resolutions were unanimously taken.

1. It is resolved to prepare the first draft of the college code of conduct handbook within 20<sup>th</sup> January, 2021
2. It is resolved that the following members will be responsible for preparing the first draft of the college code of conduct handbook

Dr. Pranjal Pratim Dutta, Coordinator, IQAC

Mr. Bimal Chandra Pathak, Librarian

Ms. Himadri Gogoi, Assistant Professor, Department of English

  
29/12/2020  
(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce College  
**Coordinator**  
**IQAC**  
**Golaghat Commerce College**

Copy for information to:

1. Chairman, IQAC and Principal  
Golaghat Commerce College
2. Office file

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GOLAGHAT COMMERCE COLLEGE  
JYOTI NAGAR, GOLAGHAT ASSAM-785621**

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Ref. No. GCC/IQAC/COC /21/01

Dated: 22/01/2021

The proceeding of the meeting held on 22<sup>nd</sup> January, 2021 at the Principal's Chamber are as follows:

The meeting started with the Chairperson of IQAC, Golaghat Commerce College addressing the members present and stating the objective of the meeting. He then asked Dr. Pranjal Pratim Dutta, Coordinator, IQAC to present the action taken report of the last meeting. Dr. Pranjal Pratim Dutta informed the committee that the first draft of the Code of Conduct Handbook has been prepared and he requested the Principal to review and approve it. The chairperson then asked the members to prepare a list of awareness programmes to be conducted by the institution to sensitize the students on ethics and values.

The following resolution was taken:

1. It is resolved that a number of awareness programme would be organized to disseminate information of ethics and moral values.

The meeting ended with the Chairperson thanking all the members for their presence and consistent support.

**Members present:**

Dr. Utpal Sarma, Principal, Golaghat Commerce College

Mr. Paresh Saikia, Vice Principal, Golaghat Commerce College

Dr. Pranjal Pratim Dutta, Coordinator, IQAC

Dr. Prodip Borthakur, Associate Professor, Dept. of Accountancy

Ms. Junti Duwarah, Assistant Professor, Department of Hindi

Mr. Bhaskar Kakati, Assistant Professor, Department of Political Science

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GOLAGHAT COMMERCE COLLEGE  
JYOTI NAGAR, GOLAGHAT ASSAM-785621**

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Mr. Biswajyoti Doley, HOD, Dept. of Business Management

Ms. Himadri Gogoi, Assistant Professor, Department of English

Mr. Harmeet Singh, Assistant Professor, Department of Commercial Law



(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce College

Copy for information to:

1. Chairman, IQAC and Principal  
Golaghat Commerce College
2. Office file

Coordinator  
IQAC  
Golaghat Commerce College



(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce College

Coordinator  
IQAC  
Golaghat Commerce College

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GOLAGHAT COMMERCE COLLEGE  
JYOTI NAGAR, GOLAGHAT ASSAM-785621**

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Ref. No. GCC/IQAC/COC /21/02

Dated: 23/09/2021

The proceeding of the meeting held on 23<sup>rd</sup> September, 2021 at the IQAC Office is as follows:

The meeting started with the principal wishing all the members and enquiring about the students admitted to the first semester in B.A an B.Com programmes. The Principal then asked the IQAC members to organize an orientation programme for the students and inform them about the college code of conduct. The Principal suggested the following information to be disseminated among the students

1. Students should report to the class in time.
2. During leisure hours, students should use the library
3. Students should handle the college property with care. Any damage to the furniture will lead to penalty.
4. Students should not indulge in ragging activities. If any student is found guilty of ragging, it will call disciplinary action.
5. The use of mobile phones inside classrooms is strictly prohibited.

The meeting ended with the Principal thanking all the members for their presence and asked them to submit record of student's attendance

Members present:

Dr. Utpal Sarma, Principal, Golaghat Commerce College

Dr. Pranjal Pratim Dutta, Coordinator, IQAC

Dr. Prodip Borthakur, Associate Professor, Dept. of Accountancy

Mr. Biren Bora, Head Assistant

Mr. Biswajit Agarwala, General Secretary, Students Union

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GOLAGHAT COMMERCE COLLEGE  
JYOTI NAGAR, GOLAGHAT ASSAM-785621**

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Mr. Bimal Chandra Pathak, Librarian

Mr. Biswajyoti Doley, HOD, Dept. of Management

Ms. Himadri Gogoi, Assistant Professor, Dept. Of English

  
(Dr. Pranjal Pratim Dutta) 23/09/2021  
Coordinator, IQAC  
Golaghat Commerce College  
Coordinator  
IQAC  
Golaghat Commerce College

Copy for information to:

1. Chairman, IQAC and Principal  
Golaghat Commerce College
2. Office file

  
(Dr. Pranjal Pratim Dutta) 23/09/2021  
Coordinator, IQAC  
Golaghat Commerce College  
Coordinator  
IQAC  
Golaghat Commerce College

## Golaghat Commerce College

### Feedback form for Students

Year: 2016-17

1. For each of the following questions, please select (✓) your ratings (level) by circling on the score of 1 to 4. Higher the score better the perception / experience.

Scale	1	2	3	4	5
Descriptors	Poor	Average	Good	Very good	Excellent

Sl.No.	How would you rate the following?	Select and tick (✓) any one			
1	Extent of syllabi covered in the class	1	2	3	4
2	Student Teacher Interaction	1	2	3	4
3	Teachers' ability and knowledge to teach in the class	1	2	3	4
4	Opportunity to participate in activities beyond the classroom (Workshops/ Projects / Fieldwork/seminars/NCC/NSS/Sports)	1	2	3	4
5	Availability of Classroom, Lab and other Teaching Learning Facilities	1	2	3	4
6	Delivery of Subject Matter by Teachers	1	2	3	4
7	Effectiveness of Internal Evaluation System	1	2	3	4
8	Teachers' Interest in Overall Development of Students	1	2	3	4
9	Overall learning environment	1	2	3	4

2. Whether teachers help in solving the syllabus related problems faced by students?

Yes	No
-----	----

3. Whether classes are regularly met?

Yes	No
-----	----



## Students Feedback Analysis,2016-17

### Feedback Collected from Students

#### Feedback Cell, IQAC

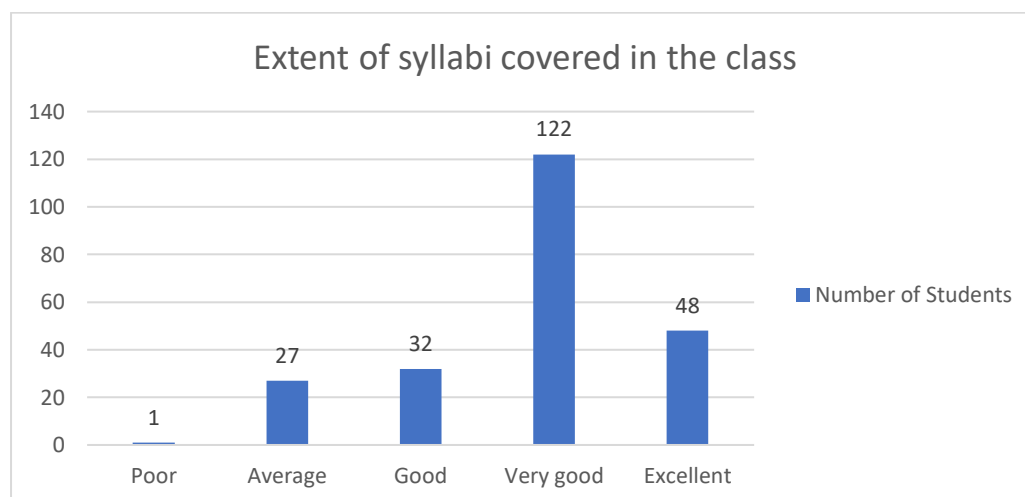
#### Golaghat Commerce College

- I. Introduction:** The feedback cell of IQAC collected the feedbacks of the students regarding curriculum delivery of the college. The feedback was collected in 2016-17
- II. Methodology:** A set of questionnaires was prepared to collect the feedback from the students. A scale was given and directed to tick as per their choice. The scale is-
- Poor : 1
  - Average : 2
  - Good : 3
  - Very Good : 4
  - Excellent : 5

Total 230 students of different departments submitted the duly filled-up questionnaire

### III. Results:

#### 1. Extent of syllabi covered in the class



**Figure 1**

Figure 1 shows that 48 students provided excellent feedback, 122 of them provided very good feedback, 32 of them said good and 27 students provided average feedback out of 230 students about extent of syllabi covered in the class. Only 1 student provided poor response.

## 2. Student Teacher Interaction

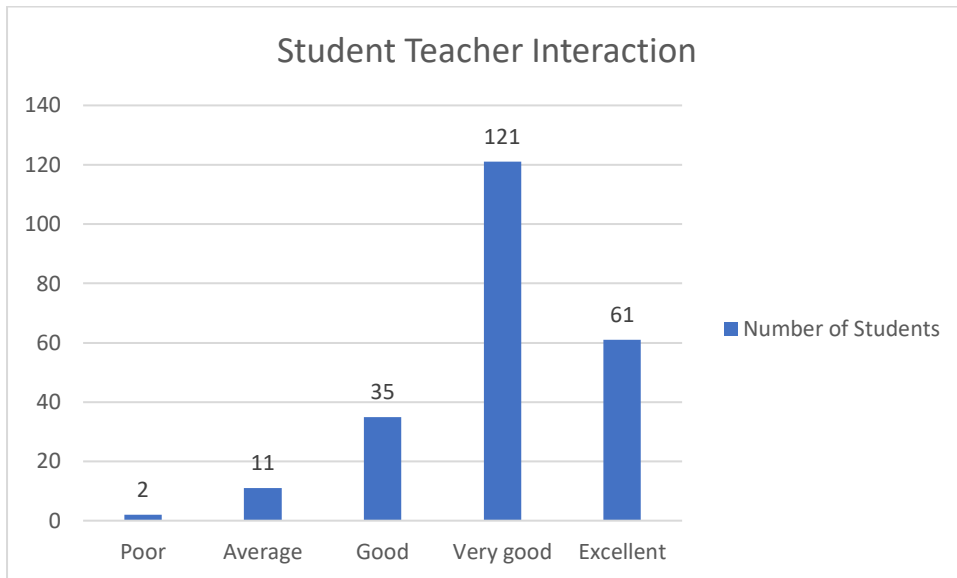


Figure 2

From the figure 2 it is seen that, 61 students said excellent, 121 of them said very good, 35 of them said good, 11 of the students said average about student teacher interaction out of 230 students. 2 of them provided poor ratings on the said topic.

## 3. Teachers' ability and knowledge to teach in the class

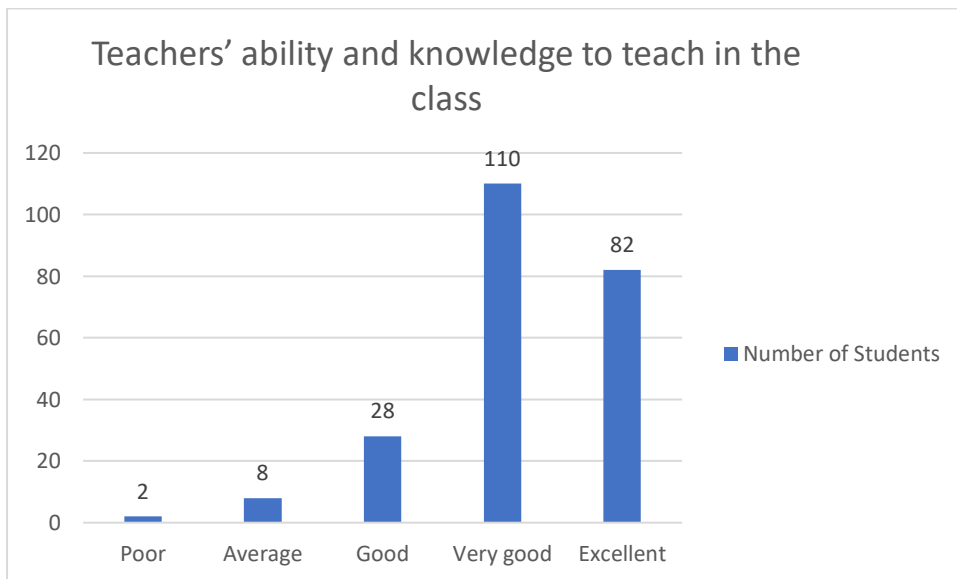
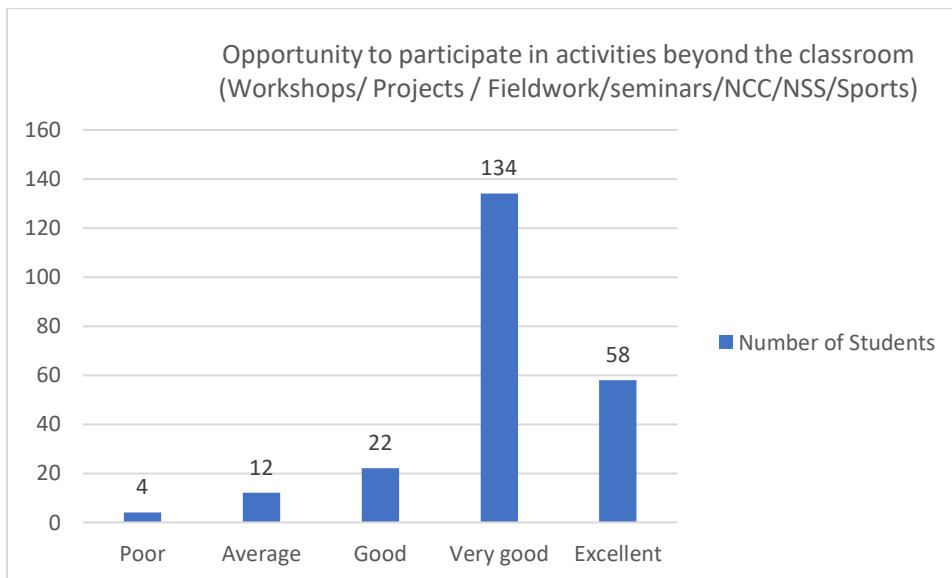


Figure: 3

From the figure 3 it is seen that, 82 students said excellent, 110 of them said very good, 28 of them said good, 8 of the students said average about teachers' ability and knowledge to teach in the class out of 230 students. 2 of them provided poor ratings on the said topic.

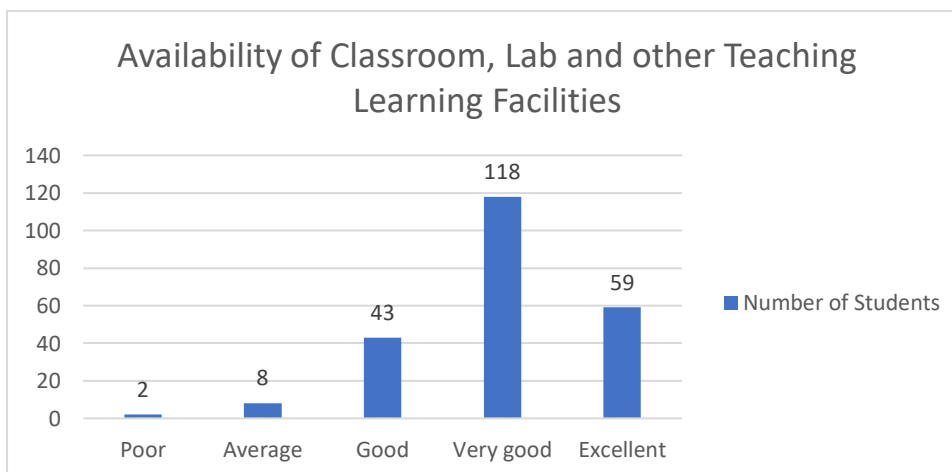
#### 4. Opportunity to participate in activities beyond the classroom (Workshops/ Projects / Fieldwork/seminars/NCC/NSS/Sports)



**Figure 4**

Figure 4 shows that out of 230 students, 58 students remarked excellent, 134 remarked very good, 22 provided good remark and 12 remarked averages on the opportunity to participate in activities beyond the classroom (Workshops/ Projects / Fieldwork/seminars/NCC/NSS/Sports). While 4 students provided poor remark on the same topic.

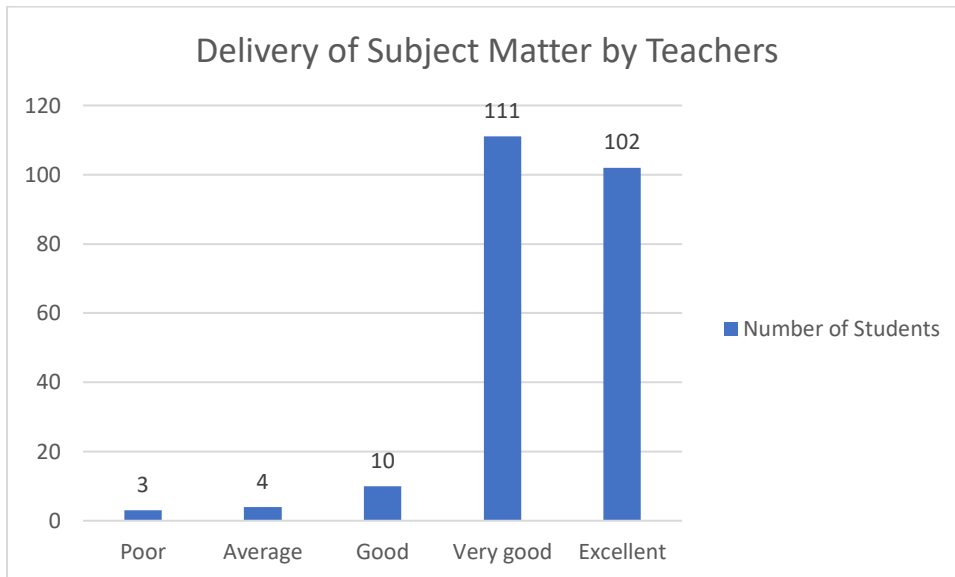
#### 5. Availability of Classroom, Lab and other Teaching Learning Facilities



**Figure 5**

Figure 5 shows that out of 230 students, 59 students remarked excellent, 118 remarked very good, 43 provided good remark and 8 remarked averages on the availability of Classroom, Lab and other Teaching Learning Facilities of the college. While 2 students provided poor remark on the same topic.

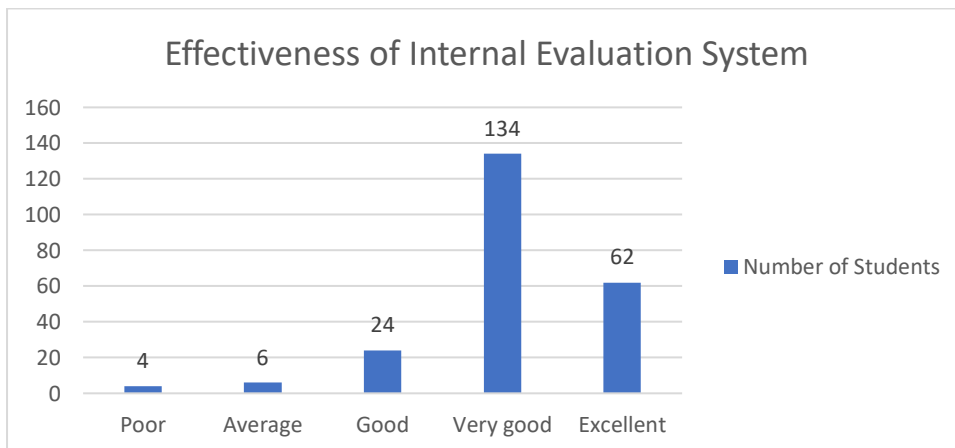
## 6. Delivery of Subject Matter by Teachers



**Figure 6**

From the figure 6 it is seen that, 102 students said excellent, 111 of them said very good, 10 of them said good, 4 of the students said average about delivery of subject matter by the teachers in the class out of 230 students. 3 of them provided poor ratings on the said topic.

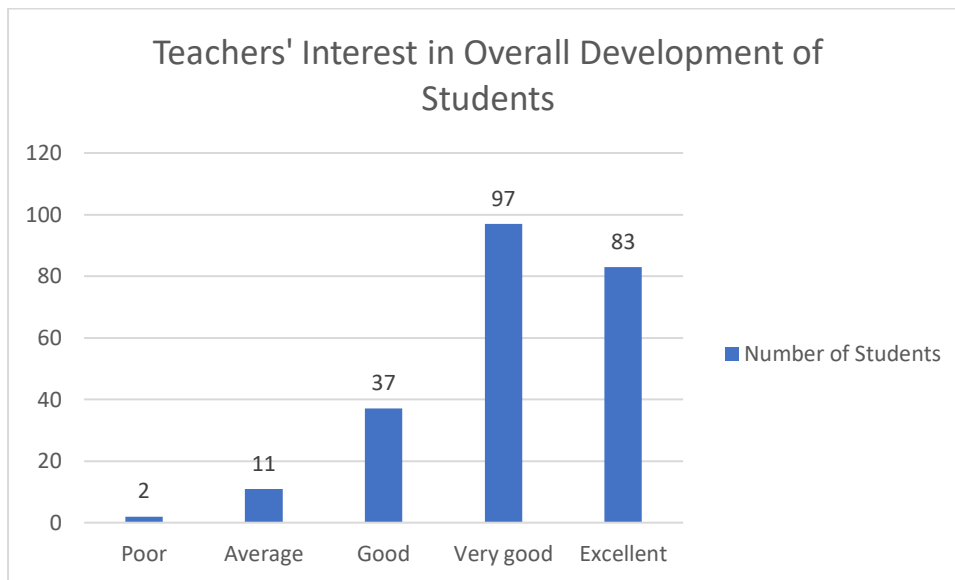
## 7. Effectiveness of Internal Evaluation System



**Figure 7**

From the figure 7 can be depicted that, 62 students said excellent, 134 of them said very good, 24 of them said good, 6 of the students said average about effectiveness of internal evaluation system out of 230 students. 4 of them provided poor ratings on the said topic.

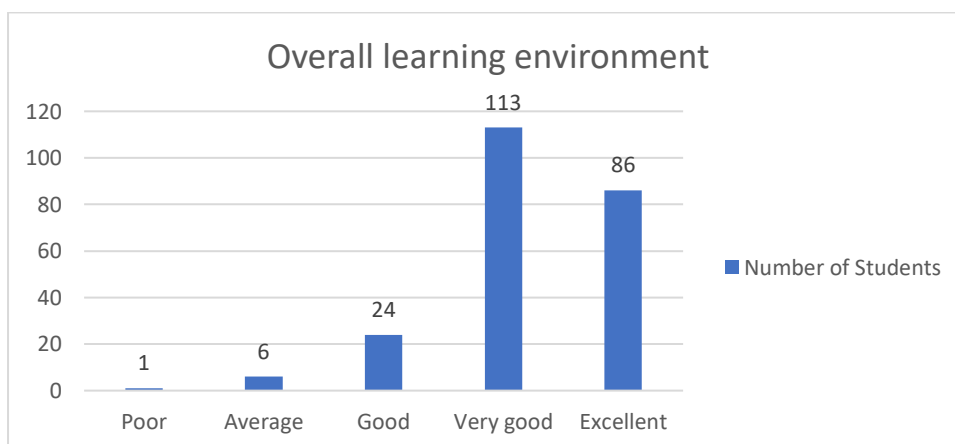
## 8. Teachers' Interest in Overall Development of Students



**Figure 8**

Figure 8 shows that out of 230 students, 83 students remarked excellent, 97 remarked very good, 37 provided good remark and 11 remarked averages on the teachers' Interest in Overall Development of Students While 2 students provided poor remark on the same topic.

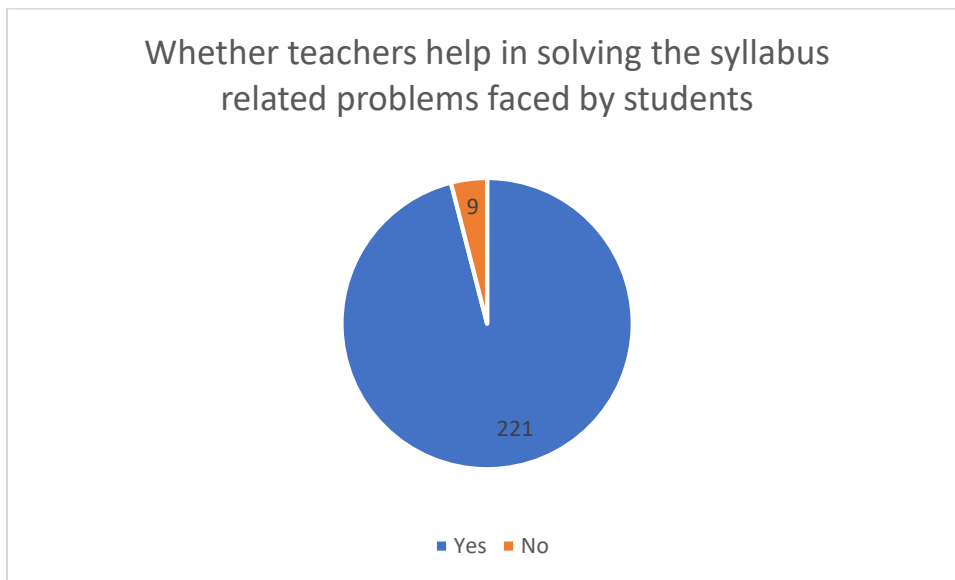
## 9. Overall learning environment



**Figure 9**

From Figure 9 it is seen that out of 230 students, 86 students remarked excellent, 113 remarked very good, 24 provided good remark and 6 remarked averages on the overall learning environment of the college. While only 1 student provided poor remark on the same topic.

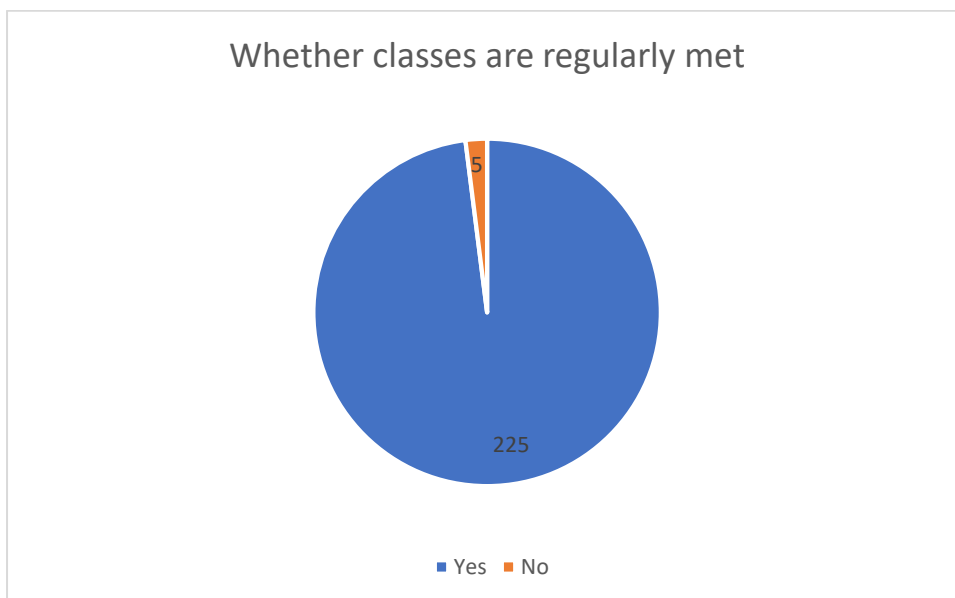
### 10. Whether teachers help in solving the syllabus related problems faced by students



**Figure 10**

Figure 10 shows that out of 230 students, 221 students said that teachers do help them in solving the syllabus related problems faced by the students and only 9 of them provided negative response.

### 11. Whether classes are regularly met



**Figure 11**

Figure 11 shows that out of 230 students, 225 students said that class are conducted regularly by the teachers and only 5 of them provided negative response.

Alumni Feedback Form 2016-17  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities:

Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities:

Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College:

Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

.....  
.....  
.....  
.....

13. In what way have the development activities organised by the College contributed to your overall development?

.....  
.....  
.....  
.....



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College



Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce College



## Alumni Feedback Analysis,2016-17

### Feedback Collected from Alumni

#### Feedback Cell, IQAC

#### Golaghat Commerce College

I. **Introduction:** The feedback cell of IQAC collected the feedbacks of the alumni regarding their views on curriculum delivery, staff, infrastructure, library of the college. The feedback was collected in 2016-17

II. **Methodology:** A set of questionnaires was prepared to collect the feedback from the students. A scale was given and directed to tick as per their choice. The scale is-

Poor	: 1
Average	: 2
Good	: 3
Very Good	: 4
Excellent	: 5

Total 120 alumni of the college provided their feedback in the duly filled-up questionnaires

### III. Results:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

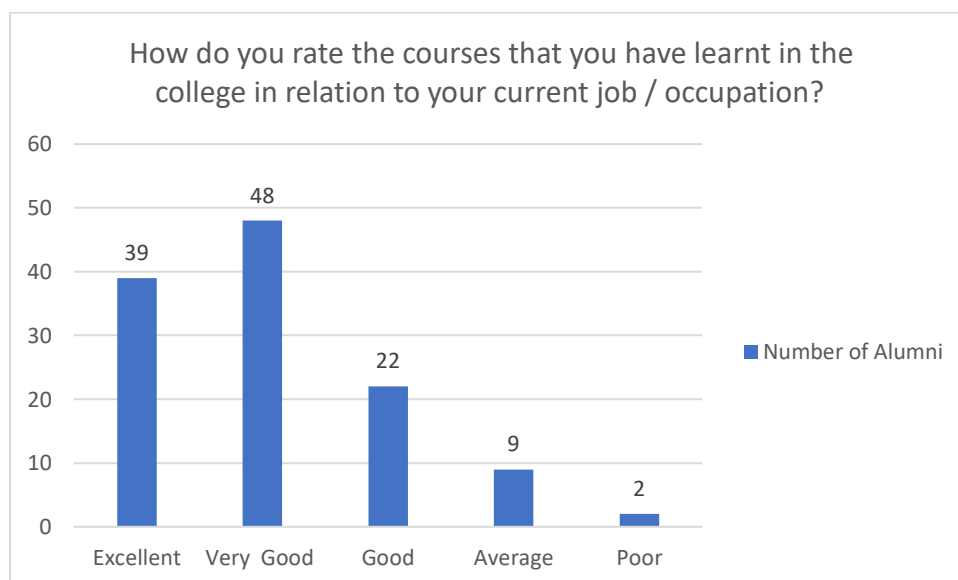
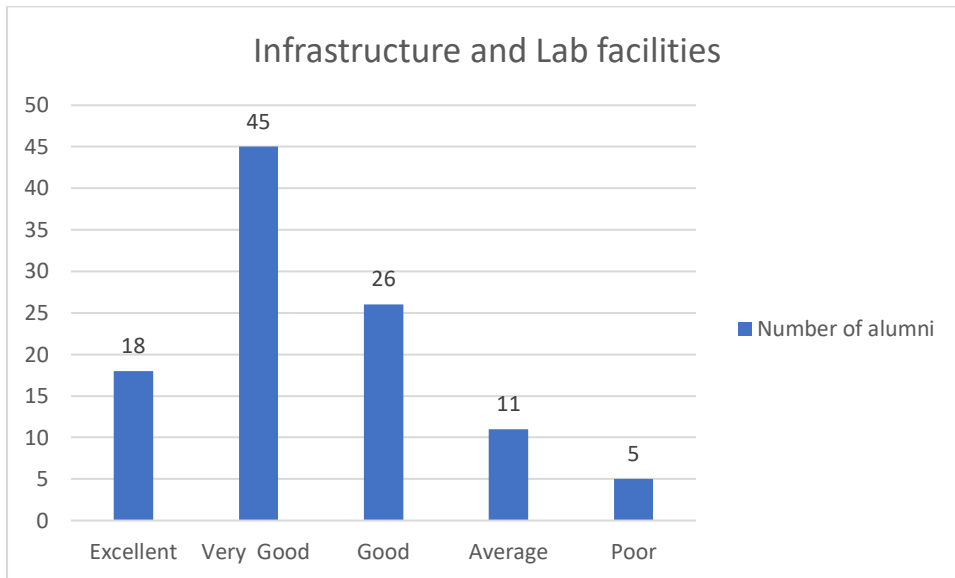


Figure 1

From figure 1 it can be depicted that 39 alumni out of 120 alumni rated excellent the courses they learned in the college in relation to their current job/occupation. 48 of them rated very good and 22 of them rated good about the same. Only 2 alumni provided poor remark and 9 out of 120 alumni said that the courses were of average level.

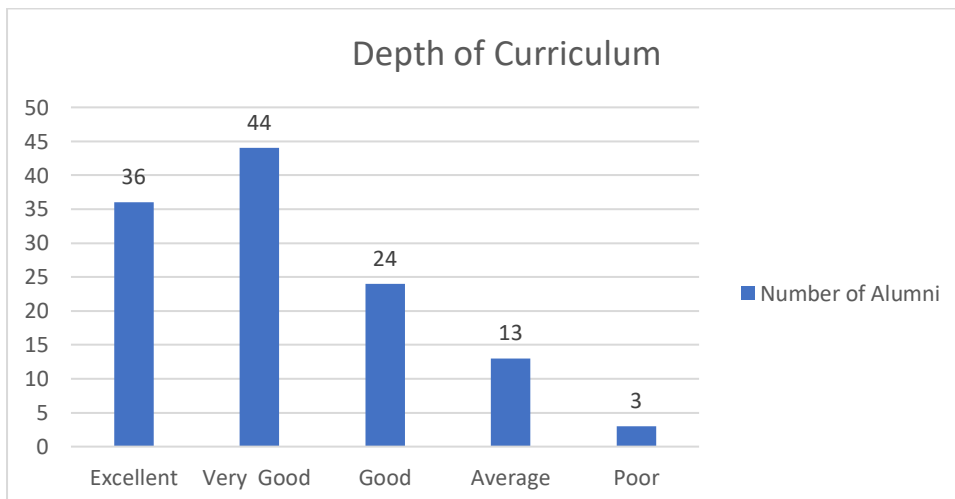
## 2. Infrastructure and Lab facilities



**Figure 2**

From Figure 2 it is seen that 18 out of 120 alumni provided excellent remark about college infrastructure and lab facilities while 45 of them rated very good and 26 alumni rated good about the same. 11 alumni said that infrastructure and lab facilities provided by the college are average and only 5 amongst them gave poor remark.

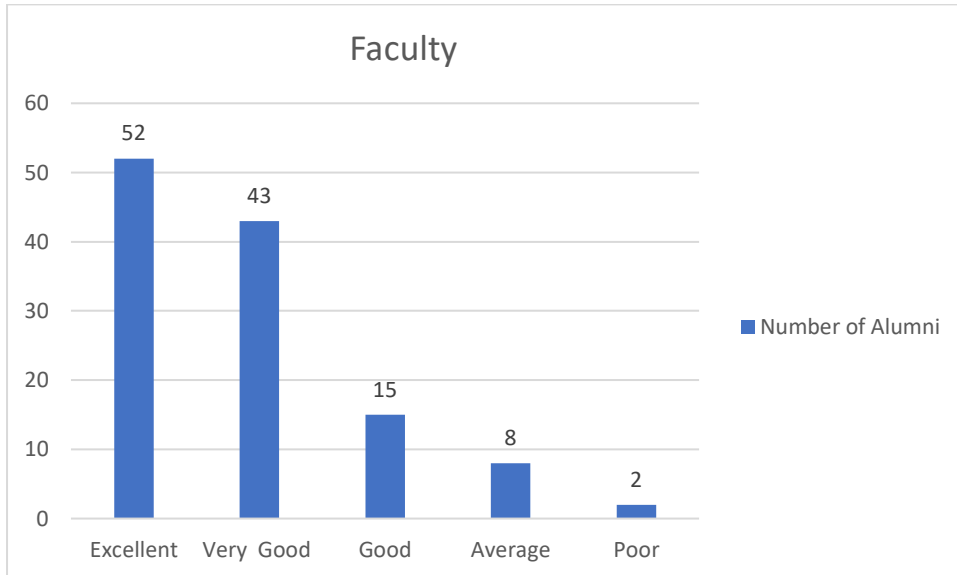
## 3. Depth of Curriculum



**Figure 3**

Figure 3 indicates that out of 120 alumni ,36 alumni rated excellent on the depth of curriculum. 44 of them rated very good and 24 numbers of alumni provided good response. Whereas, 13 alumni given average remark and only 3 of them provided poor remark about the depth of curriculum.

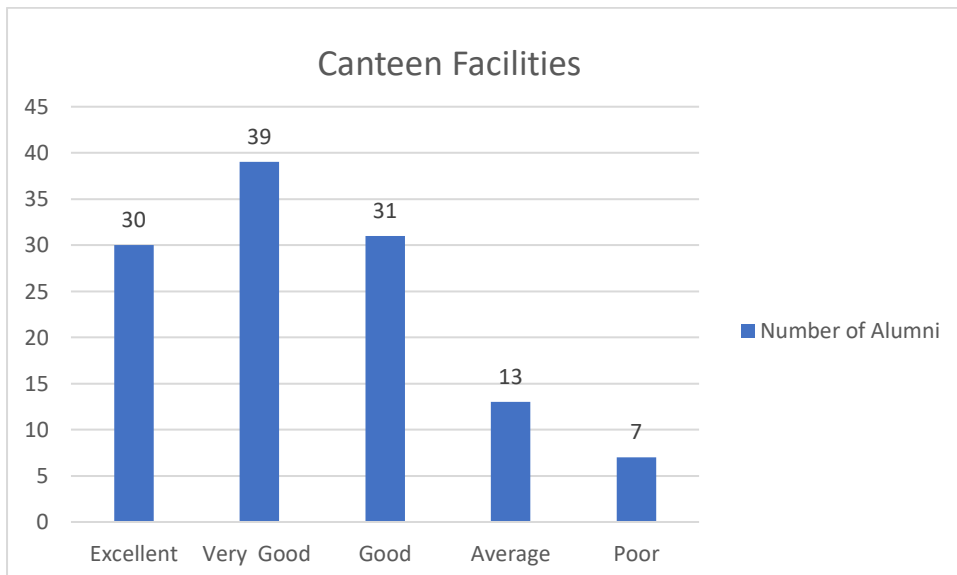
#### 4. Faculty



**Figure 4**

The above figure shows that out of 120 alumni, 52 alumni rated the faculties of the college as excellent and 43 of them rated as very good. 15 numbers of alumni said that the faculties are good while 8 of them provided average remark. Only 2 numbers of alumni provided poor remark on college faculties.

#### 5. Canteen Facilities



**Figure 5**

Figure 5 shows that,30 number of alumni out of 120 alumni rated excellent about the college canteen service. 39 of them provided very good remark and 31 of the said alumni gave good remark. 13 number of alumni provided average remark while only 7 of them provided poor rating.

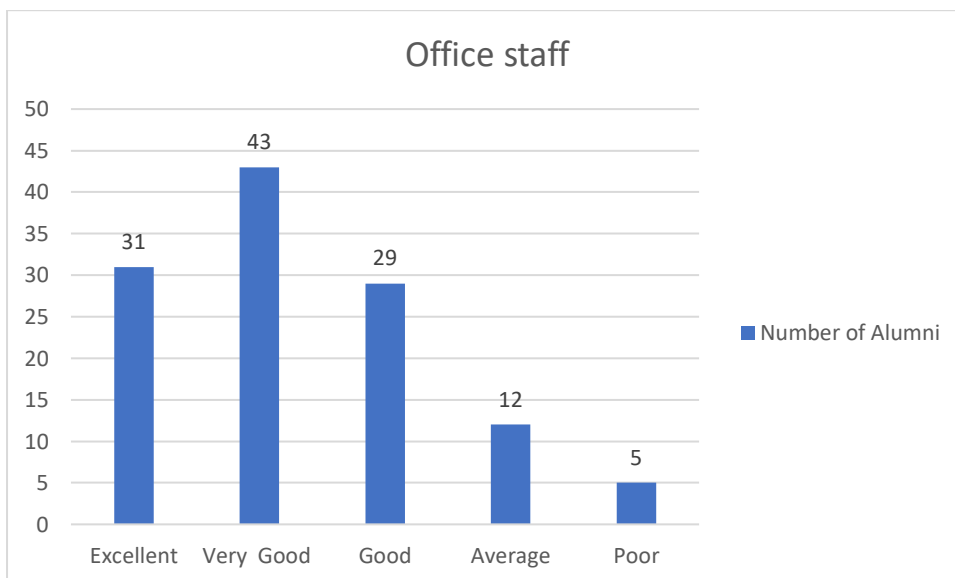
## 6. Library



**Figure 6**

From figure 6 it is seen that out of 120 alumni, 38 alumni rated excellent, 47 rated very good, 23 rated good and 9 rated average about the college library. Only 3 alumni provided poor rating.

## 7. Office staff



**Figure 7**

From figure 7 it is seen that out of 120 alumni, 31 alumni provided excellent rating, 43 alumni provided very good rating, 29 of them provided good and 12 provided average rating about the office staff of the college. Only 5 alumni provided poor rating.

## 8. Hostel Facilities

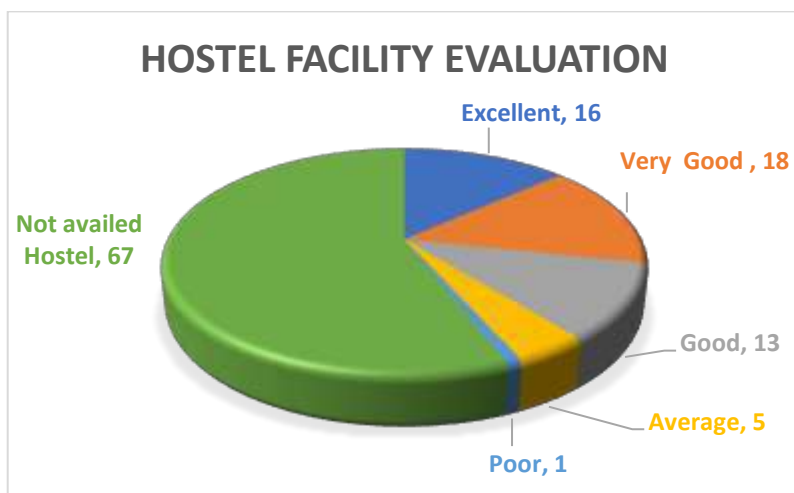


Figure 8

From the above figure it is seen that 53 alumni availed hostel facility out of 120 alumni. 16 alumni provided excellent rating, 18 alumni gave very good rating, 13 of them rated good and 5 of the same rated average about the hostel facility out of 53 alumni. Only 1 alumnus provided poor rating.

## 9. Educational Resources

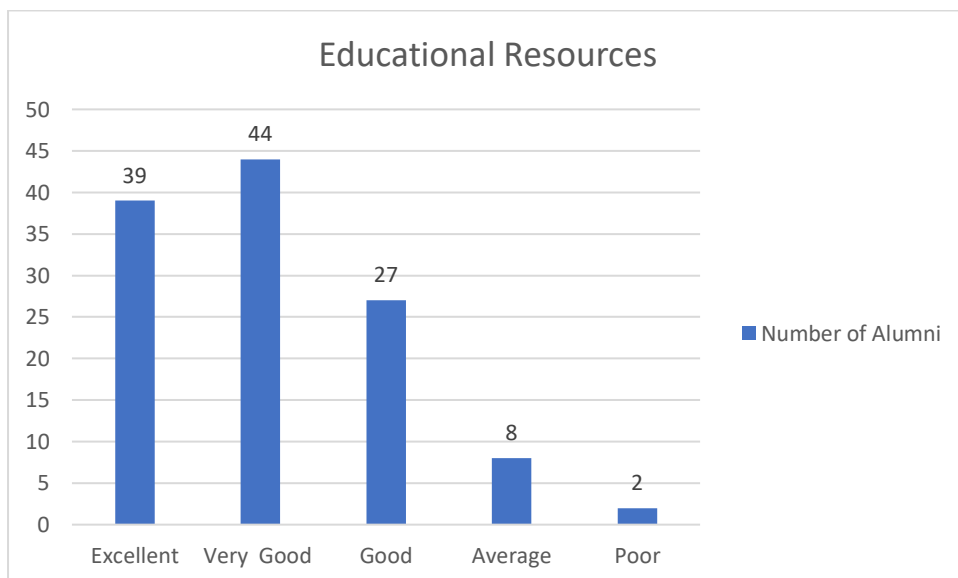
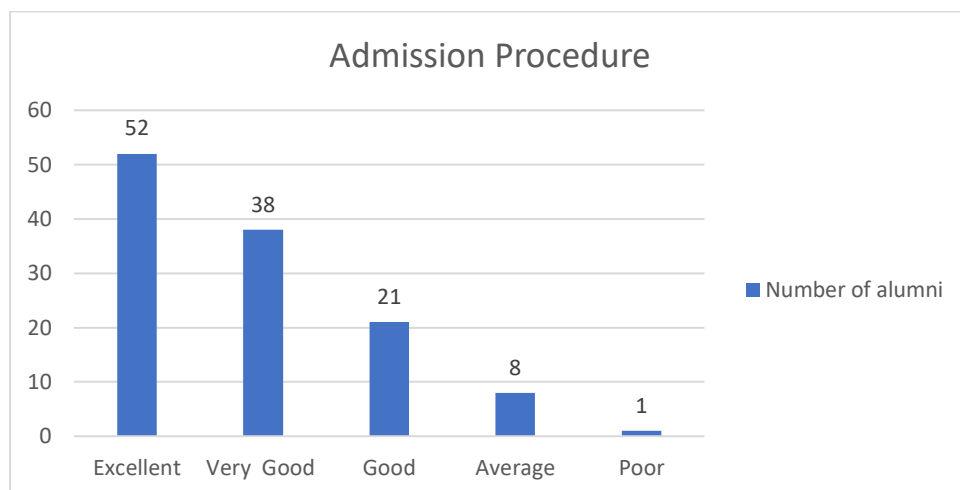


Figure 9

The above figure shows that out of 120 alumni, 39 alumni provided excellent rating, 44 alumni provided very good rating, 27 of them provided good and 8 provided average rating about the educational resources of the college. Only 2 alumni provided poor rating.

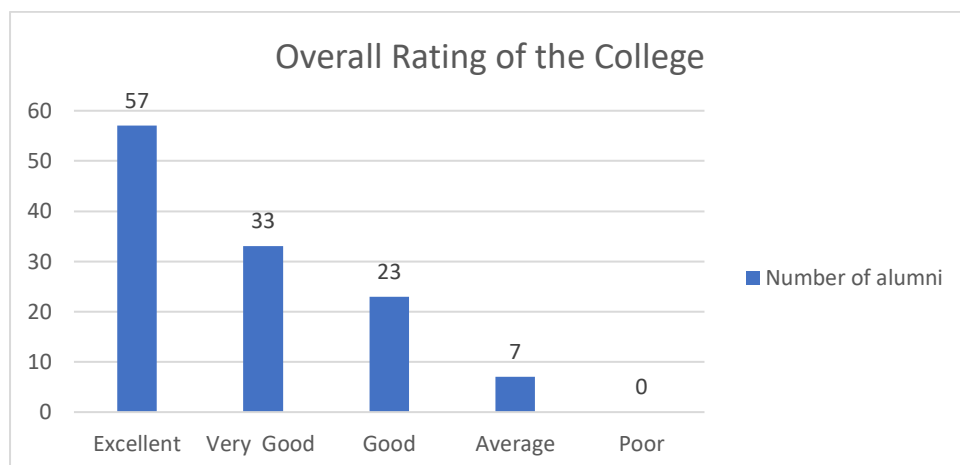
## 10. Admission Procedure



**Figure 10**


From figure 10 it is seen that out of 120 alumni, 52 alumni provided excellent rating, 38 alumni provided very good rating, 21 of them provided good and 8 provided average rating about the admission procedure college. Poor feedback was provided by only 1 alumnus.

## 11. Overall Rating of the College



**Figure 11**

When it comes to overall ratings of the college, figure 11 demonstrates the actual result. From figure 11 it is seen that 57 alumni provided excellent feedback, 33 of them provided very good feedback, 23 alumni said good and 7 alumni gave average feedback out of 120 alumni. No alumni provided any bad remark.



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College



Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce College

## Golaghat Commerce College

### Feedback form for Students

Year: 2017 -2018

1. For each of the following questions, please select (✓) your ratings (level) by circling on the score of 1 to 4. Higher the score better the perception / experience.

Scale	1	2	3	4
Descriptors	Average	Good	Very good	Excellent

Sl.No.	How would you rate the following?	Select and tick(✓) any one			
a.	Extent of syllabi covered in the class	1	2	3	4
b.	Student Teacher Interaction	1	2	3	4
c.	Teachers' ability and knowledge to teach in the class	1	2	3	4
d.	Opportunity to participate in activities beyond the classroom (Workshops/ Projects / Fieldwork/seminars/NCC/NSS/Sports)	1	2	3	4
e.	Availability of Classroom, Lab and other Teaching Learning Facilities	1	2	3	4
f.	Delivery of Subject Matter by Teachers	1	2	3	4
g.	Effectiveness of Internal Evaluation System	1	2	3	4
h.	Teachers' Interest in Overall Development of Students	1	2	3	4
i.	Overall learning environment	1	2	3	4

2. Whether teachers help in solving the syllabus related problems faced by students?

Yes	No
-----	----

3. Whether classes are regularly met?

Yes	No
-----	----

**Feedback Analysis, 2017-2018**  
**Feedback Collected from Students**  
**Feedback Cell, IQAC**  
**Golaghat Commerce College**

**1. Introduction**

Students are the ones who know about the college. The feedback of students is considered to be one of the most effective methods for understanding the institution's feelings. Keeping this background in mind, the feedback Cell, IQAC decided to collect feedback from students to know their views on the **PRESENT CURRICULUM AND EVALUATION OF TEACHERS FROM STUDENT PERSPECTIVE** of the college.

**2. Methodology**

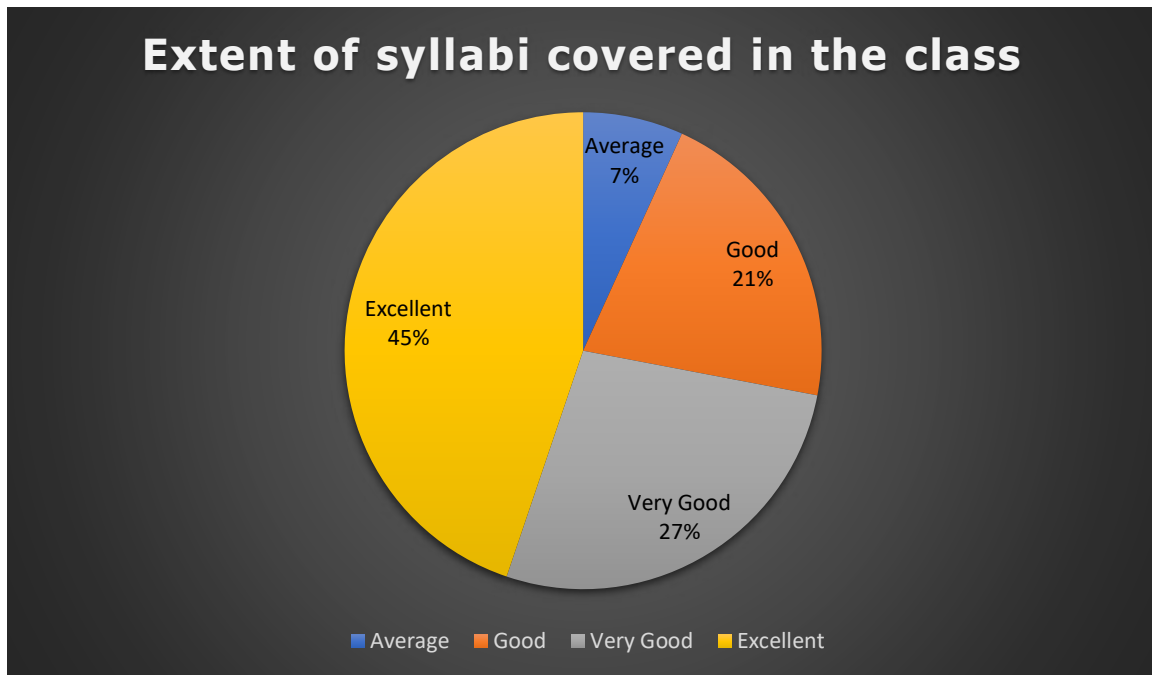
A set of questionnaires was prepared to collect feedbacks from the students of the college. Total 12 nos of questions were included in the questionnaire to assess the picture of the college from the student's perspective. The issues are (1) Extent of syllabi covered in the class, (2) Student Teacher Interaction, (3) Teachers' ability and knowledge to teach in the class (4) Opportunity to participate in activities beyond the classroom (Workshops/ Projects / Fieldwork/seminars/NCC/NSS/Sports) (5) Availability of Classroom, Lab and other Teaching Learning Facilities (6) Delivery of Subject Matter by Teachers, (7) Effectiveness of Internal Evaluation System (8) Teachers' Interest in Overall Development of Students (9) Overall learning environment. Students were given the questionnaires and collected the same on the same day and a total of 250 students submitted the feedback forms. A scale was given and directed to tick according to their choice. The scale is

<i>Excellent</i>	:	4
<i>Very Good</i>	:	3
<i>Good</i>	:	2
<i>Average</i>	:	1



### 3. Result

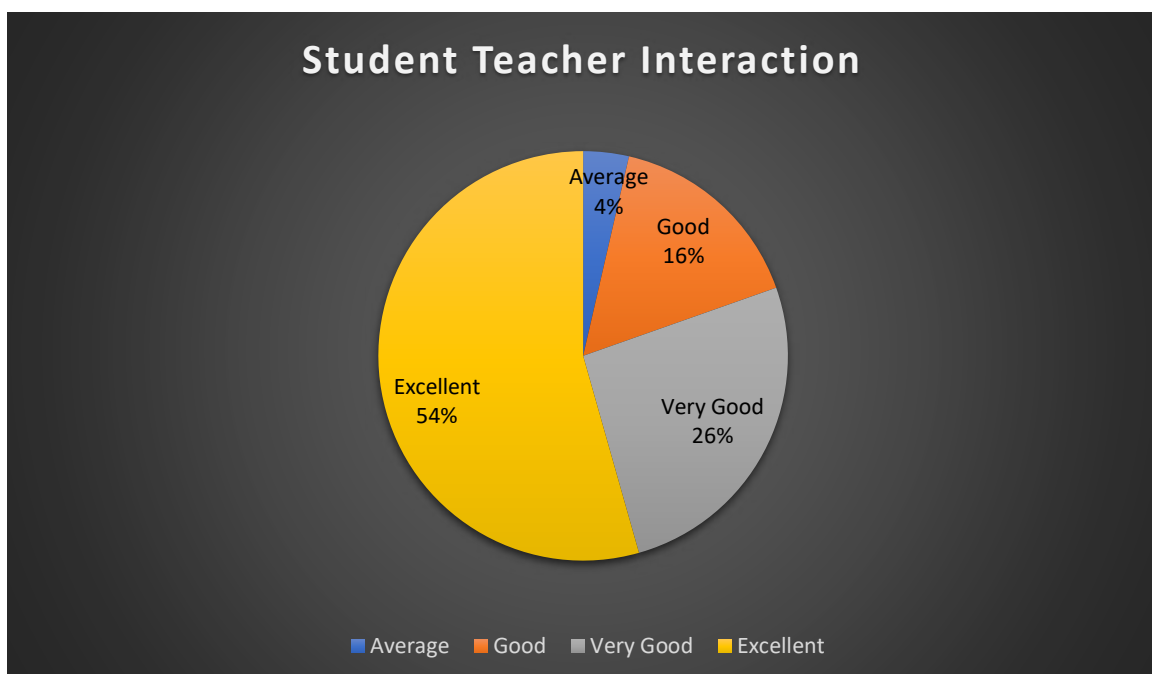
#### 1. a. Extent of syllabi covered in the class



#### Interpretation:

45% of the teachers have assessed as excellent by the students regarding the completion of syllabus, 27% of the teachers have assessed as very good, 21% of the teachers have assess as good and 7% of the teachers have assessed as average by the students regarding the completion of syllabus.

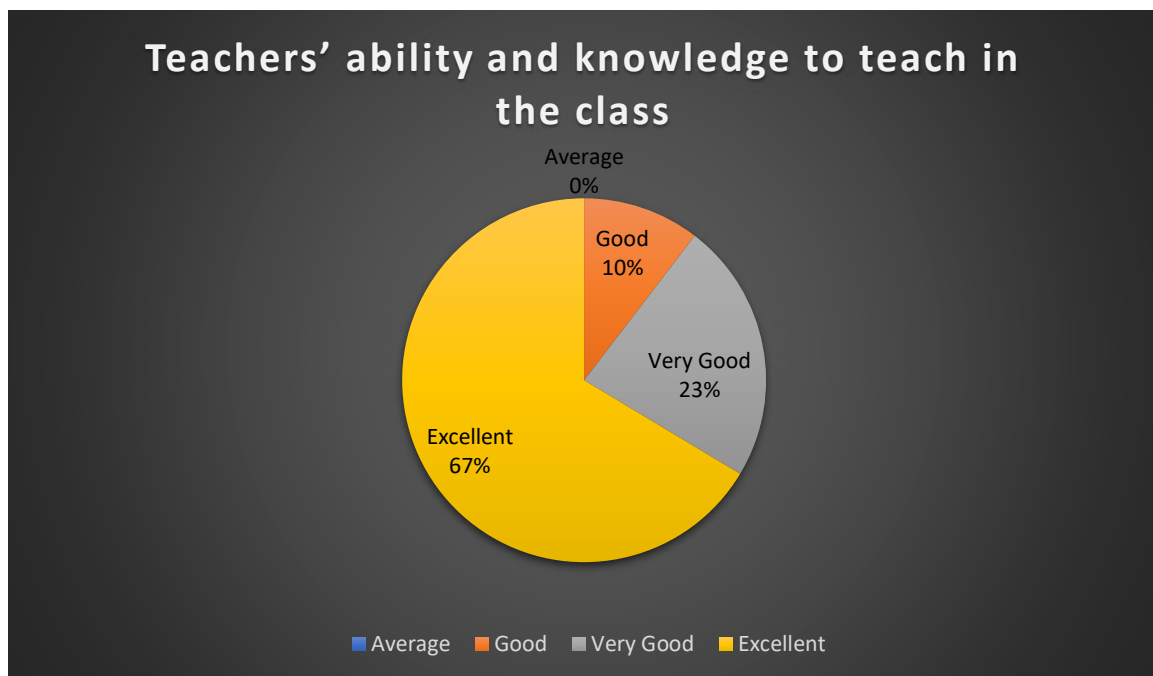
#### 1. b. Student Teacher Interaction



### Interpretation:

According to 54% of the students the students-teacher interaction is excellent, 26% of the students rated the students-teacher interaction as very good, 16% of the students rated students-teacher interaction as good and 4% of the students rated students-teacher interaction as average.

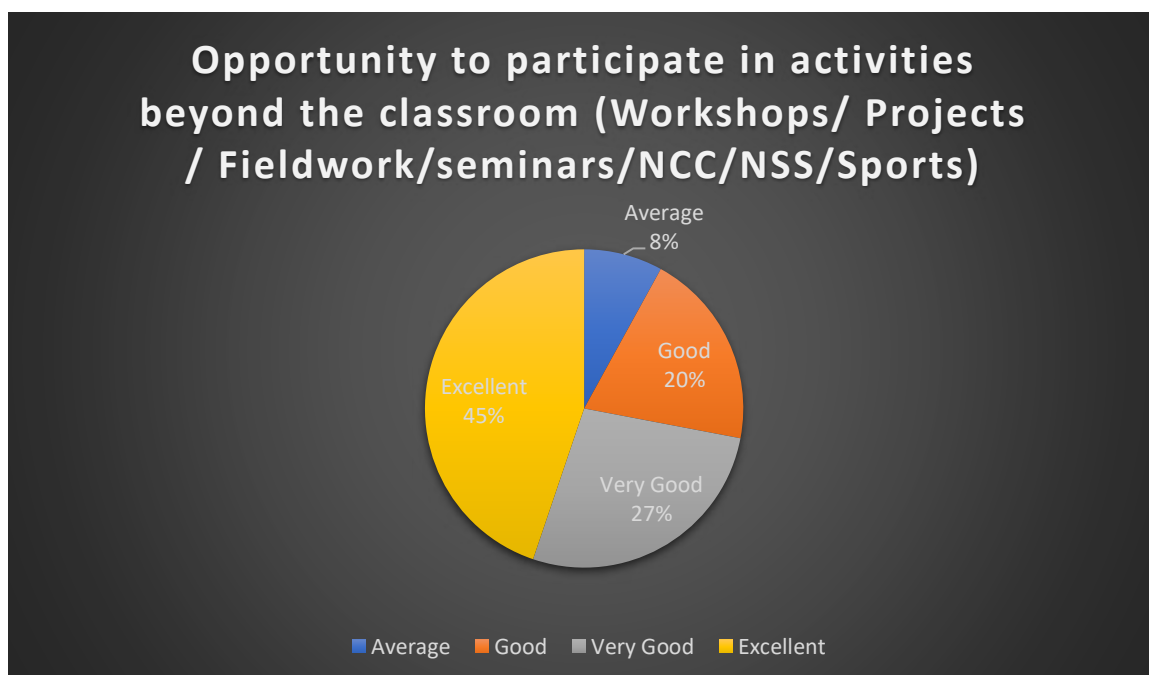
### 1.c. Teachers' ability and knowledge to teach in the class



### Interpretation:

67 % of the teachers have assessed as excellent by the students regarding their ability and knowledge to teach in the class, whereas 23% of the teachers have assessed as very good, 10% of the teachers have assess as good and none of the teachers have assessed as average by the students regarding their ability and knowledge to teach in the class.

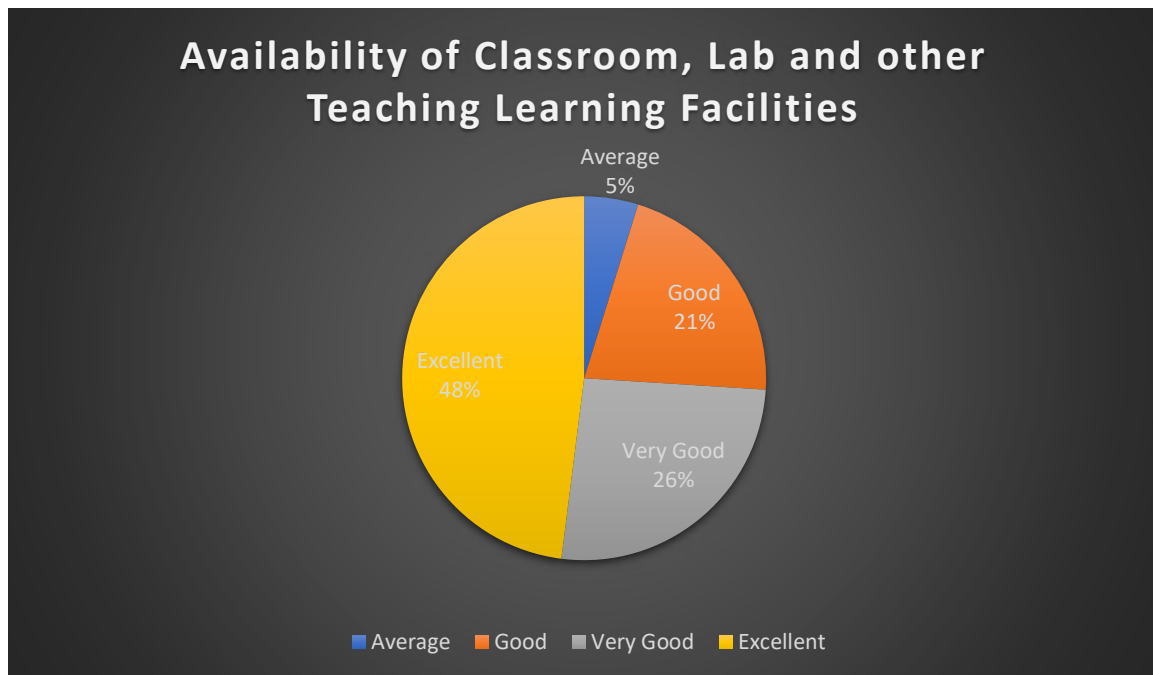
**1. d. Opportunity to participate in activities beyond the classroom  
(Workshops/ Projects / Fieldwork/seminars/NCC/NSS/Sports)**



**Interpretation:**

According to 45% of the students the opportunity to participate in activities beyond the classroom (Workshop/Project/Fieldwork/Seminars/NCC/NSS/Sports) is excellent, 27% of the students rated the opportunity to participate in activities beyond the classroom (Workshop/Project/Fieldwork/Seminars/NCC/NSS/Sports) as very good, 20% of the students the opportunity to participate in activities beyond the classroom (Workshop/Project/Fieldwork/Seminars/NCC/NSS/Sports) as good and 8% of the students rated the opportunity to participate in activities beyond the classroom (Workshop/Project/Fieldwork/Seminars/NCC/NSS/Sports) as average.

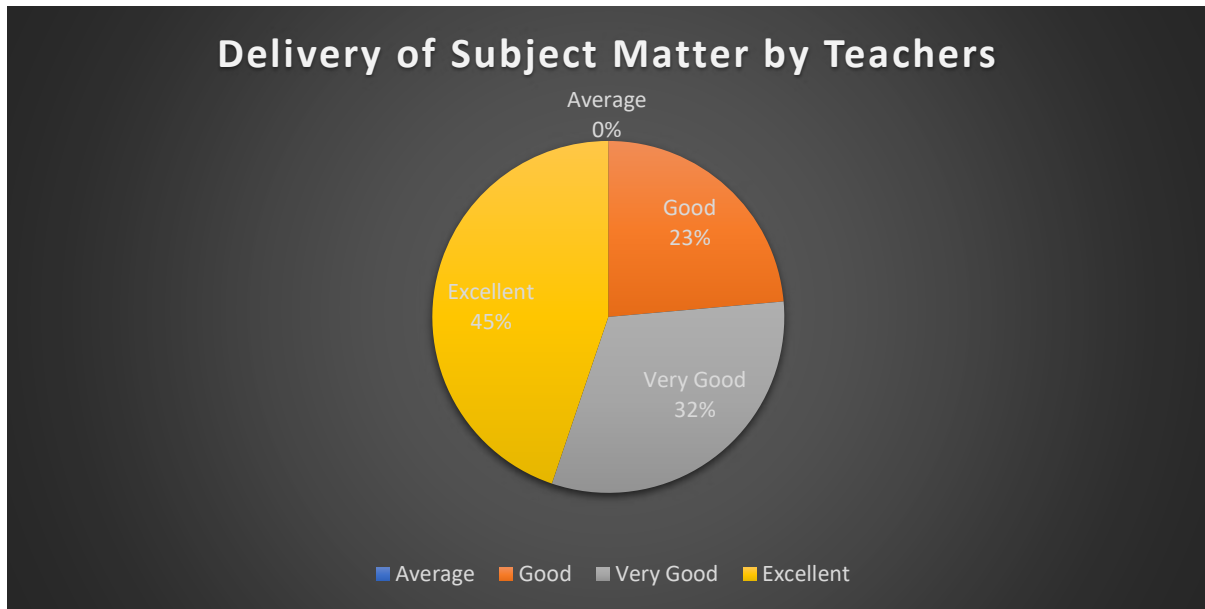
### 1.e. Availability of Classroom, Lab and other Teaching Learning Facilities



#### **Interpretation:**

According to 48% of the students, the availability of classroom, lab and other teaching learning facilities is excellent, 26% of the students mention that the availability of classroom, lab and other teaching learning facilities is very good, 21% of the students rated good and 5% of the students rated average about availability of classroom, lab and other teaching learning facilities.

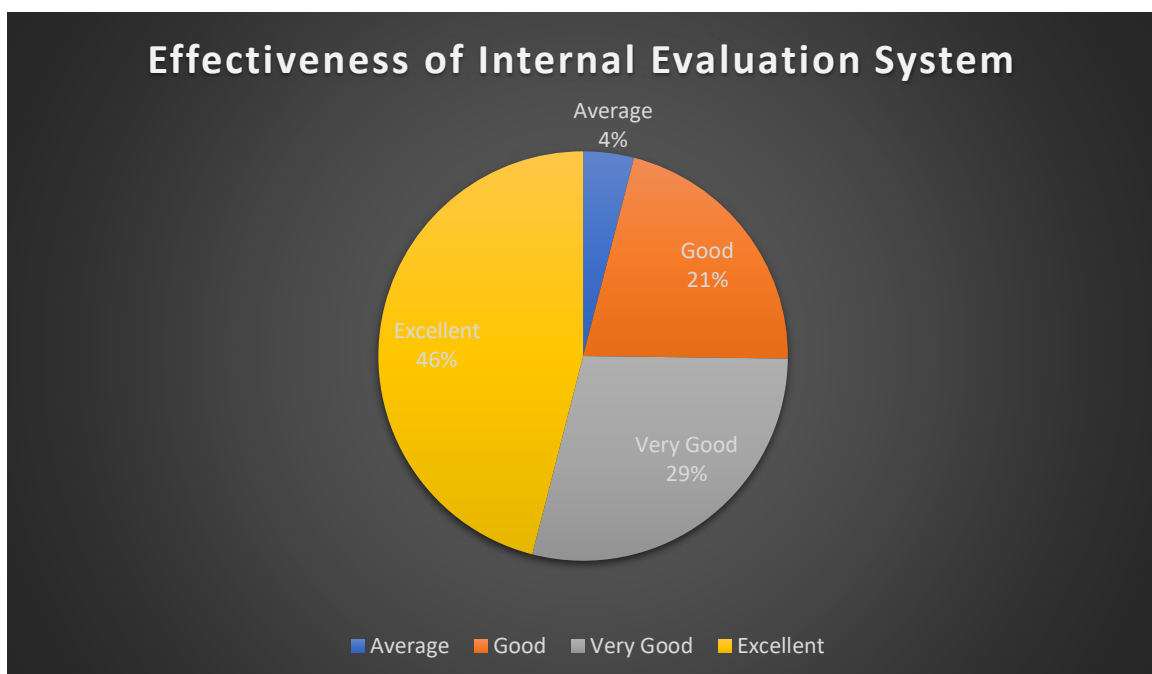
### 1.f. Delivery of Subject Matter by Teachers



#### Interpretation:

45% of the teachers have assessed as excellent by the students regarding the delivery of subject matter by teachers, whereas 32% of the teachers have assessed as very good, 23% of the teachers have assessed as good and none of the teachers have assessed as average by the students regarding the delivery of subject matter by teachers.

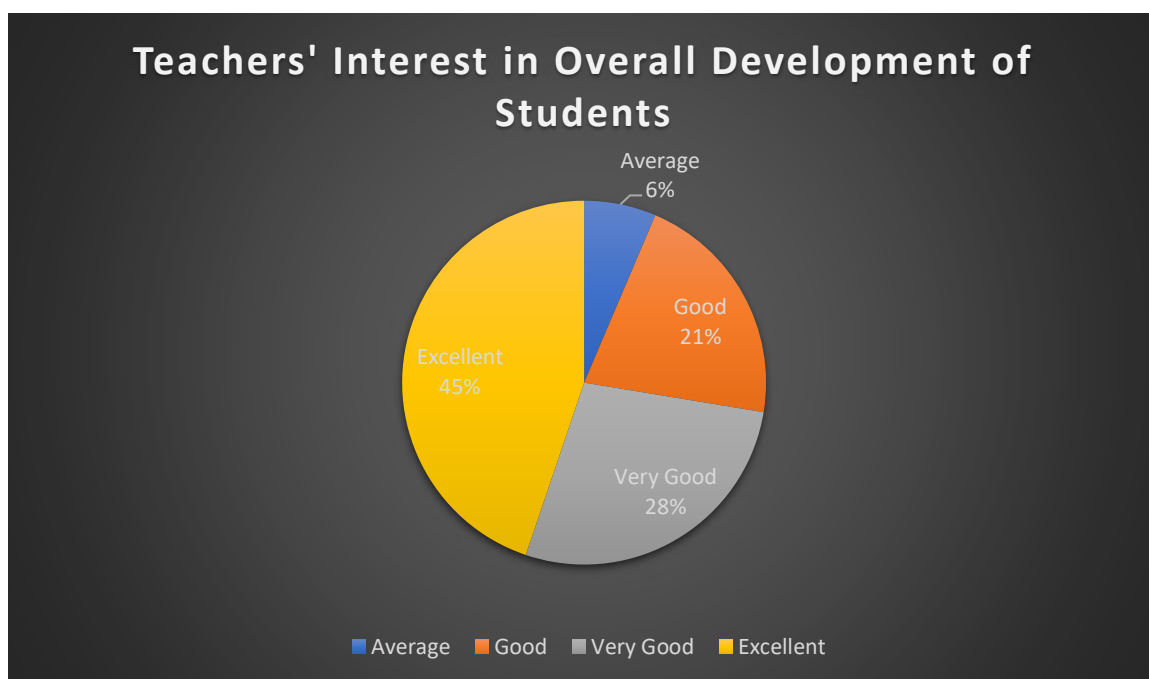
### 1.g. Effectiveness of Internal Evaluation System



**Interpretation:**

According to 46% of the students the effectiveness of the internal evaluation system is excellent, 29% of the students rated the effectiveness of the internal evaluation system as very good, 21% of the students rated the effectiveness of the internal evaluation system as good and 4% of the students rated the effectiveness of the internal evaluation system as average.

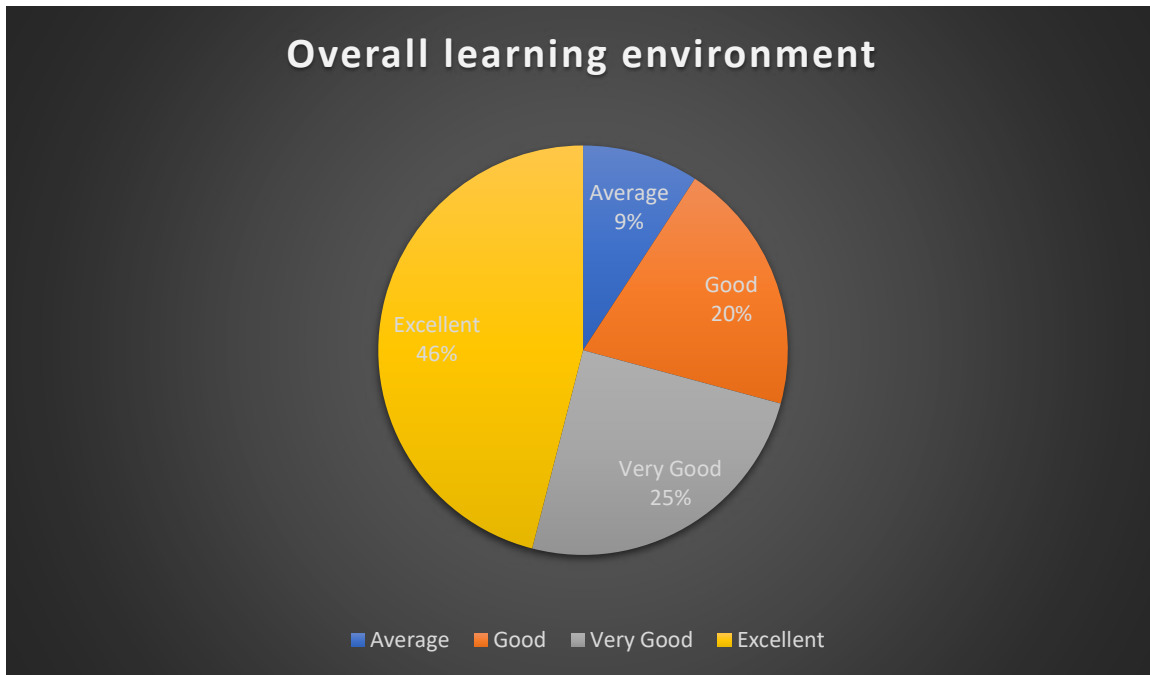
**1.h. Teachers' Interest in Overall Development of Students**



**Interpretation:**

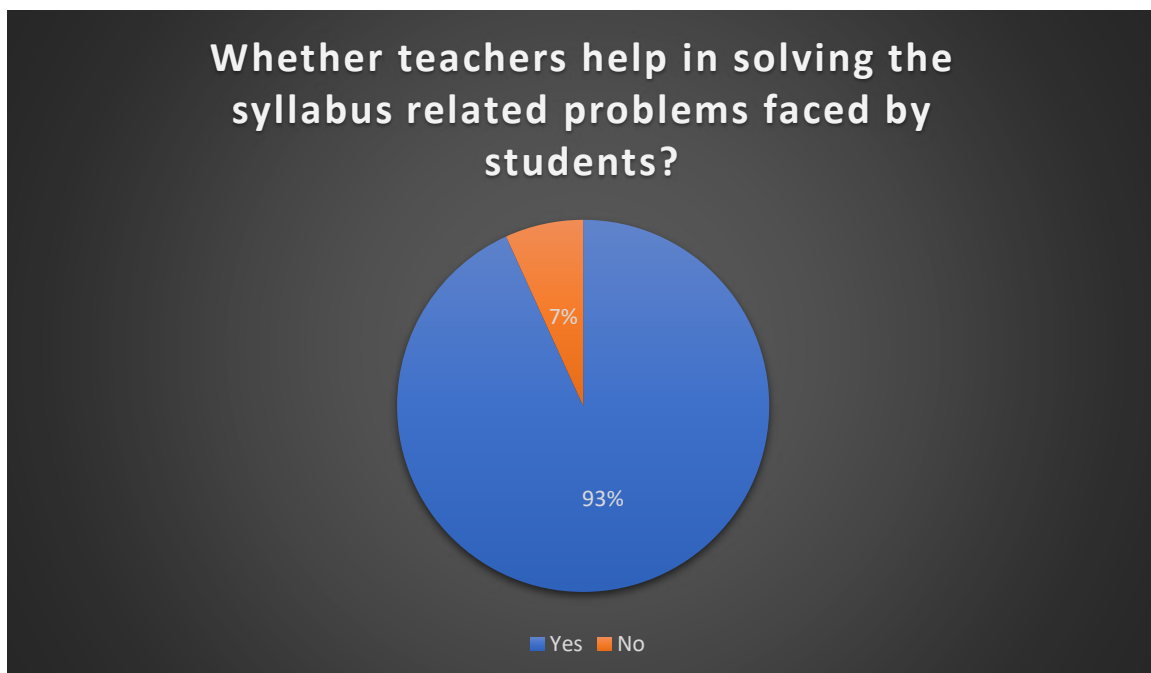
According to 45% of the students the teachers' interest in overall development of students is excellent, 28% of the students rated the teachers' interest in overall development of students as very good, 21% of the students rated the teachers' interest in overall development of students as good and 6% of the students rated the teachers' interest in overall development of students as average.

### 1.i. Overall learning environment



According to 46% of the student the overall learning environment is excellent, 25% of the students rated the overall learning environment as very good, 20% of the students rated the overall learning environment as good and 9% of the students rated the overall learning environment as average.

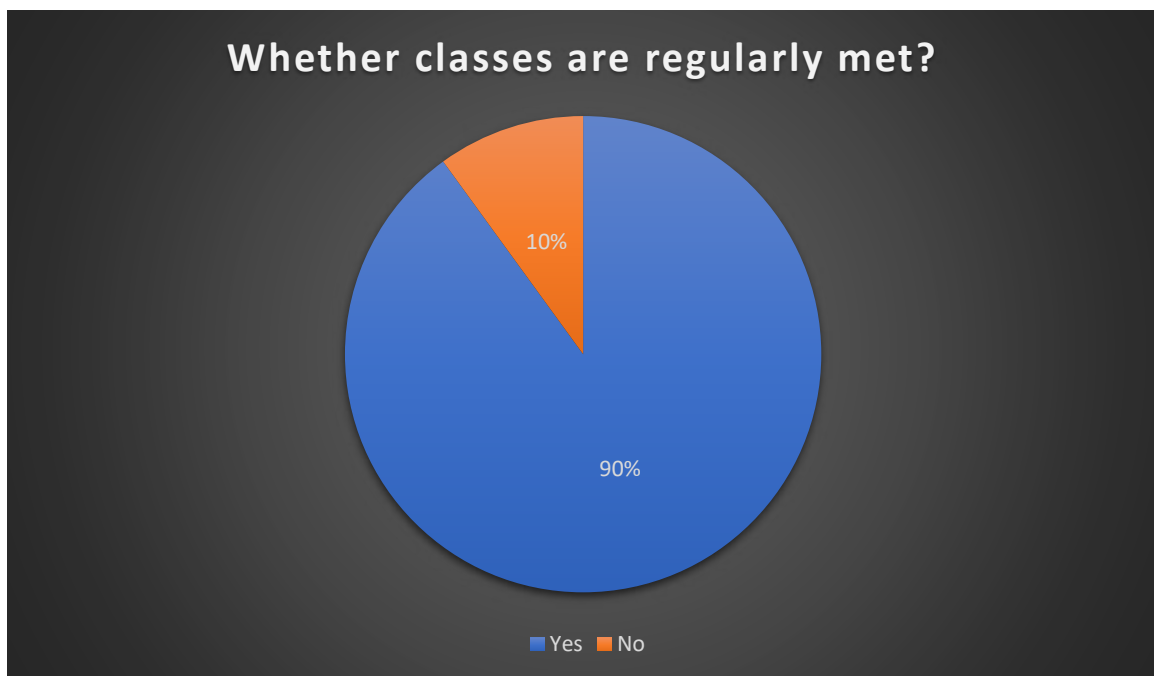
### 2. Whether teachers help in solving the syllabus related problems faced by students?



**Interpretation:**

93% of the students agreed that the teachers help in solving the syllabus related problems faced by students whereas 7% of the students disagreed that the teachers help in solving the syllabus related problems faced by students

**3. Whether classes are regularly met?**



**Interpretation:**

90% of the students agreed that the classes are regularly met whereas 10% of the students disagreed that the classes are regularly met.

Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College

Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce



# Golaghat Commerce College

## Alumni Feedback Form

Year: 2017 -2018



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

1. Infrastructure and Lab facilities:

Excellent  Very Good  Good  Average  Poor

2. Depth of Curriculum: Very Good  Good  Average  Not up to

Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average

Poor

6. Library: Excellent  Very Good  Good  Average

Poor

7. Office Staff: Excellent  Very Good  Good  Average

Poor

8. Hostel Facilities:

Excellent  Very Good  Good  Average  Poor  Not

availed

9. Educational Resources: Excellent  Very Good  Good  Average

Poor

10. Admission Procedure: Excellent  Very Good  Good  Average

Poor

11. Overall Rating of the College:

Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

.....  
.....  
.....  
.....  
.....

13. In what way have the development activities organised by the College contributed to your overall development?

.....  
.....  
.....  
.....  
.....

**Feedback Analysis, 2017-2018**  
**Feedback Collected from Alumni**  
**Feedback Cell, IQAC**  
**Golaghat Commerce College**

**4. Introduction**

The feedback from alumni is considered to be one of the most effective methods for understanding the institution's feelings. Keeping this background in mind, the feedback Cell, IQAC decided to collect feedback from alumni to know their views on the college.

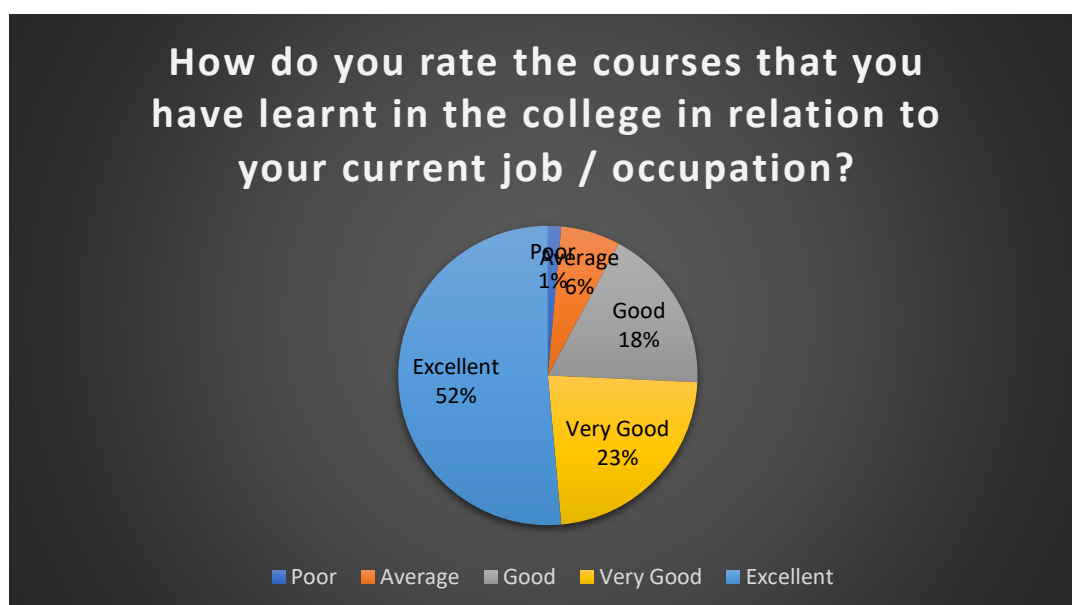
**5. Methodology**

A set of questionnaires was prepared to collect the feedbacks from the alumni of the college. Total 11 no's of questions were included in the questionnaire to assess the picture of the college from the alumni's perspective. The issues are (1) courses that in relation to their current job, (2) Infrastructure and Lab facilities, (3) Depth of Curriculum, (4) Faculty, (5) Canteen Facilities, (6) Library, (7) Office Staff, (8) Hostel Facilities, (9) Educational Resources, (10) Admission Procedure, (11) Overall Rating of the College.

Total of 140 questionnaires were distributed and collected from the alumni.

**6. Result**

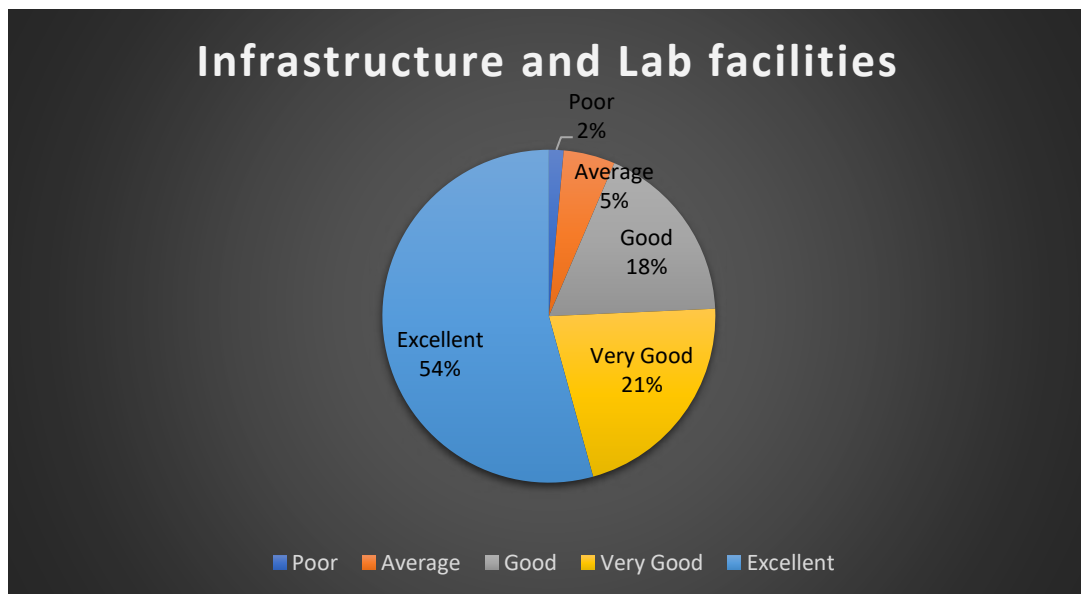
2. a. **How do you rate the courses that you have learnt in the college in relation to your current job / occupation?**



**Interpretation:**

52% of the respondents rated as excellent about the course that they have learnt in the college in relation to their current job/occupation, 23% of the respondents rated as very good, 18% of the respondents rated as good, 6% of the respondents rated as average and 1% of the respondents rated as poor in the course that they have learnt in the college in relation to their current job/occupation.

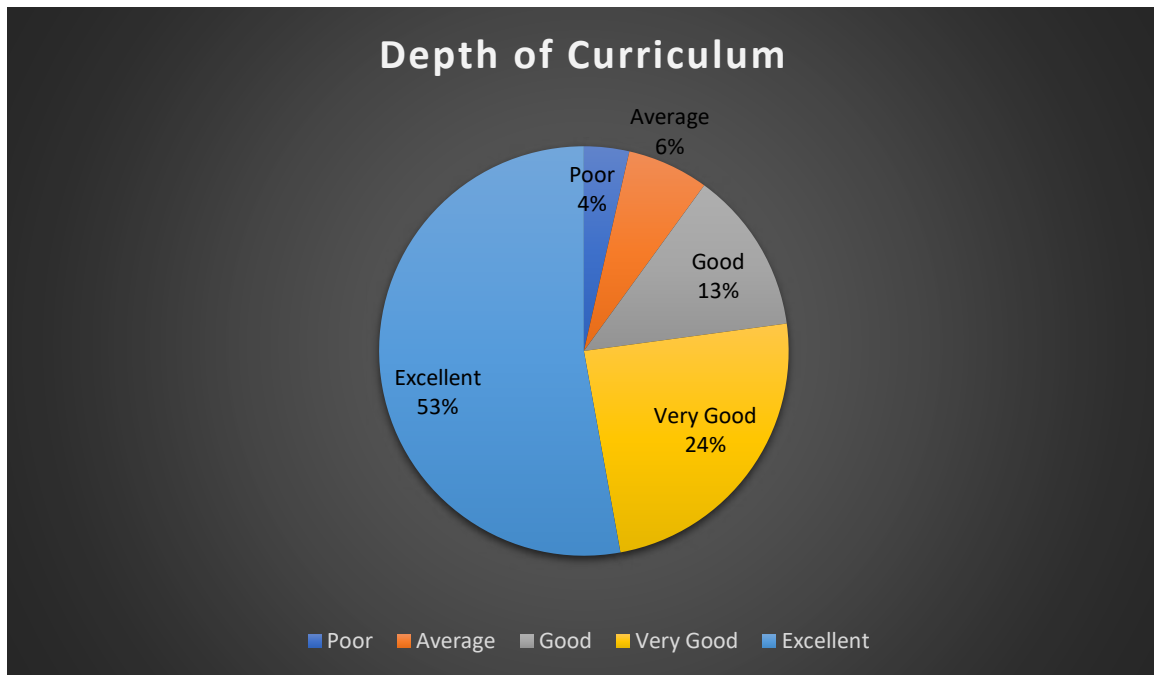
**2. b. Infrastructure and Lab facilities**



**Interpretation:**

54% of the respondents rated as excellent about the infrastructure and lab facilities of the college, 21% of the respondents rated as very good, 18% of the respondents rated as good, 5% of the respondents rated as average and 2% of the respondents rated as poor about the infrastructure and lab facilities of the college.

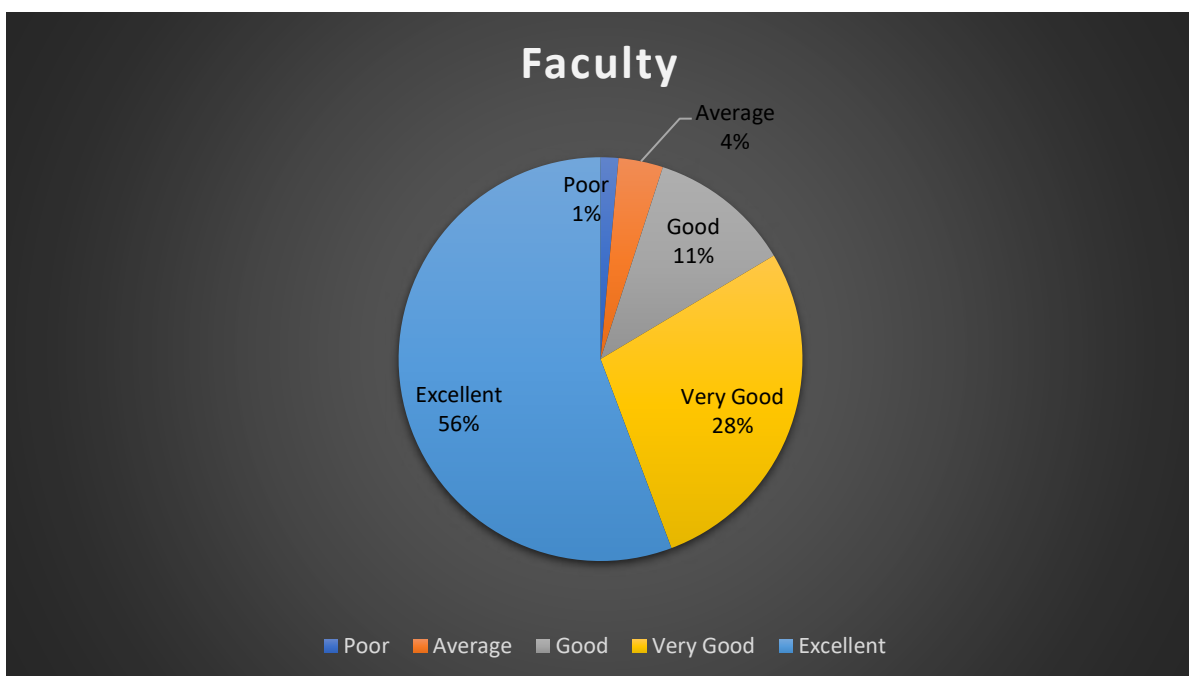
### 1.c. Depth of Curriculum



#### Interpretation:

53% of the respondents rated as excellent about the depth of curriculum, 24% of the respondents rated as very good, 13% of the respondents rated as good, 6% of the respondents rated as average and 4% of the respondents rated as poor about depth of curriculum.

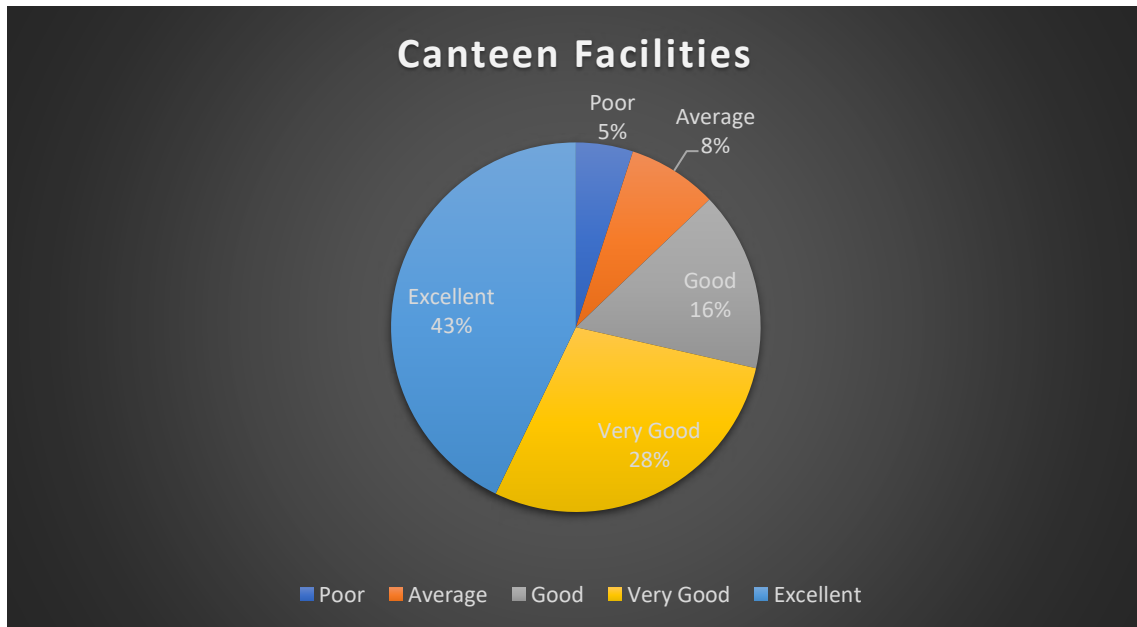
### 4. d. Faculty



**Interpretation:**

56% of the respondents rated the faculty of the college as excellent, 28% of the respondents rated as very good, 11% of the respondents rated as good, 4% of the respondents rated as average and 1% of the respondents rated the faculty of the college as poor.

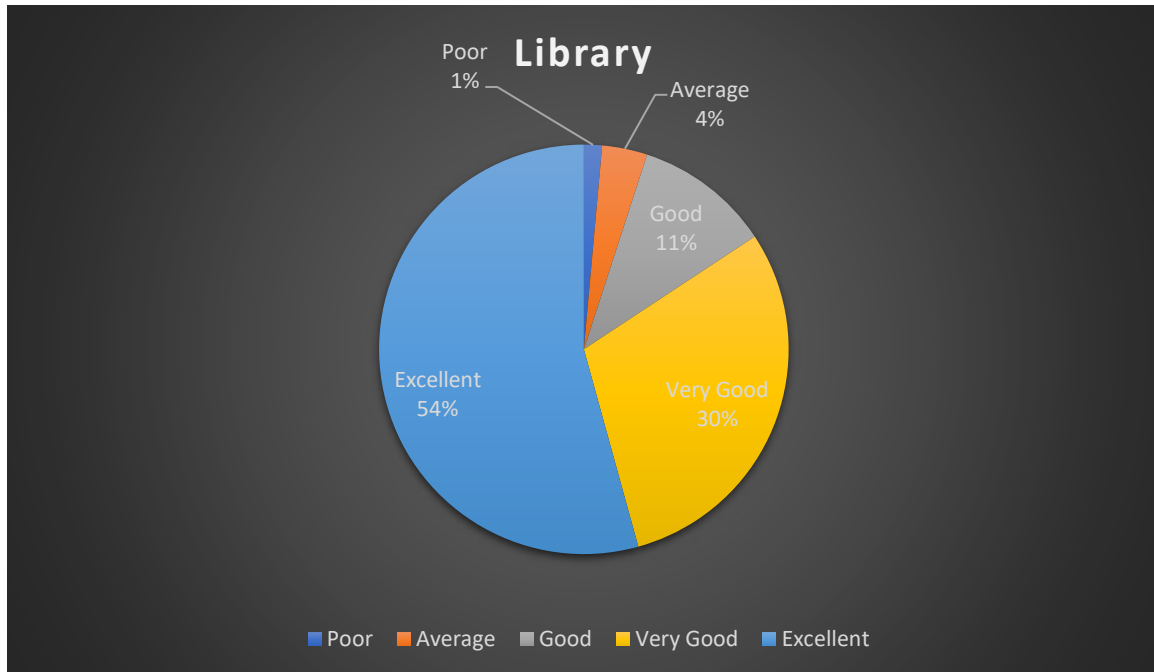
**1.e. Canteen Facilities**



**Interpretation:**

3% of the respondents rated the canteen facilities of the college as excellent, 28% of the respondents rated as very good, 16% of the respondents rated as good, 8% of the respondents rated as average and 5% of the respondents rated the canteen facilities of the college as poor.

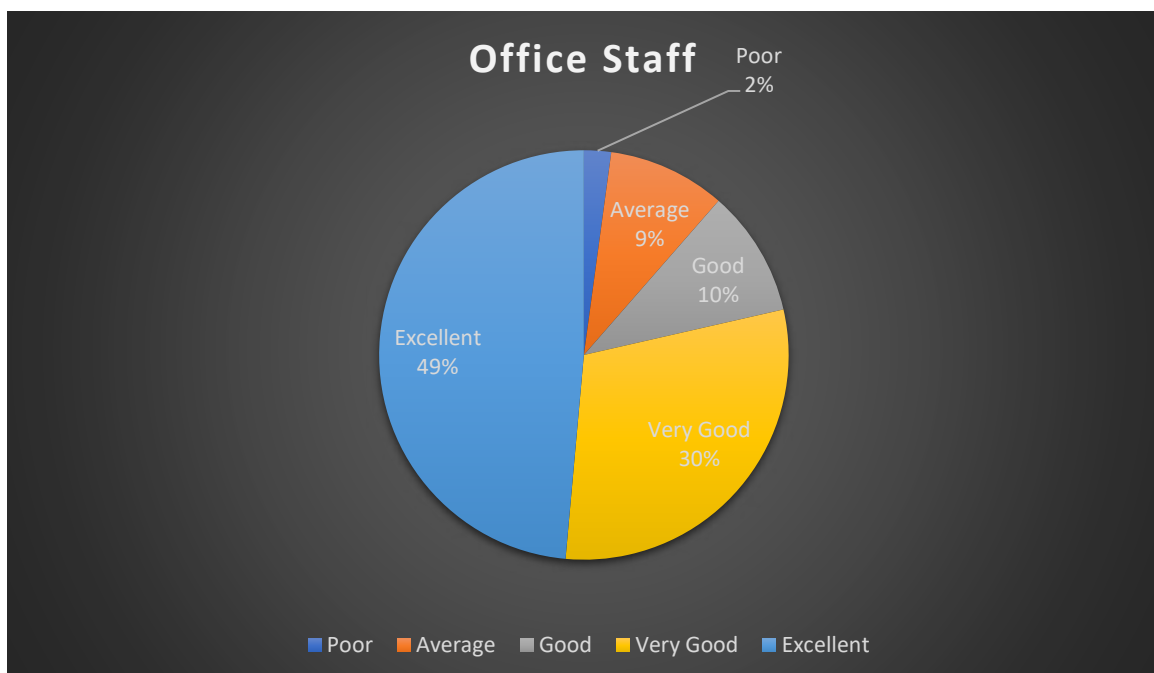
### 1.f. Library



### Interpretation:

54% of the respondents rated the library facilities of the college as excellent, 30% of the respondents rated as very good, 11% of the respondents rated as good, 4% of the respondents rated as average and 1% of the respondents rated the library facilities of the college as poor.

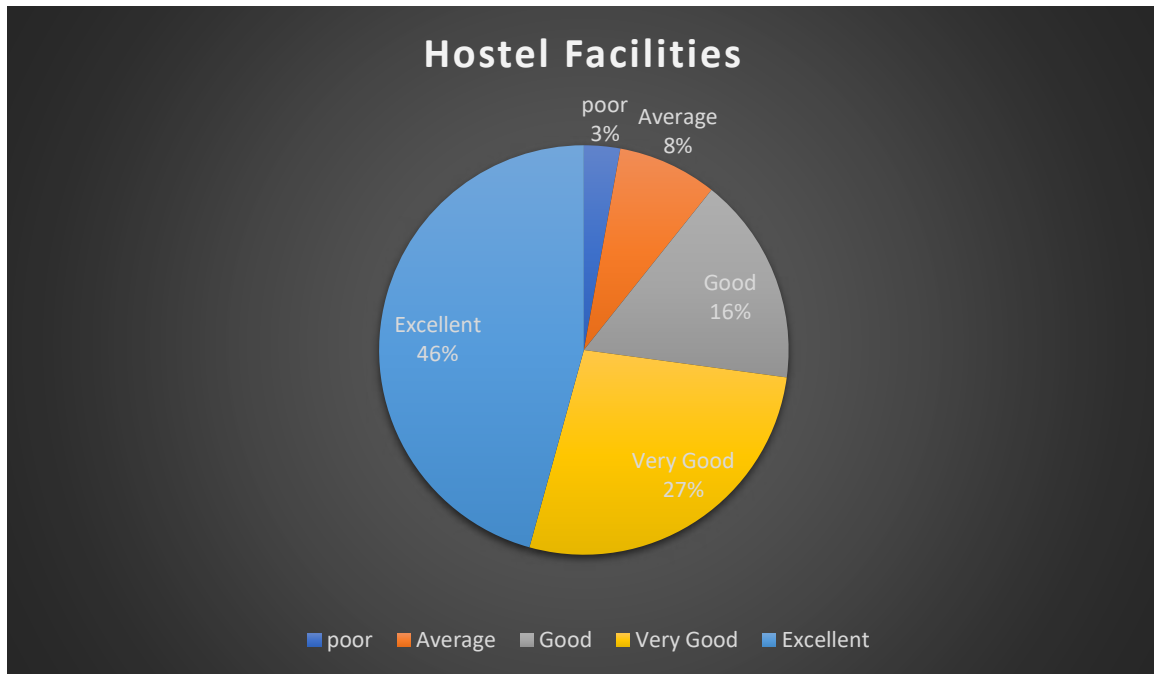
### 1.g. Office Staff



**Interpretation:**

49% of the respondents rated the office staff of the college as excellent, 30% of the respondents rated as very good, 10% of the respondents rated as good, 9% of the respondents rated as average and 2% of the respondents rated the office staff of the college as poor.

**1.h. Hostel Facilities**

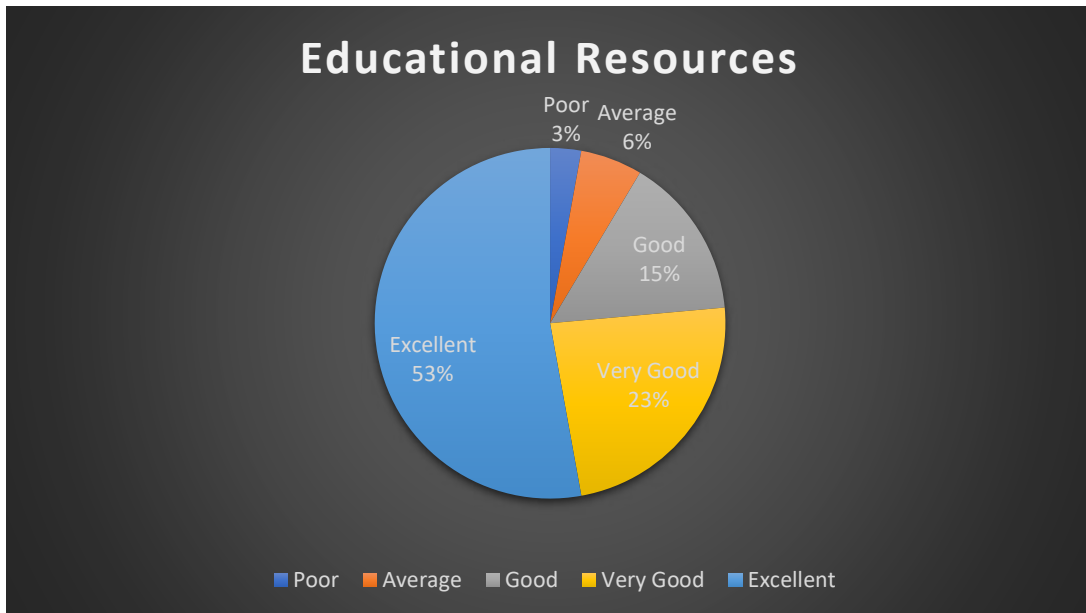


**Interpretation:**

46% of the respondents rated the hostel facilities of the college as excellent, 27% of the respondents rated as very good, 16% of the respondents rated as good, 8% of the respondents rated as average and 3% of the respondents rated the hostel facilities of the college as poor.



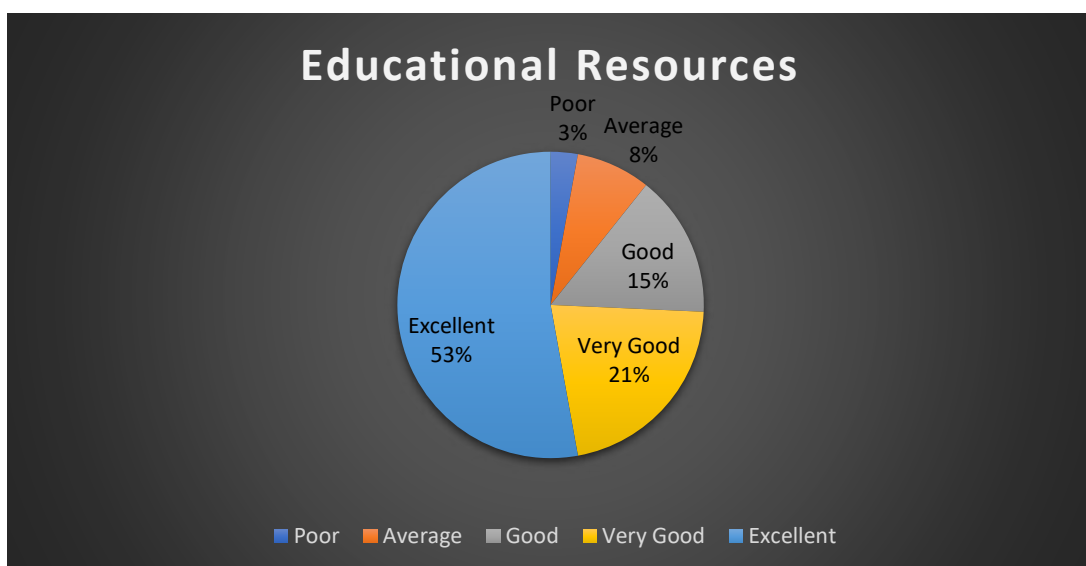
### 1.i. Educational Resources



#### Interpretation:

53% of the respondents rated the educational resources of the college as excellent, 23% of the respondents rated as very good, 15% of the respondents rated as good, 6% of the respondents rated as average and 3% of the respondents rated the educational resources of the college as poor.

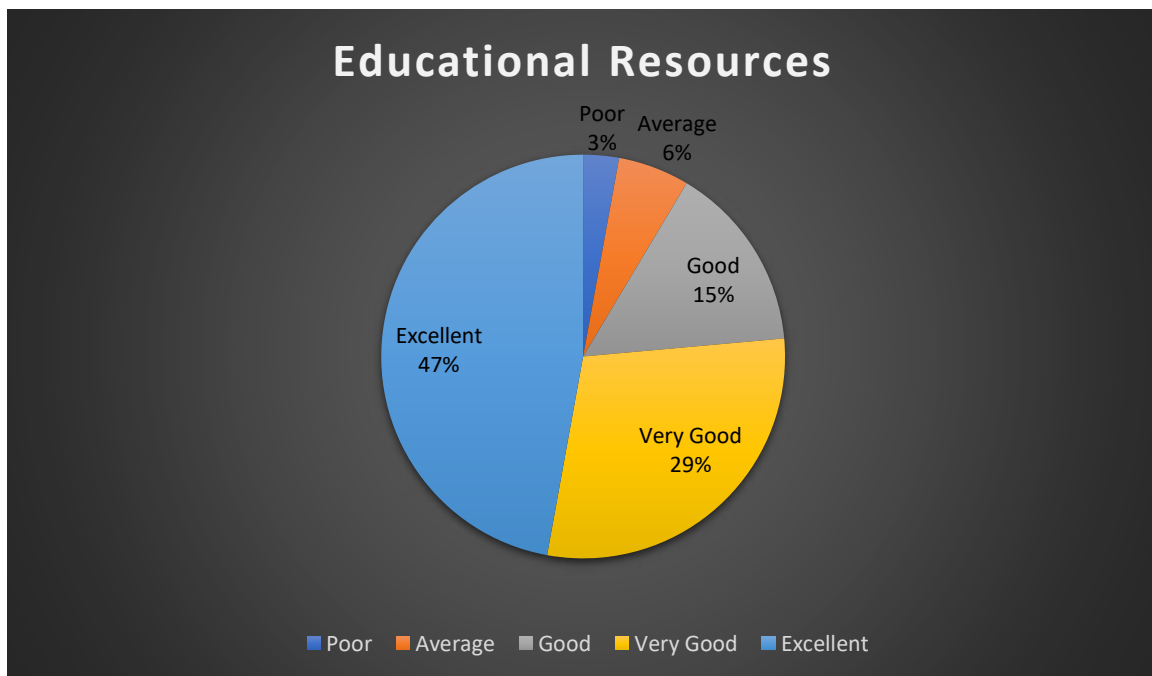
### 1.j. Admission Procedure



**Interpretation:**

53% of the respondents rated the administration procedure of the college as excellent, 21% of the respondents rated as very good, 15% of the respondents rated as good, 8% of the respondents rated as average and 3% of the respondents rated the administration procedure of the college as poor.

**1.h. Overall Rating of the College**



**Interpretation:**

47% of the respondents rated the educational resources of the college as excellent, 29% of the respondents rated as very good, 15% of the respondents rated as good, 6% of the respondents rated as average and 3% of the respondents rated the educational resources of the college as poor.

Alumni Feedback Form. 2017-18  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

As a Commerce graduate, I believe Golaghat Commerce College has given me a strong foundational knowledge on Commerce. The college provided a suitable environment to nurture entrepreneurial skills.

13. In what way have the development activities organised by the College contributed to your overall development?

The college frequently organised skill development and career counselling workshops which gave me exposure to experts and helped in developing my skills.

Alumni Feedback Form.. 2017-18  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

..... Feel proud to be an alumni of this pioneer institution of  
..... higher education for commerce.....  
.....

13. In what way have the development activities organised by the College contributed to your overall development?

..... All the academic development activities organised by the  
..... college help me building self confidence, increasing  
..... communication skill and my establishment.....  
.....

Alumni Feedback Form. 2017-18  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

It is the only pioneer college of commerce education  
in Golaghat district.

13. In what way have the development activities organised by the College contributed to your overall development?

In every aspect.

2017 -  
Alumni Feedback Form. 2018....  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

It is the only college in commerce stream in Golaghat town which produces entrepreneurs & business persons.

13. In what way have the development activities organised by the College contributed to your overall development?

There are too many activities for students development both in academic & professional way.

2017-18  
Alumni Feedback Form. ~~2018~~...  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

I feel proud as the college is the premier Institution providing quality Commerce Education in this region. The college is also strongly associated with doing undertaking welfare measures for the society.

13. In what way have the development activities organised by the College contributed to your overall development?

I have been able to be more confident and outspoken.

Alumni Feedback Form ~~2018-19~~ 2018-19  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

They still invite us in all programmes.  
The college has done lots of things for the development  
of society.

13. In what way have the development activities organised by the College contributed to your overall development?

The college taught me how to face the real-world.



Alumni Feedback Form. 2017-18  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

- Student Centric, approach by the teachers.  
- Employment generation and Extension work by college

13. In what way have the development activities organised by the College contributed to your overall development?

- The workshops on soft skills, career planning helped me a lot.

2017-18  
Alumni Feedback Form: ~~2017~~.....  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

Being a Teacher in my Alma Mater feel proud to  
Serve to Society.

13. In what way have the development activities organised by the College contributed to your overall development?

I learnt- Team Work in my student life in  
College days, which help me a lot to  
develop myself.

2017-  
2018.....  
Alumni Feedback Form  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

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6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

1. There is a good academic relation with both students and teachers.

13. In what way have the development activities organised by the College contributed to your overall development?

1. College has more outstanding development as per need of present scenario of higher education.

2017-2018  
Alumni Feedback Form  
Golaghat Commerce College  
Golaghat, Assam



Your Opinion about Our College:

1. How do you rate the courses that you have learnt in the college in relation to your current job / occupation?

Excellent  Very Good  Good  Average  Poor

2. Infrastructure and Lab facilities: Excellent  Very Good  Good  Average  Poor

3. Depth of Curriculum: Very Good  Good  Average  Not up to Mark

4. Faculty: Excellent  Very Good  Good  Average  Poor

5. Canteen Facilities: Excellent  Very Good  Good  Average  Poor

6. Library: Excellent  Very Good  Good  Average  Poor

7. Office Staff: Excellent  Very Good  Good  Average  Poor

8. Hostel Facilities: Excellent  Very Good  Good  Average  Poor  Not availed

9. Educational Resources: Excellent  Very Good  Good  Average  Poor

10. Admission Procedure: Excellent  Very Good  Good  Average  Poor

11. Overall Rating of the College: Excellent  Very Good  Good  Average  Poor

12. Mention few points which make you feel proud to be associated with Golaghat Commerce College as Alumni

*It has changed my personality in a very positive direction. The teachers are still very cooperative and help us whenever we need any guidance.*

13. In what way have the development activities organised by the College contributed to your overall development?

*The seminar presentations, group discussions make me more so advance in communication. The sports facilities help to develop my personality.*

Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College

Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce

**FEEDCK ANALYSIS, 2018-19**  
**Feedback from Students**  
**IQAC**  
**Golaghat Commerce College, Golaghat**

**Introduction:**

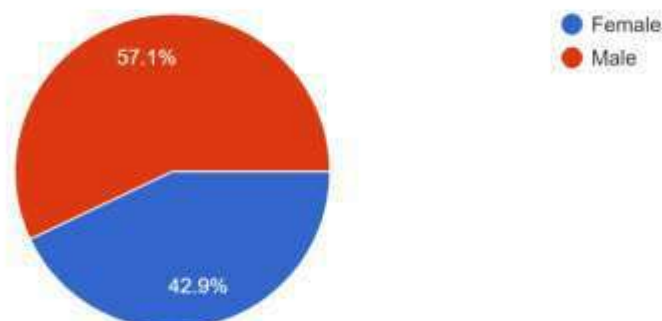
The Feedback Cell of IQAC of Golaghat Commerce College collected feedback from the students of the college regarding curriculum.

**Methodology:**

The feedback was collected through Google form, for the academic session 2018-19. The main focus of the feedback was curriculum related, which mainly covers teachers' preparation level for the class, syllabus covered, internal evaluation, quality of teaching learning process, Field visit opportunities etc. Total 184 responses were received from the students, where they have given the feedback for one year from each student. Where 35% were from 1<sup>st</sup> & 2<sup>nd</sup> Semester, 31.1% were from 3<sup>rd</sup> & 4<sup>th</sup> Semester and 33.9% were from 5<sup>th</sup> & 6<sup>th</sup> Semester. The responses received were analyzed in the following Diagrams.

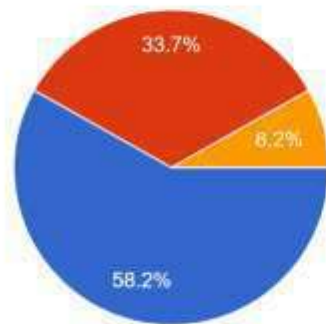
**RESULTS OF STUDENTS' FEEDBACK:**

Gender  
184 responses



### What degree program are you pursuing now?

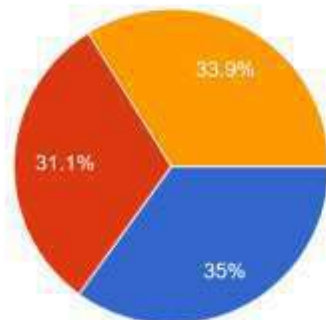
184 responses



- Bachelors in Arts
- Bachelors in Commerce
- Masters in Commerce

### Semester

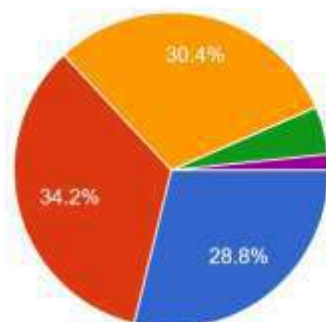
183 responses



- 1st & 2nd Semester
- 3rd & 4th Semester
- 5th & 6th Semester

### Content of Syllabi of the Course

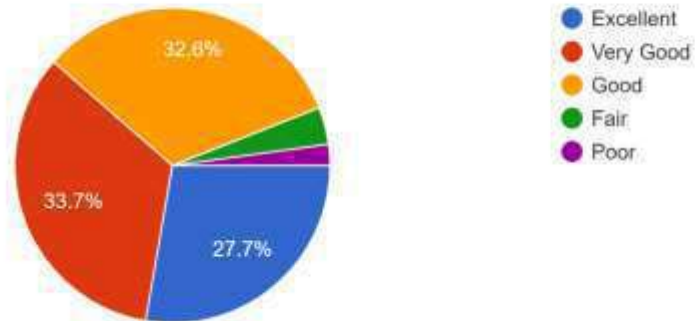
184 responses



- Excellent
- Very good
- Good
- Fair
- Poor

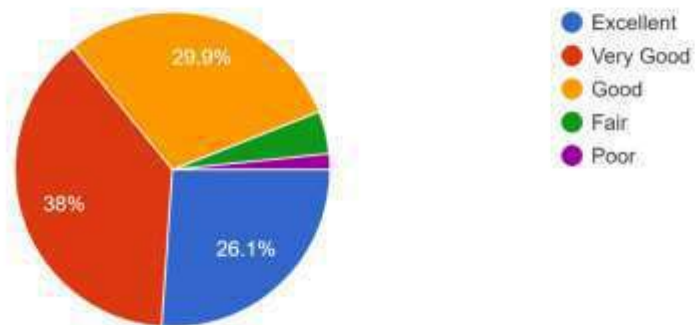
### Extent of Syllabi covered in the class

184 responses



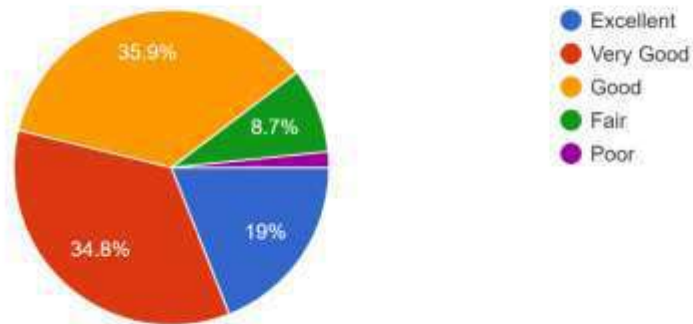
### Delivery of syllabus covered in the class

184 responses



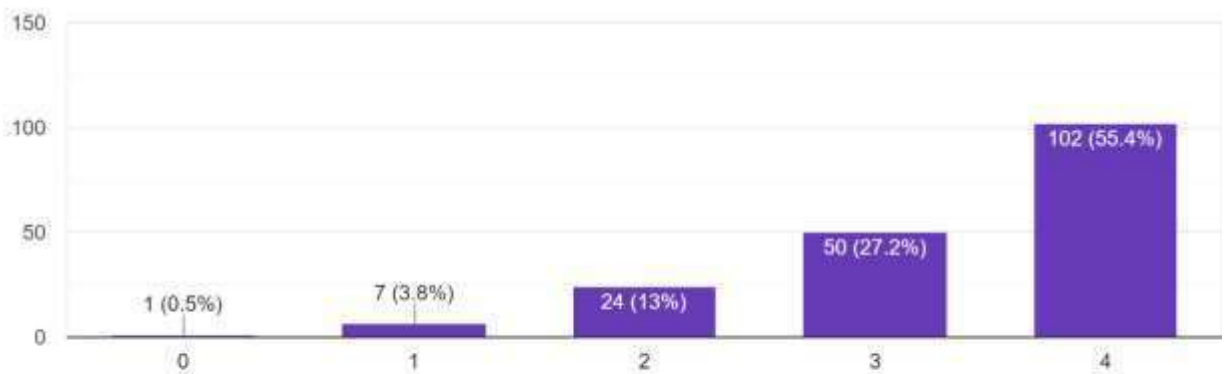
### Use of Teaching Aids and ICT in the class to facilitate teaching

184 responses



How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 to 69%, 1 – 30 to 54%, 0 – Below 30%

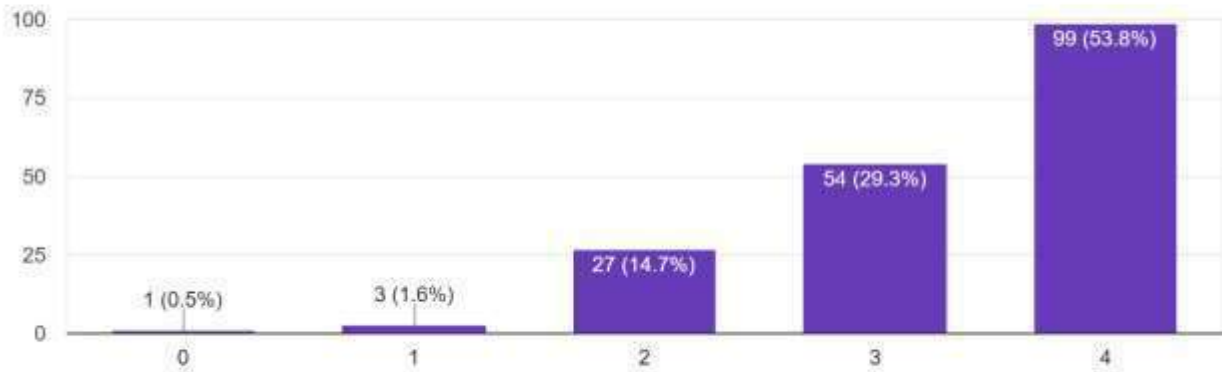
184 responses





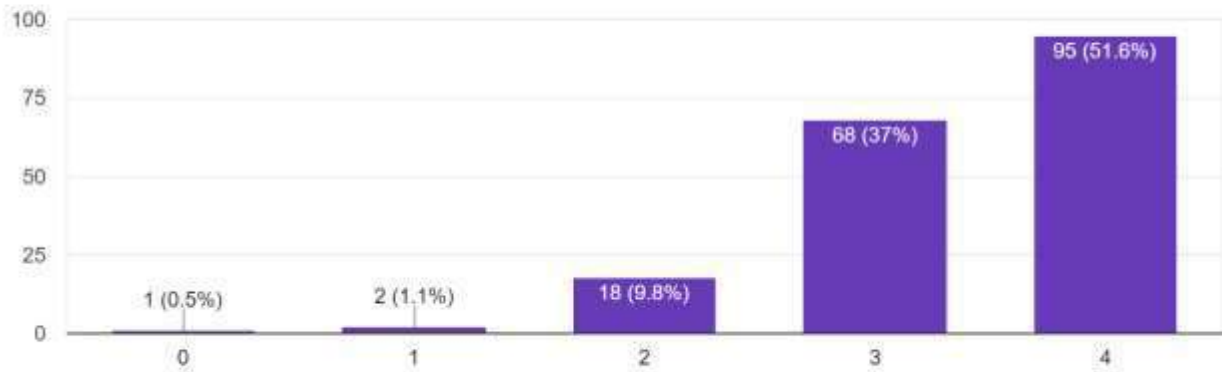
Fairness of the internal evaluation process by the teachers. 4 – Always fair, 3 – Usually fair, 2 – Sometimes unfair, 1 – Usually unfair, 0 – Unfair

184 responses



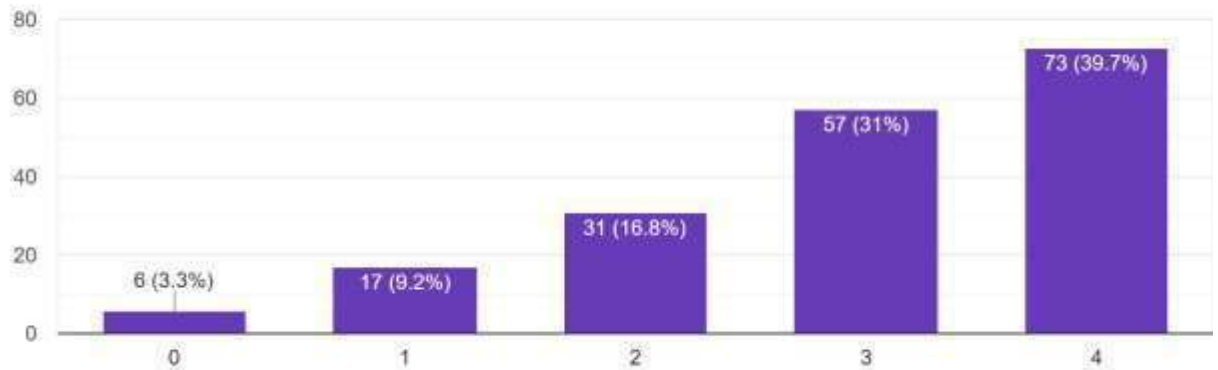
The overall quality of teaching-learning process in the College is very good. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree

184 responses



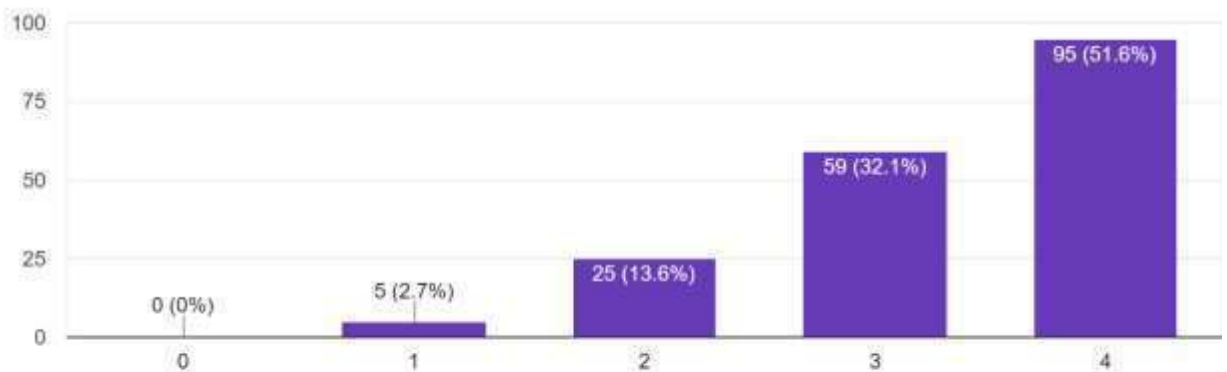
The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 – Regularly, 3 – Often, 2 – Sometimes, 1 – Rarely, 0– Never

184 responses

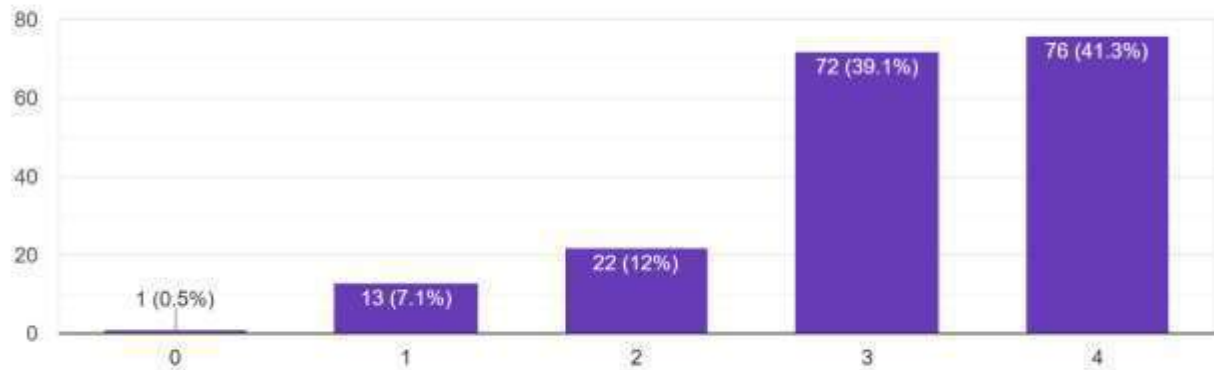


Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never

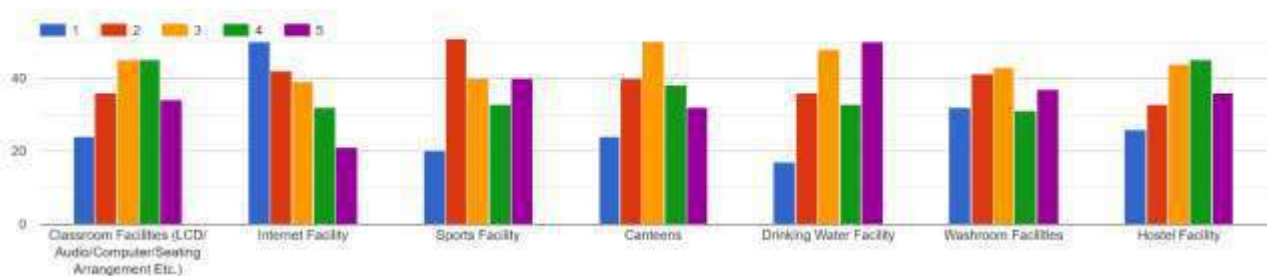
184 responses



Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a gr...rate, 2 – Some what, 1 – Very little, 0 – Not at all  
184 responses



For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent



Give three observation / suggestions to improve the curriculum and overall teaching – learning experience in the College

184 responses

All good

Very good learning experience in the college..

No comments thank you.

Our collage is to LCD good

Internet connection should be speed up 2. More facilities should be added in common room

Overall teaching is excellent and the teacher are very cooperative

It was best experience I had overall

All good enough but library needs improvement

The classrooms should be bigger

Teacher's must focus on to improve the quality of students for better understanding.

Overall teaching - learning process in the college is very good. Though the college should -  
Improve the condition of the class rooms.

Interaction with teacher to students, students to teacher is very good

Everything was perfect except one flaw of overloaded work of teachers during certain times even when exams are going on or near exam dates which doesn't let teachers to help out the students to their greatest capabilities.

All the professors are very helpful, but the number of professors should be increase in some departments. Some departments have 2-3 professors only, so it become hard for them to cover the syllabus of students from HS to MCOM.

When the class room is big then teachers can use microphone also.

Help students in managing their time during the test or exams.

Promote learning through examples of everyday routine for a better understanding of the concepts. Pinpoint their mistakes to identify their weaknesses and strengths.

Kindly give more project and real time problem to solve.

Courses can be more research oriented.

New technology monthly updates can be given.

Teacher is the best for my learning

Wifi improve / classroom improve

Technological upgradation and competitiveness.

## STUDENTS' FEEDBACK /SATISFACTION SURVEY 2018-19

IQAC, Golaghat Commerce College is conducting a Student Satisfaction Survey regarding Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Gender \*

- Female
- Male

What degree program are you pursuing now? \*

- Bachelors in Arts
- Bachelors in Commerce
- Masters in Commerce

Semester

- 1st & 2nd Semester
- 3rd & 4th Semester
- 5th & 6th Semester

Following are questions for online student satisfaction survey regarding teaching learning

process.

Content of Syllabi of the Course \*

- Excellent
- Very good
- Good
- Fair
- Poor

Extent of Syllabi covered in the class \*

- Excellent
- Very Good
- Good
- Fair
- Poor

Delivery of syllabus covered in the class \*

- Excellent
- Very Good
- Good
- Fair
- Poor

Use of Teaching Aids and ICT in the class to facilitate teaching \*

- Excellent  
 Very Good  
 Good  
 Fair  
 Poor

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 % to 69%, 1 – 30 to 54%, 0 – Below 30% \*

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – Poorly, 1 – Indifferently, 0 – Won't teach at all \*

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication \*

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Excellent

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc: while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 -Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly agree

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Significantly



The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, \*  
2 – Neutral, 1 – Disagree, 0– Strongly disagree

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme \*  
outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – \*  
Usually, 2 – Occasionally/Sometimes, 1– Rarely, 0 – Never

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The institution makes effort to engage students in the monitoring, review and continuous \*  
quality improvement of the teaching learning process.4 – Strongly agree, 3 – Agree, 2 –  
Neutral, 1 – Disagree, 0 – Strongly disagree

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4  
Not at all      To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4  
Strongly Agree      Strongly Disagree

The online classes materials were useful and accurate \*

0 1 2 3 4  
Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4  
Not at all      To a great extent

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	To a great extent

### Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent \*

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Internet Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Sports Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Drinking Water Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Washroom Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

### LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the curriculum and overall teaching – learning experience in the College \*

Excellent

This content is neither created nor endorsed by Google.

Google Forms

## STUDENTS' FEEDBACK /SATISFACTION SURVEY 2018-19

IQAC, Golaghat Commerce College is conducting a Student Satisfaction Survey regarding Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Gender \*

- Female
- Male

What degree program are you pursuing now? \*

- Bachelors in Arts
- Bachelors in Commerce
- Masters in Commerce

Semester

- 1st & 2nd Semester
- 3rd & 4th Semester
- 5th & 6th Semester

Following are questions for online student satisfaction survey regarding teaching learning

process.

Content of Syllabi of the Course \*

- Excellent
- Very good
- Good
- Fair
- Poor

Extent of Syllabi covered in the class \*

- Excellent
- Very Good
- Good
- Fair
- Poor

Delivery of syllabus covered in the class \*

- Excellent
- Very Good
- Good
- Fair

Use of Teaching Aids and ICT in the class to facilitate teaching \*

- Excellent
- Very Good
- Good
- Fair
- Poor

The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Excellent

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc: while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 -Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly agree

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Significantly



The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, \*  
2 – Neutral, 1 – Disagree, 0– Strongly disagree

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme \*  
outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – \*  
Usually, 2 – Occasionally/Sometimes, 1– Rarely, 0 – Never

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The institution makes effort to engage students in the monitoring, review and continuous \*  
quality improvement of the teaching learning process.4 – Strongly agree, 3 – Agree, 2 –  
Neutral, 1 – Disagree, 0 – Strongly disagree

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4  
Not at all      To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4  
Strongly Agree      Strongly Disagree

The online classes materials were useful and accurate \*

0 1 2 3 4  
Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4  
Not at all      To a great extent

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	To a great extent

### Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent \*

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Internet Facility	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Drinking Water Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Washroom Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

### LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the curriculum and overall teaching – learning experience in the College \*

1. internet connection should be speed up
2. More facilities should be added in common room
3. Disabled room should have lights n fan facilities

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## STUDENTS' FEEDBACK /SATISFACTION SURVEY 2018-19

IQAC, Golaghat Commerce College is conducting a Student Satisfaction Survey regarding Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Gender \*

- Female
- Male

What degree program are you pursuing now? \*

- Bachelors in Arts
- Bachelors in Commerce
- Masters in Commerce

Semester

- 1st & 2nd Semester
- 3rd & 4th Semester
- 5th & 6th Semester

Following are questions for online student satisfaction survey regarding teaching learning

process.

Content of Syllabi of the Course \*

- Excellent
- Very good
- Good
- Fair
- Poor

Extent of Syllabi covered in the class \*

- Excellent
- Very Good
- Good
- Fair
- Poor

Delivery of syllabus covered in the class \*

- Excellent
- Very Good
- Good
- Fair
- Poor

Use of Teaching Aids and ICT in the class to facilitate teaching \*

- Excellent
- Very Good
- Good
- Fair
- Poor

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 –Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 –Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Always effective



The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Excellent

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 -Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly agree

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Significantly

The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, \*  
2 – Neutral, 1 – Disagree, 0– Strongly disagree

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme \*  
outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Every Time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – \*  
Usually, 2 – Occasionally/Sometimes, 1– Rarely, 0 – Never

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

The institution makes effort to engage students in the monitoring, review and continuous \*  
quality improvement of the teaching learning process.4 – Strongly agree, 3 – Agree, 2 –  
Neutral, 1 – Disagree, 0 – Strongly disagree

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4  
Not at all      To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4  
Strongly Agree      Strongly Disagree

The online classes materials were useful and accurate \*

0 1 2 3 4  
Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4  
Not at all      To a great extent

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a great extent

### Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent \*

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Drinking Water Facility	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Washroom Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

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	1	2	3	4	5
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Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the curriculum and overall teaching – learning experience in the College \*

Very good learning experience in the college.

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Google Forms

## STUDENTS' FEEDBACK /SATISFACTION SURVEY 2018-19

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Gender \*

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What degree program are you pursuing now? \*

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Following are questions for online student satisfaction survey regarding teaching learning

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- Excellent
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- Good
- Fair
- Poor

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 % to 69%, 1 – 30 to 54%, 0 –Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 –Thoroughly, 3 – Satisfactorily, 2 – Poorly, 1 – Indifferently, 0 – Won't teach at all \*

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication \*

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Excellent

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc: while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 -Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly agree

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Significantly

The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, \*  
2 – Neutral, 1 – Disagree, 0– Strongly disagree

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme \*  
outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – \*  
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The institution makes effort to engage students in the monitoring, review and continuous \*  
quality improvement of the teaching learning process.4 – Strongly agree, 3 – Agree, 2 –  
Neutral, 1 – Disagree, 0 – Strongly disagree

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Agree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Disagree

The online classes materials were useful and accurate \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a great extent

The technology adopted was appropriate for online class \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a great extent

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a great extent

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the curriculum and overall teaching - learning experience in the College \*

Good

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Google Forms



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College



Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce  
College

**FEEDCK ANALYSIS, 2018-19**  
**Feedback from Alumni**  
**IQAC**  
**Golaghat Commerce College, Golaghat**

**Introduction:**

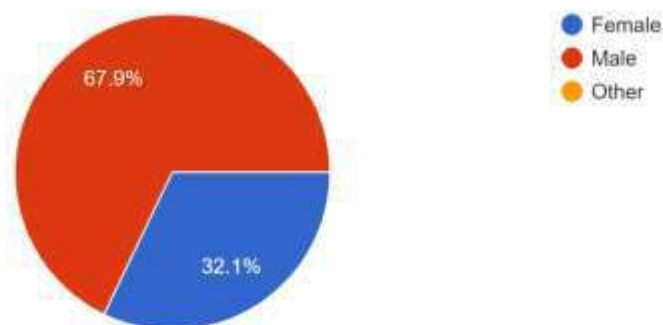
The Feedback has been collected by IQAC of Golaghat Commerce College from the Alumni of the college regarding curriculum and other relevant issues.

**Methodology:**

The feedback was collected through Google form, for the academic session 2018-19. The main focus of the feedback was curriculum related, which mainly covers teachers' preparation level for the class, syllabus covered, internal evaluation, quality of teaching learning process, Field visit opportunities etc. Total 56 responses were received from the alumni.

**RESULTS OF ALUMNI'S FEEDBACK ANALYSIS:**

Gender  
56 responses

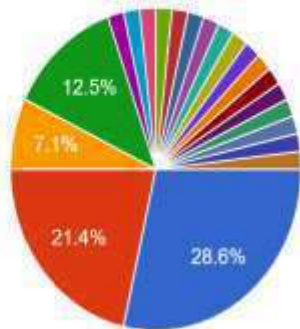






### Present Occupation

56 responses

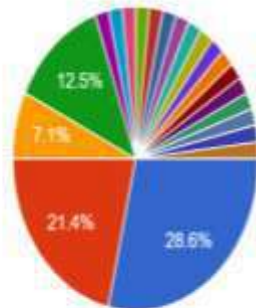


- Service
- Self - Employed
- Professional
- Student
- Unemployed
- P.G. Diploma in Geoinformatics
- Pursuing Master's in Geography
- B.ed

▲ 1/3 ▼

### Present Occupation

56 responses

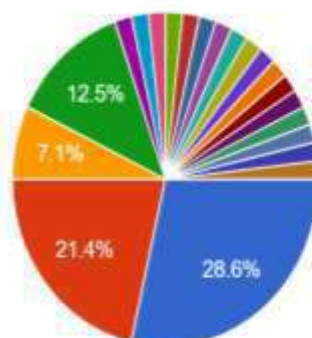


- Student
- MARANGI TEA GARDEN FIELD STA...
- Still studying
- No
- After the completion of Master Degree...
- Studying MA yet
- Study
- none

▲ 2/3 ▼

### Present Occupation

56 responses

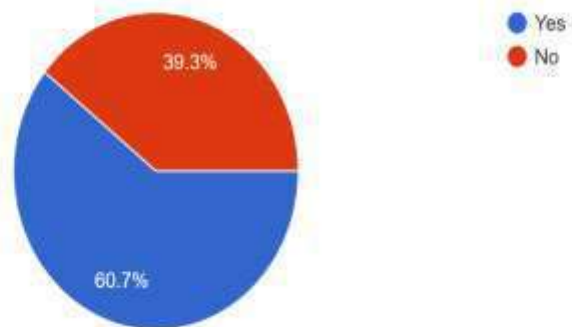


- M.A in assamese
- Nothing
- Lawyer
- Preparing for UGC NET
- Student (Doing LL.B)

▲ 3/3 ▼

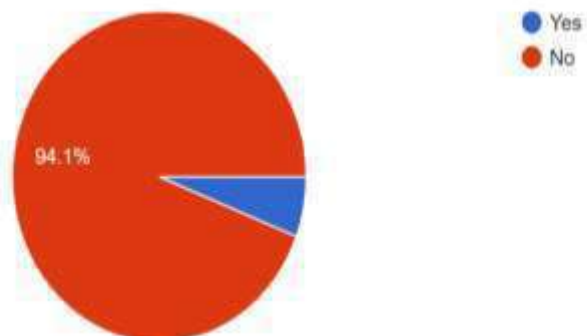
Whether the present syllabus helped you to pursue/continue Higher Education, business, Professional Courses or Competitive Coaching

56 responses

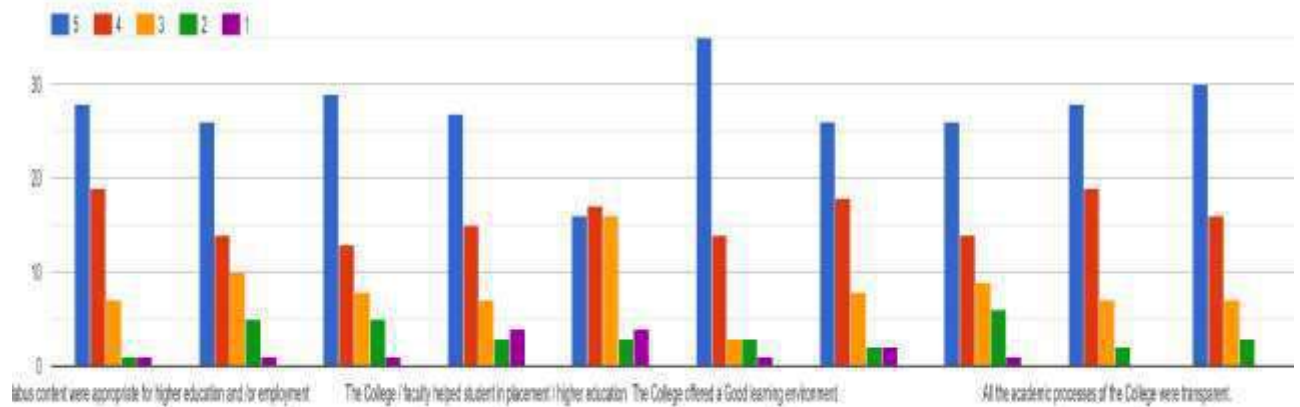


Do you think that the present curriculum need to be changed?

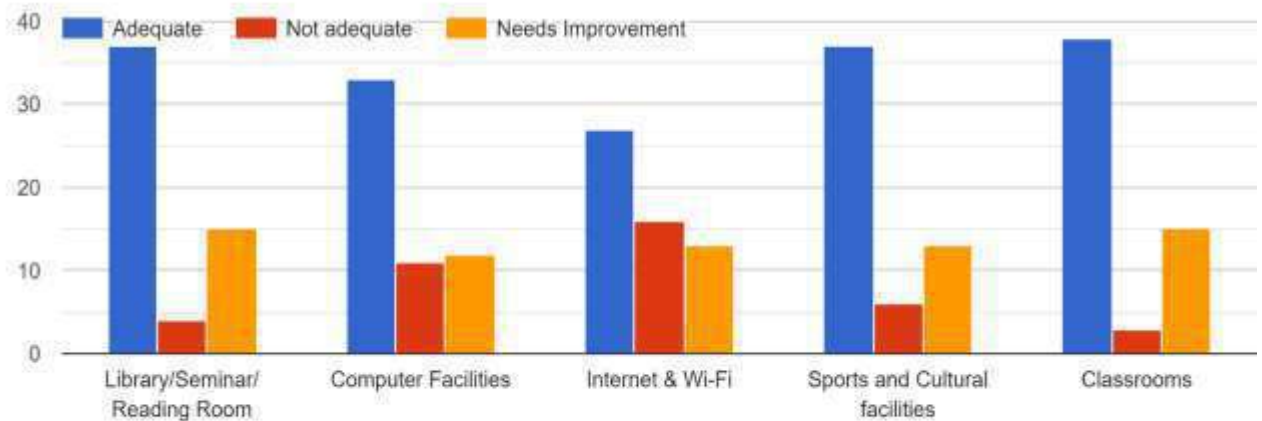
56 responses



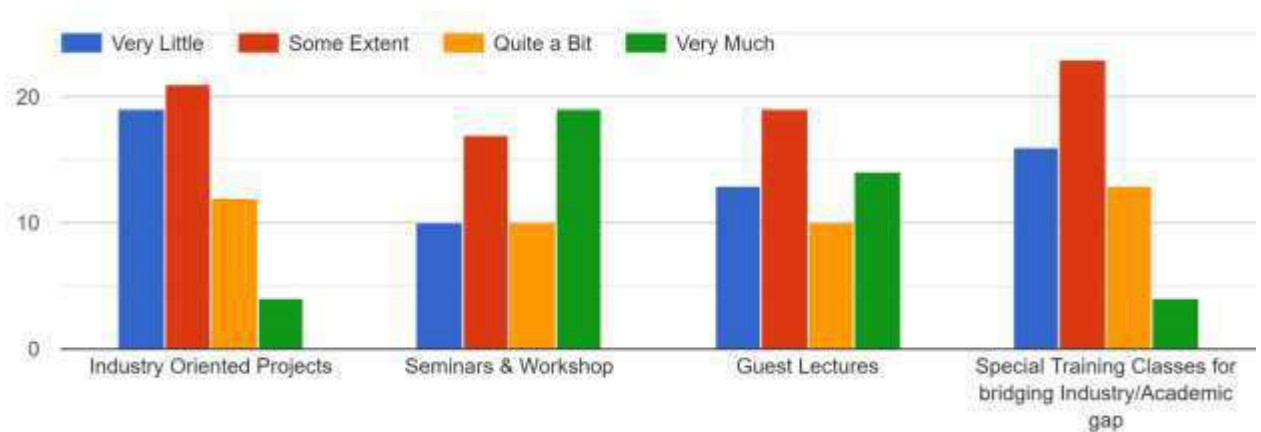
Kindly rate the following criteria on the scale of 1-5. Your genuine response will be helpful for the continuous quality improvement at GOLAGHAT COMMERCE COLLEGE. Strongly agree (5) Agree (4) Neutral (3) Disagree (2) Strongly disagree (1)



Rate the adequacy of following as they were during your tenure as a student at GOLAGHAT COMMERCE COLLEGE:



Rate the following academic initiatives taken by the college to improve know-how of the students



Please put forward suggestions for the overall development of the College  
56 responses

Develop the class room Of English Department

Sports department of our college is great but they need to focus more on women sports and fitness Common room for girls should include some facilities like indoor games. Hygiene and cleanliness is also a problem.

A proper help desk should be provided to reduce the chaos during the admission.

Needs more facilities for sports activities.

Digitalization can improve the teaching and both learning methods.

A better college canteen is a must.

The college should focus on the vocational education.

The college must take necessary action with the students who were not present regular in the classes.

The college should be emphasized for the all-around development of a student for his/her better future.

It should be well constructed so that it looks beautiful.

The college should provide practical knowledge & information related to the particular subject.

Providing training and workshops for competitive exams.

Encourage the students for better result.

Regular smart classes with new faculties.

Make better improvement of co-curricular activity.

Try to provide scholarship to financially weak students.

Overall good

Everything is Fine.

Many universities opted for extra classes like reasoning and aptitude classes which is beneficial for students

Infrastructure needs little attention.

Digital display in classes will be helpful.

More special training classes for future planning.

Digital study, frequent workshop on techniques to pass a competitive exam, grow up of mental and physical health.

In English Literature, there is linguistics papers and theory papers. These papers are much complicated. It requires more than five lectures thorough the board work rather than explaining it by words. So that, the confusion of the students has cleared on such tough papers.

All over, the environment of the Golaghat Commerce college is very positive and enthusiastic for the students.

More number of digital classrooms is required.

More number of seminars and workshops should be held.

Two-way communication should be encouraged.

Foster stronger connections between students, faculty, and staff

Create more opportunities for student leadership development

## ALUMNI FEEDBACK FORM ON CURRICULUM AND OTHER ASPECTS 2018-19

We are glad that you have spent valuable years pursuing courses at GOLAGHAT COMMERCE COLLEGE. We shall be thankful if you can spare some of your time to fill up this feedback form and give us suggestions for further improvement of the College. Your inputs will be of great use to improve the quality of our academic programs and enhance the credibility of our College.

Gender \*

Female

Male

Other

Name of the Course pursued (only select the highest Course pursued from the College) \*

- B.A (Regular)
- B.Com (Regular)
- M.Com (Regular)
- Tea and Piantation Management
- HS (Commerce)
- HS (Arts)
- BBA
- BCA
- M.A (Distance)
- M.Com (Distance)
- B.Com (Distance)
- B.A (Distance)

Specialization/Major \*

Accounting & Finance

Present Occupation \*

- Service
- Self - Employed
- Professional
- Other: Student

Name of the Organisation presently working/studying \*

Mahendra's

Whether the present syllabus helped you to pursue/continue Higher Education, business, Professional Courses or Competitive Coaching \*

Yes

No

FEEDBACK



Kindly rate the following criteria on the scale of 1-5. Your genuine response will be helpful for \* the continuous quality improvement at GOLAGHAT COMMERCE COLLEGE. Strongly agree (5) Agree (4) Neutral (3) Disagree (2) Strongly disagree (1)

	5	4	3	2	1
The curriculum and syllabus content were appropriate for higher education and /or employment	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sufficient number of co-curricular activities were arranged during study period	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College/ Industry tie ups were useful for student	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College / faculty helped student in placement / higher education	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College offered sufficient scholarships to meritious students and other deserving students.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
The College offered a Good learning environment	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College provided sufficient opportunities to	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

participate in  
extra curricular  
activities

The curriculum  
offers courses  
with practical  
and hands-on  
learning  
experience.

All the academic  
processes of the  
College were  
transparent.

The College is  
student - centric  
in all its  
academic  
initiatives

Rate the adequacy of following as they were during your tenure as a student at GOLAGHAT \*  
COMMERCE COLLEGE:

	Adequate	Not adequate	Needs Improvement
Library/Seminar/Reading Room	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Computer Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internet & Wi-Fi	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports and Cultural facilities	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Classrooms	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Rate the following academic initiatives taken by the college to improve know-how of the students \*

	Very Little	Some Extent	Quite a Bit	Very Much
Industry Oriented Projects	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Seminars & Workshop	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Guest Lectures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Special Training Classes for bridging Industry/Academic gap	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please put forward 3 suggestions for the overall development of the College \*

- 1) Needs more facilities for sports activities.
- 2) Digitalization can improve the teaching and both learning methods.
- 3) A better college canteen is a must.

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Google Forms

## ALUMNI FEEDBACK FORM ON CURRICULUM AND OTHER ASPECTS 2018-19

We are glad that you have spent valuable years pursuing courses at GOLAGHAT COMMERCE COLLEGE. We shall be thankful if you can spare some of your time to fill up this feedback form and give us suggestions for further improvement of the College. Your inputs will be of great use to improve the quality of our academic programs and enhance the credibility of our College.

Gender \*

Female

Male

Other

Name of the Course pursued (only select the highest Course pursued from the College) \*

- B.A (Regular)
- B.Com (Regular)
- M.Com (Regular)
- Tea and Piantation Management
- HS (Commerce)
- HS (Arts)
- BBA
- BCA
- M.A (Distance)
- M.Com (Distance)
- B.Com (Distance)
- B.A (Distance)

Specialization/Major \*

Human Resource Management

Present Occupation \*

- Service
- Self - Employed
- Professional
- Other: \_\_\_\_\_

Name of the Organisation presently working/studying \*

Golaghat Commerce College

Whether the present syllabus helped you to pursue/continue Higher Education, business, Professional Courses or Competitive Coaching \*

Yes

No

### FEEDBACK

Kindly rate the following criteria on the scale of 1-5. Your genuine response will be helpful for \* the continuous quality improvement at GOLAGHAT COMMERCE COLLEGE. Strongly agree (5) Agree (4) Neutral (3) Disagree (2) Strongly disagree (1)

	5	4	3	2	1
The curriculum and syllabus content were appropriate for higher education and /or employment	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sufficient number of co-curricular activities were arranged during study period	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College/ Industry tie ups were useful for student	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College / faculty helped student in placement / higher education	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College offered sufficient scholarships to meritorious students and other deserving students.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College offered a Good learning environment	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The College provided sufficient opportunities to	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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The College is  
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academic  
initiatives

Rate the adequacy of following as they were during your tenure as a student at GOLAGHAT \*  
COMMERCE COLLEGE:

	Adequate	Not adequate	Needs Improvement
Library/Seminar/Reading Room	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Computer Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internet & Wi-Fi	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports and Cultural facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Classrooms	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>



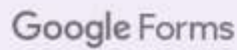
Rate the following academic initiatives taken by the college to improve know-how of the students \*

	Very Little	Some Extent	Quite a Bit	Very Much
Industry Oriented Projects	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Seminars & Workshop	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Guest Lectures	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Special Training Classes for bridging Industry/Academic gap	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please put forward 3 suggestions for the overall development of the College \*

No suggestions

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## ALUMNI FEEDBACK FORM ON CURRICULUM AND OTHER ASPECTS 2018-19

We are glad that you have spent valuable years pursuing courses at GOLAGHAT COMMERCE COLLEGE. We shall be thankful if you can spare some of your time to fill up this feedback form and give us suggestions for further improvement of the College. Your inputs will be of great use to improve the quality of our academic programs and enhance the credibility of our College.

Gender \*

- Female
- Male
- Other

Name of the Course pursued (only select the highest Course pursued from the College) \*

- B.A (Regular)
- B.Com (Regular)
- M.Com (Regular)
- Tea and Plantation Management
- HS (Commerce)
- HS (Arts)
- BBA
- BCA
- M.A (Distance)
- M.Com (Distance)
- B.Com (Distance)
- B.A (Distance)

Specialization/Major \*

Geography

Present Occupation \*

- Service
- Self - Employed
- Professional
- Other: B.ed

Name of the Organisation presently working/studying \*

Gauhati University

Whether the present syllabus helped you to pursue/continue Higher Education, business, Professional Courses or Competitive Coaching \*

Yes

No

### FEEDBACK

Kindly rate the following criteria on the scale of 1-5. Your genuine response will be helpful for \*  
the continuous quality improvement at GOLAGHAT COMMERCE COLLEGE. Strongly  
agree (5) Agree (4) Neutral (3) Disagree (2) Strongly disagree (1)

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The College provided sufficient opportunities to	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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The curriculum  
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All the academic  
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The College is  
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COMMERCE COLLEGE:

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Internet & Wi-Fi	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Special Training Classes for bridging Industry/Academic gap	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please put forward 3 suggestions for the overall development of the College \*

1. The college should focus on the vocational education.
2. The college must take necessary action with the students who were not present regular in the classes.
3. The college should be emphasized for the all around development of a student for his/her better future.

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Google Forms

## ALUMNI FEEDBACK FORM ON CURRICULUM AND OTHER ASPECTS 2018-19

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- M.A (Distance)
- M.Com (Distance)
- B.Com (Distance)
- B.A (Distance)

Specialization/Major \*

English

Present Occupation \*

- Service
- Self - Employed
- Professional
- Other: \_\_\_\_\_

Name of the Organisation presently working/studying \*

Shamma Medical

Whether the present syllabus helped you to pursue/continue Higher Education, business, Professional Courses or Competitive Coaching \*

Yes

No

FEEDBACK

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Special Training Classes for bridging Industry/Academic gap	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please put forward 3 suggestions for the overall development of the College. \*

It should be well constructed so that it looks beautiful.

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Google Forms



Principal  
Golaghat Commerce College  
Golaghat, Assam, India



Coordinator  
IQAC  
Golaghat Commerce College

**FEEDCK ANALYSIS, 2019-20**  
**Feedback from Students on Curriculum**  
**IQAC**  
**Golaghat Commerce College, Golaghat**

**Introduction:**

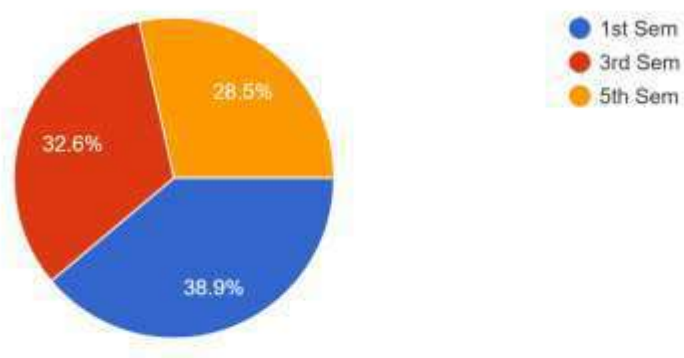
The Feedback Cell of IQAC of Golaghat Commerce College collected feedback from the students of the college regarding curriculum.

**Methodology:**

The feedback was collected through Google form for the Academic Session 2019-20. The main focus of the feedback was curriculum related, which mainly covers teachers' preparation level for the class, syllabus covered, internal evaluation, quality of teaching learning process, Field visit opportunities etc. Total 270 responses were received from the students, where 38.9% were from 1<sup>st</sup> Semester, 32.6% were from 3<sup>rd</sup> Semester and 28.5% were from 5<sup>th</sup> Semester. The responses received were analyzed in the following Diagrams.

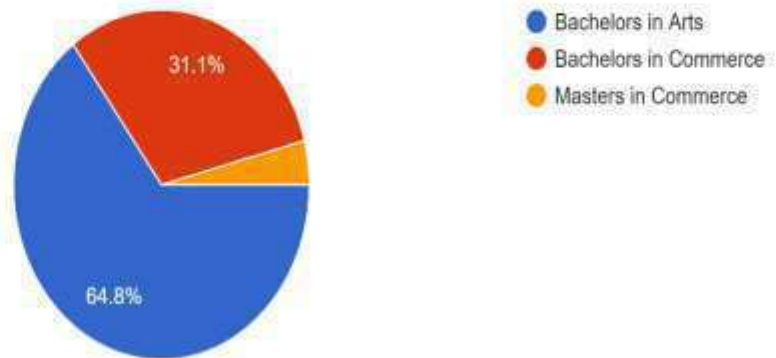
**RESULTS OF STUDENTS' FEEDBACK:**

Semester  
270 responses



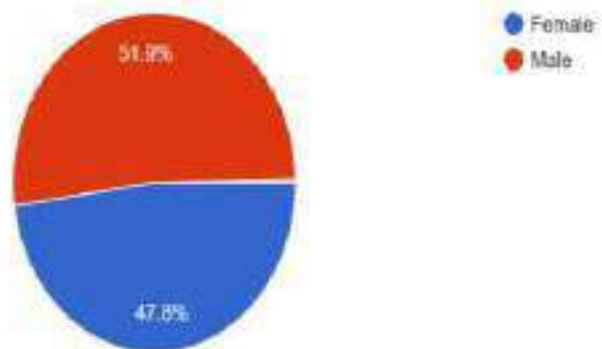
### What degree program are you pursuing now?

270 responses



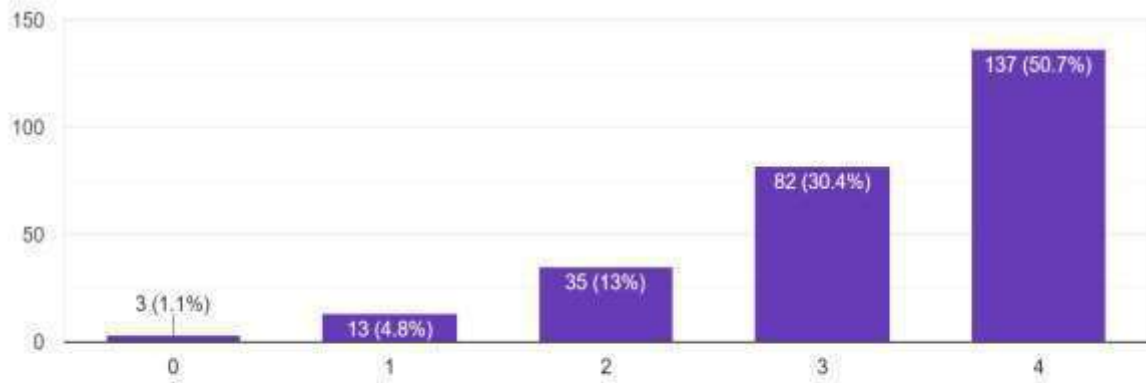
### Gender

270 responses



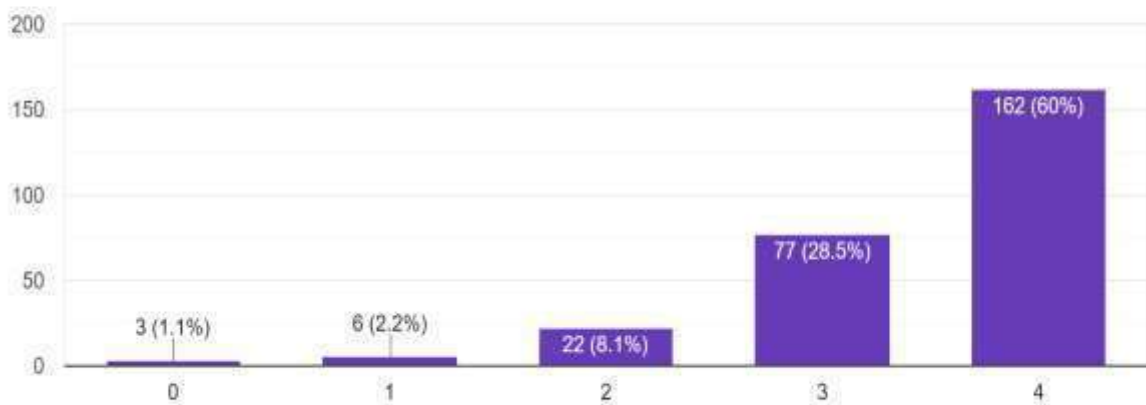
How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 to 69%, 1 – 30 to 54%, 0 – Below 30%

270 responses



Fairness of the internal evaluation process by the teachers. 4 – Always fair, 3 – Usually fair, 2 – Sometimes unfair, 1 – Usually unfair, 0 – Unfair

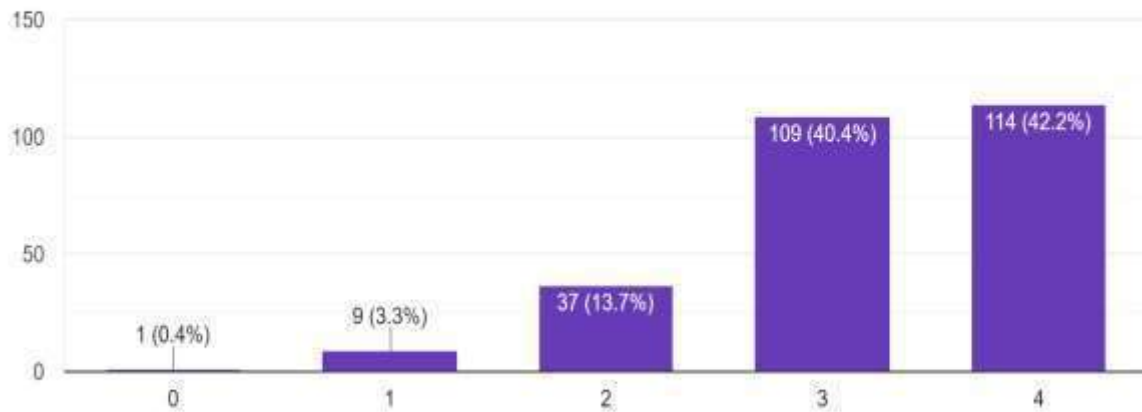
270 responses





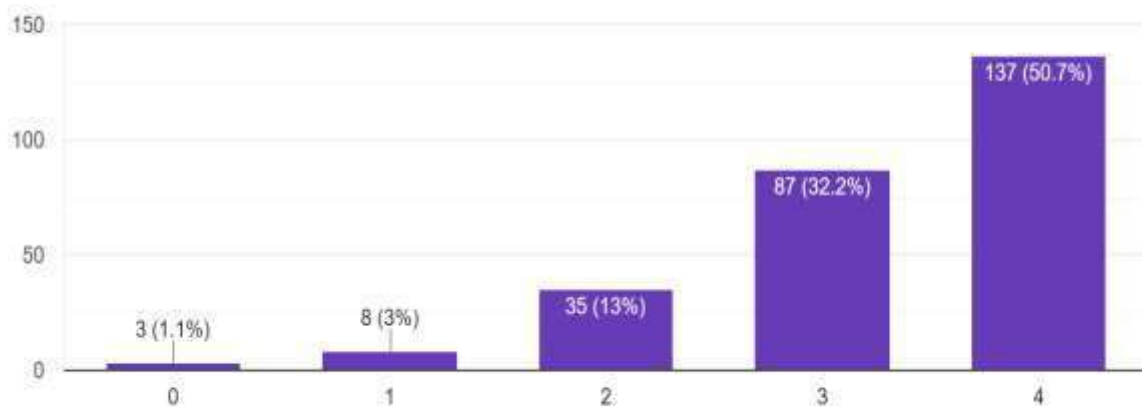
The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 – Significantly, 3 – Very well, 2 – Moderately, 1 – Marginally, 0– Not at all

270 responses



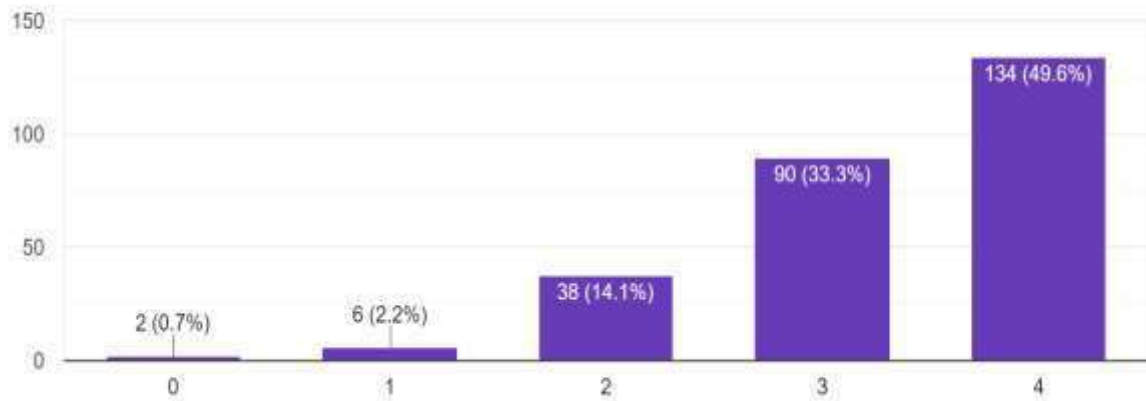
Was your performance in assignments discussed with you? 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0– Never

270 responses



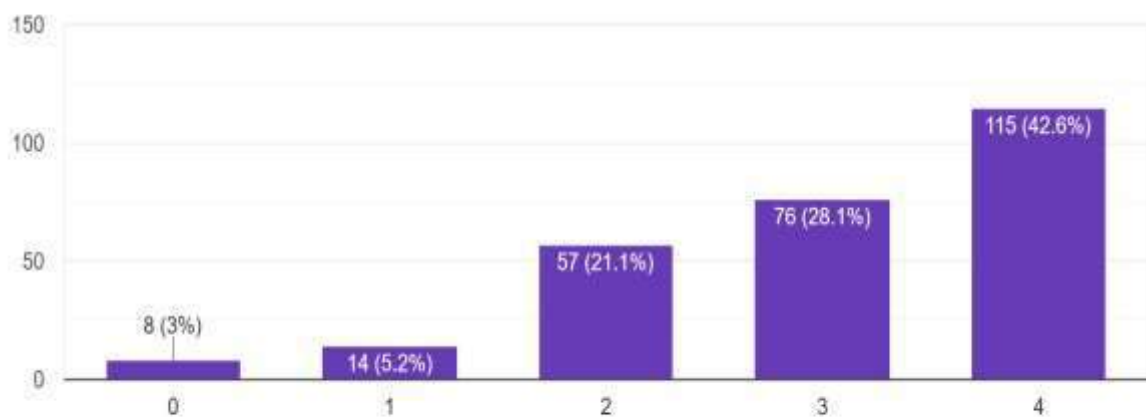
The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree

270 responses



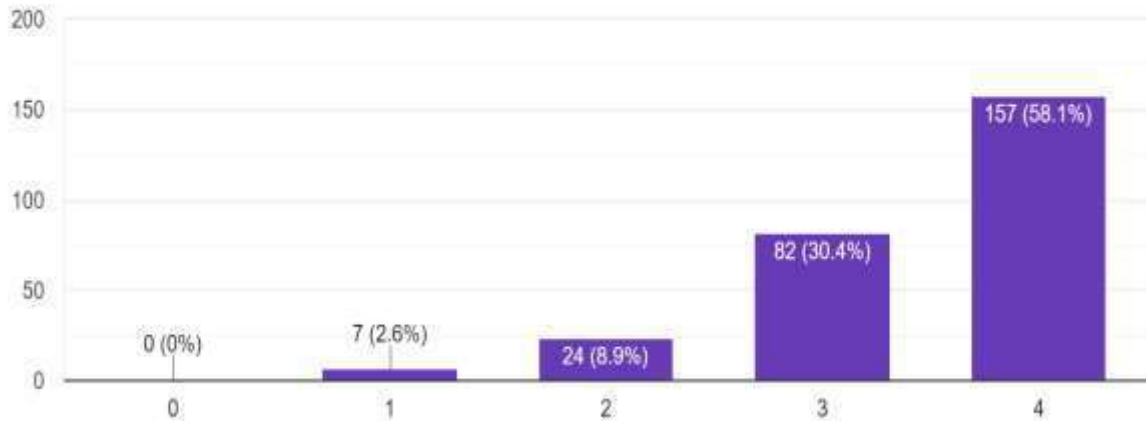
The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 – Regularly, 3 – Often, 2 – Sometimes, 1 – Rarely, 0 – Never

270 responses



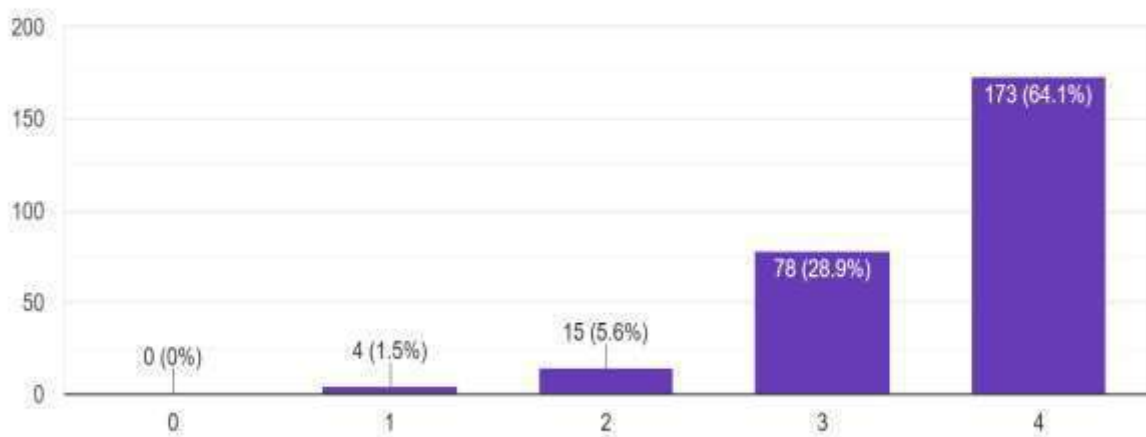
Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never

270 responses



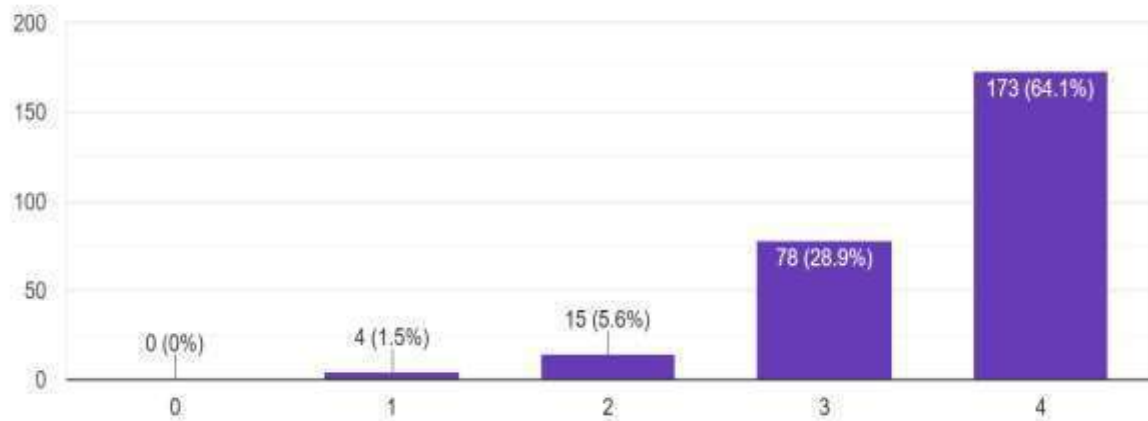
The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never

270 responses



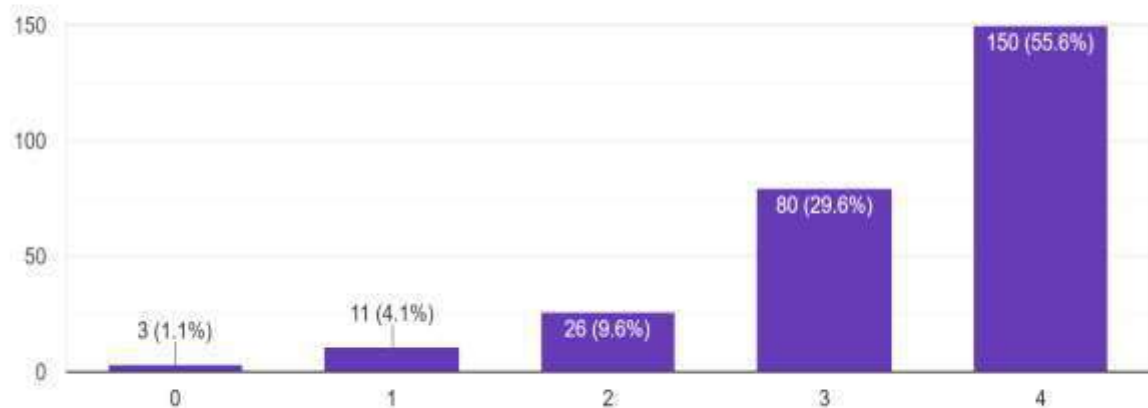
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270 responses



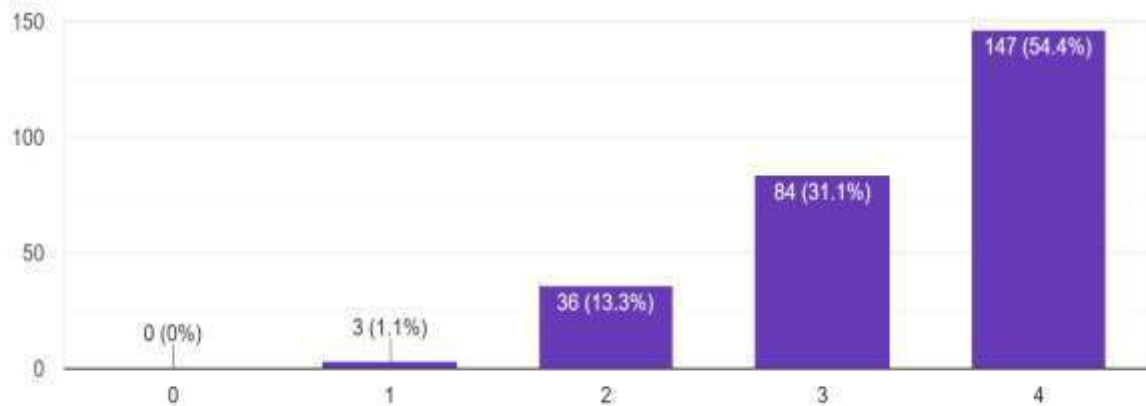
The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhance...te, 2 – Some what, 1 – Very little, 0 – Not at all

270 responses



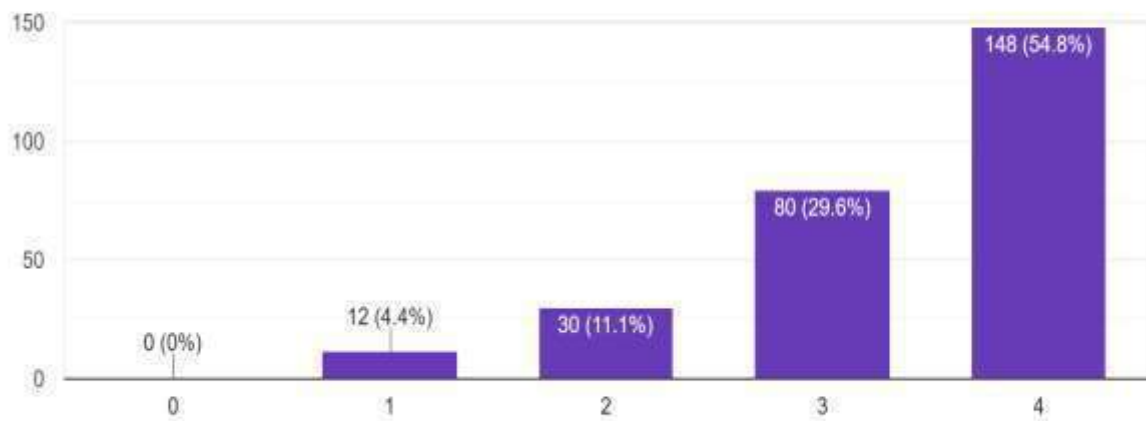
The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – S..., 2 – Neutral, 1 – Disagree, 0 – Strongly disagree

270 responses



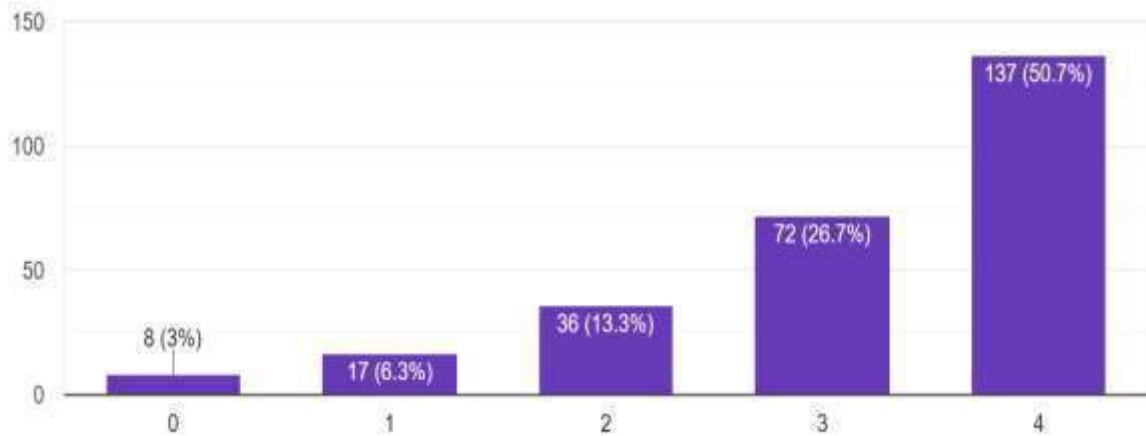
Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a gr...rate, 2 – Some what, 1 – Very little, 0 – Not at all

270 responses



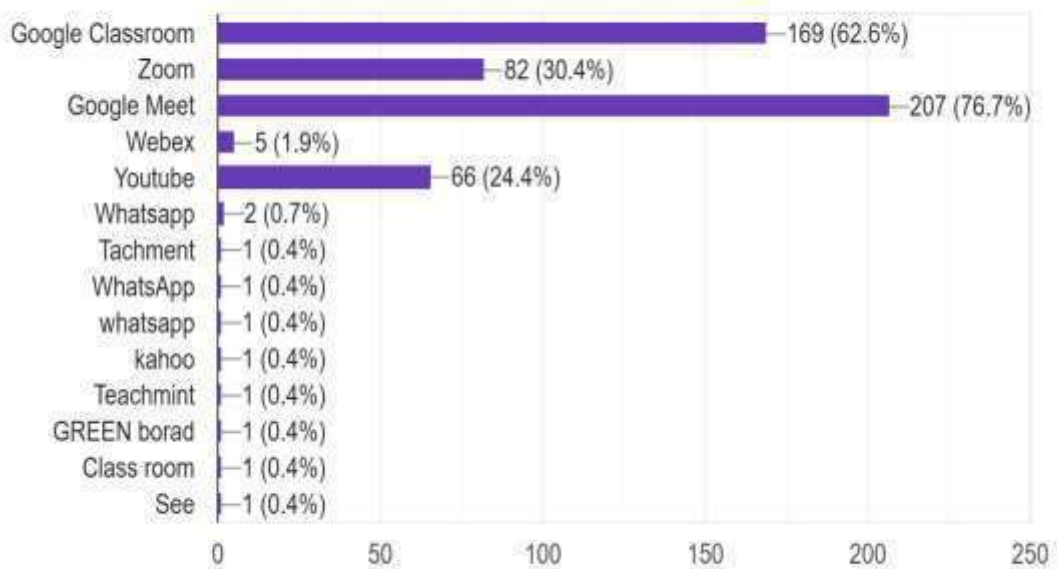
### The online classes materials were useful and accurate

270 responses



### What were the online teaching tools used by the teacher?

270 responses



## STUDENTS' FEEDBACK ON CURRICULUM 2019-20

IQAC, Golaghat Commerce College is conducting a Students' Feedback cum Satisfaction Survey regarding Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Gender \*

- Female
- Male

What degree program are you pursuing now? \*

- Bachelors in Arts
- Bachelors in Commerce
- Masters in Commerce

Semester \*

- 1st Sem
- 3rd Sem
- 5th Sem

Following are questions for online student satisfaction survey regarding teaching learning

process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 – Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4 – Excellent, 3 – Very good, 2 \*  
– Good, 1 – Fair, 0 – Poor

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Excellent



Fairness of the internal evaluation process by the teachers. 4 – Always fair, 3 – Usually fair, 2 – Sometimes unfair, 1 – Usually unfair, 0 – Unfair \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 – Above 90%, 3 – 70 – 89%, 2 – 50 – 69%, 1 – 30 – 49%, 0 – Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 – Regularly, 3 – Often, 2 – Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 – Significantly, 3 – Very well, 2 – Moderately, 1 – Marginally, 0– Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Significantly

The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0– Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

I don't have a mentor      0      1      2      3      4      Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

Never      0      1      2      3      4      Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0 – Unable \*

Unable      0      1      2      3      4      Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

Never      0      1      2      3      4      Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Agree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4

Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4

Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

- Google Classroom
- Zoom
- Google Meet
- Webex
- Youtube
- Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

0 1 2 3 4

Not at all      To a great extent

Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in \*  
the College

Canteen should be more clean and should have items to eat.

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## STUDENTS' FEEDBACK ON CURRICULUM 2019-20

IQAC, Golaghat Commerce College is conducting a Students' Feedback cum Satisfaction Survey regarding Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Gender \*

- Female
- Male

What degree program are you pursuing now? \*

- Bachelors in Arts
- Bachelors in Commerce
- Masters in Commerce

Semester \*

- 1st Sem
- 3rd Sem
- 5th Sem

Following are questions for online student satisfaction survey regarding teaching learning



process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 – Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4 – Excellent, 3 – Very good, 2 \*  
– Good, 1 – Fair, 0 – Poor

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers.  
fair, 2 – Sometimes unfair, 1 – Usually unfair, 0– Unfair

4 – Always fair, 3 – Usually \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always fair

Was your performance in assignments discussed with you?  
Occasionally/Sometimes, 1 – Rarely, 0– Never

4 – Every time, 3 – Usually, 2 – \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while  
teaching.

4 – Above 90%, 3 – 70 – 89%, 2 – 50 – 69%, 1 – 30 – 49%, 0 – Below \*

29%

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good.  
agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree

4 – Strongly \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 – Regularly, 3 – Often, 2 – Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 – Significantly, 3 – Very well, 2 – Moderately, 1 – Marginally, 0– Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Significantly

The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0– Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

	0	1	2	3	4	
I don't have a mentor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0 – Unable \*

	0	1	2	3	4	
Unable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4

Strongly Disagree      Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4

Not at all      To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4

Strongly Agree      Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4

Not at all      To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4

Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4

Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

- Google Classroom
- Zoom
- Google Meet
- Webex
- Youtube
- Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

0 1 2 3 4

Not at all      To a great extent

Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Internet Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Sports Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Drinking Water Facility	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Washroom Facilities	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

## LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

### SUGGESTIONS



What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in \* the College

The teaching learning process is very good in our college.

Teacher's are very friendly.

College also facilitate us a very healthy environment in which we can learn as much as we can.

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## STUDENTS' FEEDBACK ON CURRICULUM 2019-20

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Gender \*

- Female
- Male

What degree program are you pursuing now? \*

- Bachelors in Arts
- Bachelors in Commerce
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Semester \*

- 1st Sem
- 3rd Sem
- 5th Sem

Following are questions for online student satisfaction survey regarding teaching learning

process.

How much of the syllabus was covered in the class? 4 - 85 to 100%, 3 - 70 to 84%, 2 - 55 to 69%, 1 - 30 to 54%, 0 - Below 30% \*

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 - Thoroughly, 3 - Satisfactorily, 2 - Poorly, 1 - Indifferently, 0 - Won't teach at all \*

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 - Always effective, 3 - Sometimes effective, 2 - Just satisfactorily, 1 - Generally ineffective, 0 - Very poor communication \*

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4 - Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0 - Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers. 4 – Always fair, 3 – Usually fair, 2 – Sometimes unfair, 1 – Usually unfair, 0 – Unfair \*

	0	1	2	3	4	
Unfair	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 – Above 90%, 3 – 70 – 89%, 2 – 50 – 69%, 1 – 30 – 49%, 0 – Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 - Regularly, 3 - Often, 2 - Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Significantly

The College provides multiple opportunities to learn and grow. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0- Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 - Every time, 3 - Usually, 2- Occasionally/Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

0 1 2 3 4

I don't have a mentor      Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

0 1 2 3 4

Never      Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0 – Unable \*

0 1 2 3 4

Unable      Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

0 1 2 3 4

Never      Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Agree	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4

Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4

Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

- Google Classroom
- Zoom
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- Youtube
- Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

0 1 2 3 4

Not at all      To a great extent

Infrastructure



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	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Canteens	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drinking Water Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Washroom Facilities	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostel Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
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- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in \*  
the College

Not at all, all are good

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## STUDENTS' FEEDBACK ON CURRICULUM 2019-20

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Semester \*

- 1st Sem
- 3rd Sem
- 5th Sem

Following are questions for online student satisfaction survey regarding teaching learning

process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 – Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4 – Excellent, 3 – Very good, 2 \*  
– Good, 1 – Fair, 0 – Poor

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers. 4 – Always fair, 3 – Usually fair, 2 – Sometimes unfair, 1 – Usually unfair, 0– Unfair \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 – Above 90%, 3 – 70 – 89%, 2 – 50 – 69%, 1 – 30 – 49%, 0 – Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 - Regularly, 3 - Often, 2 - Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Significantly

The College provides multiple opportunities to learn and grow. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0- Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 - Every time, 3 - Usually, 2- Occasionally/Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

I don't have a mentor      0      1      2      3      4      Every time  
                       

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

Never      0      1      2      3      4      Every Time  
                       

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0 – Unable \*

Unable      0      1      2      3      4      Fully  
                       

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

Never      0      1      2      3      4      Every Time



The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4

Strongly Disagree      Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4

Not at all      To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4

Strongly Agree      Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4

Not at all      To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4

Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4

Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

- Google Classroom
- Zoom
- Google Meet
- Webex
- Youtube
- Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

0 1 2 3 4

Not at all      To a great extent

Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internet Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Canteens	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drinking Water Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Washroom Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostel Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in the College \*

Good

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## STUDENTS' FEEDBACK ON CURRICULUM 2019-20

IQAC, Golaghat Commerce College is conducting a Students' Feedback cum Satisfaction Survey regarding Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Gender \*

- Female
- Male

What degree program are you pursuing now? \*

- Bachelors in Arts
- Bachelors in Commerce
- Masters in Commerce

Semester \*

- 1st Sem
- 3rd Sem
- 5th Sem

Following are questions for online student satisfaction survey regarding teaching learning

process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 – Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4 – Excellent, 3 – Very good, 2 \*  
– Good, 1 – Fair, 0 – Poor

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers. 4 – Always fair, 3 – Usually fair, 2 – Sometimes unfair, 1 – Usually unfair, 0– Unfair \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 – Above 90%, 3 – 70 – 89%, 2 – 50 – 69%, 1 – 30 – 49%, 0 – Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly agree



The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 - Regularly, 3 - Often, 2 - Sometimes, 1 - Rarely, 0 - Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0 - Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Significantly

The College provides multiple opportunities to learn and grow. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 - Every time, 3 - Usually, 2 - Occasionally/Sometimes, 1 - Rarely, 0 - Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

	0	1	2	3	4	
I don't have a mentor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0 – Unable \*

	0	1	2	3	4	
Unable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0      1      2      3      4

Strongly Disagree                                    Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0      1      2      3      4

Not at all                                    To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0      1      2      3      4

Strongly Agree                                    Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0      1      2      3      4

Not at all                                    To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4

Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4

Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

- Google Classroom
- Zoom
- Google Meet
- Webex
- Youtube
- Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

0 1 2 3 4

Not at all      To a great extent

Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Internet Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Sports Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Drinking Water Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Washroom Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

## LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in \* the College

very good

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Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College



Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce

**FEEDBACK ANALYSIS 2019-20**  
**Feedback from Alumni on Curriculum**  
**IQAC**  
**Golaghat Commerce College, Golaghat**

**Introduction:**

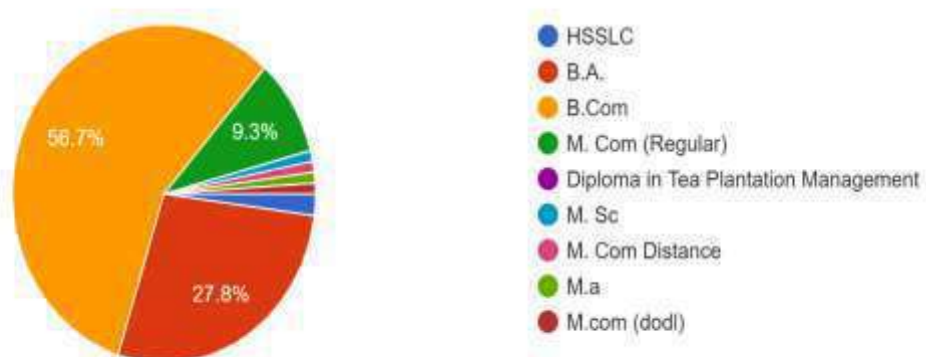
The Feedback has been collected by IQAC of Golaghat Commerce College from the Alumni of the college regarding curriculum for the academic session 2019-20.

**Methodology:**

The feedback of the Alumni was collected through Google form. The main focus of the feedback was curriculum related, which mainly covers syllabus covered, relevance of the curriculum for career building, augmentation of curriculum; infrastructure, add on/ certificate course related, quality of teaching learning process etc. Total 97 responses were received from the alumni.

**RESULTS OF ALUMNI'S FEEDBACK ANALYSIS:**

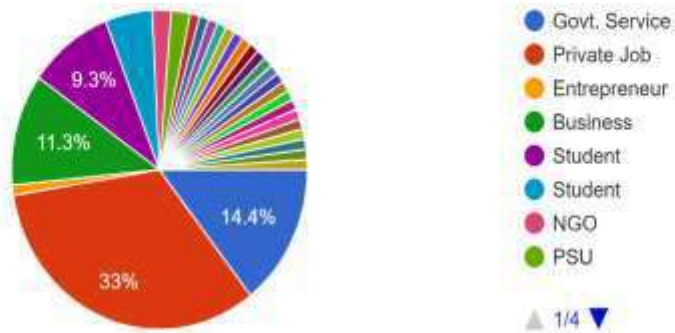
Degree obtained from the college  
97 responses





### Present Occupation

97 responses



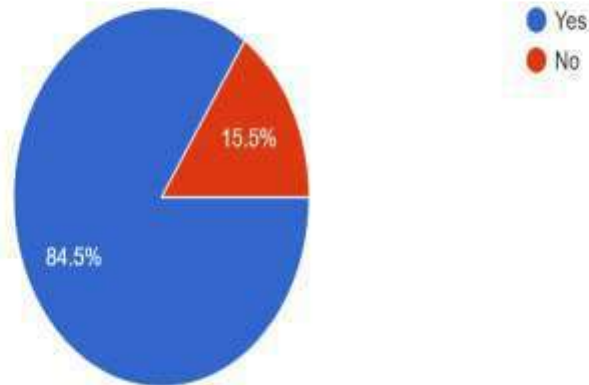
### Do you think that the college curriculum helped you adequately in building your career?

97 responses



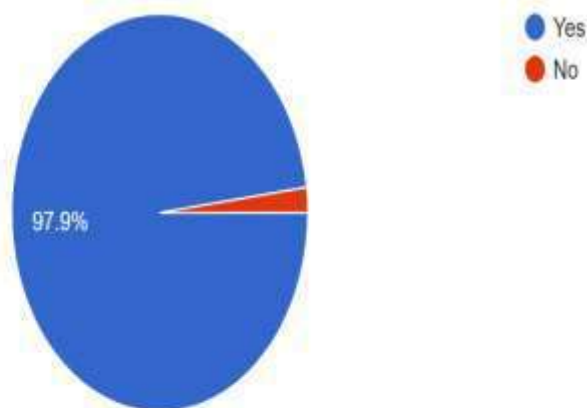
Do you think that the college needs augmentation/ expansion?

97 responses



Do you feel that the college should add some more addon/ Certificate/ Diploma Courses?

97 responses



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College

Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce

## Alumni Feedback on Curriculum 2019-20

All the dear Alumni are requested to fill up this feedback form.

:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

Male

Female

Other: \_\_\_\_\_

Degree obtained from the college \*

HSSLC

B.A.

B.Com

M. Com (Regular)

Diploma in Tea Plantation Management

Other: \_\_\_\_\_

**Present Occupation \***

- Govt. Service
- Private Job
- Entrepreneur
- Business
- Other: \_\_\_\_\_

**Name of the Organization / Enterprise where you are working \***

Spherion solutions pvt ltd

**If in Service, position you hold:**

Executive assistant

**Do you think that the college curriculum helped you adequately in building your career? \***

- Yes
- No

**Do you think that the college needs augmentation/ expansion? \***

- Yes
- No

If yes, in which of these areas?

	Yes	No
Infrastructure	<input checked="" type="radio"/>	<input type="radio"/>
Curriculum	<input checked="" type="radio"/>	<input type="radio"/>
Teaching- Learning	<input type="radio"/>	<input type="radio"/>
Administration	<input checked="" type="radio"/>	<input type="radio"/>

Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

- Yes  
 No

Any other member of your family who studied or presently studying in this college? If yes, how many members? \*

Na

How do you wish to strengthen the curriculum? \*

Help students in jobs consulting

Any other comments or suggestions?

Would request to build a section for job placement

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## Alumni Feedback on Curriculum 2019-20

All the dear Alumni are requested to fill up this feedback form.

:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

Male

Female

Other: \_\_\_\_\_

Degree obtained from the college \*

HSSLC

B.A.

B.Com

M. Com (Regular)

Diploma in Tea Plantation Management

Other: \_\_\_\_\_

**Present Occupation \***

- Govt. Service
- Private Job
- Entrepreneur
- Business
- Other: Student of Gauhati University

**Name of the Organization / Enterprise where you are working \***

Gauhati University

If in Service, position you hold:

\_\_\_\_\_

**Do you think that the college curriculum helped you adequately in building your career? \***

- Yes
- No

**Do you think that the college needs augmentation/ expansion? \***

- Yes
- No



If yes, in which of these areas?

	Yes	No
Infrastructure	<input checked="" type="radio"/>	<input type="radio"/>
Curriculum	<input checked="" type="radio"/>	<input type="radio"/>
Teaching- Learning	<input type="radio"/>	<input type="radio"/>
Administration	<input checked="" type="radio"/>	<input type="radio"/>

Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

- Yes
- No

Any other member of your family who studied or presently studying in this college? If yes, how many members? \*

No

How do you wish to strengthen the curriculum? \*

I will always be a part of it whenever my teachers need me.

Any other comments or suggestions?

Geography, the best department with the best teachers so for further success of the department authority should provide all the necessary materials for it.

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## Alumni Feedback on Curriculum 2019-20

All the dear Alumni are requested to fill up this feedback form.

:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

Male

Female

Other: \_\_\_\_\_

Degree obtained from the college \*

HSSLC

B.A.

B.Com

M. Com (Regular)

Diploma in Tea Plantation Management

Other: \_\_\_\_\_

**Present Occupation \***

- Govt. Service
- Private Job
- Entrepreneur
- Business
- Other: \_\_\_\_\_

**Name of the Organization / Enterprise where you are working \***

Jabrilal Pooshraj and co

**If in Service, position you hold:**

No

**Do you think that the college curriculum helped you adequately in building your career? \***

- Yes
- No

**Do you think that the college needs augmentation/ expansion? \***

- Yes
- No

If yes, in which of these areas?

	Yes	No
Infrastructure	<input type="radio"/>	<input type="radio"/>
Curriculum	<input checked="" type="radio"/>	<input type="radio"/>
Teaching- Learning	<input checked="" type="radio"/>	<input type="radio"/>
Administration	<input checked="" type="radio"/>	<input type="radio"/>

Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

Yes

No

Any other member of your family who studied or presently studying in this college? If yes, how many members? \*

Ashok Kr Bakliwal

How do you wish to strengthen the curriculum? \*

Organising Batch wise get together to associate with old friends and batchments.

Any other comments or suggestions?

Vocational courses for Industrial growth of Assam.

This content is neither created nor endorsed by Google.

Google Forms

## Alumni Feedback on Curriculum 2019-20

All the dear Alumni are requested to fill up this feedback form.

:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

Male

Female

Other: \_\_\_\_\_

Degree obtained from the college \*

HSSLC

B.A.

B.Com

M. Com (Regular)

Diploma in Tea Plantation Management

Other: \_\_\_\_\_

**Present Occupation \***

- Govt. Service
- Private Job
- Entrepreneur
- Business
- Other: House wife

**Name of the Organization / Enterprise where you are working \***

No

If in Service, position you hold:

**Do you think that the college curriculum helped you adequately in building your career? \***

- Yes
- No

**Do you think that the college needs augmentation/ expansion? \***

- Yes
- No



If yes, in which of these areas?

	Yes	No
Infrastructure	<input type="radio"/>	<input checked="" type="radio"/>
Curriculum	<input type="radio"/>	<input checked="" type="radio"/>
Teaching- Learning	<input type="radio"/>	<input checked="" type="radio"/>
Administration	<input type="radio"/>	<input type="radio"/>

Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

Yes

No

Any other member of your family who studied or presently studying in this college? If yes, how many members? \*

No

How do you wish to strengthen the curriculum? \*

A student

Any other comments or suggestions?

I am glad that I am a student of Golaghat Commerce College



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)



Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)

## Feedback Process for Curriculum

Syllabus

Courses

Feedback on Curriculum is collected both syllabus and Course-wise to facilitate Design and Review of Syllabus

Feedback is collected from different stakeholders –  
Students, Teachers, Alumni and Employer

Feedback is collected in every year

After collection, the Feedback is analyzed in the form of chart, percentages, it is uploaded in the College Website and a report is sent to the Director of the College Development Council of the University

**2020-21**

**FEEDCK ANALYSIS**  
**Academic Session 2020-21**  
**Feedback from Students on Curriculum**  
**IQAC**  
**Golaghat Commerce College, Golaghat**

**Introduction:**

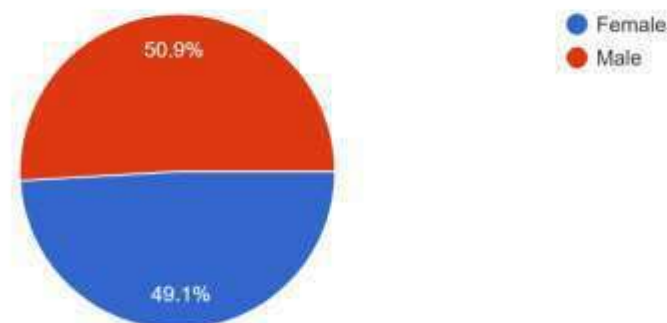
The IQAC of Golaghat Commerce College collected feedback from the students of Golaghat Commerce College regarding curriculum and other aspects for the academic session 2020-21.

**Methodology:**

The feedback was collected through Google form. The main focus of the feedback was curriculum related, which mainly covers teachers' preparation level for the class, syllabus covered, internal evaluation, quality of teaching learning process, Field visit opportunities etc. Total 214 responses were received from the students, where 50.9% were from 2<sup>nd</sup> Semester, 33.2% were from 4<sup>th</sup> Semester and 15.9% were from 6<sup>th</sup> Semester. The responses received were analyzed in the following Diagrams.

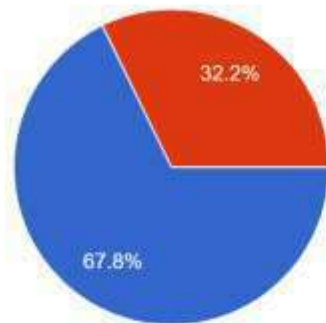
**RESULTS OF STUDENTS' FEEDBACK:**

Gender  
214 responses



### What degree program are you pursuing now?

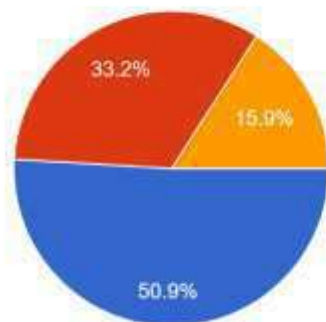
214 responses



- Bachelors in Arts
- Bachelors in Commerce
- Masters in Commerce

### Semester

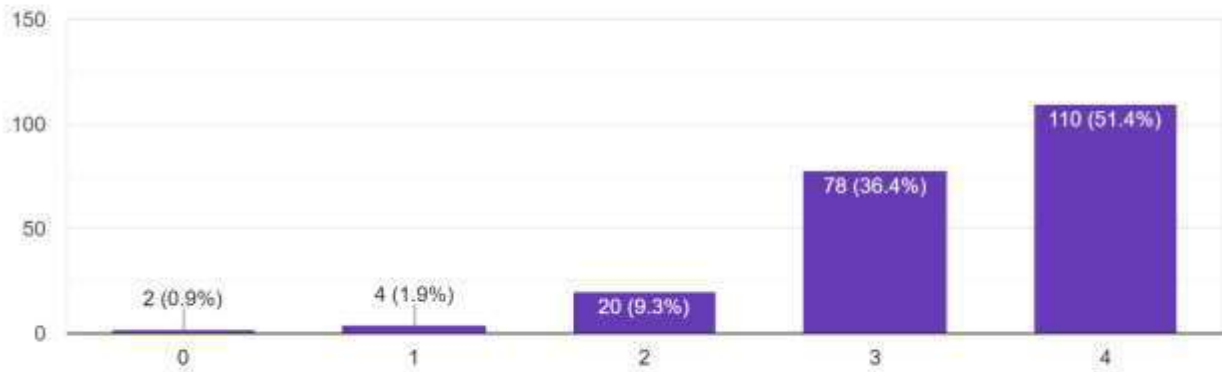
214 responses



- 2nd Sem
- 4th Sem
- 6th Sem

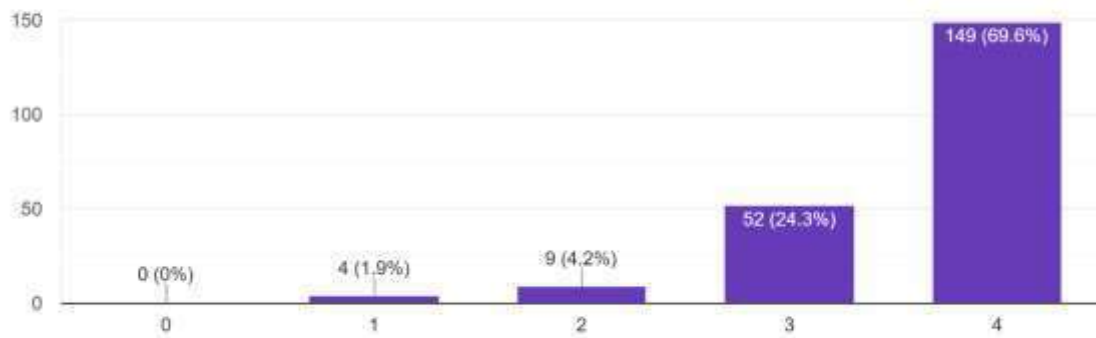
How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 to 69%, 1 – 30 to 54%, 0 – Below 30%

214 responses



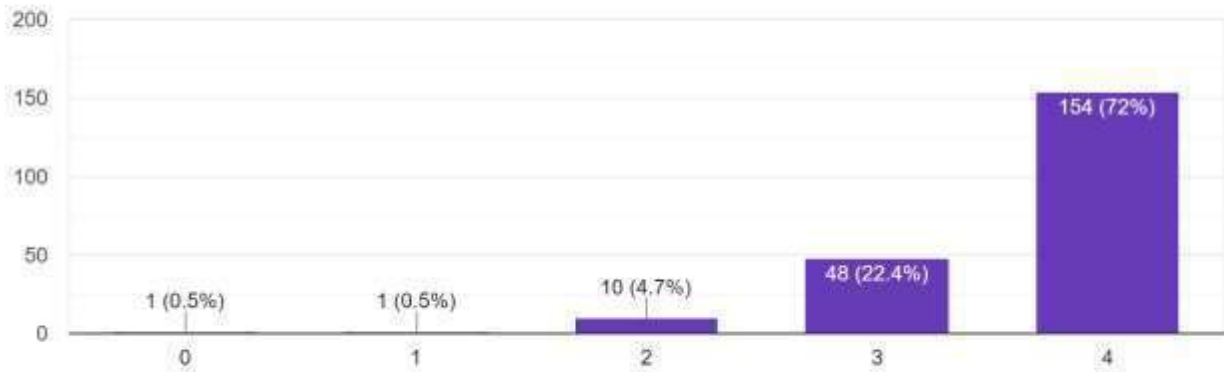
How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – Poorly, 1 – Indifferently, 0 – Won't teach at all

214 responses



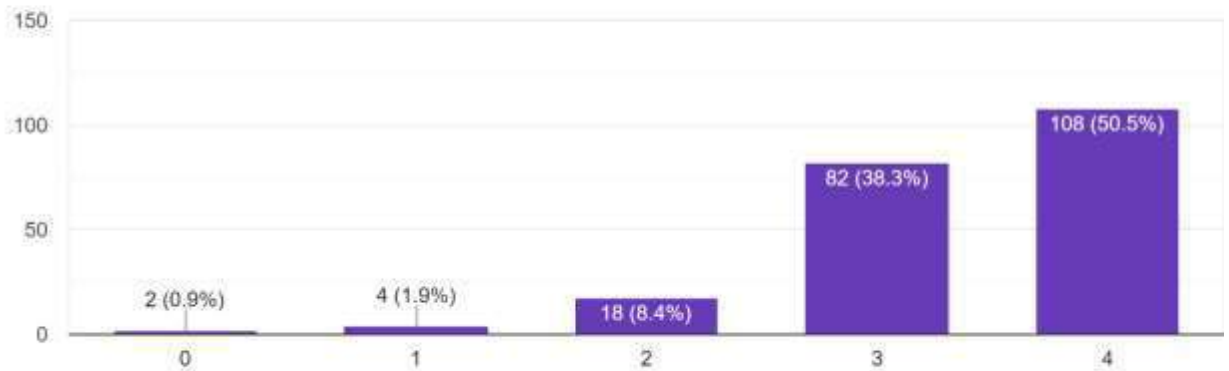
How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

214 responses



The teacher's approach to teaching can best be described as 4 – Excellent, 3 – Very good, 2 – Good, 1 – Fair, 0 – Poor

214 responses



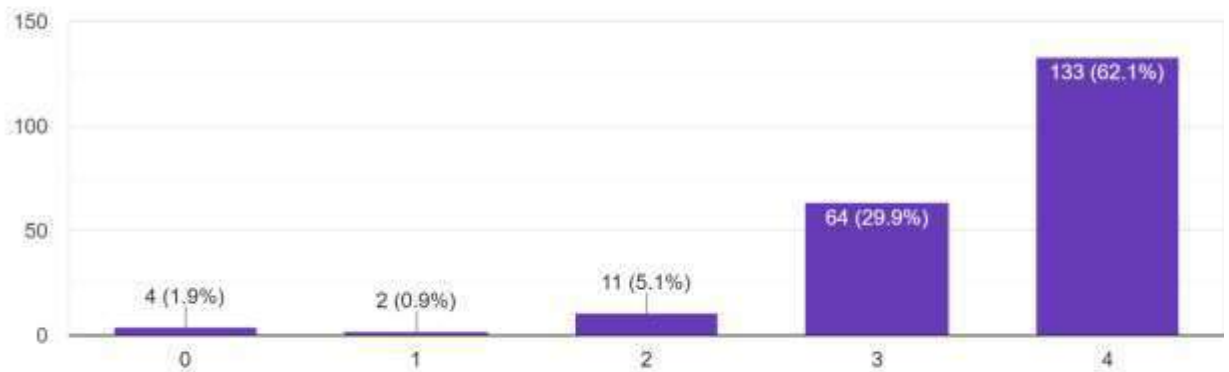


Fairness of the internal evaluation process by the teachers.

4 – Always fair, 3 – Usually fair, 2 –

– Sometimes unfair, 1 – Usually unfair, 0 – Unfair

214 responses

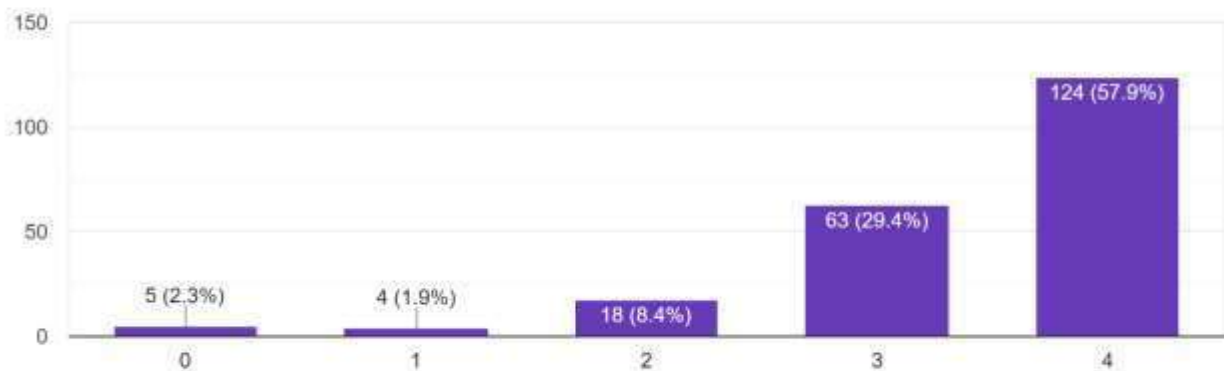


Was your performance in assignments discussed with you?

4 – Every time, 3 – Usually, 2 –

Occasionally/Sometimes, 1 – Rarely, 0 – Never

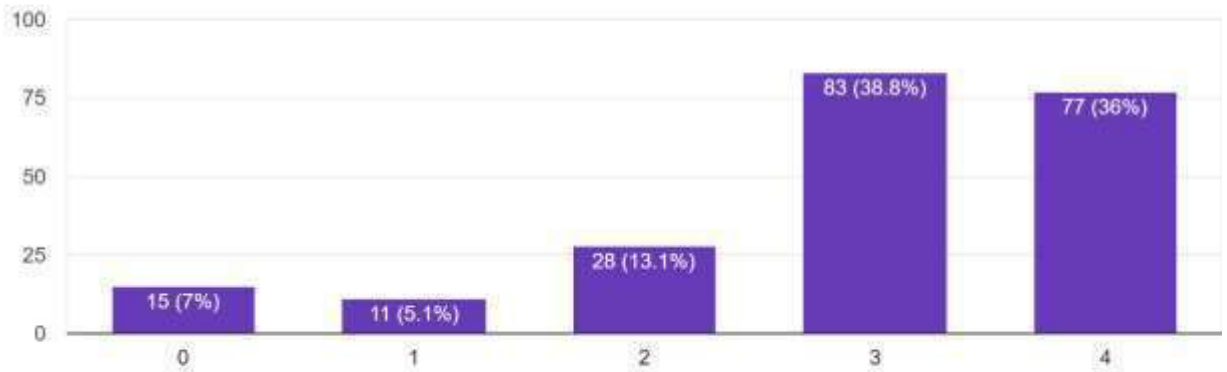
214 responses



What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching.

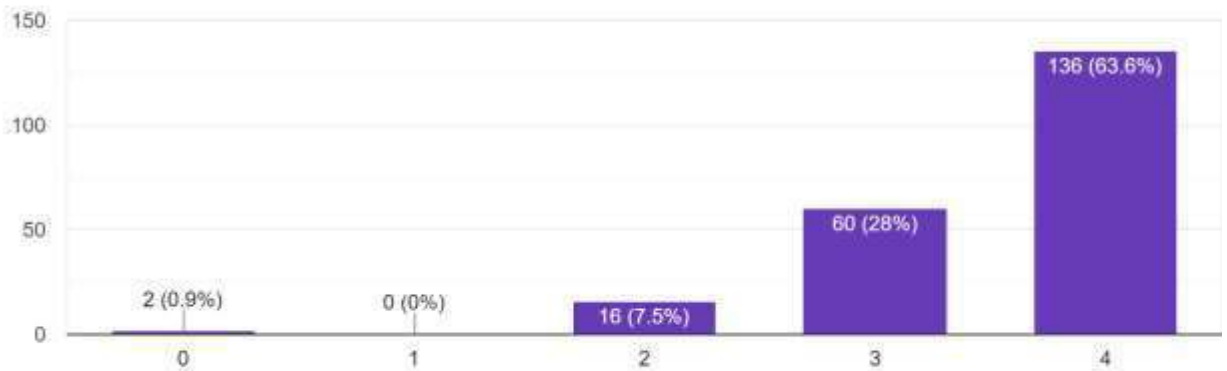
4 – Above 90%, 3 – 70 – 89%, 2 – 50 – 69%, 1 – 30 – 49%, 0 – Below 29%

214 responses

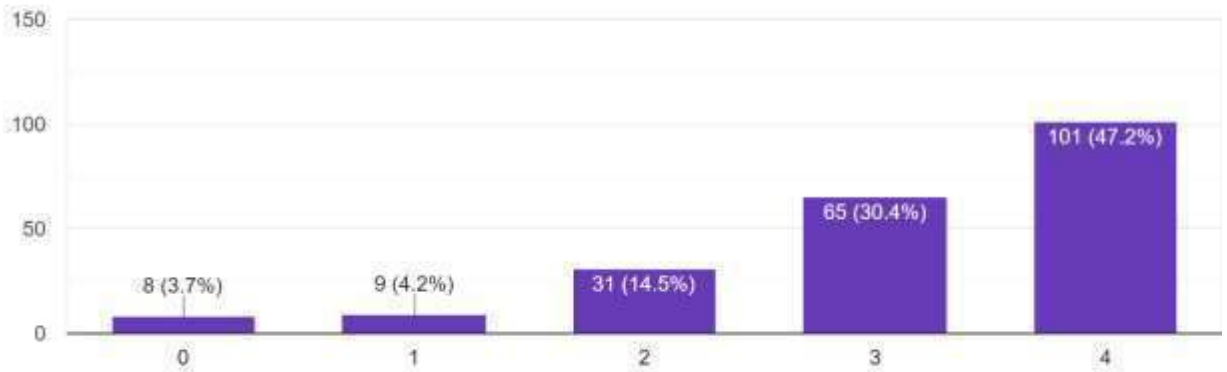


The overall quality of teaching-learning process in the College is very good. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree

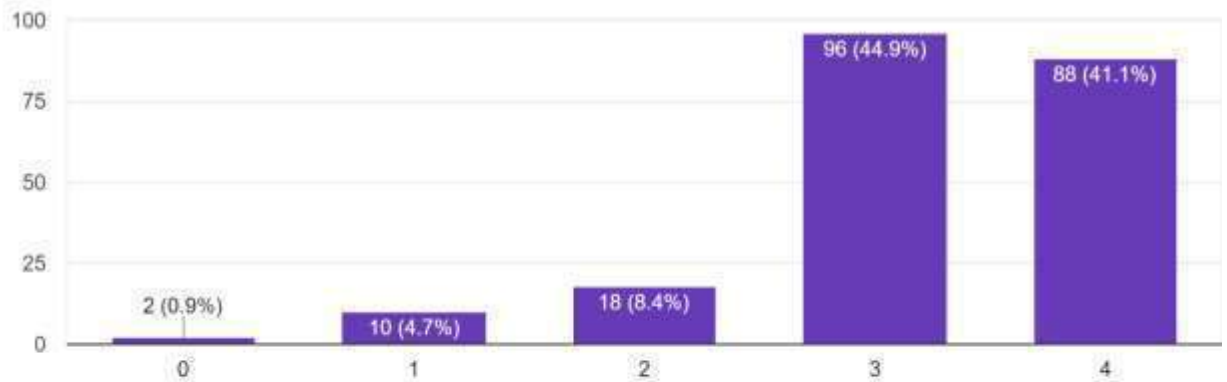
214 responses



The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 – Regularly, 3 – Often, 2 – Sometimes, 1 – Rarely, 0– Never  
214 responses

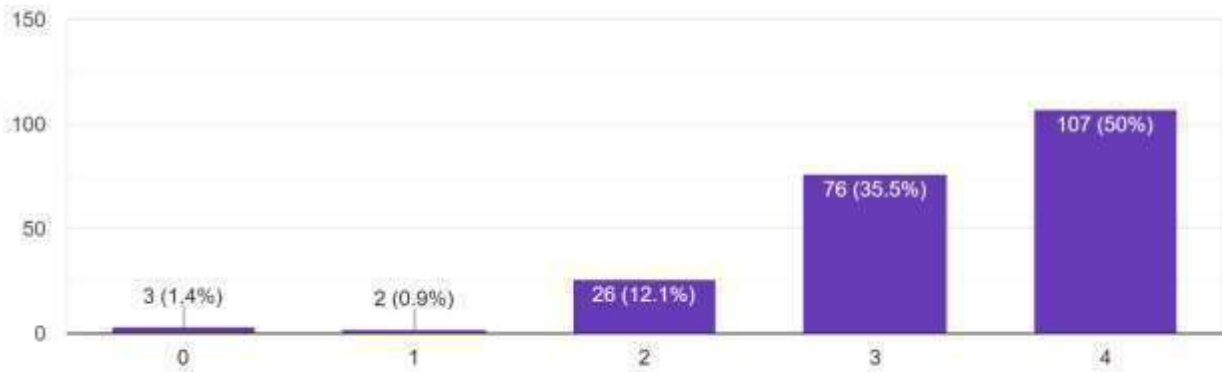


The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 – Significantly, 3 – Very well, 2 – Moderately, 1 – Marginally, 0– Not at all  
214 responses



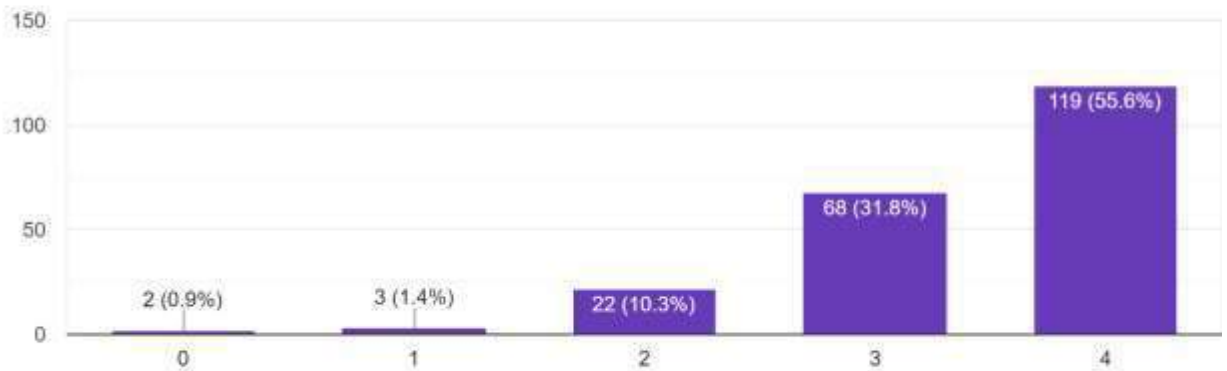
The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0– Strongly disagree

214 responses



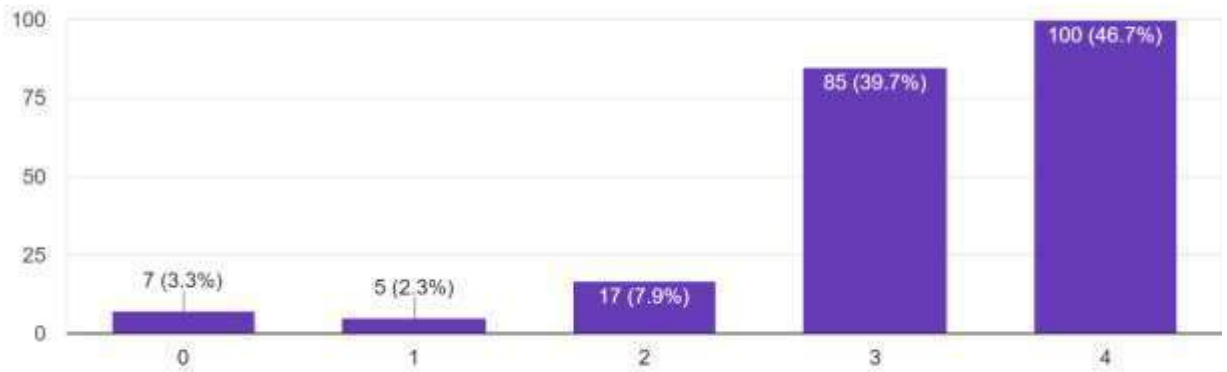
Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never

214 responses



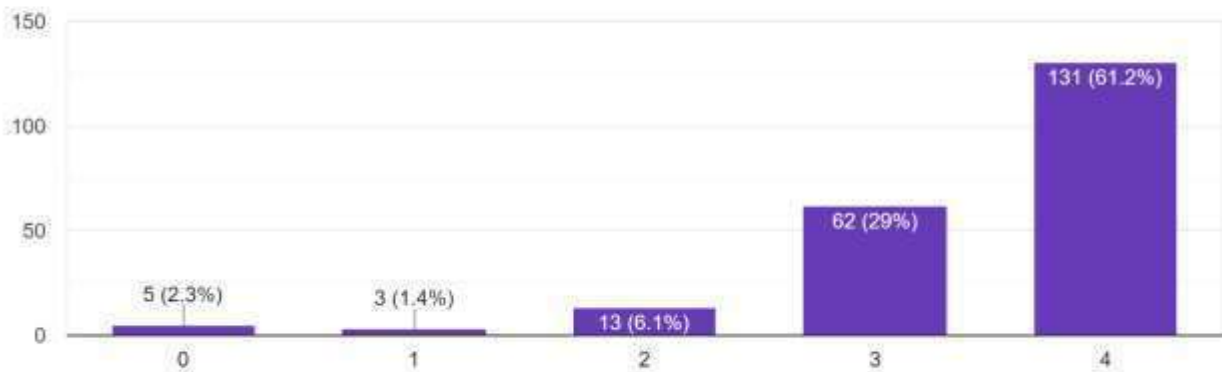
Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor

214 responses



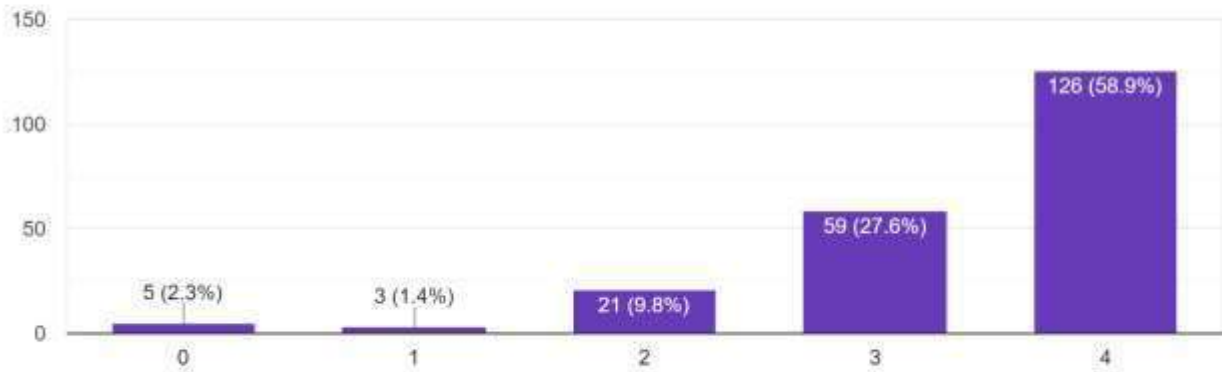
The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never

214 responses



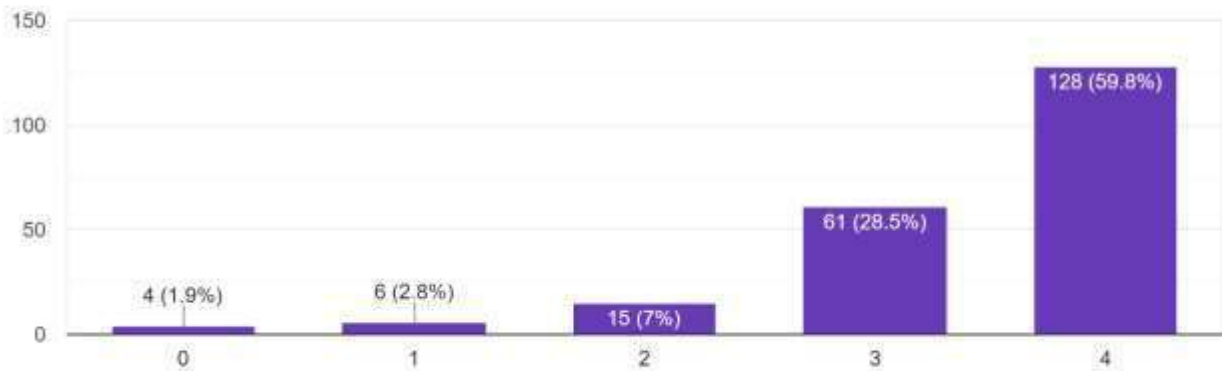
The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0 – Unable

214 responses

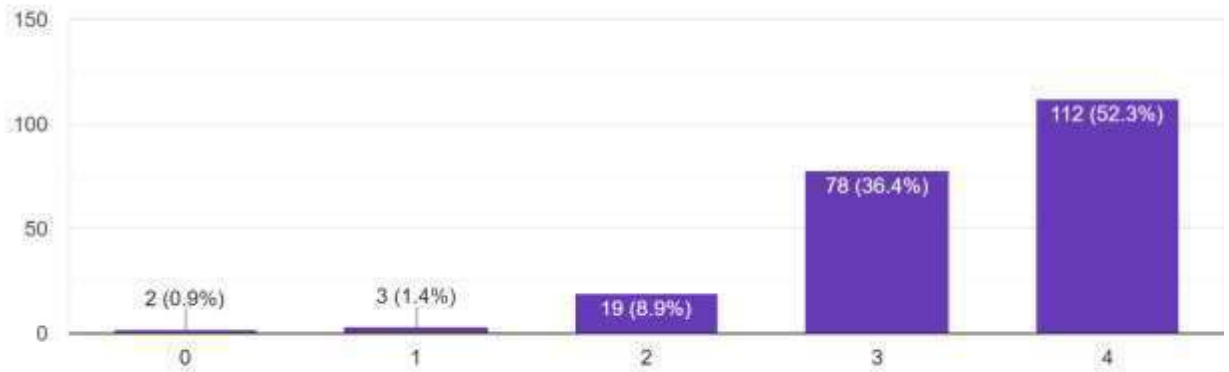


Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never

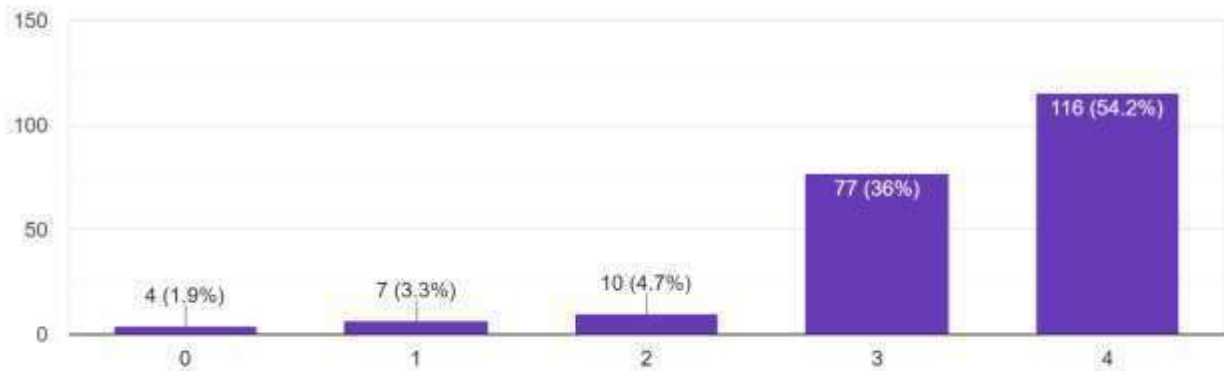
214 responses



The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree  
214 responses

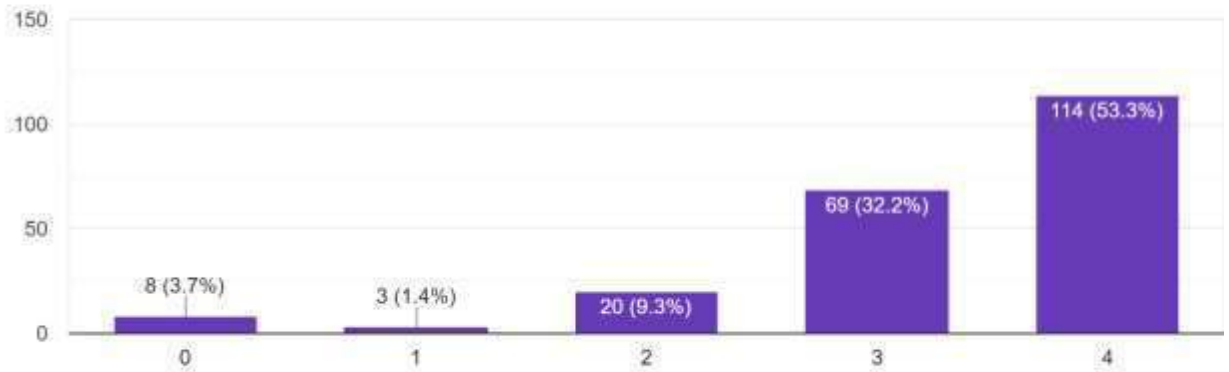


The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing the quality of teaching and learning. 4 – Strongly agree, 3 – Agree, 2 – Some what, 1 – Very little, 0 – Not at all  
214 responses



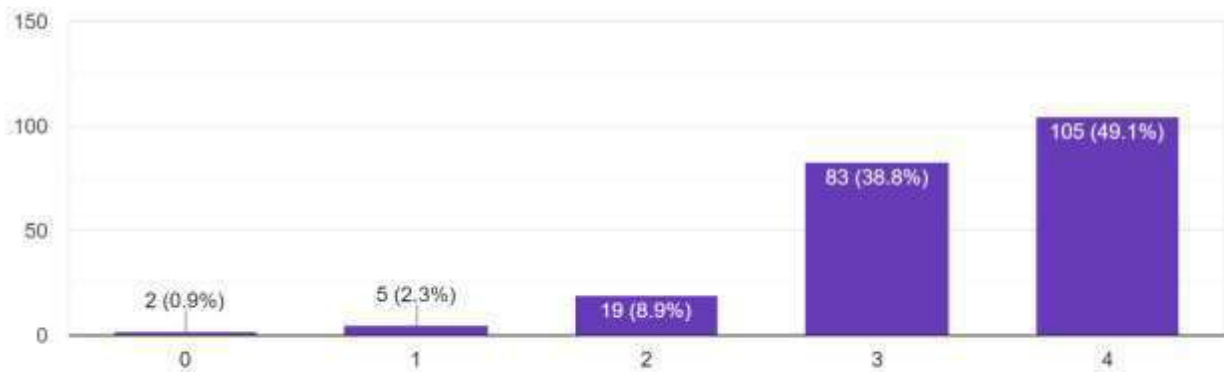
Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree

214 responses



Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a gr...rate, 2 – Some what, 1 – Very little, 0 – Not at all

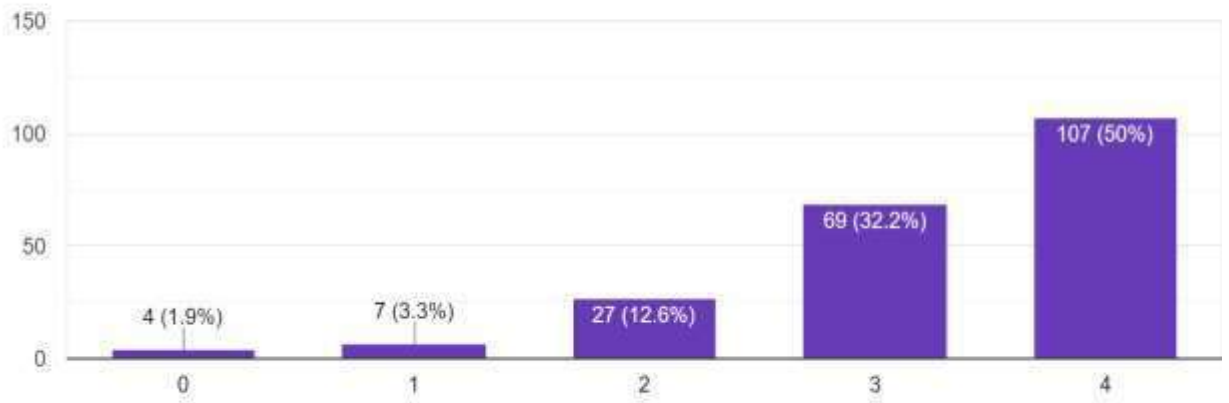
214 responses





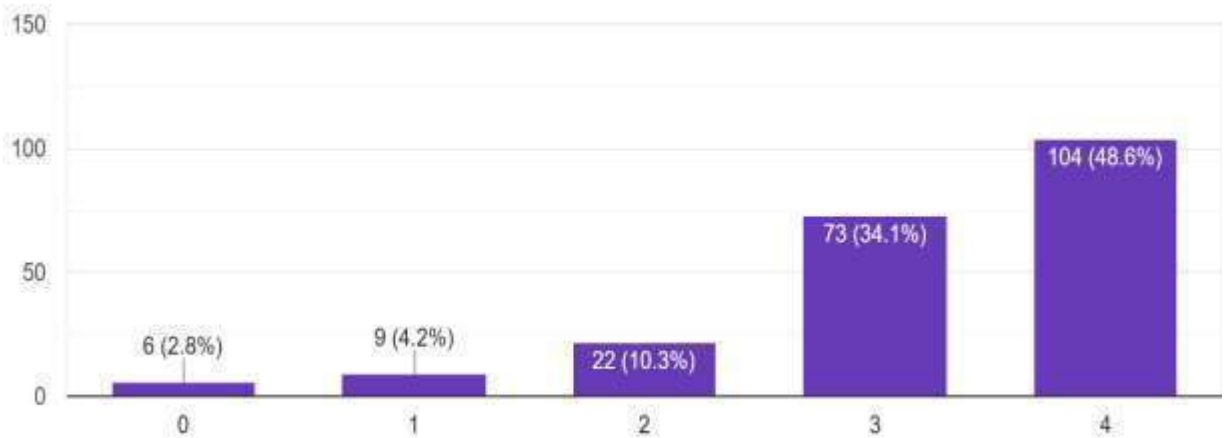
### The online classes materials were useful and accurate

214 responses



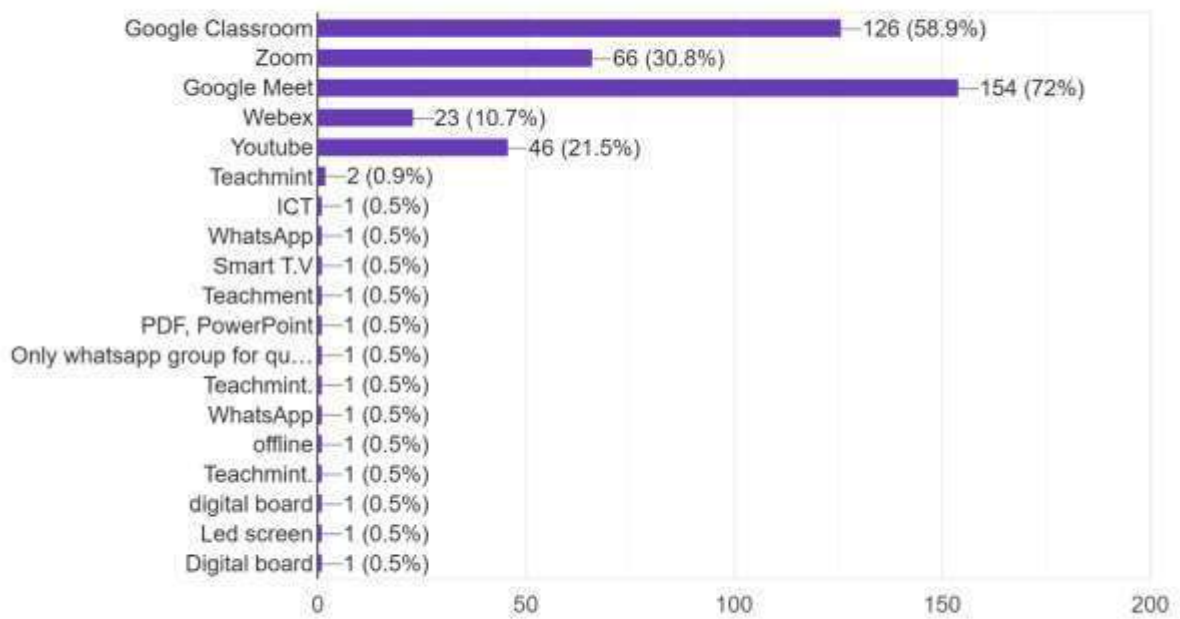
### The technology adopted was appropriate for online class

214 responses



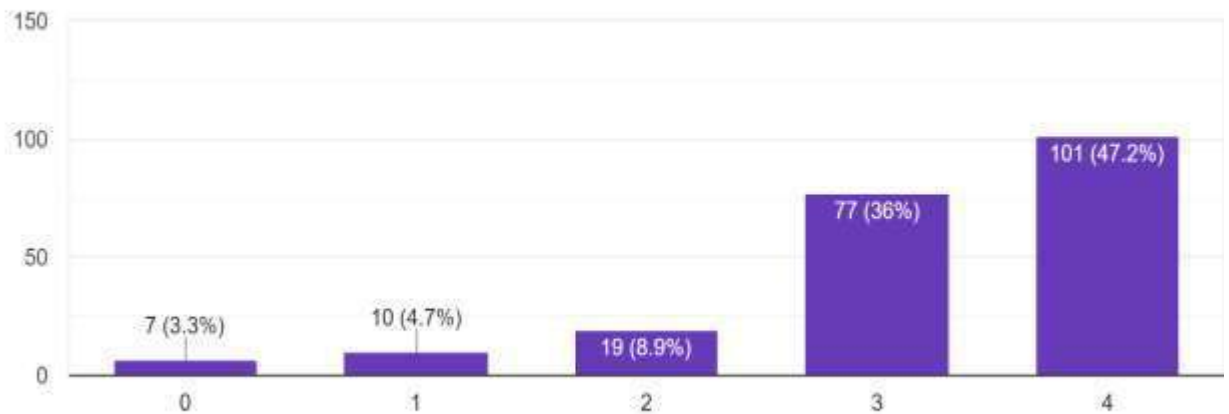
### What were the online teaching tools used by the teacher?

214 responses

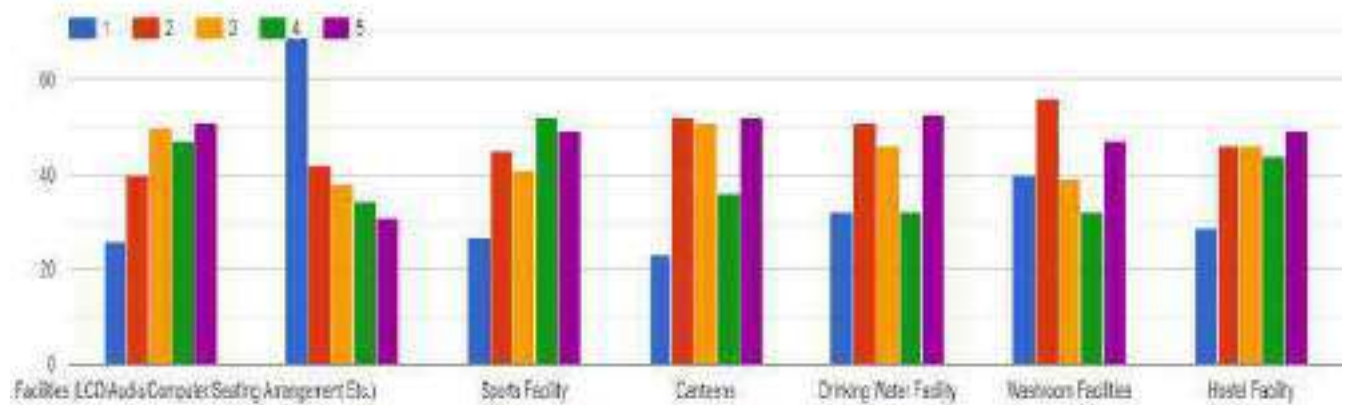


### Are you satisfied with the content delivery during online classes?

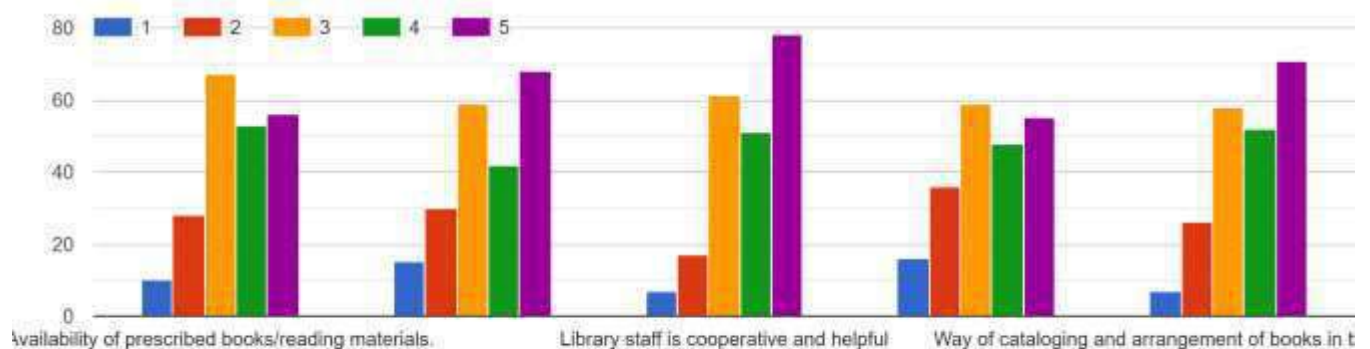
214 responses



For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

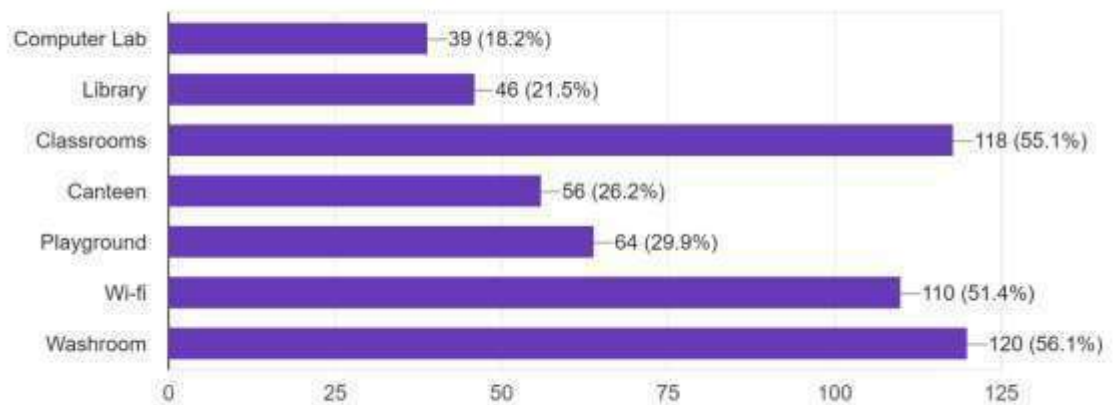


For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1...low Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent



### What areas of infrastructure, do you think need to be improved?

214 responses



Give three observation / suggestions to improve the overall teaching – learning experience in the College

214 responses

For practical subjects, need a better classroom so that we can concentrate on our classworks

Need high improvement for our college, playground, toilets, garden etc.

Good

Very good

very good

Use better graphics and visual media to engage students well. Better graphics and colors arouse the interest and desire to learn among students.

The teaching facility are good. But in the use of itc tools it may improve.

Great 👍

For practical subject need a more better classroom so that we can concentrate more on our class work

Improve the class room

Classroom need to be improved

Too good

The collage teachers are very good. Teaching method is very useful for us.

Teachers should communicate with all the students including the students who don't always like to study, in this way the teachers can increase their obsession towards studies by encouraging them.

The teachers should take a strict move towards the dress code of the college.

After completing the syllabus, the teachers can have a surprise group discussion on the topic which is completed, it can be a better way than a normal class test as students often don't go to college or skip the class when they get to know about the test.

Lighting should be improved in most of the classrooms. Old white boards should be replaced with new ones.

use better graphics and visual media to engage students well.  
Try to reach every student and ask for their doubts.

Make teaching a two-way interaction.

Need more fans

It good 👍😊

Good 😊

All are good. No suggestion from myself

No suggestion

Our teachers are too good and teach us very nicely.

Use of more technology

I love MY COLLAGE, GCC LONG LIVE ❤️👍

Friendly teaching

Very good learning experience in our college

Best

Improve the teaching equipment

Improve internal structure

College is good.

I think overall everything is fine. So i don't have any suggestion

No comments

Well enough

Teaching method is very useful for us

7/19/22, 7:01 PM

Student Feedback- 2020-21

## Student Feedback- 2020-21

IQAC, Golaghat Commerce College is conducting a Student Feedback cum Satisfaction Survey regarding Curriculum, Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Age \*

20

Semester \*

- 2nd Sem
- 4th Sem
- 6th Sem

Following are questions for online student satisfaction survey regarding teaching learning process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 – Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers. 4 - Always fair, 3 - Usually fair, 2 - Sometimes unfair, 1 - Usually unfair, 0- Unfair \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 - Every time, 3 - Usually, 2 - Occasionally/Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 – Regularly, 3 – Often, 2 – Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 – Significantly, 3 – Very well, 2 – Moderately, 1 – Marginally, 0– Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Significantly

The College provides multiple opportunities to learn and grow. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0– Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree



Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

	0	1	2	3	4	
I don't have a mentor	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1– Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0– Unable \*

	0	1	2	3	4	
Unable	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

0 1 2 3 4

Never      Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4

Strongly Disagree      Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4

Not at all      To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4

Strongly Agree      Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4

Not at all      To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4

Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4

Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

- Google Classroom
- Zoom
- Google Meet
- Webex
- Youtube
- Other: Led screen

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	To a great extent

### Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent \*

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internet Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports Facility	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drinking Water Facility	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Washroom Facilities	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

### LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent

	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

**SUGGESTIONS**

Empty text area for suggestions.

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in the College \*

Consistency  
Reveal the chapter that is discussing  
Speak clearly n loudly

This content is neither created nor endorsed by Google.

Google Forms

## Student Feedback- 2020-21

IQAC, Golaghat Commerce College is conducting a Student Feedback cum Satisfaction Survey regarding Curriculum, Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Age \*

20

Gender \*

Female

Male

Other: \_\_\_\_\_

What degree program are you pursuing now? \*

Bachelors in Arts

Bachelors in Commerce

Masters in Commerce

Semester \*

- 2nd Sem
- 4th Sem
- 6th Sem

Following are questions for online student satisfaction survey regarding teaching learning process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 – Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective



The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers. 4 - Always fair, 3 - Usually fair, 2 - Sometimes unfair, 1 - Usually unfair, 0- Unfair \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 - Every time, 3 - Usually, 2 - Occasionally/Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

0 1 2 3 4

Strongly disagree      Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 - Regularly, 3 - Often, 2 - Sometimes, 1 - Rarely, 0- Never \*

0 1 2 3 4

Never      Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

0 1 2 3 4

Not at all      Significantly

The College provides multiple opportunities to learn and grow. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0- Strongly disagree \*

0 1 2 3 4

Strongly Disagree      Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never \*

Never      0      1      2      3      4      Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

I don't have a mentor      0      1      2      3      4      Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1– Rarely, 0 – Never \*

Never      0      1      2      3      4      Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0– Unable \*

Unable      0      1      2      3      4      Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Agree	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 - To a great extent, 3 - Moderate, 2 - Some what, 1 - Very little, 0 - Not at all \*

0 1 2 3 4

Not at all      To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4

Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4

Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

- Google Classroom
- Zoom
- Google Meet
- Webex
- Youtube
- Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	To a great extent

### Infrastructure

For each question/ statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent \*

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internet Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports Facility	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drinking Water Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Washroom Facilities	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

### LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent



	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

SUGGESTIONS

Empty text area for suggestions.

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in \* the College

Availability of varieties of book's in library,

This content is neither created nor endorsed by Google.

Google Forms



## Student Feedback- 2020-21

IQAC, Golaghat Commerce College is conducting a Student Feedback cum Satisfaction Survey regarding Curriculum, Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Age \*

20

Gender \*

Female

Male

Other: \_\_\_\_\_

What degree program are you pursuing now? \*

Bachelors in Arts

Bachelors in Commerce

Masters in Commerce

Semester \*

- 2nd Sem
- 4th Sem
- 6th Sem

Following are questions for online student satisfaction survey regarding teaching learning process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 – Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers. 4 - Always fair, 3 - Usually fair, 2 - Sometimes unfair, 1 - Usually unfair, 0- Unfair \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 - Every time, 3 - Usually, 2 - Occasionally/Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

0 1 2 3 4

Strongly disagree      Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 - Regularly, 3 - Often, 2 - Sometimes, 1 - Rarely, 0- Never \*

0 1 2 3 4

Never      Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

0 1 2 3 4

Not at all      Significantly

The College provides multiple opportunities to learn and grow. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0- Strongly disagree \*

0 1 2 3 4

Strongly Disagree      Strongly Agree

Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

	0	1	2	3	4	
I don't have a mentor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1– Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0– Unable \*

	0	1	2	3	4	
Unable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Agree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 - To a great extent, 3 - Moderate, 2 - Some what, 1 - Very little, 0 - Not at all \*

0 1 2 3 4  
Not at all      To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4  
Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4  
Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

Google Classroom

Zoom

Google Meet

Webex

Youtube

Other: Digital board

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a great extent

### Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent \*

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internet Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports Facility	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drinking Water Facility	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Washroom Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostel Facility	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### LIBRARY



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	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**SUGGESTIONS**

Empty text area for suggestions.

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in the College \*

Good

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Age \*

19

Gender \*

Female

Male

Other: \_\_\_\_\_

What degree program are you pursuing now? \*

Bachelors in Arts

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Masters in Commerce

Semester \*

- 2nd Sem
- 4th Sem
- 6th Sem

Following are questions for online student satisfaction survey regarding teaching learning process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1– 30 to 54%, 0 –Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 –Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1– Generally ineffective, 0– Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective

The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers. 4 - Always fair, 3 - Usually fair, 2 - Sometimes unfair, 1 - Usually unfair, 0- Unfair \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 - Every time, 3 - Usually, 2 - Occasionally/Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

0 1 2 3 4

Strongly disagree      Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 - Regularly, 3 - Often, 2 - Sometimes, 1 - Rarely, 0- Never \*

0 1 2 3 4

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Not at all      Significantly

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0 1 2 3 4

Strongly Disagree      Strongly Agree

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	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

	0	1	2	3	4	
I don't have a mentor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1- Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0- Unable \*

	0	1	2	3	4	
Unable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

	0	1	2	3	4	
Strongly Agree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Strongly Disagree



Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 - To a great extent, 3 - Moderate, 2 - Some what, 1 - Very little, 0 - Not at all \*

0 1 2 3 4

Not at all      To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4

Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4

Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

- Google Classroom
- Zoom
- Google Meet
- Webex
- Youtube
- Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	To a great extent

### Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent \*

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Internet Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Sports Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drinking Water Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Washroom Facilities	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

### LIBRARY

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent



	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

SUGGESTIONS

Empty text area for suggestions.

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in \* the College

Girls common room and canteen should be improve

This content is neither created nor endorsed by Google.

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## Student Feedback- 2020-21

IQAC, Golaghat Commerce College is conducting a Student Feedback cum Satisfaction Survey regarding Curriculum, Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Age \*

19

Gender \*

Female

Male

Other: \_\_\_\_\_

What degree program are you pursuing now? \*

Bachelors in Arts

Bachelors in Commerce

Masters in Commerce

Semester \*

- 2nd Sem
- 4th Sem
- 6th Sem

Following are questions for online student satisfaction survey regarding teaching learning process.

How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 \*  
to 69%, 1 – 30 to 54%, 0 – Below 30%

0 1 2 3 4

Below 30%      85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – \*  
Poorly, 1 – Indifferently, 0 – Won't teach at all

0 1 2 3 4

Won't teach at all      Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes \*  
effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

0 1 2 3 4

Very poor communication      Always effective

The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Excellent

Fairness of the internal evaluation process by the teachers. 4 - Always fair, 3 - Usually fair, 2 - Sometimes unfair, 1 - Usually unfair, 0- Unfair \*

	0	1	2	3	4	
Unfair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always fair

Was your performance in assignments discussed with you? 4 - Every time, 3 - Usually, 2 - Occasionally/Sometimes, 1 - Rarely, 0- Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every time

What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching. 4 - Above 90%, 3 - 70 - 89%, 2 - 50 - 69%, 1 - 30 - 49%, 0 - Below 29% \*

	0	1	2	3	4	
Below 29%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Above 90%

The overall quality of teaching-learning process in the College is very good. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0 - Strongly disagree \*

0 1 2 3 4

Strongly disagree      Strongly agree

The College takes active interest in promoting internship, student exchange, field visit opportunities for students. 4 - Regularly, 3 - Often, 2 - Sometimes, 1 - Rarely, 0- Never \*

0 1 2 3 4

Never      Regularly

The teaching and mentoring process in the College facilitates you in cognitive, social and emotional growth. 4 - Significantly, 3 - Very well, 2 - Moderately, 1 - Marginally, 0- Not at all \*

0 1 2 3 4

Not at all      Significantly

The College provides multiple opportunities to learn and grow. 4 - Strongly agree, 3 - Agree, 2 - Neutral, 1 - Disagree, 0- Strongly disagree \*

0 1 2 3 4

Strongly Disagree      Strongly Agree



Teachers inform you about your expected competencies, course outcomes and programme outcomes. 4 – Every time, 3 – Usually, 2– Occasionally/Sometimes, 1 – Rarely, 0– Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

	0	1	2	3	4	
I don't have a mentor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every time

The teachers illustrate the concepts through examples and applications. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1– Rarely, 0 – Never \*

	0	1	2	3	4	
Never	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Every Time

The teachers identify your strengths and encourage you with providing right level of challenges. 4 – Fully, 3 – Reasonably, 2 – Partially, 1 – Slightly, 0– Unable \*

	0	1	2	3	4	
Unable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

0 1 2 3 4

Never      Every Time

The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4

Strongly Disagree      Strongly Agree

The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0 1 2 3 4

Not at all      To a Great Extent

Teachers encourage you to participate in extracurricular activities. 4 – Strongly agree, 3 – Agree, 2 – Neutral, 1 – Disagree, 0 – Strongly disagree \*

0 1 2 3 4

Strongly Agree      Strongly Disagree

Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 – To a great extent, 3 – Moderate, 2 – Some what, 1 – Very little, 0 – Not at all \*

0      1      2      3      4

Not at all                                    To a great extent

The online classes materials were useful and accurate \*

0      1      2      3      4

Not at all                                    To a great extent

The technology adopted was appropriate for online class \*

0      1      2      3      4

Not at all                                    To a great extent

What were the online teaching tools used by the teacher? \*

Google Classroom

Zoom

Google Meet

Webex

Youtube

Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
Not at all	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	To a great extent

### Infrastructure

For each question/statement, please give your level of Experience against the statement from a score between 1 and 5. A higher score indicates a better experience. 1-Below Average, 2-Average, 3-Good, 4-Very Good, 5-Excellent \*

	1	2	3	4	5
Classroom Facilities (LCD/Audio/Computer/Seating Arrangement Etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
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	1	2	3	4	5
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Availability of reading room and common room in college building.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
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Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

#### SUGGESTIONS

What areas of infrastructure, do you think need to be improved? \*

- Computer Lab
- Library
- Classrooms
- Canteen
- Playground
- Wi-fi
- Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in \* the College

Everything is ok and the teachers know the best for students nothing to give any suggestions

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## Student Feedback- 2020-21

IQAC, Golaghat Commerce College is conducting a Student Feedback cum Satisfaction Survey regarding Curriculum, Teaching – Learning and Evaluation, which will help to upgrade the quality in higher education. A student will have to respond to all the questions given in the following format with her/his sincere effort and thought. Her/his identity will not be revealed.

Age \*

19

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Female

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What degree program are you pursuing now? \*

Bachelors in Arts

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How much of the syllabus was covered in the class? 4 – 85 to 100%, 3 – 70 to 84%, 2 – 55 % to 69%, 1 – 30 to 54%, 0 – Below 30%

	0	1	2	3	4	
Below 30%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	85 to 100%

How well did the teachers prepare for the classes? 4 – Thoroughly, 3 – Satisfactorily, 2 – Poorly, 1 – Indifferently, 0 – Won't teach at all

	0	1	2	3	4	
Won't teach at all	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Thoroughly

How well were the teachers able to communicate? 4 – Always effective, 3 – Sometimes effective, 2 – Just satisfactorily, 1 – Generally ineffective, 0 – Very poor communication

	0	1	2	3	4	
Very poor communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Always effective



The teacher's approach to teaching can best be described as 4- Excellent, 3 - Very good, 2 - Good, 1 - Fair, 0- Poor \*

	0	1	2	3	4	
Poor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Excellent

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	0	1	2	3	4	
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0 1 2 3 4

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Strongly Disagree      Strongly Agree

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	0	1	2	3	4	
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Your mentor does a necessary follow-up with an assigned task to you. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – I don't have a mentor \*

	0	1	2	3	4	
I don't have a mentor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Every time

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	0	1	2	3	4	
Unable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Fully

Teachers are able to identify your weaknesses and help you to overcome them. 4 – Every time, 3 – Usually, 2 – Occasionally/Sometimes, 1 – Rarely, 0 – Never \*

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Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work. 4 - To a great extent, 3 - Moderate, 2 - Some what, 1 - Very little, 0 - Not at all \*

0 1 2 3 4  
Not at all      To a great extent

The online classes materials were useful and accurate \*

0 1 2 3 4  
Not at all      To a great extent

The technology adopted was appropriate for online class \*

0 1 2 3 4  
Not at all      To a great extent

What were the online teaching tools used by the teacher? \*

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Other: \_\_\_\_\_

Are you satisfied with the content delivery during online classes? \*

	0	1	2	3	4	
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### Infrastructure

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Sports Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Canteens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Drinking Water Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
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Hostel Facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

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	1	2	3	4	5
Availability of prescribed books/reading materials.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of reading room and common room in college building.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library staff is cooperative and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Availability and accessibility of online educational resources in college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Way of cataloging and arrangement of books in the Library is helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

**SUGGESTIONS**

Empty text area for suggestions.

7/19/22, 7:01 PM Student Feedback-2020-21

What areas of infrastructure, do you think need to be improved? \*

Computer Lab

Library

Classrooms

Canteen

Playground

Wi-fi

Washroom

Give three observation / suggestions to improve the overall teaching – learning experience in the College \*


Good

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Google Forms

<https://docs.google.com/forms/d/1BSC0eF45CDWjUK97KqAH8Yf8XjAJUEt05mGc10096vAK4/edit#response=ACYDBHq0ClyssDLm7OrK7cmF...> 10/10

**The Link for Google Form:**



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College



Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce  
College



**Feedback from Teachers on Curriculum 2020-21**  
**IQAC**  
**GOLAGHAT Commerce College, Golaghat**

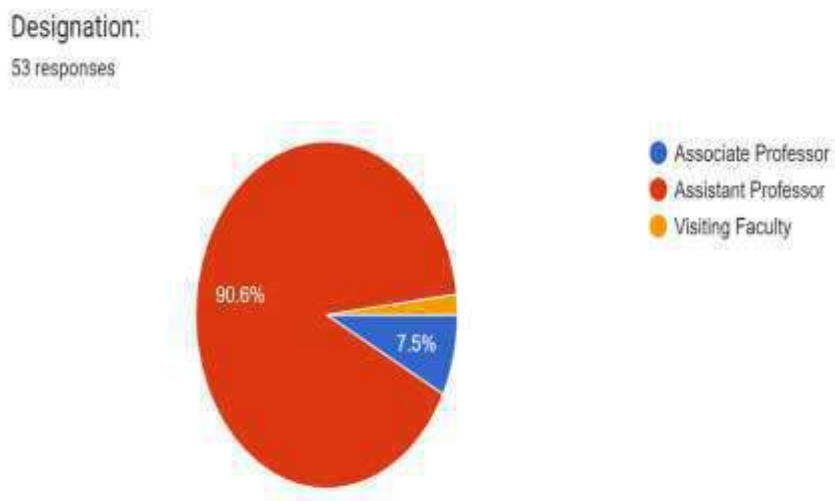
**Introduction:**

The Feedback has been collected by IQAC of Golaghat Commerce College from the Teachers of the college regarding curriculum.

**Methodology:**

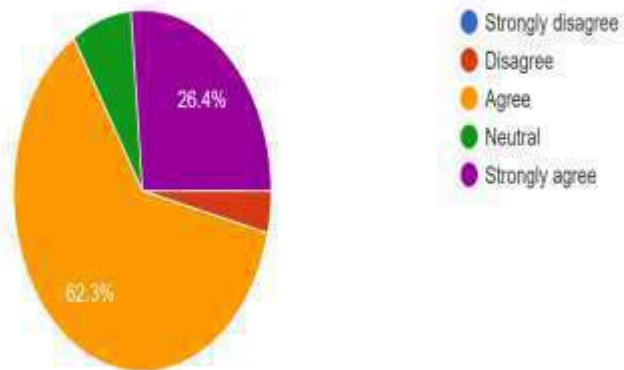
The feedback was collected through Google form. The main focus of the feedback was curriculum related, which mainly covers aims and objectives of the syllabus, programme outcome, adoptability of students on the syllabus, relevance of the current syllabus etc. Total 53 Responses were received from the teachers on compulsory questions, where 7.5% were Associate Professors, 90.6% were Assistant Professor and remaining portion is Visiting Faculties. The responses received were analyzed in the following Diagrams.

**RESULTS OF TEACHERS' FEEDBACK:**



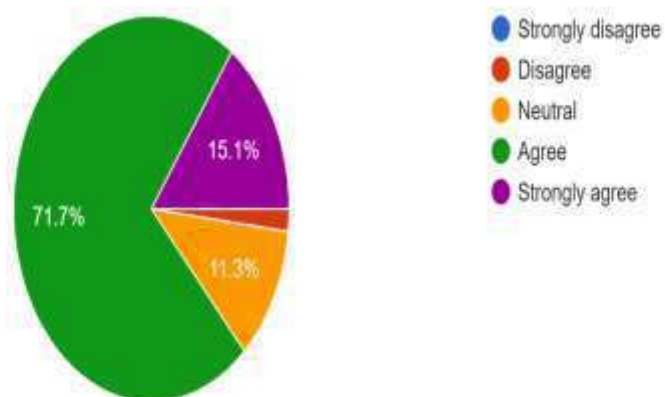
Aims and objectives of the syllabi are well defined and clear to teachers and students:

53 responses



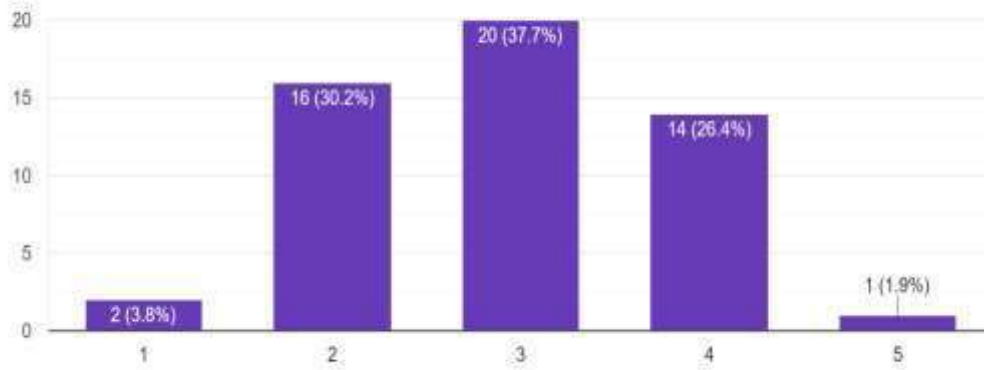
Programme outcomes of the syllabi is well defined:

53 responses



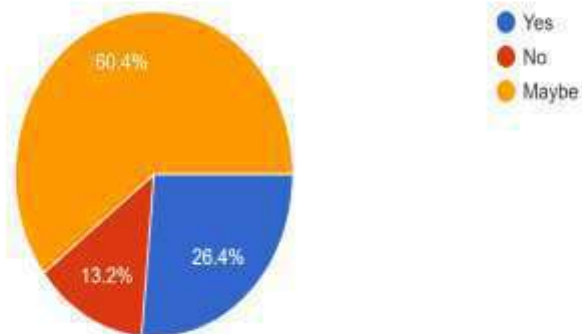
On a scale of 1 to 5, rate the adaptability of the students on the current syllabus

53 responses



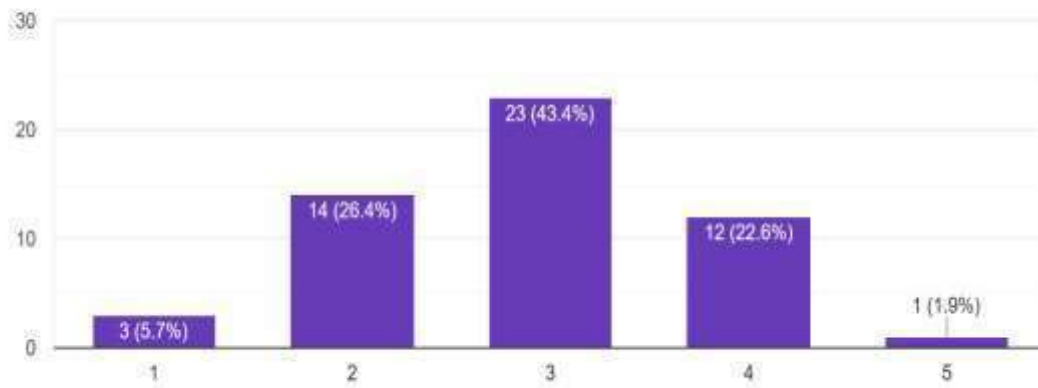
Need to fully review the syllabus:

53 responses



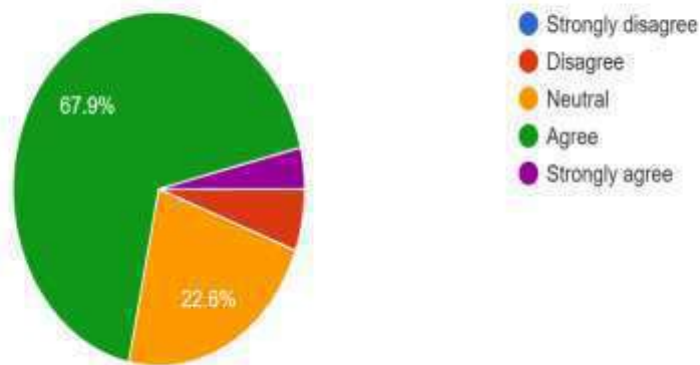
On a scale of 1 to 5, please rate the relevance of the syllabus for the employability of the students.

53 responses



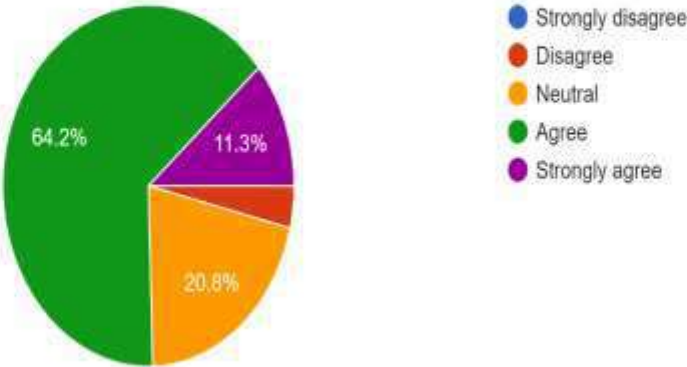
The course content fulfils the need of students:

53 responses



Computer facilities are made available for ICT based teaching to students:

.53 responses



## FEEDBACK FORM FOR TEACHERS ON CURRICULUM 2020-21

Kindly Fill up the feed back form

Designation: \*

- Associate Professor
- Assistant Professor
- Visiting Faculty

The Vision, philosophy & objectives of the College are known: \*

- Strongly Disagree
- Disagree
- Agree
- Neutral
- Strongly Agree

Aims and objectives of the syllabi are well defined and clear to teachers and students: \*

- Strongly disagree
- Disagree
- Agree
- Neutral
- Strongly agree

Programme outcomes of the syllabi is well defined: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

On a scale of 1 to 5, rate the adaptability of the students on the current syllabus \*

- |                |                       |                       |                                  |                       |                       |                 |
|----------------|-----------------------|-----------------------|----------------------------------|-----------------------|-----------------------|-----------------|
|                | 1                     | 2                     | 3                                | 4                     | 5                     |                 |
| Very Adaptable | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Adaptable |

Need to fully review the syllabus: \*

- Yes  
 No  
 Maybe

On a scale of 1 to 5, please rate the relevance of the syllabus for the employability of the students. \*

- |               |                       |                       |                                  |                       |                       |                |
|---------------|-----------------------|-----------------------|----------------------------------|-----------------------|-----------------------|----------------|
|               | 1                     | 2                     | 3                                | 4                     | 5                     |                |
| Very Relevant | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Relevant |

The course content fulfils the need of students: \*

- Strongly disagree  
 Disagree  
 Neutral  
 Agree  
 Strongly agree



College provides opportunities for continuous development of Staff: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

Computer facilities are made available for ICT based teaching to students: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

Good facility and encouragement to the teachers for their research: \*

- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

Authorities are approachable and accessible: \*

- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

Suggest some changes required on the present curriculum of the course. \*

Question pattern should be changed for literature subject.

This content is neither created nor endorsed by Google.

Google Forms

## FEEDBACK FORM FOR TEACHERS ON CURRICULUM 2020-21

Kindly Fill up the feed back form

Designation: \*

- Associate Professor
- Assistant Professor
- Visiting Faculty

The Vision, philosophy & objectives of the College are known: \*

- Strongly Disagree
- Disagree
- Agree
- Neutral
- Strongly Agree

Aims and objectives of the syllabi are well defined and clear to teachers and students: \*

- Strongly disagree
- Disagree
- Agree
- Neutral
- Strongly agree

Programme outcomes of the syllabi is well defined: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

On a scale of 1 to 5, rate the adaptability of the students on the current syllabus \*

- |                |                       |                       |                                  |                       |                       |                 |
|----------------|-----------------------|-----------------------|----------------------------------|-----------------------|-----------------------|-----------------|
|                | 1                     | 2                     | 3                                | 4                     | 5                     |                 |
| Very Adaptable | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Adaptable |

Need to fully review the syllabus: \*

- Yes  
 No  
 Maybe

On a scale of 1 to 5, please rate the relevance of the syllabus for the employability of the students. \*

- Very Relevant      1      2      3      4      5      Least Relevant
- 

The course content fulfils the need of students: \*

- Strongly disagree  
 Disagree  
 Neutral  
 Agree  
 Strongly agree

College provides opportunities for continuous development of Staff: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

Computer facilities are made available for ICT based teaching to students: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

Good facility and encouragement to the teachers for their research: \*

- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

Authorities are approachable and accessible: \*

- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

Suggest some changes required on the present curriculum of the course. \*

Importance should be given to mentor the students.

---

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Google Forms

## FEEDBACK FORM FOR TEACHERS ON CURRICULUM 2020-21

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Designation: \*

- Associate Professor
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- Neutral
- Strongly agree

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- Strongly disagree
- Disagree
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On a scale of 1 to 5, rate the adaptability of the students on the current syllabus \*

- |                |                                  |                       |                       |                       |                       |                 |
|----------------|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------|
|                | 1                                | 2                     | 3                     | 4                     | 5                     |                 |
| Very Adaptable | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Adaptable |

Need to fully review the syllabus: \*

- Yes
- No
- Maybe

On a scale of 1 to 5, please rate the relevance of the syllabus for the employability of the students. \*

- |               |                                  |                       |                       |                       |                       |                |
|---------------|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------|
|               | 1                                | 2                     | 3                     | 4                     | 5                     |                |
| Very Relevant | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Relevant |

The course content fulfils the need of students: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

College provides opportunities for continuous development of Staff: \*

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- Disagree
- Neutral
- Agree
- Strongly Agree

Authorities are approachable and accessible: \*

- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

Suggest some changes required on the present curriculum of the course. \*

More practical course like project should be included

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Google Forms

# FEEDBACK FORM FOR TEACHERS ON CURRICULUM 2020-21

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Designation: \*

- Associate Professor
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- Agree
- Neutral
- Strongly agree

Programme outcomes of the syllabi is well defined: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

On a scale of 1 to 5, rate the adaptability of the students on the current syllabus \*

- |                |                       |                                  |                       |                       |                       |                 |
|----------------|-----------------------|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------|
|                | 1                     | 2                                | 3                     | 4                     | 5                     |                 |
| Very Adaptable | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Adaptable |

Need to fully review the syllabus: \*

- Yes
- No
- Maybe

On a scale of 1 to 5, please rate the relevance of the syllabus for the employability of the students. \*

	1	2	3	4	5	
Very Relevant	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Least Relevant

The course content fulfils the need of students: \*

- Strongly disagree
- Disagree
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- Strongly agree

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Good facility and encouragement to the teachers for their research: \*

- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree



Authorities are approachable and accessible: \*

- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

Suggest some changes required on the present curriculum of the course. \*

Need to introduce papers by giving equal opportunities to all the departments for Commerce Stream

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## FEEDBACK FORM FOR TEACHERS ON CURRICULUM 2020-21

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- Visiting Faculty

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- Agree
- Neutral
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Programme outcomes of the syllabi is well defined: \*

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

On a scale of 1 to 5, rate the adaptability of the students on the current syllabus \*

- |                |                       |                                  |                       |                       |                       |                 |
|----------------|-----------------------|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------|
|                | 1                     | 2                                | 3                     | 4                     | 5                     |                 |
| Very Adaptable | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Adaptable |

Need to fully review the syllabus: \*

- Yes
- No
- Maybe

On a scale of 1 to 5, please rate the relevance of the syllabus for the employability of the students. \*

- |               |                       |                                  |                       |                       |                       |                |
|---------------|-----------------------|----------------------------------|-----------------------|-----------------------|-----------------------|----------------|
|               | 1                     | 2                                | 3                     | 4                     | 5                     |                |
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- Neutral
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- Neutral
- Agree
- Strongly Agree

Authorities are approachable and accessible: \*

- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

Suggest some changes required on the present curriculum of the course. \*

It should be so framed so that it can be completed within the semester.

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## FEEDBACK FORM FOR TEACHERS ON CURRICULUM 2020-21

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Designation: \*

- Associate Professor
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- Strongly Disagree
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- Strongly disagree
- Disagree
- Neutral
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- Strongly agree

On a scale of 1 to 5, rate the adaptability of the students on the current syllabus \*

- |                |                       |                       |                                  |                       |                       |                 |
|----------------|-----------------------|-----------------------|----------------------------------|-----------------------|-----------------------|-----------------|
|                | 1                     | 2                     | 3                                | 4                     | 5                     |                 |
| Very Adaptable | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Adaptable |



Need to fully review the syllabus: \*

- Yes
- No
- Maybe

On a scale of 1 to 5, please rate the relevance of the syllabus for the employability of the students. \*

- |               |                       |                                  |                       |                       |                       |                |
|---------------|-----------------------|----------------------------------|-----------------------|-----------------------|-----------------------|----------------|
|               | 1                     | 2                                | 3                     | 4                     | 5                     |                |
| Very Relevant | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Least Relevant |

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- Strongly Disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

**Authorities are approachable and accessible: \***

Strongly Disagree

Disagree

Neutral

Agree

Strongly Agree

---

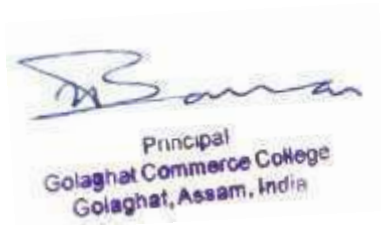
**Suggest some changes required on the present curriculum of the course. \***

Elimination of unnecessary units from the syllabus and introduction of latest and updates methods of teaching

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**Google Forms**

**The Link for Google Form:**



(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College



(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce

**FEEDCK ANALYSIS 2020-21**  
**Feedback from Alumni on Curriculum**  
**IQAC**  
**Golaghat Commerce College, Golaghat**

**Introduction:**

The Feedback has been collected by IQAC of Golaghat Commerce College from the Alumni of the college regarding curriculum in the academic session 2020-21.

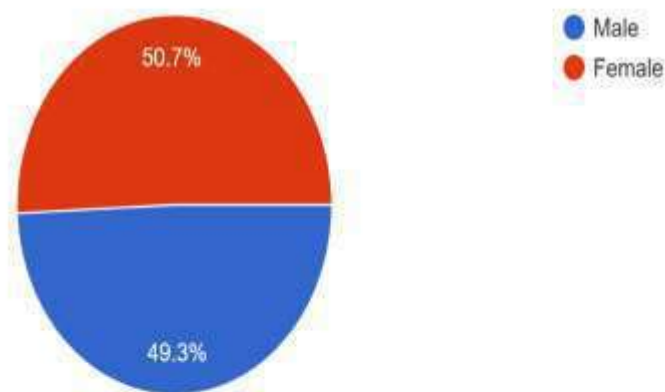
**Methodology:**

The feedback of the Alumni was collected through Google form. The main focus of the feedback was curriculum related, which mainly covers syllabus covered, relevance of the curriculum for career building, augmentation of curriculum; infrastructure, add on/ certificate course related, quality of teaching learning process etc. Total 140 Responses were received from the alumni.

**RESULTS OF ALUMNI'S FEEDBACK ANALYSIS:**

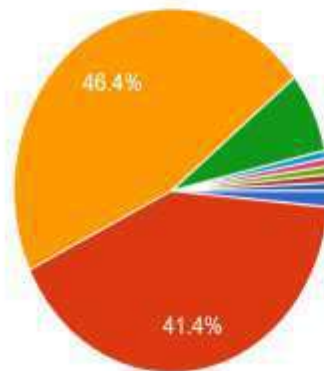
Gender

140 responses



### Degree obtained from the college

140 responses

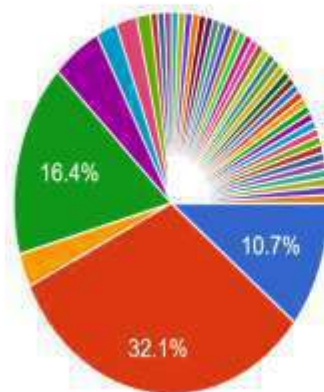


- HSSLC
- B.A.
- B.Com
- M. Com (Regular)
- Diploma in Tea Plantation Management
- D.EL.ED,B.ED
- M.A
- M.com (dodl)

▲ 1/2 ▼

### Present Occupation

140 responses

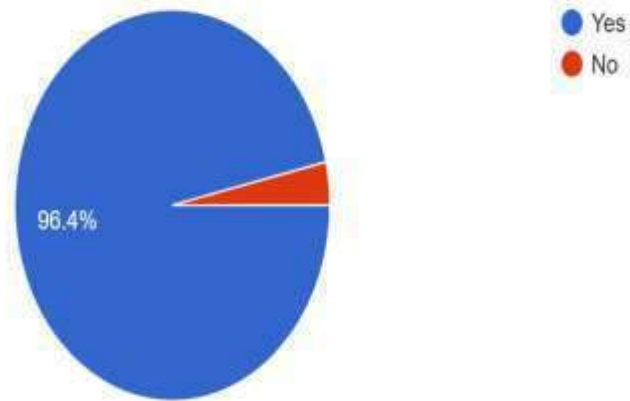


- Govt. Service
- Private Job
- Entrepreneur
- Business
- Student
- Student
- Unemployed
- No

▲ 1/6 ▼

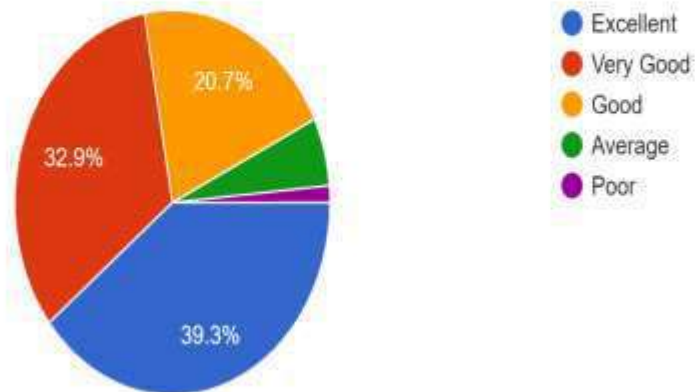
Do you think that the college curriculum helped you adequately in building your career?

140 responses



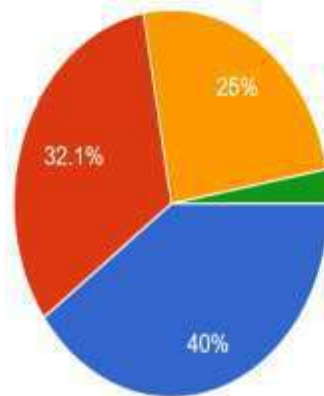
How do you rate the course that you have learnt in relation to your current job / occupation

140 responses



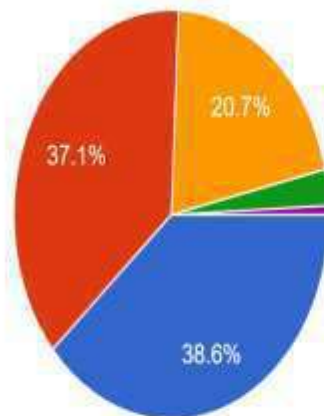
### Depth of Curriculum:

140 responses



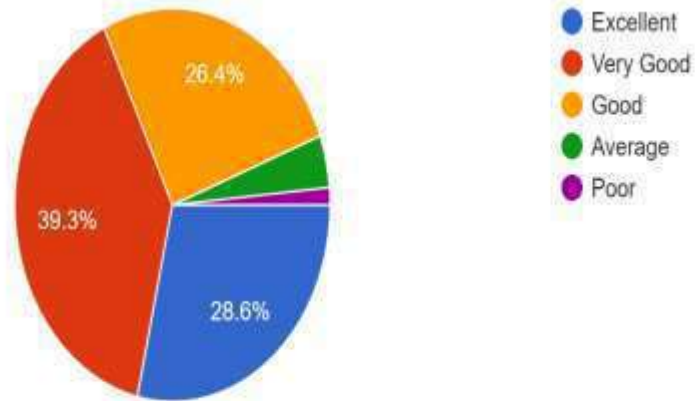
### Extent of Coverage of course

140 responses



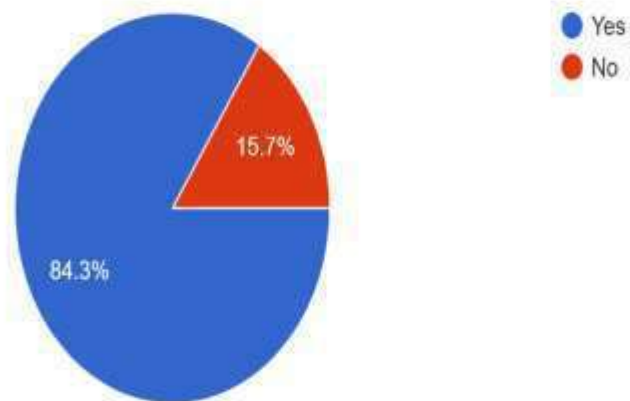
### Relevance of Course to the real-life situation:

140 responses



### Do you think that the college needs augmentation/ expansion?

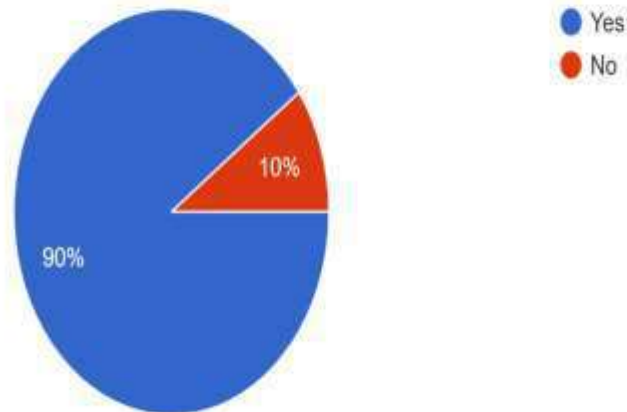
140 responses





Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses?

140 responses



Any other comments or suggestions on course curriculum

140 responses

Good

It should be more up to date and computer based.

Collaboration through MoUs Introducing Add on Courses

Excellent course curriculum with the present context.

No, I feel proud to study in this college.

Vocational and placement

Going well

Very good

Overall performance is good

I think some more professional course should be added and there should be placement cell for the students who is passing out

College should conduct seminars and other skill development courses like communication skills, public speaking etc. Which will be very helpful for the students.

Physical education

One should be taught about self-assessment and how to become independent in his /her life...

One should be taught about secondary source of income such as online trading, its cons and pros etc.

Satisfied

Itz is going well

Recruit new teachers

The BBA course should be reopened.

All good

Yes, the college is help us to build our carrier.

No.

Need to solve Problems/issues that we face while getting pass certificate from dibrugarh University

Best college ever

I am very impressed by the teaching process of my college

Improve teaching system

It was an honour to be a part of this great institution. The course curriculum is really good, and praiseworthy.

Improvement in discipline

Excellent

Provide some course which help to earning money

In the field of Photography

It will be very helpful if the college added the syllabus of Delhi or other universities in the course.

Need every classes to Digitalization

Curriculum should be updated with changing time

Sports

Good curriculum

Nothing to say

Excellent course curriculum

No comments

It was very helpful and I learn a lot 🙏🙏

Practical session should be done

Thanks all the teachers for their being motherly love and teachings for our future career.

Expansion of co- curriculum activities...

Add science stream also

Some practical world simulations are mostly required within our education time. Case study, innovative projects, etc., will helps a lot. Thank you.

I hope our college goes further.

Many other kinds of academic courses required

Need to case study

Business related

College is good

Good infrastructure should be provided

মহাবিদ্যালয়ত বিভিন্ন নতুন নতুন বিষয় সমূহ অন্তর্ভুক্ত কৰিব লাগে তথা কলেজৰ শ্ৰেণীকোঠাসমূহৰ সংখ্যা বহাব লাগে। লগতে সাহিত্য আৰু সংস্কৃতিৰ বিষয়সমূহত গুৰুত্ব দিব লাগে।

MBA, CS course should introduce post in such graduate level or degree colleges .

It's very helpful for me

Some other diploma courses should get adopted.

Our geography department is best

It should be based on current demands

# ALUMNI FEEDBACK ON CURRICULUM 2020-21

Kindly fill-up the form

:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

Male

Female

Other: \_\_\_\_\_

Degree obtained from the college \*

HSSLC

B.A.

B.Com

M. Com (Regular)

Diploma in Tea Plantation Management

Other: \_\_\_\_\_

Present Occupation \*

- Govt. Service
- Private Job
- Entrepreneur
- Business
- Other: \_\_\_\_\_

Do you think that the college curriculum helped you adequately in building your career? \*

- Yes
- No

How do you rate the course that you have learnt in relation to your current job / occupation \*

- Excellent
- Very Good
- Good
- Average
- Poor

Depth of Curriculum: \*

- Excellent
- Very Good
- Good
- Average
- Poor

Extent of Coverage of course \*

- Excellent
- Very Good
- Good
- Average
- Poor

Relevance of Course to the real-life situation: \*

- Excellent
- Very Good
- Good
- Average
- Poor

Do you think that the college needs augmentation/ expansion? \*

- Yes
- No

If yes, in which of these areas? \*

	Yes	No
Curriculum	<input type="radio"/>	<input checked="" type="radio"/>
Teaching- Learning	<input type="radio"/>	<input checked="" type="radio"/>
Infrastructure	<input checked="" type="radio"/>	<input type="radio"/>
Administration	<input checked="" type="radio"/>	<input type="radio"/>

Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

- Yes
- No

Any other comments or suggestions on course curriculum \*

Collaboration through MoUs  
Introducing Add on Courses

This content is neither created nor endorsed by Google.

Google Forms

# ALUMNI FEEDBACK ON CURRICULUM 2020-21

Kindly fill-up the form

:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

Male

Female

Other: \_\_\_\_\_

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- Other: \_\_\_\_\_

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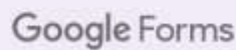
Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

- Yes
- No

Any other comments or suggestions on course curriculum \*

Excellent course curriculum with the present context.

This content is neither created nor endorsed by Google.



# ALUMNI FEEDBACK ON CURRICULUM 2020-21

Kindly fill-up the form

:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

Male

Female

Other: \_\_\_\_\_

Degree obtained from the college \*

HSSLC

B.A.

B.Com

M. Com (Regular)

Diploma in Tea Plantation Management

Other: \_\_\_\_\_

**Present Occupation \***

- Govt. Service
- Private Job
- Entrepreneur
- Business
- Other: \_\_\_\_\_

**Do you think that the college curriculum helped you adequately in building your career? \***

- Yes
- No

**How do you rate the course that you have learnt in relation to your current job / occupation \***

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- Very Good
- Good
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- Excellent
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- Excellent
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- Yes
- No

If yes, in which of these areas? \*

	Yes	No
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Teaching- Learning	<input type="radio"/>	<input checked="" type="radio"/>
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Administration	<input checked="" type="radio"/>	<input type="radio"/>

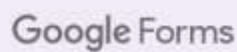
Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

- Yes
- No

Any other comments or suggestions on course curriculum \*

It should be more up to date and computer based.

This content is neither created nor endorsed by Google.



# ALUMNI FEEDBACK ON CURRICULUM 2020-21

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:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

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Female

Other: \_\_\_\_\_

Degree obtained from the college \*

HSSLC

B.A.

B.Com

M. Com (Regular)

Diploma in Tea Plantation Management

Other: \_\_\_\_\_



**Present Occupation \*** Govt. Service Private Job Entrepreneur Business Other: \_\_\_\_\_**Do you think that the college curriculum helped you adequately in building your career? \*** Yes No**How do you rate the course that you have learnt in relation to your current job / occupation \*** Excellent Very Good Good Average Poor

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If yes, in which of these areas? \*

	Yes	No
Curriculum	<input checked="" type="radio"/>	<input type="radio"/>
Teaching- Learning	<input type="radio"/>	<input checked="" type="radio"/>
Infrastructure	<input checked="" type="radio"/>	<input type="radio"/>
Administration	<input checked="" type="radio"/>	<input type="radio"/>

Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

- Yes
- No

Any other comments or suggestions on course curriculum \*

No, I feel proud to study in this college.

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Google Forms

# ALUMNI FEEDBACK ON CURRICULUM 2020-21

Kindly fill-up the form

:: Golaghat Commerce College :: Jyoti Nagar:: Golaghat:: Assam



Gender \*

Male

Female

Other: \_\_\_\_\_

Degree obtained from the college \*

HSSLC

B.A.

B.Com

M. Com (Regular)

Diploma in Tea Plantation Management

Other: M.Com also \_\_\_\_\_

**Present Occupation \***

- Govt. Service
- Private Job
- Entrepreneur
- Business
- Other: \_\_\_\_\_

**Do you think that the college curriculum helped you adequately in building your career? \***

- Yes
- No

**How do you rate the course that you have learnt in relation to your current job / occupation \***

- Excellent
- Very Good
- Good
- Average
- Poor

Depth of Curriculum: \*

- Excellent
- Very Good
- Good
- Average
- Poor

Extent of Coverage of course \*

- Excellent
- Very Good
- Good
- Average
- Poor

Relevance of Course to the real-life situation: \*

- Excellent
- Very Good
- Good
- Average
- Poor

Do you think that the college needs augmentation/ expansion? \*

Yes

No

If yes, in which of these areas? \*

	Yes	No
Curriculum	<input checked="" type="radio"/>	<input type="radio"/>
Teaching-Learning	<input type="radio"/>	<input checked="" type="radio"/>
Infrastructure	<input checked="" type="radio"/>	<input type="radio"/>
Administration	<input checked="" type="radio"/>	<input type="radio"/>

Do you feel that the college should add some more add-on/ Certificate/ Diploma Courses? \*

Yes

No

Any other comments or suggestions on course curriculum \*

Going well

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Google Forms

[https://docs.google.com/forms/d/12mA\\_pLKQq2gWEJpK89wVWu-HXsAIP8Ti3tKB9DsPo/edit#response=ACYDBHjXNzOgYYxp67xZB8f-Q6t8SI...](https://docs.google.com/forms/d/12mA_pLKQq2gWEJpK89wVWu-HXsAIP8Ti3tKB9DsPo/edit#response=ACYDBHjXNzOgYYxp67xZB8f-Q6t8SI...) 4/4



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College



Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce

# FEEDCK ANALYSIS

## Employers' Feedback 2020-21

### Feedback on the Employees (Alumnus of Golaghat Commerce College)

#### Golaghat Commerce College, Golaghat

#### Introduction:

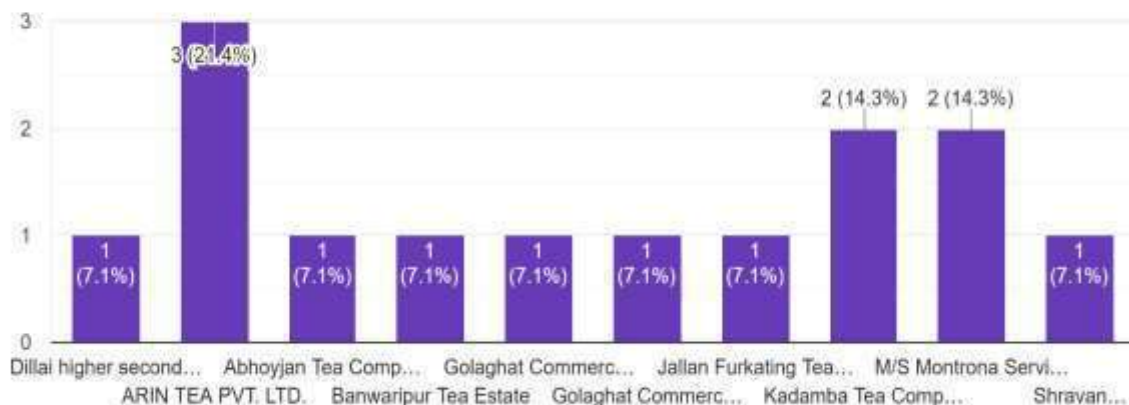
The IQAC of Golaghat Commerce College collected feedback from the Employers on the Employees, who is an alumnus of Golaghat Commerce College regarding curriculum and other aspects 2020-21.

#### Methodology:

The feedback was collected through Google form. The main focus of the feedback was on the effectiveness of the curriculum and overall performance of the employee who is an alumnus of Golaghat Commerce College. Total 14 responses were received from different employers of different sectors, the responses received were analyzed in the following Diagrams.

Organization's Name:

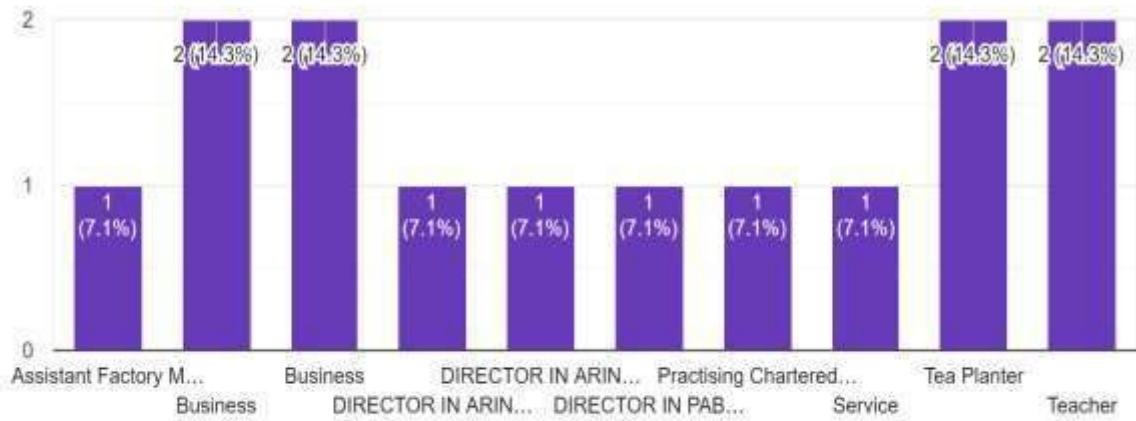
14 responses





### Occupation:

14 responses



### Designation:

14 responses



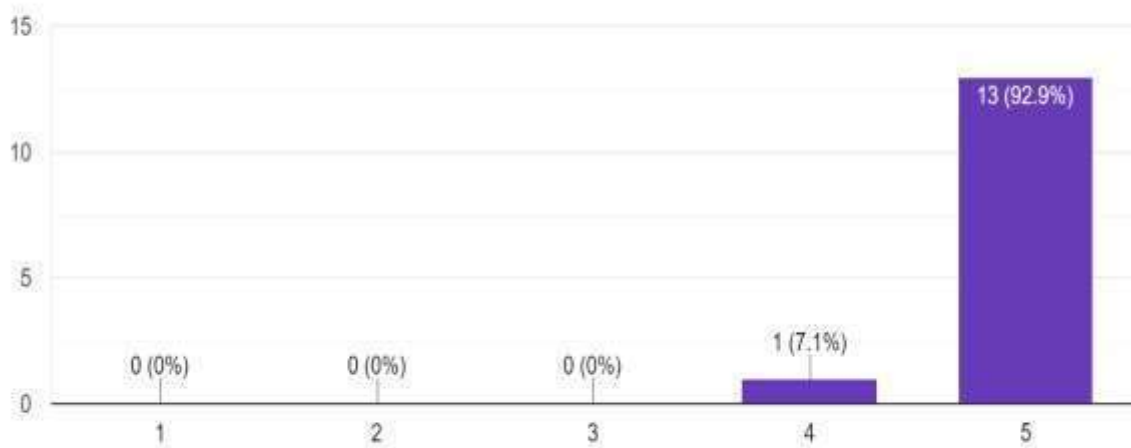
### Present Position Held in the Organization/ Department:

14 responses



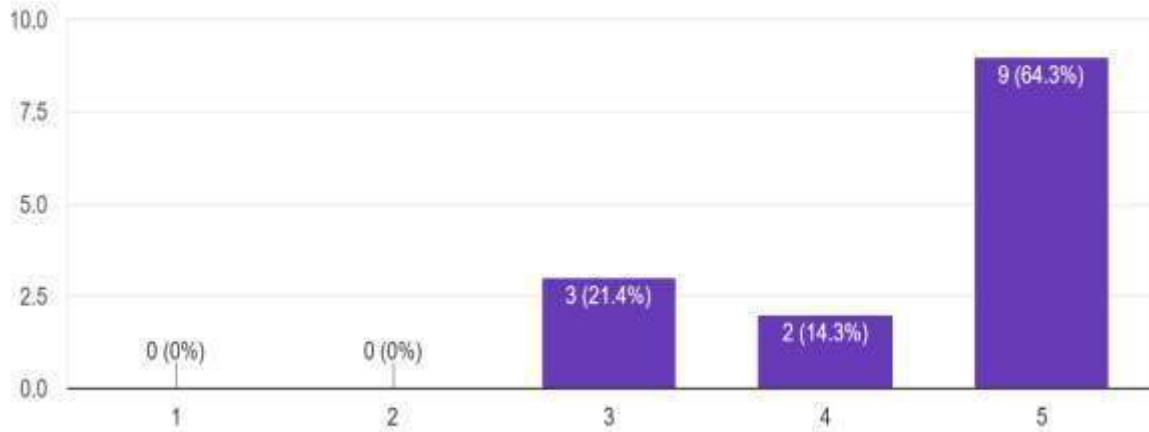
### On a scale of 1 to 5, how relevant is the course curriculum to the job profile of the employee?

14 responses



On a scale of 1 to 5 , please rate the level of efficiency of the employee.

14 responses



Please rate the following



Any other comment on the employee

14 responses

Very good  
Excellent  
No

Man, with good sense of responsibility

Fast learner

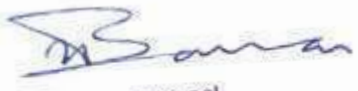
Very sincere in his work

Well behaved

Nil

Course curriculum are related to the job profile

**The Link for Google Form:**



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

(Dr. Utpal Sarma)  
Principal/ Chairperson (IQAC)  
Golaghat Commerce College  
College



Coordinator  
IQAC  
Golaghat Commerce College

(Dr. Pranjal Pratim Dutta)  
Coordinator, IQAC  
Golaghat Commerce

## **ACTION TAKEN REPORT ON FEEBACK**

Based on the different feedbacks received from the stakeholders in the feedback, the college authority has been taking different initiatives/actions to address the issues. Moreover, the members of the Board of Studies (BoS) of Dibrugarh University from the college raised different issues relating to curriculum in the meetings of Board of Studies. Based on feedbacks, the college authority put particular focus on augmentation of ICT in the teaching learning practices and enhance the existing infrastructure facilities. The following initiative are taken by the college authority to address the above issues.

### **Classrooms Facilities:**

- ❖ **42 classrooms** out of which **21** are equipped with **LCD/TV/Projectors/Smartboards.**
- ❖ All the classrooms have **Wi-Fi** facilities to make teaching-learning process effective.
- ❖ Classrooms and exam halls are well-ventilated, spacious and provided with green/white boards, adequate furniture, and **CC TV** Cameras.
- ❖ There are **02 Seminar halls** in the college campus.
- ❖ Separate Building '**Buniyad Bhawan**' for **KKHSOU programmes.**
- ❖ All departmental rooms are well-furnished.

### **Laboratory Facilities:**

- ❖ **Two Computer laboratories**
- ❖ **Education Laboratory with 168 number of equipment**
- ❖ **Geography Laboratory with 87number of equipment**
- ❖ **Separate set up for Language Laboratory**
- ❖ **A Soil Testing Lab**

### **Computer Facilities:**

- ❖ A total of **110 computers** are there in the college.
- ❖ **04 Servers** (one each in the **Principal's Chamber, RUSA Building, Language Lab and Library**).

### **Other Facilities:**

- ❖ **The Administrative Block** of the college consists of the Principal's Chamber, Vice Principal's Chamber, the Accounts Office, the General Office which are ICT enabled.
- ❖ **The Well stocked College Library "Chinta Taranga Chara" is spread over 2 floors**
- ❖ **Separate office space for IQAC.**
- ❖ **16 Departmental rooms** around the campus.
- ❖ **2 Mbps Leased Line**
- ❖ **Video Conferencing Room**
- ❖ **Separate room for Women's Cell**
- ❖ **Separate chamber available for Golaghat Commerce College Employees Thrift & Credit Cooperative Society Ltd.**
- ❖ **Separate room for Entrepreneurship Career Guidance and Placement Cell**
- ❖ **Separate infrastructure for Centre for Tea Plantation Management**
- ❖ **The Campus Needs (a store for stationery and other amenities)**
- ❖ **A History Museum exists to promote cultural heritage**
- ❖ **SEUJI- Vermicompost Project**
- ❖ **Separate office for Examination**
- ❖ **Wheelchair, Walker, Ramps, Separate Wash room, Restroom for Divyangjan**
- ❖ **08 Electric Water Purifier and 02 Water Coolers**
- ❖ **Special room/space for medical aid**
- ❖ **One Women's Hostel with 33 rooms and one Boys' Hostel with 22 rooms**
- ❖ **Separate room for Day Care Centre**
- ❖ **Canteen**
- ❖ **49 CCTV Cameras**
- ❖ **One Power Generator (25 KVA)**
- ❖ **Two Transformers for Electric Supply (250 KV and 11 KV)**
- ❖ **Separate rooms for NSS Unit and NCC Cadets**
- ❖ **Mental Health, Wellness Counseling Centre**
- ❖ **Two Permanent quarters for College Night Chowkidars**
- ❖ **Green Parking space for bicycles**
- ❖ **Two numbers of 2-wheeler parking shed and Two numbers of 4-wheeler parking shed**

Link for additional information:

1. [https://drive.google.com/drive/folders/1mKiU6Bf1RdUILElzucFVKEXLiG\\_UVeSh?usp=sharing](https://drive.google.com/drive/folders/1mKiU6Bf1RdUILElzucFVKEXLiG_UVeSh?usp=sharing)
2. [YOUTUBE VIDEO](#)

**The Institution has put emphasis facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc.**

The institution has made available the following infrastructure facilities for the conduct of games and sports and cultural activities.

### **Sports Facilities:**

The college **playground** has been used by the students and the hostel borders regularly for playing various outdoor games. Apart from the athletics and individual events, the institution has facilities for Kabaddi, Kho Kho, Football, Volleyball, Cricket, Handball, Athletics, Tug of War, etc.

- ❖ The college has a spacious **indoor stadium** which has the facility for playing indoor games and Yoga practices. It also has two Synthetic Badminton Courts and a Multigym.
- ❖ The indoor games like Chess, Carrom, Table tennis etc. are mostly held within the college campus.

### **Sports Complex**

<b>Complex</b>	<b>Area/Size</b>	<b>Year of Establishment</b>
Indoor Stadium	10,200 sq. ft.	2011-12
Multi Gym	510 sq. ft.	2018-19
Pavilion (Indoor)	1445 sq. ft.	2011-12
Changing Room -01(Indoor)	255 sq. ft.	2011-12
Changing Room -02(Indoor)	255 sq. ft.	2011-12
Playground	39750 sq. ft.	1972
Pavilion (Outdoor)	2500 sq. ft.	2011-12
Rest Room-01 (Outdoor)	214.2 sq. ft.	2011-12
Rest Room-02 (Outdoor)	391 sq. ft.	2011-12
Rest Room-03 (Outdoor)	221 sq. ft.	2011-12
Referee Room (Outdoor)	391 sq. ft.	2011-12
Changing Room (Outdoor)	204 sq. ft.	2011-12

Moreover, the college has upgraded its IT facilities frequently as per the requirements during last five years. These includes increase in the number of computers, internet connectivity, new institutional portal, time to time updating of portal, setting up of smart classrooms and ICT-enabled classrooms and seminar halls, online admission, library digitization, etc.

- ❖ Internet connection bandwidth has been upgraded to 50 Mbps on **19-4-2021**, as necessitated to support the all-round digitization of the institute
- ❖ **21 ICT- enabled classrooms** set up for effective teaching-learning process
- ❖ Learning management systems like **Google Classroom, YouTube channel “Golaghat Commerce College Official Channel”**
- ❖ Golaghat Commerce College has its own **mobile application** which is available in the Play Store
- ❖ The **admission procedure** has been shifted to **online in the year 2017-2018**
- ❖ The college has curated a **web portal (golaghatcc.webdcl.com)** to facilitate the admission processes. The portal is maintained by **Adroit DigiSoft Solutions Pvt. Ltd.**
- ❖ Different **official WhatsApp Groups** have been created for official in-house communication.
- ❖ **Biometric attendance system** for employees.
- ❖ **49 numbers of CCTV** around the campus.
- ❖ **Online UPS provision** for power back-up.
- ❖ A **service provider (GKD 619)** has been entrusted to **design and customize college website and mobile app.**
- ❖ A Computer lab equipped with a wide range of **licensed system software and application software**
- ❖ The institute has **total 110 computers**
- ❖ The College has **BSNL Fiber internet connection** and is used to provide **Wi-Fi internet access**
- ❖ College also has a **lease line connection** provided by **BSNL**
- ❖ All the departments of the college have maintained **academic and administrative reports in the digital form** and displayed in the website with IQAC initiative
- ❖ **No. of server 4**

**An overview of the technology upgradation:**

<b>25/09/2017</b>	<b>26/10/2018</b>	<b>11/12/2021</b>	<b>08.02.2022</b>	<b>14/03/2022</b>	<b>15/06/2022</b>	<b>18/06/2022</b>
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Promethean Active Board 78 = 1 nos	Panasonic 43" Full HD Display =1	Epson EB-E01 XGA Projector Brightness: 3300lm with HDMI Port   B08LDLMZN2 ( Epson EB-E01 XGA Projector ) HSN:900850	Epson EB-E01 XGA Projector Brightness: 3300lm with HDMI Port   B08LDLMZN2 ( Epson EB-E01 XGA Projector ) HSN:8528	2 LCD (New Line IFP RS 75+ 2 UNITS)	VAMAA Interactive Board 78IRT 1	2 LCD (New Line IFP RS 75+ 2 UNITS)
Hitachi UST LCD Projector = 1 nos	Dell Server Intel (R) Xeon (R) 3.30GHz, 40GB RAM, 1 TB HDD =1	BenQ MS550P SVGA Business Projector, 3600 Lumens High Brightness, 20000:1 Contrast, VGA, Built-in Speaker, Extended Lamp Life with Upto 15000 Hours   B07RBKXC9C ( 1V-E6NA-3ZF1 )			BenQ Projector MX 550 2 units	
Panasonic HD Video Conferencing = 1 nos	Panasonic Projector PT-LX300 =1				BenQ Projector MS 560P 2 units	
Panasonic 75" LED Display = 1 nos	IR 2004N Canon Networking Printer Scanner =1				C-Lite 150" Motorised Screen 8ft. x 10ft. 1 unit	
Motorized Projection Screen 6x4 = 1 nos	Lenovo Desktop Computer Core i3 Processor, 2GB RAM, 1TB Hard Disk= 6 nos					
Spectron Digital Podium = 1 nos	Thin Line Monitors through Servers = 60 nos					

Desktop Computer i3 = 2 nos						
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**Additional Information:**

<https://docs.google.com/document/d/1LUUpjdWL7hoU-j8bNiPs9LsIC809WGrcA/edit?usp=sharing&oid=108748273604831210819&rtpof=true&sd=true>

Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

YEAR	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
INR IN LAKHS	46.56	78.40	73.45	66.10	23.03

**Additional Information:**

<https://drive.google.com/file/d/1nn52uh3M0ej4UuvNkcNW6U7L1FwlO5oK/view?usp=sharing>



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

**Action taken Report  
Internal Quality Assurance Cell  
Golaghat Commerce College**

To enhance and promote overall development of the Institution, IQAC actively initiates and implements the Feedback mechanism. Feedback is collected from various stakeholders like students, teachers, parents, and alumni at regular intervals. The same are analysed and communicated to various relevant groups in respective meetings (Governing Body meetings, Staff meetings, Academic Committee meetings, Departmental meetings, etc.) through college website and through submission of reports to the affiliating University. The aspects pointed out by all the stakeholders are considered with special care and attention.

The Institution has adopted various measures on the basis of feedback collected from 2016 to 2021 from various stakeholders. These measures include:

- All the teachers were notified about using more appropriate teaching-learning methods for effective implementation of the curriculum.
- All the teachers were encouraged Promoting use of ICT in the teaching learning process.
- Teachers were informed to keep check on the attainment of course outcomes.
- All the teachers were encouraged to include field study and projects for more practical sessions.
- Maintenance of Academic Dairies by teachers for consistent record keeping of various academic and non academic activities.
- Teachers were encouraged to engage themselves in career enhancement programmes and research work.
- The college has introduced Master degree courses in Commerce and Assamese.
- Considering the appeals and feedback of the students, the University has permitted the college to introduce Mater Degree Course of Commerce in regular mode. As such in the year 2016-17, the college to opened M. Com regular course. Recently, the University has also considered another appeal of the students; demanding regular M.A. in Assamese in the college and the later is taking all necessary actions to introduce the course.
- The college has also got the permission to open Undergraduate major course in the Subject Hindi on the basis of the feedback provided by the students from the current academic year.
- Teachers are encouraged to incorporate techniques for enhancing communication skills and team work among students.
- The college has organized various programmes and events for enriching the students, teachers and community on various relevant topics and aspects.
- More job- oriented courses have been introduced.
- The library has been fully digitalized.
- Increase in the number of relevant and latest books and journals.
- The Drinking facilities and Washroom facilities of the college has been upgraded and the same are maintained regularly. Special washroom facilities for Divyanjan have also been introduced.

- Indoor sports facilities have been upgraded with Multi Station Gymnasium for all the stakeholders.
- Setting up of Day- Care Center, Psychological and Mental Well-being centre.
- Upgradation of girls Common room facilities.
- Installation of requisite facilities in Girls and Boys hostel.
- Upgradation of College Auditorium

Apart from the above, the members of the Board of Studies (BoS) of Dibrugarh University from Golaghat Commerce College actively participate in different issues relating to syllabus and curriculum in the meetings of Board of Studies. The members acts as representatives of different stake holders and express their views and suggestion on syllabus and curriculum on such meetings.




Dr. Pranjal Pratim Dutta  
Co-ordinator  
Internal Quality Assurance Cell  
Golaghat Commerce College

**Coordinator**  
**IQAC**  
**Golaghat Commerce College**

## MoU with Assam Agricultural University, Jorhat, Assam

<b>Date of MoU</b>	31 <sup>st</sup> August, 2021
<b>Activity</b>	Conducting Certification Programme Technical Know How from the Faculty of AAU

Golaghat Commerce College collaborated with Assam Agricultural University, Jorhat on 31<sup>st</sup> August, 2021 in order to conduct certification programme on Nursery Management of Horticulture crops, Tea Production Technology and Management, Production of Bio-fertilizers, Apparel Designing and Construction etc. Moreover, providing hands on and practical training to the students of the College.

 **DIRECTORATE OF EXTENSION EDUCATION  
ASSAM AGRICULTURAL UNIVERSITY  
JORHAT-13** Email: dee@assu.ac.in


No. AAU/DEE/Gen-161/2020-21/ 22,827 Dated: 30/03/2021

To ✓  
Dr. Utpal Sarma  
Principal  
Golaghat Commerce College  
Golaghat


Sub.-: Introduction of Nursery Management course-reg.

Sir,  
In response to your e-mail, I would like to inform you that we may provide technical support in preparing course schedule and sparing resource personnel once in a week for conducting the proposed certificate course. However, an MoU may be signed prior to initiation of the course.

This is for your kind information and necessary action.

Yours faithfully,  
  
(P.K. Pathak)  
Director of Extension Education  
Assam Agricultural University  
Jorhat-13  
Dated: 30/03/2021

No. AAU/DEE/Gen-161/2020-21/  
Copy for information and necessary action to-  
1. The Registrar, AAU, Jorhat  
2. Office Copy

  
(P.K. Pathak)  
Director of Extension Education  
Assam Agricultural University  
Jorhat-13

15/4/21



SL NO 17584/21

L 657370

#### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made on the 31/08/2021 at Golaghat (Assam);

#### BETWEEN

Golaghat Commerce College, Golaghat, Assam, which expression shall, unless repugnant to the context or meaning thereof, include its successors in office and assigns, hereinafter referred to as "First Party".

#### AND

Assam Agricultural University (AAU), Jorhat-785013, email: dee@aau.ac.in, represented by Dr. P.K. Pathak, Director of Extension Education (DEE), AAU, which expression shall, unless repugnant to the context or meaning thereof, include its successors in office and assigns, hereinafter called as the "Second Party". To impart both theoretical and hands-on training for Self-financed Certificate Courses to the students of Golaghat Commerce College under the following terms and conditions:

1. The First Party proposes to organise Certificate Courses on (i) Nursery Management of Horticultural Crops (ii) Tea Production Technology and Management (iii) Production of Bio-fertilizer and (iv) Apparel Designing and Construction, the Second Party for technical assistance to the students of the institution.

31/08/21  
NOTARY

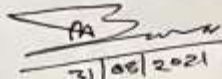
*(Signature)*  
*(Prasanna K. Bhatia)*  
*(M. Neos)*  
*(Signature)*  
*(Dr. Utkal Sarma)*

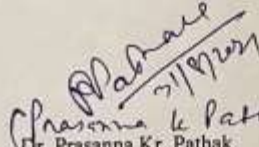


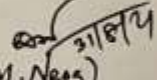
2. The Second Party agrees to impart both theoretical and hands-on training to the students of the institution for Self-financed Certificate Courses.
3. The First Party will provide its infrastructural facilities and their logistics and when required for training to be used by the second party for these courses.
4. The Second Party agrees to provide faculty for both theoretical and hands-on training. However, the faculty will conduct the classes as per their conveniences without hampering the mandated activities. The First Party may also provide faculty for any assistance if required by the Second Party.
5. The Second Party may decide to impart training to the students in their campus as and when they deem fit as per requirement of the courses.
6. The First Party agrees to bear the travelling expenses and honorarium of the faculty and other expenses that may be necessary for conducting the course.
7. Both the parties agree to design the time-table of the courses without hampering the regular class routines.
8. The First Party will be responsible for all academic matters relating to the course and necessary guidance and support may be taken from the Second Party as and when required.
9. The First Party agrees to issue Course Completion Certificates to the students wherein the Second Party will also be a signatory.
10. The First Party shall, hereupon, be responsible for publicity of the courses after mutual understanding between the two parties.
11. In case of any difference of opinion occurs between the two parties regarding the aforementioned conditions, the matter may be resolved jointly by both the parties.

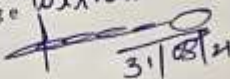
We, the undersigned have signed this Memorandum of Understanding after reading the terms & conditions with the best of our knowledge and understanding.

Agreed:

  
 31/08/2021  
 For Golaghat Commerce College  
 Dr. Utpal Sarma  
 Principal  
 Golaghat Commerce College  
 Golaghat (Assam)  
 Principal  
 Golaghat Commerce College  
 Golaghat, Assam

  
 31/8/2021  
 Dr. Prasanna K. Pathak  
 Director of Extension Education  
 Assam Agricultural University  
 Jorhat  
 Director of Extension Education  
 Assam Agricultural University  
 Jorhat-13, Assam

  
 31/8/21  
 (M. Neas)

2 | Page  
 Witness  
  
 31/8/21  
 (DR. PRANJAL PRATIM DUTTA)

31/8/21  
 NOTARY

## ACTIVITY

<b>Name of the Activity</b>	<b>Technical Support for Agricultural Activities in the College Campus</b>
<b>Date of the Activity</b>	<b>8<sup>th</sup> June, 2021</b>
<b>Collaborator</b>	<b>Krishi Vigyan Kendra, AAU</b>

On 8<sup>th</sup> June, Dr. Bhabesh Chandra Deka, Senior Scientist & Head, KVK visited the college to provide technical support and to survey the land. He advised the college to optimally utilize the land near the RUSA Building and Library of the College. At his advice the carpet grass was planted near the Library Ground. The KVK also supplied seedless lemons saplings, which were planted in our medicinal garden near RUSA Building.









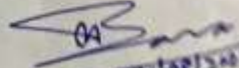
For Covid - 19  
**Petty Expenditure Statement April 2021 to July 2021**

SL No	Dt	Particulars	A	Amount
				1000.00
1	5-7-2021	Poste Exp.		60.00
2	5-6-2021	- do -		60.00
3	29-7-2021			1500.00
4	28/5/2021	APDEP - oil		700.00
5	19-4-2021	Sanitiser -		1000.00
6	24-4-2021	Lib book -		100.00
7	2-7-2021	D.M. Exam fee	-	9900.00
8	30-4-2021			1500.00
9	4-6-21	✓ Car hiring charge	-	1500.00
10	6/6/2021	✓ Car hiring charge -		13200.00
11	6/6/2021	✓ carpet grass bill no - 2		1800.00
12	9/7/2021	✓ Gross platin wages -		2000.00
13	27/7/2021	Tin fitting wages -		
14	5-7-2021	✓ Soil Supply -		8000.00
15	5-7-2021	✓ Gross platin wages -		1500.00
16	27-7-2021	Postel Exp -		60.00
17	3-7-2021	✓ Tree cutting -		4500.00
18	3-7-2021	✓ Earth filling wages -		1200.00
19	29/5/2021	✓ Tree cutting wages -		800.00
20	Trail 31-5-2021	✓ Tractor plowing		2500.00
<b>Total Rs</b>				<b>69980.00</b>

PAID

PAID

₹ 69,980.00 Forty nine thousand nine hundred eighty eight only.

  
 04/08/2021  
 Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India

ROAD CHALLAN

**TULIP NURSERY**

Mobile : 9085805844

002

(A reliable house of Flowering plants, Pots, Fruit Plants and Seedling)

Garmur Bokakhat, Dist.-Golaghat, Assam, Pin- 785612

STIN : 18AAMFT1909M1ZN

Email : tulipnurserybokakhat@rediffmail.com

Name : Golaghat Commerce Collage  
 Address : Golaghat (7002291778) Date : 06/6/21

Consignes : \_\_\_\_\_  
 Chatan No. : \_\_\_\_\_ Date : \_\_\_\_\_  
 Supply Order No. : \_\_\_\_\_ Date : \_\_\_\_\_

Sl. No.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	P.
	Carpet grass (GST - NIL)	sq.ft 600	22.00	13,200	00
Total Amount				13200	00

Vehicle No. : AS05C 9963  
 Drivers Name : Late Das  
 Received By : \_\_\_\_\_  
 Counter Signed by : \_\_\_\_\_  
 E.&O.E





# TULIP NURSERY

ORIGINAL - For Buyer

(A reliable house of Flowering plants, Pots, Fruit Plants, Grafts and Seedling)  
Garmur, Bokakhat, Dist. - Golaghat, Assam-785612

Phone: 9085805844

e-mail: tulipnurserybokakhat@rediffmail.com

TIN: 18AAMFT1909111Z

## TAX INVOICE

Invoice No.: TN/

88

Invoice date:

06/6/2021

Name:

Golaghat Commerce College  
Golaghat

Address

GSTIN:

Reverse Charge (Y/N):

State - ASSAM

Code: 18

State:

Mode of Transport:

Vehicle No.:

State:

Sl. No.	Product Description	HSN/ Code	Qty.	Rate	Amount	CGST		SGST		Total
						Rate	Amount	Rate	Amount	
1	Carpet grass	0602	600	22.00	13200.00	0		0		13200.00
2										
3										
4										
5										
6										
7										
7										
8										
9										
10										
11										
12										
13										
<b>TOTAL</b>										13200.00

<b>Total Invoice Value (In Words)</b>	<b>Total Amount before Tax</b>
Thirteen thousand two hundred only	
	Add. CGST
	0
	Add. AGST
	0
	Total Tax Amount
	0
	<b>Total Amount after Tax</b>
	13200.00
	<b>GST on Reverse Charge</b>

**BANK DETAILS**  
 BANK NAME : SBI,  
 BOKAKHAT BRANCH  
 A/C No. - 35748302571  
 IFSC - SBIN0010307

**TERMS & CONDITIONS**  
 \* Goods once sold will not be taken back.  
 \* Any disputes is Subjected to Bokakhat Jurisdiction only.

Certified that the particulars given above are true and correct  
 For, TULIP NURSERY

Common Seal

Authorise Signatory

# TULIP NURSERY

ORIGINAL - For Buyer

(A reliable house of Flowering plants, Pots, Fruit Plants, Grafts and Seedling)  
Garmur, Bokakhat, Dist. - Golaghat, Assam-785612

GSTIN : 18AAMFT1909M1ZN

12

Phone: 9085805844

e-mail: tulipnurserybokakhat@rediffmail.com

82

## TAX INVOICE

Invoice No.: TN/	82		Name:	Principal		
Invoice date:	09/6/21		Address:	Golaghat Commerce College		
Reverse Charge (Y/N):			GSTIN:			
State: ASSAM	Code: 18		State:			
Mode of Transport:	Vehicle No.:		State:			

Sl. No.	Product Description	HSN/Code	Qty.	Rate	Amount	CGST		SGST		Total
						Rate	Amount	Rate	Amount	
1	Carpet grass	0602	600	2300	13800.00	0		0		13800.00
2										
3										7
4										
5										
6										
7										
7										
8										
9										
10										
11										
12										
13										
<b>TOTAL</b>										13800.00

Rs. 13200/-

Principal  
Golaghat Commerce College  
Golaghat, Assam, India

Total Invoice Value (In Words)	Total Amount before Tax
thirteen thousand eight hundred only	
	Add. CGST
	0
	Add. AGST
	0
	Total Tax Amount
	0
	Total Amount after Tax
	13800.00
	GST on Reverse Charge

**BANK DETAILS**  
BANK NAME : SBI,  
BOKAKHAT BRANCH  
A/C No. - 35748302571  
IFSC - SBIN0010307

**TERMS & CONDITIONS**  
\* Goods once sold will not be taken back.  
\* Any disputes is Subjected to Bokakhat Jurisdiction only.

Certified that the particulars given above are true and correct  
For, TULIP NURSERY  
  
Common Seal  
Authorise Signatory

## MoU with Arin Tea Pvt. Ltd

Date of MoU	19 <sup>th</sup> May 2017
Activity	<ul style="list-style-type: none"><li>• Sharing Industry experience and knowledge among the students of CTPM</li><li>• Providing employment opportunities to the interns</li></ul>



3. Both the parties agreed on organising Tea related National and International seminars, workshops, conference, symposiums and competitions from time to time.
4. Industrial visit opportunities should be provided to the students of Golaghat Commerce College for enhancing their practical knowledge on Tea industry.
5. Both the parties also agreed on providing employment opportunity to the interns.

IN WITNESS WHEREOF, the lawfully authorised representative(s) of the parties have executed this MOU on this 19th day of May, 2017.

Signed:



For Golaghat Commerce College

Principal  
Golaghat Commerce College  
Golaghat, Assam, India

Authorized Signatory


For Arin Tea Pvt. Ltd.

Arin Tea Pvt. Ltd.  
Nepal Saitla

Authorized Signatory


1. Witness:

Name

  
Dr. Pramila Pratihara



2. Witness

Name

  
Rajesh Jaiswal



The Students of Centre for Tea Plantation Management are recruited in Pabhojan Tea Estate which is a part of the Arin Tea Pvt. LTD. Moreover, our alumni have also been placed in Arin Tea Pvt. Ltd since 2007.

**CENTRE FOR TEA PLANTATION MANAGEMENT**

The course on Tea Plantation Management, conducted by the department, "The Centre for Tea Plantation Management" of the Golaghat Commerce College, is a joint outcome of the efforts of The Golaghat Commerce College and The North Eastern Tea Association (NETA), keeping in mind the present day challenges faced by the Tea Industry of this region.

In today's world of tea, the industry is looking for highly trained personnel, trained in the Modern and Scientific Management techniques; who are ready to face as well as tackle any of the challenges thrown at them.

Thus the College in its efforts to train and convert our graduates into highly employable professionals, has initiated this highly professional course.

The department is committed to ensuring that our "Post Graduate Diploma" admission process identify students with outstanding academic potential and ability to benefit from the course and to contribute excellence to the tea industry whatever their background may be.

The department is devoted to excellence in teaching, learning and to developing leaders in the tea industry who will make a difference.


After completing the course, the student will develop the following.....


1)	Analytical skills.
2)	A structured systematic approach to a task.
3)	Critical thinking.
4)	Modern methods of analysis applicable both to the tea industry and other organisations.

Details of the Students enrolled and Completed the course in recent years:

2016-17 Batch

Sl. No	Name of the Students	Employment	Designation
1	Lakhyajit Kalita	Furkating TE	Asst. Manager
2	Aditya Gogoi	Balijan TE	Asst. manager
3	Abhijit Bora	Bokahola TE	Mgmt. Trainee
4	Meenakshi Borgohain	CTPM Soil Lab.	Lab. Assistant
5	Mridusmita Saikia	Pabhojan TE	Mgmt. Trainee
6	Babul Sonwal	Roopkolia TE	Mgmt. Trainee
7	Mr. Tridip Kumar Saikia	Self employed	Small Tea Grower
8	Mr. Rajdeep Bora	Self employed	Small Tea Grower
9	Mr. Lakhaya Jyoti Duarah	Self employed	Tea Nursery

  
 Co-ordinator  
 Centre for Tea Plantation  
 Management

  
 Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India



2017-18 Batch

Sl. No	Name of the Students	Employment	Designation
1	Riturpana Chetia	Pabhojan TE	Mgmt. Trainee
2	Manash Pratim Borah	Golaghat TE	Mgmt. Trainee
3	Bedanta Borgohain	Sampool TE	Asst. Manager
4	Ritz Dowrah	Golaghat TE (presently persuing Masters)	Mgmt. Trainee
5	Bhaskar Borah	Self Employed (own Tea garden)	Mgmt. Trainee
6	Mahesh Baraik	Sapoi TE	Asst. Manager

2018-19 Batch

Sl. No	Name of the Students	Employment	Designation
1	Utpal Dutta	Golaghat TE	Mgmt. Trainee
2	Mayurangshu Dutta	Pabhojan TE	Mgmt. Trainee
3	Ankur Borthakur	Thengalbari TE	Asst. Manager
4	Debakamal Duwarah	Government Job(Assam Govt.)	Office Assistant.
5	Biplob Kr.Hazarika	Abhoyjan TE	Mgmt. Trainee.
6	Biplob Hazarika	Jallan T E	Mgmt. Trainee.
7.	Nayanjyoti Borah	Self Employed	Business
8.	Bikash Kurmi	Self Employed	Small Tea Grower
9.	Mr. Milon Jyoti Borgohain	Self employed	Green Leaf Agent
10	Mr. Bishal Sahu	Self employed	Small Tea Grower

2019-20 Batch

Sl. No	Name of the Students	Employment	Designation
1	Manoj Lahon	Ahhayjan TE	Mgmt. Trainee
2	Chinmoy Baruah	Kadamba TE	Mgmt. Trainee
3	Akash Baruah	Kadamba TE	Asst. Manager
4	Amaljyoti Baruah	Naharbari TE	Mgmt.Trainee
5	Jayanta Rajkhowa	Naharbari TE	Mgmt. Trainee.
6	Mriganka Saikia	Dalowjan TE	Mgmt. Trainee.
7.	Panchanan Borthakur	Self Employed	Business
8.	Vishal Akash Chaliha	Self Employed	Business
9.	Subham Rajak	Abhoyjan TE	Mgmt. Trainee

  
Co-ordinator  
Centre for Tea Plantation  
Management



  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India



2020-2021 Batch

Sl.No	Name of the Students	Employment	Designation
1	Abinash Indwar	Kadamba Tea Company	Assistant Manager
2	Kailash Jyoti Saikia	Abhojjan T.E	Assistant Manager
3	Hrisekesh Singha	Sapoi Tea Estate	Assitant Manager
4	Gaurav Senapati	Barwaripur T.E.	Junior Assitant Manager
5	Samujjal Gogoi	Ghillidary Tea Estate	Management Trainee
6	Iswar Prasana Dutta	Bagrodia Tea Factory	Factory Assistant Incharge
7	Monuj Saikia	Self Employed	Managing Own Tea Garden(STG)
8	Basanta Bharali	Self employed	Small Tea Grower
9	Mintu Neog	A/F	
10	Ananta Das	A/F	
11	Diganta Guwala	A/F	

XXXXXXXXXXXX

  
Co-ordinator  
Centre for Tea Plantation  
Management

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India





CSR PROJECT BY NETA IN COLLABORATION WITH GOLAGHAT COMMERCE COLLEGE



Sl no.	YEAR	NAME	INTERNSHIP AT (name of the TE/Factory)
1	2016-17	Mr. Abhijit Bora	Nahorbari Tea Co. Pvt.Ltd.
2		Mr. Aditya Gogoi	Nahorbari Tea Co. Pvt.Ltd.
3		Mr. Lakhyajit Kalita	Dolaguri Tea Estate
4		Mr. Lakhaya Jyoti Duarah	Dolaguri Tea Estate
5		Mr. Tridip Kumar Saikia	Jallan Golaghat Tea Co. (P) Ltd.
6		Ms Meenakshi Borgohain	Mokrung Tea Estate
7		Ms Mridusmita Saikia	Mokrung Tea Estate
8		Mr. Rajdeep Bora	Jallan Furkating Tea Co. (P) Ltd.
9		Mr. Babul Sonwal	Jallan Golaghat Tea Co. (P) Ltd.
1	2017-18	Ms Rhiturparna Chetia	Pabhojan Tea Estate
2		Mr. Manash Pratim Borah	Abhoyjan Tea Co. (P) Ltd.
3		Mr. Bedanta Borgohain	Gorompani Agro Industries (P) Ltd.
4		Mr. Ritriz Dowerah	Jallan Golaghat Tea Co. (P) Ltd.
5		Mr. Maheswar Baraik	Rungajam Tea Estate
6		Mr. Bhaskar Borah	Ghillidary Tea Estate
1	2018-19	Mr. Utpal Dutta	Dhandharia Tea Company
2		Mr. Bisal Sahu	SSK Tea Co. (P) Ltd/Jallan Golaghat Tea Co. (P) Ltd.
3		Mr. Milon Jyoti Borgohain	Ghillidary Tea Estate
4		Mr. Ankur Borthakur	Suyash Tea Co. Pvt. Ltd./Jallan Golaghat Tea Co. (P) Ltd.
5		Mr. Mayurangshu Dutta	Mahalaxmi Tea Estate
6		Mr. Debakamal Duarah	Pabhojan Tea Estate
7		Mr. Biplab Hazarika	Jallan Furkating Tea Co. (P) Ltd.
8		Mr. Nayanjyoti Borah	Nahorbari Tea Co. Pvt.Ltd.
9		Mr. Biplab K. Hazarika	Pabhojan Tea Estate
10		Mr. Bikash Kurmi	Nahorbari Tea Co. Pvt.Ltd.
1	2019-20	Mr. Amlan Jyoti Boruah	Nahorbari Tea Co. Pvt.Ltd.
2		Mr. Ponchanan Borthakur	Nilgiri Tea Estate
3		Mr. Mriganka Saikia	Barpathar Tea Estate/Premier Tea Industries
4		Mr. Akash Gogoi	Kadamba Tea Company
5		Mr. Chinmoy Boruah.	Kadamba Tea Company
6		Mr. Shubham Rajak	Jallan Furkating Tea Co. (P) Ltd.
7		Mr. Monuj Lahon	Abhoyjan Tea Co. (P) Ltd.
8		Mr. Jayanta Konwar	Gorompani Agro Industries (P) Ltd.
9		Mr. Vishal Chaliha	Suyash Tea Co. Pvt. Ltd.
1	2020-21	Mr. Kailash Jyoti Saikia	Abhoyjan Tea Co. (P) Ltd.
2		Mr. Basanta Bharali	Assam Natural Tea Products
3		Mr. Hrishikesh Singha	Engaged
4		Mr. Iswar Prasana Dutta	Jallan Furkating Tea Co. (P) Ltd.
5		Mr. Mintu Neog	Nahorbari Tea Co. Pvt.Ltd.
6		Mr. Abinash Indwar	Namshik Tea Estate
7		Mr. Ananta Das	Gorompani Tea Factory
8		Mr. Monuj Saikia	NR Tea Factory
9		Mr. Gourav Senapati	Engaged
10		Mr. Samujjal Gogoi	SSK Tea Co (P) Ltd./Nilgiri Tea Estate
11		Mr. Diganta Guwala	Namchik Tea Estate

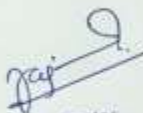
  
Principal  
Golaghat Commerce College  
Golaghat, Assam

  
Co-ordinator  
Centre for Tea Plantation  
Management



1		Mr. Jyotish Moran.	Athabari Tea Estate
2		Mr. Trinayan Doley	Furkating Tea Estate
3		Mr. Robin Bhengra	Rungajaun Tea Estate
4		Mr. Bhagyajit Bailung	Kadamba Tea Company
5		Mr. Mathew Indwar	Namburnadi Tea Estate
6		Mr. Pallab Jyoti Saikia	Kadamba Tea Company
7		Mr. Mrimoy Jyoti Bora	Gorompani Agro Industries (P) Ltd.
8	2021-22	Mr. Arpan Jyoti Gogoi	Self Placement
9		Mr. Akash Lakra	Nahorbari Tea Co. Pvt.Ltd.
10		Mr. Apurba Gogoi	Left the course
11		Mr. Kukil Krishna Changmai	Gauripur Tea Industry
12		Mr. Goutam Bora	Barpathar Tea Estate
13		Mr. Trinayan Borthakur	Shyamraipore Tea Estate
14		Mr. Hemonta Ashon	Abhoyjan Tea Co. (P) Ltd.
15		Mr. Nokul Kaisso	Shyamraipore Tea Estate
16		Mr. Shivasish Savarni	Self Placement

  
Principal  
Golaghat Commerce College  
Golaghat, Assam

  
Co-ordinator  
Centre for Tea Plantation  
Management





## ARIN TEA PVT. LTD.

H.O. New Arengapara, Golaghat - 786621, Assam  
Dist. : (03774) 243153, 243154 (C), 262402 (F); Fax : 03774-243153  
Email : arin\_gold@rediffmail.com

ATPL/C-15/16/2022-23

DATE :- 14-07-2022

This is to certify that the staff members mentioned below are working in Arin Tea Pvt. Ltd. which are graduate from Golaghat Commerce College, Jyoti Nagar, Golaghat, Assam.

They are sincere, punctual and hard working. Their job responsibilities included maintaining of accounts, filling of Income Tax Returns, GST Returns, Tea Sales & Marketing and other office related works.

SL NO	NAME	DESIGNATION	WORKING SINCE
1	MR. SUVANKAR DEY	ACCOUNTANT	2005 Till Date
2	MR. BIPLOB LODH	ACCOUNT ASSISTANT	2007 Till Date
3	MD. AZIBUDDIN AHMED	EXCISE CLERK	2012 Till Date
4	MR. ALOK PRATIM DUTTA	OFFICE ASSISTANT	2012 Till Date

Arin Tea Pvt. Ltd.

*N. Saikia*

Director

Nepul Saikia

Director

ARIN TEA PVT. LTD.



ACC. NO. M41510081K

AN ISO 9001 : 2015 & HACCP CERTIFIED COMPANY

Certificate No. IN-QMS / 00063 & IN-HACCP / 00007 RESPECTIVELY

### DIVISIONS :

Hatigarh Matkhole Tea Estate  
Udayyoti Tea Plantation  
Merabhat Tea Estate

## MoU with Assam Startup – The Nest through IIM Calcutta Innovation Park

<b>Date of MoU</b>	17 <sup>th</sup> March, 2021
<b>Activity</b>	Provide access to resources such as mentors, experts, investors Capacity building for Entrepreneurship



**NOW THIS MEMORANDUM OF UNDERSTANDING WITNESSETH AS UNDER:**

**1. Background and Purpose:**

**a) Background:**

The Assam Government has launched the Assam Startup Policy to promote entrepreneurship and the growth of startup culture in the state. To implement the policy, the Government has recently initiated the "Assam Startup" program, which aims to catalyze the startup movement in the state by motivating the youth to become job creators and providing necessary ecosystem support so that they may pursue their entrepreneurial dreams. A key element in this program is the state incubation center named "Assam Startup - The Nest", at Guwahati. The Assam Startup - The Nest is conceptualized as the hub for entrepreneurship development in the state and would facilitate district level entrepreneurship development with the support of the entrepreneurship development centers or incubators located within the institutes across the state. The Government has invited IIMCIP to be a knowledge partner for the initiative and manage the operations of the Assam Startup - The Nest.

**b) The Objective:**

This engagement will support the objectives mentioned in the Assam Startup Policy:

- a) Create a state-wide inclusive entrepreneurial ecosystem;
- b) Promote entrepreneurship, create awareness, and motivate the youth;
- c) Provide physical and virtual incubation services;
- d) Create 1000 startups in 5 years time;
- e) Create 1 lakh direct and indirect employment;
- f) Facilitate External Funding for startups.

**2. Understanding between the two Parties**

- a) Both parties acknowledge the need to create an ecosystem for promoting innovation and entrepreneurship and are interested in partnering to further this cause.
- b) There is a need to inculcate an entrepreneurial/problem-solving mindset among the students.
- c) Both parties understand and shall strive towards creating a support structure within an academic institution, so that students can nurture innovative entrepreneurial ideas.

**3. Roles and Responsibilities of Assam Startup – The Nest:**

- a) Assam Startup Nest shall facilitate creation of a network of Entrepreneurship Development Cells and Competency Centers located within the academic institutions.
- b) Promote and facilitate the setting up of Entrepreneurship Development Cells within the academic institutions which do not have one.
- c) Carry out capacity building of Entrepreneurship Development Cell personnel under "Train the Trainer" program, free of cost.

  
H.K. Borah  
Head - Partnerships  
IIM Calcutta Innovation Park

57 pad Summa



- d) Conduct district level Outreach events to promote entrepreneurship at the grassroot level.
- e) Conduct Networking meets for the Academic Partners to facilitate interaction between the institutions and leverage the strength of each other.
- f) Conduct state level B-Plan Contest / Startup Hunt for start-ups.
- g) Provide Incubation support (physical / virtual) to advanced level startups selected through the contests / hunts.
- h) Provide access to common resources like mentors, experts, and investors.

**4. Responsibilities of Academic Partner:**

The Academic Partner (AP) shall,

- a) Create a formal Entrepreneurship Development Cell or leverage existing Entrepreneurship Development Cell / Incubator to conduct Entrepreneurship Awareness and Motivation workshops / talks to encourage students to participate in entrepreneurship related activities.
- b) Help in conducting Outreach programs within the respective districts.
- c) Conduct Hackathons or ideation events to encourage students to come up with ideas.
- d) Provide support to the students with innovative ideas.
- e) Organize an Annual conference and Business plan contest to identify and recognize the budding entrepreneurs.
- f) Facilitate student interaction with startups.
- g) Make best efforts to support startups from the region with knowledge and access to resources (e.g. incubation facility, technology labs), so that innovative ideas can be transformed into successful business ventures.
- h) Take care of the expenses for conducting the internal programs or contests.
- i) Take care of the cost of travel, boarding, and lodging (if applicable) for the personnel attending capacity building or networking meets at the Assam Startup - The Nest.

*Uspool Seminar*

**5. Non Exclusivity**

The relationship of the parties under this MOU shall be non-exclusive and both the parties, including their affiliates, subsidiaries, and divisions, are free to pursue other agreements or collaborations of any kind.

**6. Validity and Termination**

This MOU is for an initial period of 2 years and may be amended or terminated earlier by a mutually written agreement of the parties at any time. Either party shall have the right to unilaterally terminate this MOU upon 60 days prior written notice to the other party.

**7. Assignment**

It is understood by the Parties herein that this MOU is based on the professional competence and expertise of each party, and hence, neither Party shall transfer or assign

  
H.K. Borah  
Head - Partnerships  
IIM Calcutta Innovation Park

this Agreement, or rights or obligations arising hereunder, either wholly or in part, to any third party.

**8. Display of Logo**

This MoU is for an initial period of 2 years and during that period both the parties will display the logo of the partner organisation on their respective website.

**9. Amendment**

Amendments to this MOU may be made at any time through the mutually written consent by the parties concerned.

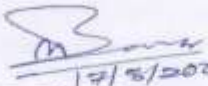
This MOU is executed in duplicate with each copy being an official version of the Agreement and having equal legal validity.

*BY SIGNING BELOW, the parties, acting by their duly authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.*

Signed for and on behalf of  
Assam Startup – The Nest

Signed for and on behalf of  
Golaghat Commerce College

  
H. K. Borah  
Head - Partnerships  
IIM Calcutta Innovation Park  
Mr. Himansu Kumar Borah  
Head – Partnership  
Assam Startup - The Nest  
IIM Calcutta Innovation Park

  
Dr. Utpal Sarma  
Principal  
Golaghat Commerce College  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

## ACTIVITY

Name of the Activity	Incubator Management Training Program
Date	23 <sup>rd</sup> , 24 <sup>th</sup> , 30 <sup>th</sup> , 31 <sup>st</sup> July 2021.

The Institution has set up an Incubation Center for fostering and promoting entrepreneurship. For efficiently managing the same and as a part of the MoU between Golaghat Commerce College and Assam Startup the Nest, Dr. Pranjal Pratim Dutta, coordinator, IQAC Golaghat Commerce College attended the training program on Capacity Building organized under the aegis of Assam Startup on 23<sup>rd</sup>, 24<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup> July 2021.



The poster features the logos of 'assam startup' and 'IIM CALCUTTA INNOVATION PARK' at the top. The main title is 'Incubator Management Training Program' in yellow text on a dark blue background. Below it, it says 'Capacity Building Program for all new incubators in Assam'. A yellow box highlights 'Resource Persons'. Two circular portraits are shown: Pranjal Konwar, Chief Operating Officer, IIM Calcutta Innovation Park, and HK Borah, Chief Investment Officer, IIM Calcutta Innovation Park. At the bottom, another yellow box states 'Dates: 23, 24, 30, 31 July' and 'Time: 5.30 pm-7.30 pm'. The poster is decorated with wavy lines and a semi-circle at the bottom.

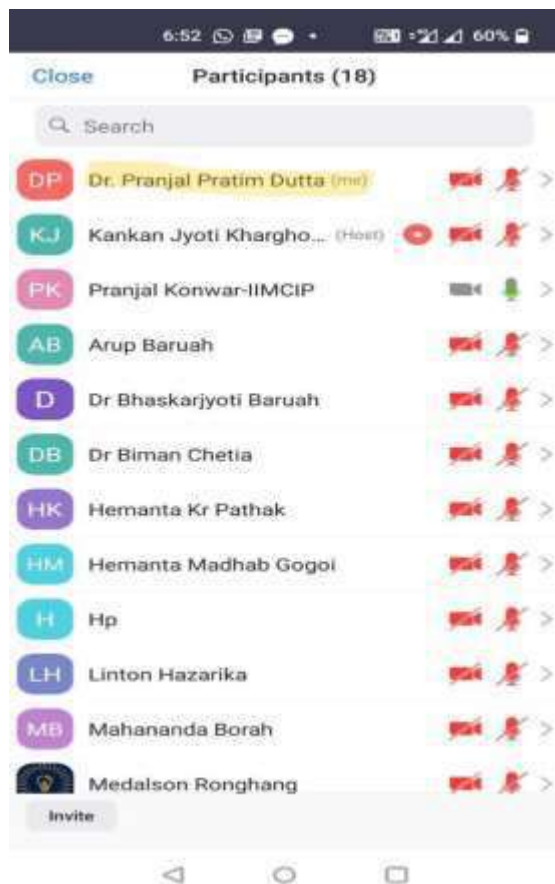
  
H. K. Borah  
Head - Partnerships  
IIM Calcutta Innovation Park

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

Name of the Activity		NSA 2022 Assam Workshop
Hosted by	Invest India	
Date	23 <sup>rd</sup> February, 2022	

Engaged in the continuous effort of moving forward towards understanding the role of Incubation Centre in monitoring and facilitating the incubatee, Golaghat Commerce College grabbed the opportunity to learn from the experts. Dr. Pranjal Pratim Dutta, Co-ordinator IQAC, Golaghat Commerce College attended the second training was on 23<sup>rd</sup> February, 2022. The program focused on the key points of Incubatee mentoring. The Institution is on its way to adopt such mentoring techniques for fulfilling the objective of Incubation Centres.

<https://investindiavc.webex.com/investindiavc/j.php?MTID=m3e4dfa601b197b04b53e01c60968f97c>



6:38 [Icons] 64%

REC

**PURPOSE NEED**  
Why do we exist?

**KEY GOALS**  
What we need to achieve to address the **NEED**?

**KEY STAKEHOLDERS**  
Who can help me achieve the **GOALS**?

**STAKEHOLDER VALUE**  
What Need are we addressing?

**INFRA & FACILITIES**  
What resources we need to deliver **VALUE**?

**TEAM**  
Who we need to deliver **VALUE**?

Performance Monitoring – Some Important Terminologies

- Monthly Cash Burn**
  - Excess of Operating Cash Outflows over Inflows
  - Tracked from Monthly Operational Data
- Runway**
  - Cash Balance equivalent to no. of months' Cash Burn
  - E.g. If Avg Cash Burn for trailing 3 months is 25 lakhs, a cash balance of 100 lakhs will indicate a runway of 4 months, before business runs out of cash.
- ARR & MRR**
  - Monthly Run rate: Average Sales value of trailing 3 months
  - Annual Run Rate: Annualized value of Sales achieved in last completed month.
  - A sales of 12 lakhs, 14 lakhs, 18 lakhs in trailing 3 months would yield a MRR of 15 lakhs and ARR of Rs 2.28 Cr.

6:21 [Icons] 70%

Zoom

Leave

REC

**PURPOSE NEED**  
Why do we exist?

**KEY GOALS**  
What we need to achieve to address the **NEED**?

**KEY STAKEHOLDERS**  
Who can help me achieve the **GOALS**?

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**TEAM**  
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Performance Monitoring – Some Important Terminologies

- Monthly Cash Burn**
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- Runway**
  - Cash Balance equivalent to no. of months' Cash Burn
  - E.g. If Avg Cash Burn for trailing 3 months is 25 lakhs, a cash balance of 100 lakhs will indicate a runway of 4 months, before business runs out of cash.
- ARR & MRR**
  - Monthly Run rate: Average Sales value of trailing 3 months
  - Annual Run Rate: Annualized value of Sales achieved in last completed month.
  - A sales of 12 lakhs, 14 lakhs, 18 lakhs in trailing 3 months would yield a MRR of 15 lakhs and ARR of Rs 2.28 Cr.

Unmute Start Video Share Participants 19 More

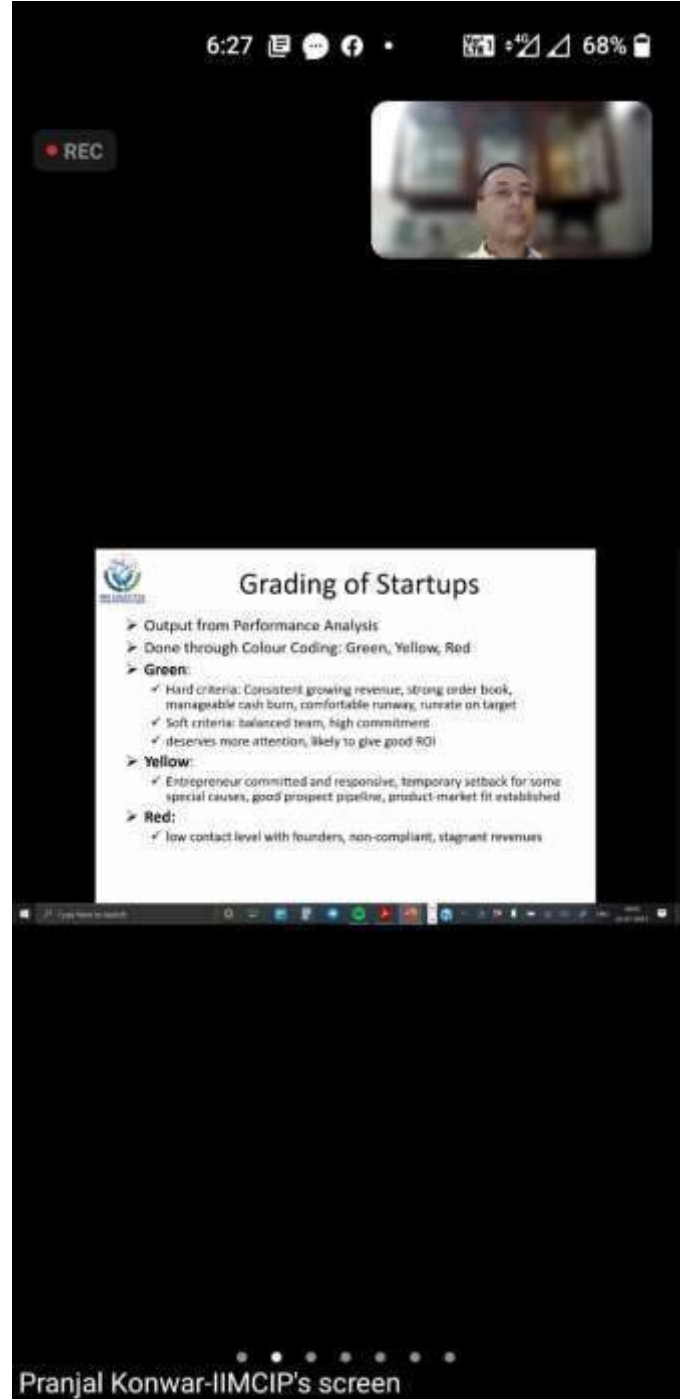
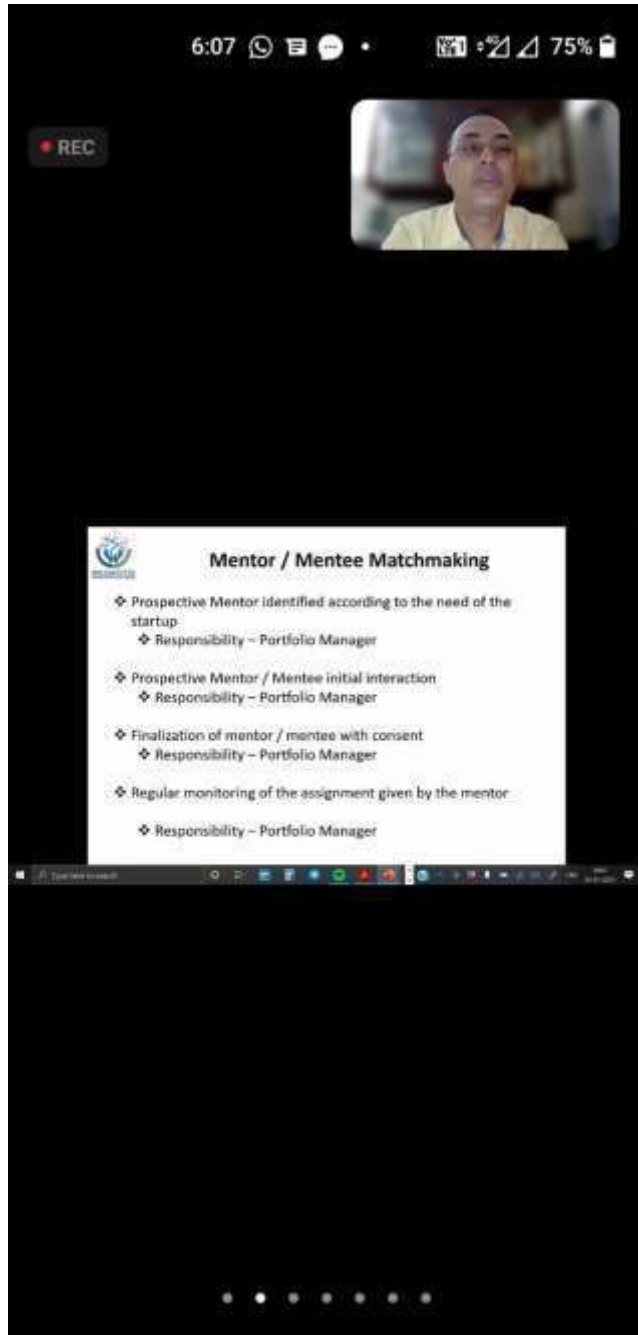
*Borah*  
H. K. Borah  
Head - Partnerships  
IIM Calcutta Innovation Park

*Borah*  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India



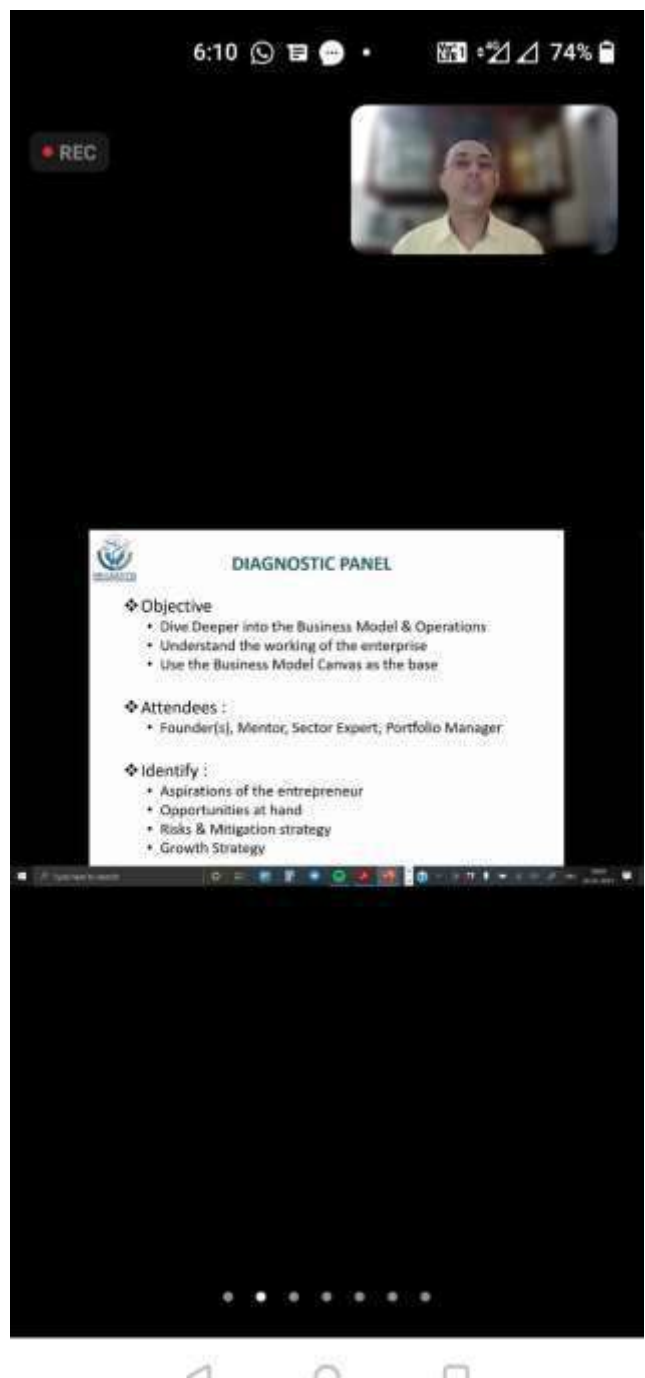
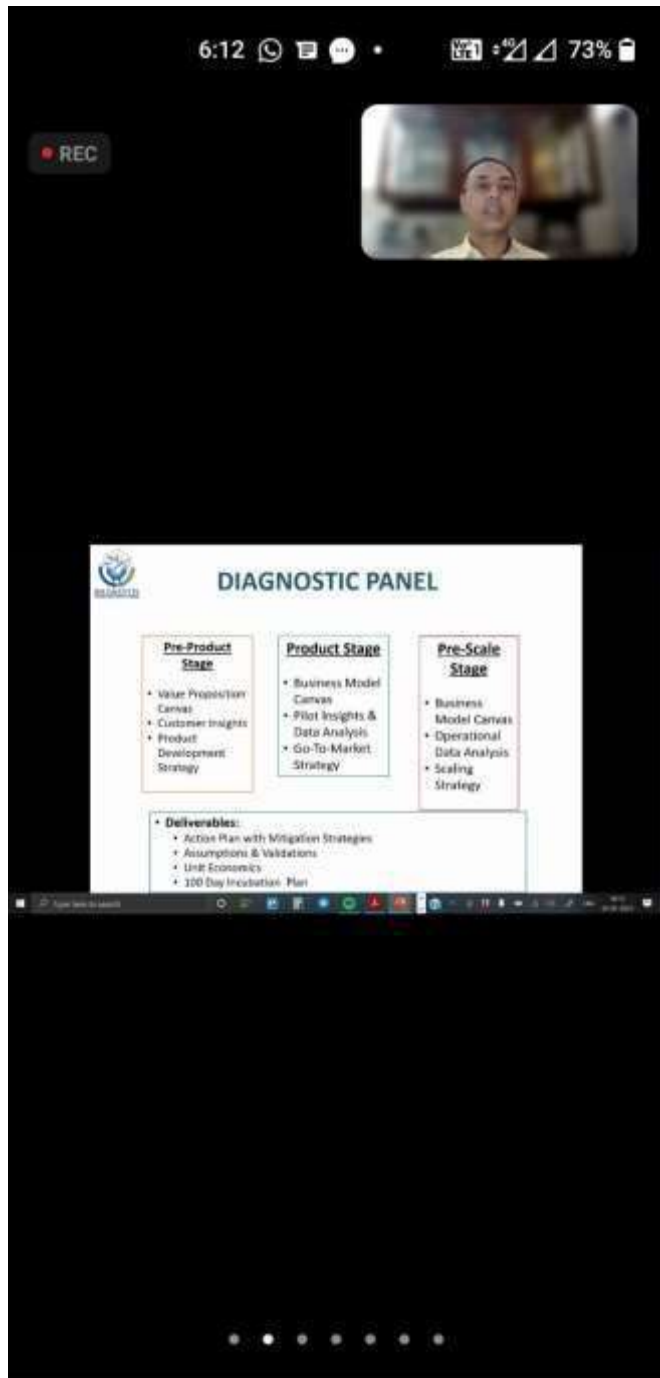
*H. K. Borah*  
H. K. Borah  
Head - Partnerships  
IIM Calcutta Innovation Park

*B. Borah*  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India



*Borah*  
 H. K. Borah  
 Head - Partnerships  
 IIM Calcutta Innovation Park

*Borah*  
 Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India



*H. K. Borah*  
H. K. Borah

Head - Partnerships  
IIM Calcutta Innovation Park

*B. B. B. B.*

Principal  
Golaghat Commerce College  
Golaghat, Assam, India



MoU with Department of Geography, Cinnamara College

Date of MoU	9 <sup>th</sup> December, 2020
Activity	Faculty Exchange and Collaborative extension activities

MEMORANDUM OF UNDERSTANDING

BETWEEN

DEPARTMENT OF GEOGRAPHY

CINNAMARA COLLEGE, JORHAT-8, ASSAM

AND

DEPARTMENT OF GEOGRAPHY

GOLAGHAT COMMERCE COLLEGE, GOLAGHAT-21, ASSAM

This Memorandum of Understanding is made and executed on this 09<sup>th</sup> day of December, 2020 between Department of GEOGRAPHY, Cinnamara College, Cinnamara, Jorhat-8

And

Department of GEOGRAPHY, GOLAGHAT COMMERCE COLLEGE, GOLAGHAT-21

Purpose and Objective of the MOU

1/ Department of GEOGRAPHY, Cinnamara College and Dept. of GEOGRAPHY, GOLAGHAT COMMERCE COLLEGE shall collaborate for faculty exchange and student exchange programme.

2/ Department of GEOGRAPHY, Cinnamara College and Dept. of GEOGRAPHY, GOLAGHAT COMMERCE COLLEGE shall jointly organize students workshop and seminar.

3/ Both the Department of the two Institutions shall collaborate to organize extension activities in neighbouring villages of both the Institutions.

This MOU is valid for a period of five years from date of signing and can be extended on the recommendation of the review committee. The MOU will automatically lapse after five years unless renewed.

For Dept. of GEOGRAPHY  
Cinnamara College  
Department of Geography  
Cinnamara College

Witness

- (1) Dr. Sabita Nosh.
- (2) Ashima Borahom,

For Dept. of GEOGRAPHY  
Golaghat Commerce College  
H.O.D.  
Department of Geography  
Golaghat Commerce College

Witness

- (1) Mrs. Sharmila Ghatak
- (2) Akbar Rahman,

## ACTIVITY

Name of the Activity	Visit to Agricultural Area nearby Bhogdoi Region
Date	12 <sup>th</sup> March, 2020

### ACTIVITY DETAIL

Department of geography chinamora college Jorhat and Department of Geography Golaghat commerce college together visited an agricultural area nearby Bhogdoi region on 12.03.2020 with 5th semester students. The main aim of this purpose was to encouraged cultivator to do organic farming instead of using chemical manure. We tried to understand them about the advantage of organic farming mainly in the health issues.

Regard

*A. Chiring*  
Mr. Amal Jyoti Chiring

Dpt. Of Geography  
Cinnamara College

Regard

*Ne*  
Mrs Neetima Sarma

Dpt. of geography  
Golaghat commerce college.

*B. Sarma*

Principal  
Golaghat Commerce College  
Golaghat, Assam, India



A handwritten signature in blue ink, appearing to read 'B. Barua', is positioned above the printed name.

Principal  
Golaghat Commerce College  
Golaghat, Assam, India






Name of the Activity

Visit to Dept. of Geography, Cinnamara College as Guest Faculty

Date

23<sup>rd</sup> December 2021

  
**Department of Geography**  
Cinnamara College  
Cinnamara, Jorhat-8(Assam)  
(Affiliated to Dibrugarh University)

Prof. Paresh Chandra Bora(Head)	9365718375
Prof. Ashima Bor-Ahom	9365718375
Prof. Amal jyoti Chiring	9854040039
Dr. Sabita Nath	7002646470

Ref. No. CC/Geo/Teacher Exchange/20 / \_\_\_\_\_ Date : 23/12/2021

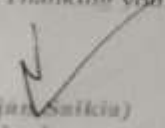
To  
Prof. Melima Sarma  
Department of Geography  
Golaghat Cinnamara College


Sub.: Teacher Exchange Programme.

Sir/Madam,

On behalf of the department of Geography, Cinnamara College, I would like to bestow our thankfulness to you as you have assisted us by taking a most valuable class among our students on 23/12/2021 under the Teacher Exchange Programme. Your generous and memorable teaching towards our students will be ever remembered and will be also the inspiration for others to our only higher education centre located in the southern part of Jorhat district in the days to come.

Wishing you a very happy and long live,  
Thanking you,

  
(Dr. Anjan Saikia)  
Principal  
Principal  
Cinnamara College  
Jorhat - 8

  
(Prof. Paresh Chandra Bora)  
Head, Department of Geography  
Cinnamara College, Cinnamara, Jorhat-8

Head  
Department of Geography  
Cinnamara College



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

## MoU with Dhekeripata Lower Primary School

Date of MoU	4 <sup>th</sup> December, 2021
Activity	Exchange of information in the area of teaching Conduct of part time classes and session for the benefit of the children

**भारतीय गैर न्यायिक**  
**बीस रुपये** **Rs.20**  
**रु.20** **TWENTY RUPEES**  
**INDIA NON JUDICIAL**

**অসম অসম ASSAM** **28AA 766878**

**Memorandum of Understanding (MOU):**

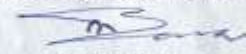
**Partners:**

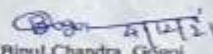
1. Dhekeripeta L.P. School  
P.O Pulibar -785621  
District Golaghat, Assam.
2. Golaghat Commerce College  
P.O Golaghat-785621  
District: Golaghat, Assam.


We the undersigned, after prolonged discussions agree to promote friendship and co-operate in a mutually beneficial association. The two institutions have agreed on following:

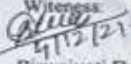
1. The two institutions shall seek to promote exchange of information in the area of teaching learning development, children up-skilling, health and social awareness.
2. The two institutions shall make provisions for mutual association in the area such as conduct of part time classes and sessions for the benefit of children by the teachers and NSS volunteers in the school.

Having agreed on the points mentioned above we put our signatures and seal on behalf of our respective institutions today by dated 4<sup>th</sup> December, 2021.

  
Dr. Utpal Sarma  
Principal  
Golaghat Commerce College  
Golaghat - 785621  
Principal  
Golaghat Commerce College  
Golaghat  
Witensess:

  
Mr. Bipul Chandra Gogoi  
Head Master  
Dhekeripeta L.P. School  
Golaghat - 785621  
Head Master  
Dhekeripeta L.P. School.

  
Dr. Pranjal Pratim Dutta  
Coordinator, IQAC,  
Golaghat Commerce College  
Coordinator  
IQAC  
Golaghat Commerce College

  
Biswajyoti Doloi  
Programme Officer, NSS Unit,  
Golaghat Commerce College  
Witensess  
National Service Scheme  
Golaghat Commerce College  
Golaghat

## ACTIVITY

Installation of wash basin at Dhekeripata Lower Primary School on 16<sup>th</sup> March, 2022



  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

  
Head Master  
Dhekeripeta L.P. School





GPS Map Camera



**Selengi, Assam, India**

GXJ6+HM8, Selengi, Assam 785621, India

Lat 26.531433°

Long 93.961757°

16/03/22 01:15 PM



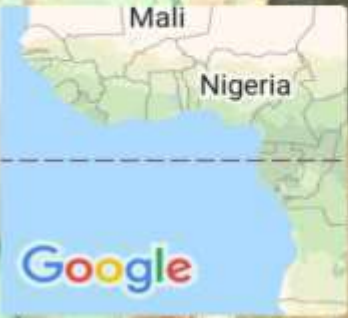
**Selengi, Assam, India**

GXJ6+HM8, Selengi, Assam 785621, India

Lat 26.531433°

Long 93.961757°

16/03/22 01:15 PM



GPS Map Camera

**Selengi, Assam, India**

GXJ6+HM8, Selengi, Assam 785621, India

Lat 26.531433°

Long 93.961757°

16/03/22 01:15 PM

## ACTIVITY

### Classes taken by NSS Volunteers at Dhekeripata Lower Primary School



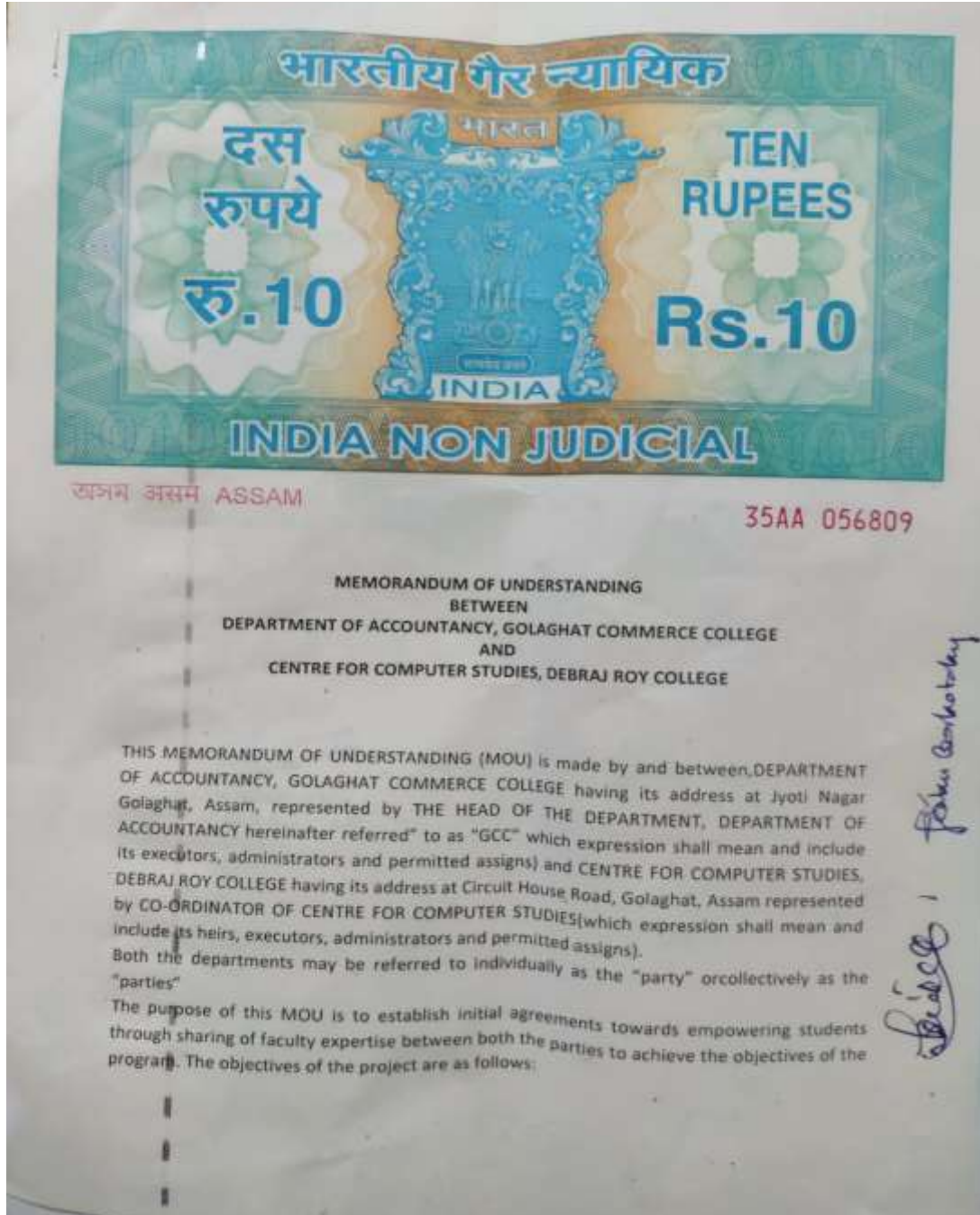
  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

  
Head Master  
Dhekeripetta L.P. School

MoU with Centre for Computer Studies, Debraj Roy College, Golaghat

Date of MoU	5 <sup>th</sup> October, 2017
Activity	Faculty Exchange

The Department of Accountancy, Golaghat Commerce College entered into an MoU with Centre for Computer Studies, Debraj Roy College on 5<sup>th</sup> October, 2017 to initiate Faculty Exchange Programmes and facilitate student exchange thereby promoting multidisciplinary teaching learning environment.



**OBJECTIVES:**

- a) To promote Faculty Exchange for capacity building of the students.
- b) To facilitate students exchange between the departments.
- c) To promote multidisciplinary approaches in teaching learning.

**RENEWAL, TERMINATION AND AMENDMENT:**

This MOU shall remain in force for a period of five years from the date of the last signature. This MOU may be extended by the written consent of the parties.

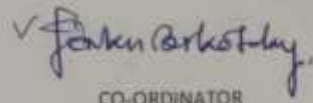
This MOU may be terminated by either party by providing written termination notice of its intention to the other party.


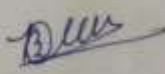
This MOU may be amended only by the written consent of the parties.

IN WITNESS WHEREOF, the lawfully authorised representative(s) of the parties have executed this MOU on this 5<sup>th</sup> day of October, 2017.

Signed:

  
HOD  
Department of Accountancy  
Golaghat Commerce College  
HEAD OF THE DEPARTMENT  
DEPARTMENT OF ACCOUNTANCY  
GOLAGHAT COMMERCE COLLEGE  
GOLAGHAT

✓   
CO-ORDINATOR  
CENTRE FOR COMPUTER SCIENCE  
DEBRAJ ROY COLLEGE  
GOLAGHAT  
In-Charge  
Centre for Computer Studies  
D. R. College, Golaghat

1. Witness:   
Name: Dr. Pranjal Pratim Deka
2. Witness:   
Name: Bismajoti Doley

## ACTIVITY

<b>Name of the Activity</b>	<b>Visit to Centre for Computer Studies, Debraj Roy College as Visiting Faculty</b>
<b>Resource Person</b>	Dr. Pranjal Pratim Dutta, Assistant Professor, Dept. of Accountancy
<b>Venue</b>	Debraj Roy College, Golaghat, Assam

Dr. Pranjal Pratim Dutta, Department of Accountancy has been invited to Centre for Computer Studies, Debraj Roy College to take special classes for the accountancy subject in Bachelor of Computer Application programme as Visiting Faculty.





Estd. : 1949

OFFICE OF THE PRINCIPAL  
**DEBRAJ ROY COLLEGE**

**GOLAGHAT-785 621 (ASSAM)**

*Accredited By NAAC with 'A' Grade in 2011 &  
Selected by UGC as College with potential for excellence. 2010*

Ph. : 03774-284482(O)  
285607 (P)

Fax : 03774-285607

Website : [www.debrajroycollege.com](http://www.debrajroycollege.com)

E-mail : [principal@debrajroycollege.com](mailto:principal@debrajroycollege.com)  
[drcollege49@gmail.com](mailto:drcollege49@gmail.com)

Ref. No. : DRC/229/2019

Date : 27 / 03 / 2019

To

Dr. Pranjal Protim Dutta  
Asst. Professor  
Golaghat Commerce College  
Golaghat

**Sub: Initiation for as a visiting Professor in the Center for Computer Studies.**

Sir,

I have the pleasure to inform you that our College has running a self finance course in Computer Studies since 2011, and I hereby request you to help the Center as visiting Professor for the current academic session. The details of Courses and time schedule enclosed herewith for your kind information.

Hope you will be kind enough to extend your helping hands towards our center.

Thanking you.

(Dr. P. Ch. Salkia)  
D.R.College, Golaghat

Principal,  
D.R. College, Golaghat





Estd.: 1949

OFFICE OF THE PRINCIPAL  
**DEBRAJ ROY COLLEGE**  
GOLAGHAT-785 621 (ASSAM)

Accredited By NAAC with 'A' Grade in 2011 &  
Selected by UGC as College with potential for excellence for  
Second time, 2014

Ph. : 03774-285607(P)  
Fax : 03774-285607  
Website : www.drcollege.ac.in  
E-mail: drcollege49@gmail.com

Ref. No. : DRC/ 599/2022

Date: 27 / 05 /2022

From

**Dr. Jayanta Barukial, Post Doctorate (UGC) FAPS (India)**  
Principal,  
D.R. College, Golaghat-785621

To,

Dr. Pranjal Pratim Dutta,  
Golaghat Commerce College  
Golaghat, Assam

Sub: Information Regarding Appointment.

Sir,

I have the pleasure to inform you that you are hereby appointed as a part time teacher in the Department of Computer Science of this college for the month of May - June. You will be paid remuneration as per college rule.

Your co-operation in this regard is highly solicited.

Thanking You.

Principal,

D. R. College, Golaghat  
Municipal  
D. R. College, Golaghat

Copy to.

1. In-charge , Computer Science, D. R. College, Golaghat.
2. Accountant, D. R. College, Golaghat.
3. Office file

## MoU with Golaghat E-Rickshaw Association

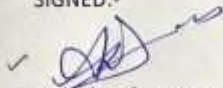
<b>Date of MoU:</b>	<b>2<sup>nd</sup> January, 2020</b>
<b>Activity:</b>	Providing safe and convenient transportation facilities to the students for commuting from Golaghat Bus Stand to the College from Monday to Saturday

In order to provide safe and convenient transportation facilities to the students for commuting from Golaghat Bus Stand to the College from Monday to Saturday, the College has entered into an MoU with the Golaghat E-Rickshaw Association on 2<sup>nd</sup> January, 2020.

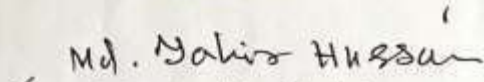


IN WITNESS WHERE OF, the lawful authorised representative(s) of the parties have executed this MOU on this 2nd day of January 2020,

SIGNED:-

✓ 

Golaghat Commerce College  
**Principal**  
(Principal) Golaghat Commerce College  
Golaghat, Assam, India

✓ 

E - Rickshaw Association Golaghat  
(President) **President**  
E-Rickshaw Association  
Golaghat

## ACTIVITY

Office of the Principal :: Golaghat Commerce College :: Golaghat - 785621

Date: 02/01/2020

### E-RICKSHAW SERVICE

The college administration is happy to announce that the college has launched an E-Rickshaw service facility for the convenience of students. E-rickshaws are being made available for commuting from Golaghat bus stand to the college from Monday to Saturday. This initiative is a part of the Green Campus Policy of the college and will begin with immediate effect.



(Mr. Anup Kr. Das)

Principal i/c  
Golaghat Commerce College  
Golaghat-785621

Principal  
Golaghat Commerce College  
Golaghat, Assam, India



Md. Yahir Hussain

President  
E-Rickshaw Association  
Golaghat

Principal  
Golaghat Commerce College  
Golaghat, Assam, India



Md. Yahir Hussain

President  
E-Rickshaw Association  
Golaghat

Principal  
Golaghat Commerce College  
Golaghat, Assam, India

## MoU with Eskay Solutions

Date	5 <sup>th</sup> March 2021
Activity	Collection of E-waste from the College



असम ASSAM

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
GOLAGHAT COMMERCE COLLEGE  
AND  
ESKAY SOLUTIONS

F 531340

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made by and between, GOLAGHAT COMMERCE COLLEGE having its address at Jyoti Nagar Golaghat, Assam, represented by Principal Dr. Utpal Sarma (hereinafter referred to as "First Party" which expression shall mean and include its executors, administrators and permitted assigns) and ESKAY SOLUTIONS having its office at Hindi School Road, Near Kali Mandir Golaghat, Assam, represented by Proprietor Sanjay Shukla ( hereinafter referred to as "Second Party" which expression shall mean and include its heirs, executors, administrators and permitted assigns).

WHEREAS the first party is engaged in providing various education to students and generate wastes such as Desktops, UPS, Printers, keyboards, Mouse etc. (hereinafter referred to as "E-WASTE") while carrying out different educational and office activities, and the First Party intends to dispose of the said E-Waste as per the guidelines of the Central Pollution Control Board, Ministry of Environment & Forests.

WHEREAS the First Party has agreed to appoint the Second Party and the Second party has agreed to take charge of the said e-waste and collect, remove and dispose the same from the college premises on the following terms and conditions agreed to between the parties.

**TERMS**

NOW THIS MEMORANDUM OF UNDERSTANDING WITNESSETH AS UNDER:-

- i) The first party agrees to provide E-waste and the second party agrees to take charge of the E-waste as specified in Annexure I.

Continue ... page2

ii) The First Party shall, at its sole discretion, send intimation to the Second Party to collect the E-Waste either at a specified interval of time or whenever specified quantity of E-Waste is generated.

iii) The Second Party hereby agrees that it shall pick the E-Waste from the college premises as per shared list by the First party without any cost and shall ensure that proper documentation of the same is done as required under the applicable laws / rules/ regulations.

iv) The Second Party agrees that when the E-Waste comprises of Hard Disk(s), it shall be destroyed by the Second Party and the Second Party shall share photographs of the destroyed Hard Disk(s) as evidence.

v) The Second party hereby undertakes that it shall follow proper ISO guideline and /or any other applicable guidelines in the process of disposing the E-Waste.

vi) The Second Party hereby undertakes the responsibility of safe & secured storage, segregation, recycling, extraction, destruction, disposal of the E-waste as per the guidelines of the Central and relevant State Pollution control Board and the Second Party shall issue a disposal certificate to the First Party within 45 days from the date of collection of E-Waste from the premises of the said college.

vii) The duration of the agreement shall be 1year from the date hereof and it may be renewed by the parties with mutual consent.

IN WITNESS WHEREOF, the lawfully authorised representative(s) of the parties have executed this MOU on this 5<sup>th</sup> day of March 2021,

Signed:

  
Dr. Utpal Sarma, Principal  
Golaghat Commerce College  
GOLAGHAT COMMERCE COLLEGE, GOLAGHAT

  
Sanjay Shukla  
Proprietor  
ESKAY SOLUTIONS

1. Witness:

Name Mrs. Anurita Hazarika.

2. Witness

Name Vinay Kumar Usharickasing

Continue ... page-3



## ACTIVITY

Eskay Solution has collected the following e-waste from the College:



**HINDI SCHOOL ROAD**  
Golaghat 785621 ASSAM  
Tel. 7002215695, 94350-53859  
email : solutionseskay@gmail.com

Dated 31/03/2022

To,

The Principal  
Golaghat Commerce College  
Golaghat

Sir,

We have received the following E-Waste/ Scrap Electronics materials for dismantling and disposal as per the details given below.

**\*UPS**

1. UPS 600 VA= 8 NOS
2. ORION DIGITAL 1KVA UPS =1 NOS

**\*DMP**

1. EPSON LX -310 = 1
2. EPSON LQ 1150 = 1
3. TVS MSP 250 CLASSIC / CHAMPION = 1
4. TVS MSP 3450 CLASSIC = 1
5. TVS LQ 1050 = 3

**\* LASERJET PRINTERS**

1. HP LASERJET COLOR CP 1215 = 2 NO
2. SAMSUNG ML 1610 = 1 NO
3. XEROX 3117 = 1 NO
4. HP DESKJET PRO 8500 =1 NO
5. HP LASERJET 3055 =1 NO
6. CANON LASERJET 2500 = 1 NO
7. HP LASERJET 1007 = 2 NO
8. XEROX 5816 PLUS =2 NO  
(PHOTO COPIES)

**\*CPU**

1. LENOVO = 1
2. HCL = 1
3. ASSEMBE = 1
4. MEXCUERY NOVA = 1
5. FRONTECH = 1
6. WIPRO = 1

Cont.....

*We trust you will find us favorable and place your valuable order with us*

ANNEXURE-1

List of E-Waste generated

DESKTOP
ELECTRONIC GADGETS
PRINTER
SCANNER
KEYBOARDS
MOUSE
POWER SUPPLY
HEATERS
CHARGES
STABILIZERS
ELECTRONIC COMPONENTS

*Spal Sarma*  
*Dipak Sarma*

*B. Sarma*

Principal  
Golaghat Commerce College  
Golaghat, Assam, India

*Dipak Sarma*

## Mou with Furkating College

Date of MoU	1 <sup>st</sup> October, 2019
Activity	Conducting Faculty Exchange Programme



असम ASSAM

### MEMORANDUM OF UNDERSTANDING

F 583396

The Memorandum of Agreement is made on the 1<sup>st</sup> October 2019, between Golaghat Commerce College, Jyoti Nagar, Golaghat-785621, Assam and Furkating College P.O. Furkating, Dist. Golaghat, Assam Pin-785610.

Whereas Golaghat Commerce College desires to conduct faculty exchange programme (mutual and inter- institutional) through which the departments can ascertain and sustain quality education for students.

The Memorandum of Agreement defines roles & responsibilities of the two parties.

THE PARTIES HEREBY AGREE TO SERVE FOR BETTERMENT OF STUDENTS BY CONDUCTING EFFECTIVE FACULTY EXCHANGE PROGRAMME.

Role of both the Institutions namely Golaghat Commerce College & Furkating College:

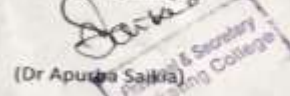
1. To provide teachers reciprocity for the betterment of students.
2. Employees should be supported financially by their own institutions with no changes in employment status or benefits.
3. Duration of MOU shall be 3(three) years, may be extended if both parties agree.

For Golaghat Commerce College

  
(Mr. Anup Kr. Das)

Principal  
Golaghat Commerce College  
Principal /  
Golaghat Commerce College  
Golaghat, Assam, India

For Furkating College

  
(Dr. Apurba Saikia)

Principal  
Furkating College

## ACTIVITY



To

The Principal

Golaghat Commerce College

Sub: Invitation to the Faculty & Students' Exchange Programme.

Sir,

It gives me immense pleasure to inform you that the a **Faculty & Students' Exchange Programme** will be held in our college on 3<sup>rd</sup> April, 2021 with a day long programme. It is expected that the programme will strengthen the bond of relationship among the faculties & students of participating colleges & will be helpful in promoting their all round development.

I take this opportunity to invite you to the said programme & request you to depute a team of 15 members of your college, consisting of ten students & five faculty members. Details of the programme has been attached herewith for your kind consideration & necessary action.

Hoping your cooperation to make the programme successful.

Yours faithfully

  
(Dr Apurba Saikia)  
Principal  
Furkating College

## A Report on a Faculty and Student Exchange Programme:

On 23rd March 2021, the Principal of Furkating College communicated with the Principal of Golaghat Commerce College with a proposition of organizing a “Faculty and Student Exchange Programme” vide letter *FKGC/FSEP/2021*. On that account, a proposal for collaboration with two other institutions including the host college was put forwarded.

An educational institution is committed to imbibe the culture of comradeship by offering opportunities to interact with the students and faculty of other institutions by a way of exchange. Especially, the student along with the faculty needs to be encouraged to participate in such exchange programmes. With that intent in mind, the Internal Quality Assurance Cell, Golaghat Commerce College took the initiative and organized accordingly.

***Date*** : 01/04/2021

***Venue*** : Furkating College, Golaghat

***Organized by***: IQAC, Furkating College

***Participating colleges***: Golaghat Commerce College, Kamarbandha College, H.P.B. Girls' College and Furkating College (Host).

### **Main Event:**

A faculty and students exchange programme was held on 1<sup>st</sup> of April, 2021 at Furkating College. With the arrival of the faculty members and the students from the participating colleges, the event began at about 11am. The programme was initiated by the Coordinator and the Cooordinator of IQAC, Furkating College, Dr. Debashis Baruah . The event commenced with the inaugural speech delivered by Dr. Apurva Saikia, Principal of Furkating College, wherein, he stressed on the need for comprehending the various aspects of National Education Policy, 2020.

This was followed by the central attraction of the day, „A talk on NEP2020“. The talk was delivered by Dr. Bipul Bhuyan, Principal of H.P.B Girls“ College. He enlightened the listeners on various features and highlighted the advantages of the New Education Policy for the learners, fraternity and society as a whole. After his speech, a few faculty members expressed their thoughts and opinions on the policy and with that the first session of the programme ended.

The second session started with a cultural fiesta, in which the platform was kept open for all the students and teachers to showcase their cultural brilliance. Simultaneously, indoor sports like Badminton and Carrom were also organized, where one could participate voluntarily. The teachers and students participating from Golaghat Commerce College also performed in the cultural event; varying from singing, recitation, dancing and 'Dhul Badon'. Finally, the programme ended with a 'Husori“; a group performance comprising students from each of the participating colleges.

**Participants:**

The programme was attended by almost 50 teachers and about 120 students from all the participating colleges.

**Attendees from Golaghat Commerce College:**

Dr. Utpal Sarma, Principal, Golaghat Commerce College

Dr. Pranjal Pratim Dutta, IQAC, Coordinator, Golaghat Commerce College

Ms. Sonashree Das, Asst. Prof., Dept. Of Accountancy

Mr. Srimanta Hazarika, Trainer, Physical Education

**Students:**

1. Abhisekh Bordoloi
2. Prastuti Saikia
3. Basav Gogoi
4. Rupom Das
5. Arupa Bora
6. Santanu Borah
7. Ankur Buragohain
8. Nitul Phukan
9. Rupsikha Deka
10. Biplob Kumar

**Conclusion:**

The programme ended successfully reverberating the motto behind organizing the same; endorsing a sense of integration, brotherhood, and social unity among the faculty and students of various educational institutions.



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

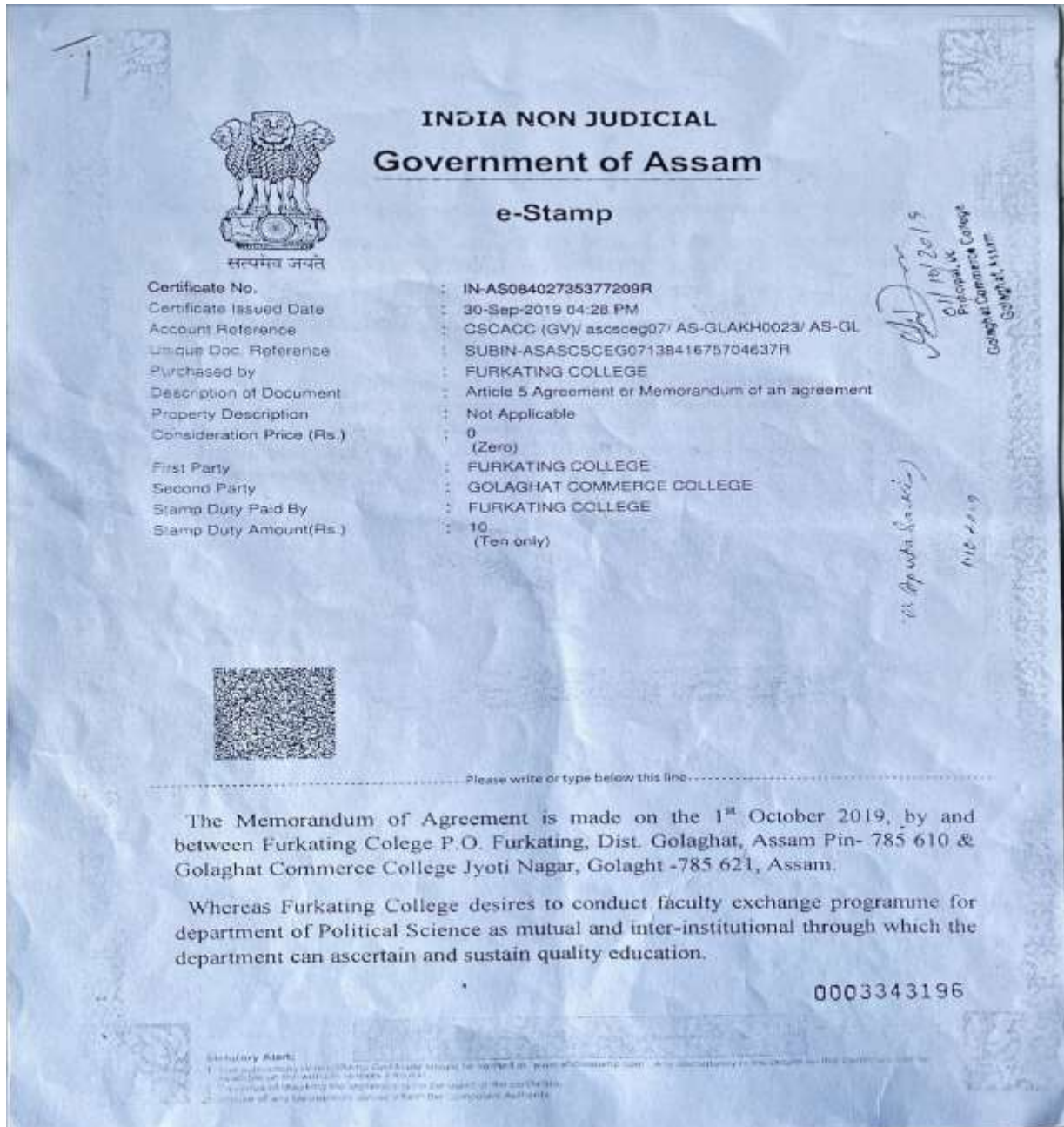
*A glimpse of the programme:*



**MoU with Furkating College, Furkating, Golaghat**

<b>Date of MoU</b>	<b>1<sup>st</sup> October, 2019</b>
<b>Activity</b>	<b>Faculty Exchange Programme for Dept. of Political Science</b>

Golaghat Commerce College and Furkating College have entered into an MoU on 1<sup>st</sup> October, 2019 for organizing Faculty Exchange Programme for the Dept. of Political Science mutually and inter-institutionally through which the departments can ascertain and sustain quality education.





The Memorandum of Agreement defines roles & responsibilities of the two parties.

THE PARTIES HERE BY AGREE TO SERVE FOR BETTERMENT OF STUDENTS BY CONDUCTING EFFECTIVE FACULTY EXCHANGE PROGRAMME.

Role of both the Institutions namely Furkating College & Golaghat Commerce College:

1. To provide teachers reciprocally for betterment of students sometimes.
2. Employees should be supported financially by their own institutions with no changes in employment status or benefits.
3. Duration of the MOU shall be 3 (three) Years, may be extended if both parties agree.

For Furkating College

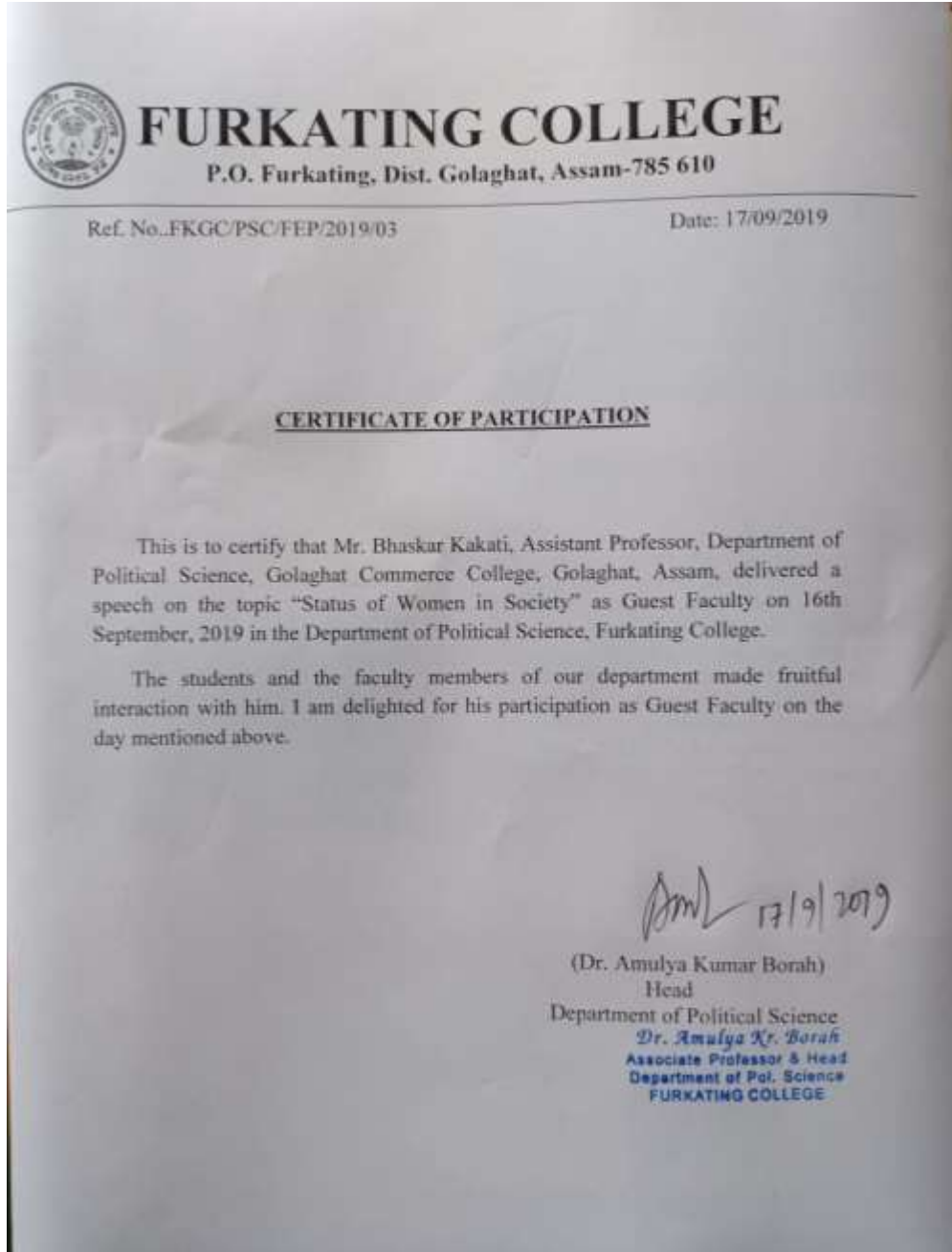
*Dr. Apurba Saikla*  
(Dr. Apurba Saikla)  
Principal  
Furkating College

For Golaghat Commerce College

*Mr. Anup Kr. Das*  
(Mr. Anup Kr. Das)  
Principal  
Golaghat Commerce College  
Principal, UC  
Golaghat Commerce College  
Golaghat, Assam

## ACTIVITY

Talk on “Status of Women in Society”	
Date of MoU	17 <sup>th</sup> September, 2019
Activity	Visited Dept. of Political Science, Furkating College as Guest Faculty







## MoU with Hemo Prova Borbora Girls' College

Date of MoU	2 <sup>nd</sup> January, 2021
Activities	Faculty Exchange Programme

Golaghat Commerce College entered into an MoU with Hemo Prova Borbora Girls' College on 2<sup>nd</sup> January, 2021 in order to help each other by exchanging faculty members and exchange of information regarding research activities.



Partners: 1. Golaghat Commerce College  
2. H.P.B College

असम ASSAM  
P.O. Golaghat- 785621  
District: Golaghat, Assam

F 583395

We, the undersigned, after prolonged discussion agree on the following points for the greater interest of both Golaghat Commerce College and H.P.B Girls' College.

- Both the colleges will help each other by exchanging faculty members. A faculty member of one college will be deputed to the other to take classes for a short period when requested. The dates for such exchanges will be fixed by mutual discussion.
- The faculty members such deputed to the other college will be entitled to remuneration at a mutually agreed rate.
- The faculty member of one college is permitted to use the library of the other college when they desire so.
- Both colleges will exchange information regarding research activities and help each other to the possible extent.

Having agreed upon the points mentioned above we put our signatures and seal on behalf of our respective colleges today the 2<sup>nd</sup> day of January, 2021.

Principal  
Golaghat Commerce College  
Golaghat

Principal  
H.P.B. Girls' College  
Golaghat


Witness:  
Name: **Dra. Devapri Datta**  
Assistant Professor

Witness:  
Name: **PRINCIPAL H.P.B. Girls' College Golaghat**

## ACTIVITIES

Name of the Activity	Guest Lecture
Date	17 <sup>th</sup> March, 2017

Dr. Pranjal Pratim Dutta, Assistant Professor, Dept. of Accountancy, Golaghat Commerce College visited H.P.B Girls' College as Guest Faculty on 17<sup>th</sup> March, 2017 where he delivered a class on Financial Management and Taxation. The programme was organized under Indian Institute of Entrepreneurship, Ministry of Skill Development and Entrepreneurship, Govt. of India.



भारतीय उद्यमिता संस्थान  
(कोशल विद्या) एवं उद्योगिक संस्थानों के लिए स्वतंत्र संस्थान, भारत सरकार।  
लालमाटी, गुवाहाटी- 781029 (असम)  
Indian Institute of Entrepreneurship  
(An) Autonomous Organisation of the Ministry of Skill Development & Entrepreneurship, Govt. of India  
Lalmati, Guwahati - 781029 (Assam)

No:C(855)BD/2016-17 Date: 17/3/17

To, *Dr. Pranjal Pratim Dutta*  
*Dept. of Management/Accountancy*  
*Golaghat Commerce College*

**Sub: Requesting for Guest Lecture in WEDP**

Sir/Madam,

It gives me pleasure to inform you that Indian Institute of Entrepreneurship an organization under the Ministry of Skill Development and Entrepreneurship, Govt. Of India is organizing one Women Entrepreneurship Development Programme for the Prospective entrepreneurs/unemployed Youth under DST-NIMAT project.

As an important part of the programme and being the expert in the field, I would like to request you to share your valuable experience on the following topic as per the schedule given below as a Guest Faculty. Hope your participation will not only encourage us but also motivate the participants to spread the message of entrepreneurship among the youth.

Topic: *Financial Management, & Taxation*  
Venue: *HPB Girls College*  
Date & Time: *17/3/17 2:00 PM*

A line of Confirmation is highly appreciable

Thanking you,

*Confirmation is confirmed/accepted*  
*[Signature]*  
*17/3/17*

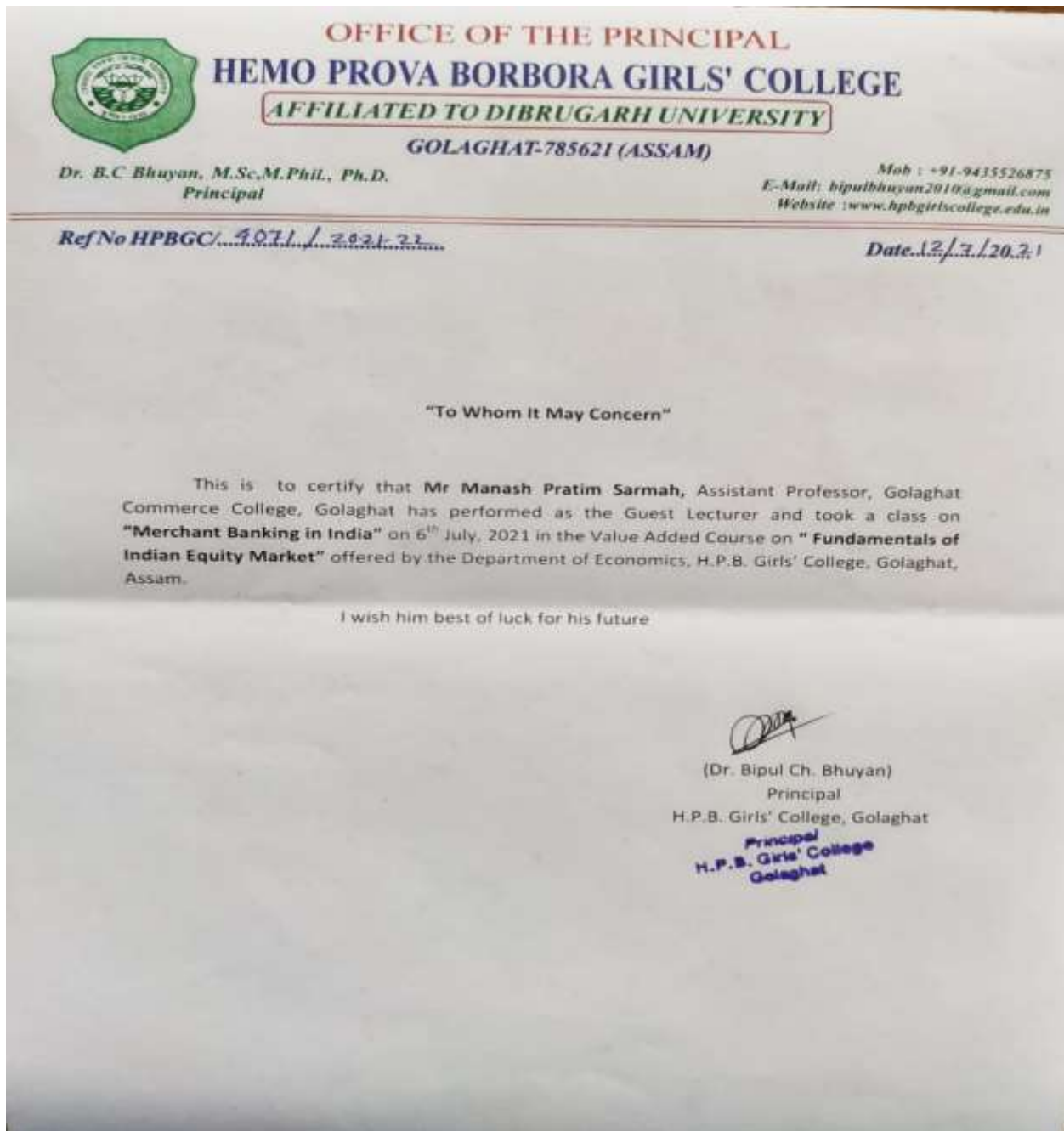
Yours sincerely,  
*[Signature]*  
Biraj Das  
A.F.M., Course Director of the WEDP

REG. NO. : 8081 : 2005 EFTI UNDER NIMAT  
An ISO 9001:2003 Certified Organization  
TIN : 16A : 22 2001-2302045, 2300004, 2300123, 2300010 & or / Fax : 0361-2302225, 2300104  
E-Mail : [director@iie.org](mailto:director@iie.org) : [www.iie.org](http://www.iie.org)

Name of the Activity      Guest Lecture

Date                              12<sup>th</sup> July, 2021

Mr. Manash Pratim Sarmah, Assistant Professor, Dept. of Banking on 12<sup>th</sup> July, 2021 took a class as a Guest faculty on the topic “Merchant Banking in India” as a part of the Value-Added Course on “Fundamentals of Indian Equity Market” offered by Dept. of Economics, H.P.B Girls’ College, Golaghat, Assam.



**Name of the Activity**      **Guest Lecture**

**Date**      **4<sup>th</sup> December, 2021**

Mr. Biman Arandhara, Assistant Professor, Dept. of Education on 13<sup>th</sup> December, 2021 took a class as a Guest faculty as a part of the Value-Added Course on “Development Psychology and Issues of Mental Health” offered by Dept. of Education, H.P.B Girls’ College, Golaghat, Assam.

To  
Mr. Biman Arandhara  
Golaghat Commerce College, Golaghat.  
Dated Galaahat on 11<sup>th</sup> December, 2021.  
Reference No HPBGC/ADDON/EDU/03/2021



**Subject: Invitation as Resource person.**

Respected Sir

I have the honour to inform you that Department of Education has already started an **ADD ON COURSE ON DEVELOPMENTAL PSYCHOLOGY AND ISSUES OF MENTAL HEALTH** from 04<sup>th</sup> December, 2021.

In this regard, you are cordially invited to take an offline class for the said course and the topic of your part of discussion is mentioned below for your convenience.

Your kind co-operation is gratefully remembrance. With regards,

**Course co-ordinator on ADD ON COURSE**

  
(HEMANTA SAIKIA)  
H.P.B Girls' College, Golaghat  
Mobile: 9435577809  
Department of Education  
H.P.B Girls' College  
Golaghat-785621

**Topic/ Content of Discussion:**  
Factors affecting development process.

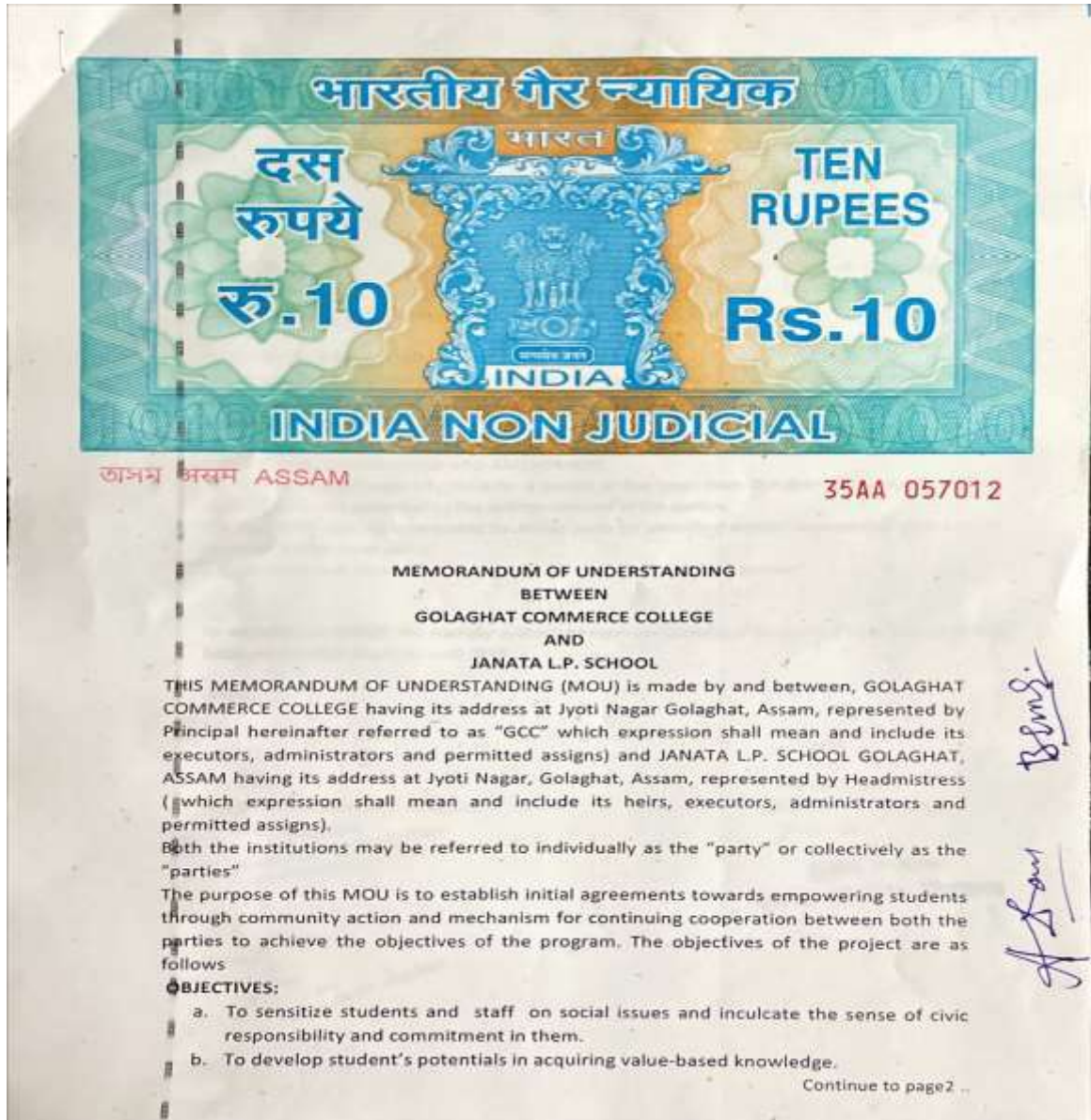
**Venue:** H.P.B Girls' College, Golaghat.  
**On 13<sup>th</sup> December, 2021 at 12 noon**



## MoU with Janata Lower Primary School

Date of MoU	20 <sup>th</sup> August, 2019
Activities	Free Tutions at Janata Lower Primary School by students of 5 <sup>th</sup> & 6 <sup>th</sup> Semester, Department of English, Golaghat Commerce College

The Department of English, Golaghat Commerce College has entered in an MoU with Janata Lower Primary School on 24<sup>th</sup> August, 2019 with the objectives of sensitizing staff and students on social issues and inculcate the sense of civic responsibility and commitment to them. The agreement aims to bring forth the team spirit and leadership qualities of students and broaden their social outlook.



- c. To extend academia to the community through multidisciplinary approaches to community problems.
- d. To bring forth team spirit and leadership qualities of students and broaden their social outlook.
- e. To encourage faculty in the use of action learning methodology.
- f. To learn by developing practical solutions in consultation with the community.
- g. To document learning and develop models based on learning.

The school will be highly benefited on introduction of these activities.

## 2.0 ACTIVITY AGREEMENTS

Before any activities may be implemented, the parties shall discuss the relevant issues to the satisfaction of each party and enter into specific activity agreements based on the mutually agreed objectives and outcomes of the activity.

## 3.0 RENEWAL, TERMINATION AND AMENDMENT

3.1 This MOU shall remain in force for a period of five years from the date of the last signature. This MOU may be extended by the written consent of the parties.

3.2 This MOU may be terminated by either party by providing written termination notice of its intention to the other party.

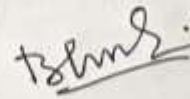
3.3 This MOU may be amended only by the written consent of the parties.

IN WITNESS WHEREOF, the lawfully authorised representative(s) of the parties have executed this MOU on this 20th day of August 2019.

Signed:



Principal  
GOLAGHAT COMMERCE COLLEGE,  
GOLAGHAT  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

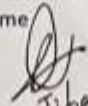


Headmistress  
JANATA L.P. SCHOOL,  
GOLAGHAT

প্রধান শিক্ষক  
জনতা প্রাথমিক বিদ্যালয়

1. Witness:


Name



Jiban Jyoti Kakati

2. Witness

Name



Himadri Gogoi

## ACTIVITIES

<b>Title of the Program/ Event</b> <b>Free Tuition Classes at Janata LP School</b>	
<b>Organiser</b>	<b>Dept. of English, Golaghat Commerce College</b>
<b>Venue</b>	<b>Janata Lower Primary School, Golaghat</b>
<b>Date</b>	<b>From 24<sup>th</sup> October, 2019</b>

**Nascent Minds:** To inculcate values of inclusion and respect for people from all strata, Department of English started “**Nascent Minds**”, an initiative of education through community service. Students are recognized as key agents in the process of empowering the society through education and service. Under this initiative, students of Department of English have imparted education to the children of Janata Lower Primary school, Golaghat.



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

# JANATA L.P. SCHOOL

Vill : Bhoga Gaon, Jyoti Nagar . P.O. : Golaghat  
Dist. : Golaghat (Assam), Pin Code : 785621

**Disc code : 18180222701**

Year of Establish : 1972

Ref No. ....

Date : 21/10/2019

To Whom It May Concern

This is to certify that the students of 5<sup>th</sup> and 6<sup>th</sup> semester of Department of English, Golaghat Commerce College have been taking tuition classes and mentoring our students in academic and co-curricular activities at our school during the academic session 2019. I wish them all the best for their future.

N.M.S.  
ইমান শিখক  
সমাধা আঞ্চলিক বিদ্যালয়

Headmistress  
Janata L.P. School  
Jyoti Nagre  
Golaghat - 785621

# JANATA L.P. SCHOOL

Vill : Bhoga Gaon, Jyoti Nagar . P.O. : Golaghat  
Dist. : Golaghat (Assam), Pin Code : 785621

**Dise code : 18180222701**

Year of Establish : 1972

Ref No. ....

Date : 11/03/2022

To Whom It May Concern

This is to certify that the students of 6th semester of Department of English, Golaghat Commerce college have been taking tuition classes and mentoring our students in academic and co-curricular activities at our school during the academic session 2021-2022.

I wish them all the best for their future.

Johns.

प्रधान शिक्षक  
जनता प्राथमिक विद्यालय

Headmistress  
Janata L.P. School  
Jyoti Nagate  
Golaghat - 785621







Golaghat, Assam, India  
GXCJ+49G, Jyoti Nagar, Golaghat, Assam 785621, India  
Lat 26.520259°  
Long 93.981104°  
31/03/22 10:35 AM

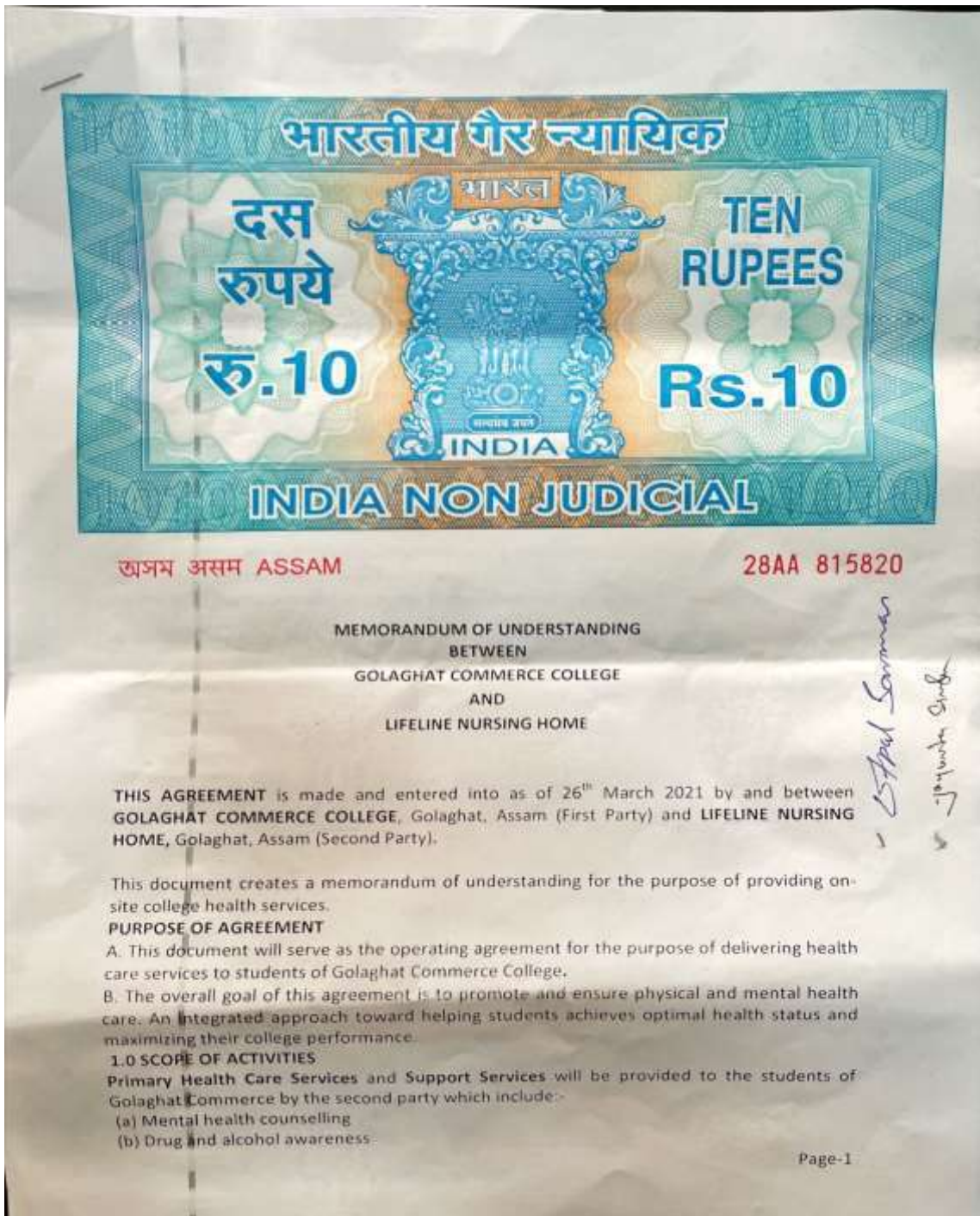
GPS Map Camera



## MoU with Life Line Hospital and Research Centre

Date of MoU	26 <sup>th</sup> March, 2021
Activity	Providing on site health services in the College

Golaghat Commerce College entered into an MoU with Life Line Hospital and Research Centre to provide health care services to the students and to promote and ensure physical and mental health care.



- (c) Smoking cessation
- (d) Nutritional counselling
- (e) Support for eating disorders
- (f) Parent education
- (g) Peer education
- (h) Peer counselling
- (i) Health education
- (j) Physical Activity and Exercise awareness

**2.0 ACTIVITY AGREEMENTS**

Before any activities may be implemented, the parties shall discuss the relevant issues to the satisfaction of each party and enter into specific activity agreements based on the mutually agreed objectives and outcomes of the activity.

**3.0 RENEWAL, TERMINATION AND AMENDMENT**

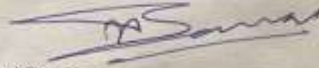
3.1 This MOU shall remain in force for a period of five years from the date of the last signature. This MOU may be extended by the written consent of the parties.

3.2 This MOU may be terminated by either party giving written notice to the other party at least 180 days in advance of the stated termination date.

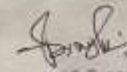
3.3 This MOU may be amended only by the written consent of the parties.

IN WITNESS WHEREOF, the lawfully authorised representative(s) of the parties have executed this MOU on this 26<sup>th</sup> day of March 2021,

Signed:



Dr. Utpal Sarma  
Principal  
GOLAGHAT COMMERCE COLLEGE,  
GOLAGHAT




LIFELINE NURSING HOME  
Golaghat, Assam  
GOLAGHAT

1. Witness:  
Name



RAJESH JAISWAL

2. Witness  
Name




Dr. Pranjali Prastim Datta

## ACTIVITY

### 1. Supply of First Aid Kits

Phone: 94355 26274



**Life Line Hospital and Research Centre**  
(A multi-speciality hospital)  
**JAGAT GOSWAMI PATH**  
P.O. GOLAGHAT - 785621

AHE Act. 1993  
License No. SHA/128

Ref. No. : ..... Date: 09/05/2021

To,  
The Principal  
Golaghat Commerce College  
Golaghat, Assam-78621

Sub.: Supply of First Aid Kits

Sir,  
As a part of our understanding for providing on-site health services I am sending you 20 units of First Aid Kit for your emergency use.

The following items has been sent to you:

- Plasters in a variety of different sizes and shapes.
- Small, Medium and Large sterile gauze dressings.
- Sterile eye dressings.
- Triangular bandages.
- Crepe rolled bandages.
- Safety pins.
- Disposable sterile gloves.
- Tweezers.
- Thermometer.
- Face masks.

Regards

*Mridul K2 Saama*  
Life Line Nursing Home  
Golaghat

---

**"OUR MOTTO IS TO CARE & SERVE."**



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

2. Blood Test of Dr. Rinki Das, Assistant Professor, Department of Human Resource Management. Golaghat Commerce College

**Life line hospital and research centre**  
**JAGAT GOSWAMI PATH**  
**GOLAGHAT - 785 621**  
 Phone : 94355 26274  
 AHE Act. 1983  
 Licence No. SHA/128

SI. No. \_\_\_\_\_ Date 28/05/20

Name of Patient Dr. Rinki Das 105 Age 39  
 Referred by Dr. Dr. P. Khanal Ref No. 4  
 Specimen and Examination Required Blood R.

**REPORT ON BLOOD EXAMINATION**

1. Haemoglobin	<u>11.33</u> GMS% OR	% (male 12-15 gms, female 11-14 gms)
2. Total RBS Count		By Hellige/Cyanmethaemoglobin Method
3. Total Platelet Count	<u>2.8</u>	Million / cu. mm. of Blood
4. Total W B C Count	<u>18,200</u>	(Male = 4.5 - 6.5, Female 3.8 - 5.8)
5. DIFFERENTIAL LEUCOCYTES COUNT		Cu.m of Blood (15,000-40,000)
Poly Neutrophils	<u>70</u> % (40 - 75)	Cu.m of Blood (4,000-11,000)
Lymphocytes	<u>25</u> % (20 - 45)	
Monocytes	<u>01</u> % (2 - 10)	
Eosinophils	<u>03</u> % (1 - 6)	
Basophils	<u>00</u> % (0 - 1)	
Immature Cells	<u>0</u>	
6. ABSOLUTE EOSINOPHIL COUNT (40 - 440 cells/cumm)		
7. Malarial Parasites = Not Seen / Seen (_____)		
8. E.S.R. (Wintrobe Method)	<u>50</u> mm. at the end of 1st hour	(Westergren method)
9. TYPHI-OCT FOR IgG, IgM:		(male = 0-20, female = 0-30)
10. Bleeding Time	Minute	Seconds (Duke's Method)
11. Coagulation	Minute	Seconds (Slide Method)
12. A.B.O. Grouping = 'A' / 'B' / 'O' / 'AB' Grouping = NEGATIVE / POSITIVE		
13. C-Reactive Protein (N.R. < 5.0 mg/l)		
14. Rheumatoid Factor = N.R. < 9.0 I.U.L. (U)		
15. ASO TITER (Na < 200 LD/L)		

16. WIDAL TEST  
 TITRE = NEGATIVE/POSITIVE (\_\_\_\_\_)  
 TH Titre = NEGATIVE/POSITIVE (\_\_\_\_\_)  
 AH Titre = NEGATIVE/POSITIVE (\_\_\_\_\_)  
 BH Titre = NEGATIVE/POSITIVE (\_\_\_\_\_)

17. H.I.V. TEST  
 Non Reactive/Reactive (\_\_\_\_\_)

18. H.C.G. Test : +ve / -ve at par (\_\_\_\_\_)

Test Done by: \_\_\_\_\_

Life line hospital and research centre  
 Golaghat

*B. Barman*

Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India

## MoU with Lions Club, Golaghat

Date of MoU	4 <sup>th</sup> , January, 2016
Activity	Provide Add on Course in Cutting & Tailoring; Add on Course in Embroidery



অসম অসম ASSAM

35AA 056806

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered into on this 4<sup>th</sup> DAY January of 2016 by and between Golaghat Commerce College, Jyoti Nagar Golaghat, Assam, India, "THE FIRST PARTY" AND Lions Club, Golaghat, "THE SECOND PARTY"

#### PURPOSE OF MOU

In particular, this MOU is intended to

1. Enhance entrepreneurial mindsets among the students of Golaghat Commerce College.
2. Provide Certificate Courses for the students of Golaghat Commerce College.
3. Organize various workshops on Entrepreneurship Development.
4. Generate self-employment opportunities.
5. Assist the students in establishing various start-ups.
6. Organise various health check up camps including eye screening camps.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERETO AGREE AS FOLLOWS:

#### 1 SCOPE OF THE MOU

- 1.1 Both parties believe that close co-operation between the two would be a major benefit to the student community to enhance their skills and knowledge.
- 1.2 The Second Party will give valuable inputs to the first party in training Methodology.
- 1.3 The training and exposure provided to students through this association will build confidence and prepare the students to have a smooth transition from academic to working career.

*Lion Bhaskar Kakati*

1.4 The Second Party will train the students of the First Party on the emerging technologies in order to bridge the gap in skill and make them ready for entrepreneurship.

1.5 The Second Party will extend the necessary support to provide instructors to the students of the First Party and the necessary remuneration will be paid as per mutually agreed rate.

1.6 The Second Party will actively engage to help the delivery of the training to the students of Golaghat Commerce College.

**VALIDITY**

2.1 The validity of the agreement is five years from the date of agreement.


2.2 Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations.

2.3 Any dispute will be settled by both the parties amicably.

**AGREED:**

For Golaghat Commerce College,

For Lions Club



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

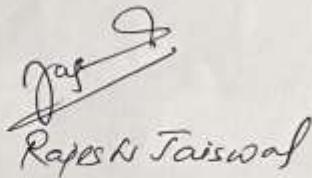
Authorized Signatory

Leon Bhaskare Kakati  
President 2016-17  
Authorized Signatory

**LIONS CLUB OF GOLAGHAT**

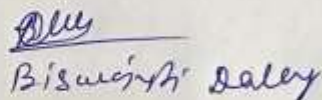
President/Secretary

1. Witness



Rakesh Jaiswal

2. Witness



Biswajit Doley

## ACTIVITIES:

Academic Year: 2016-17  
Add on Course in Cutting and Tailoring  
Course Offered By: Department of Political Science  
Golaghat Commerce College, Golaghat  
In Association with Lions' Club, Golaghat

1. Name of the course	Add on Course in Cutting and Tailoring
2. Duration	120 days
3. Name of the collaborator	Lions' Club, Golaghat
4. No. of students enrolled in the course	08
5. No. of students completed the course	08
6. Course Co-Ordinator	Mr. Bhaskar Kakati
7. Name of the faculty involved	Ms. Sukrit Chandra, Ms. Aroti Chandra

Department of Political Science has been offering Cutting and tailoring courses since 2015 to help the students to develop skill in the cutting and tailoring techniques and also to develop skill in the clothing construction techniques to become self-reliant. Considering the rising unemployment scenario, the department has offered this course which will help in development of capabilities of students and will enable them to set up their own small-scale enterprises.

### Objective of the course:

- The prime objective of the course is to make the students self-dependent by imparting necessary competencies among students so that they become employable in small scale tailoring industry as well as will be able to set up their own tailoring shop.

### Syllabus:

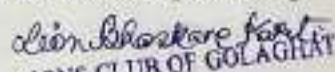
#### Unit 1: Basics of cutting and tailoring

Importance of Cutting and Tailoring, Use and care of sewing machine

#### Unit 2: Principles of clothing construction

- Body measurement, methods of taking body measurement.
- Drafting and making paper patterns

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

  
LIONS CLUB OF GOLAGHAT

President/Secretary

**Unit 3: Clothing for different groups**

Hanker ship, Pillow cover, Petticoat, Blouse, Bra Cutting blouse, normal blouse, umbrella cut frock, puff sleeve frock, salwar kurta, baby shiri-pant, pyjama, kameez, infant baby suit

**Mode of examination:** By observing the performance i.e., garments stitching of the students and their practical work like Taking body measurement, folding and cutting the cloth etc.



Picture: Students' Work (Sample)

*S. Sanyal*  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

*Neem Bhogware Kalita*  
LIONS CLUB OF GOLAGHAT

*President/Secretary*     *Treasurer*



**List of Students Enrolled In Cutting And Tailoring**

List of students enrolled in cutting and tailoring	List of students completed the Course
MOROMI BARLA	MOROMI BARLA
PRITIMA RAJKHOWA	PRITIMA RAJKHOWA
JUNE KURMI	JUNE KURMI
JUBADA KHATUN	JUBADA KHATUN
KHUSBOO KUMARI	KHUSBOO KUMARI
SOBITA KONWAR	SOBITA KONWAR
NIKITA NARAH	NIKITA NARAH
KANGKANA BORA	KANGKANA BORA

**Attendance:**



**Picture: Attendance of Students**

*[Handwritten Signature]*  
 Golaghat Commerce College  
 Golaghat, Assam, India

*[Handwritten Signature]*  
 LIONS CLUB OF GOLAGHAT

*[Handwritten Signature]*      *[Handwritten Signature]*  
 President/Secretary      Treasury

Academic Year: 2016-17

Add on Course in Embroidery

Course Offered By: Department of Political Science

Golaghat Commerce College, Golaghat

In Association with Lions' Club, Golaghat

1. Name of the course	Add on Course in Embroidery
2. Duration	90 days
3. Name of the collaborator	Lions' Club, Golaghat
4. No. of students enrolled in the course	07
5. No. of students completed the course	07
6. Course Co-Ordinator	Mr. Bhaskar Kakati
7. Name of the faculty involved	Ms. Sukrit Chandra, Ms. Arati Chandra

Department of Political Science has been offering embroidery course since 2016 to help the students to become self-reliant. Considering the rising unemployment scenario, the department has offered this course which will help in development of capabilities of students and will enable them to set up their own small-scale enterprises.

**Objective of the course:**

- The prime objective of the course is to make the students self-dependent by imparting necessary embroidery skill among students

**Syllabus:**


**Module 1: Basics of embroidery:** Importance of embroidery, Use and care of sewing machine

**Module 2:** Introduction, tools and supplies, Types Tracing methods Do's and don't's of Hand Embroiderer

**Module 3:** Basic Hand Embroidery stitches and Decorative Hand Embroidery Stitches, Bead Work, Mirror Work

**Module 4:** Indian Traditional Hand Embroidery

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

  
LIONS CLUB OF GOLAGHAT

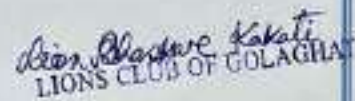
President/Secretary      Treasurer



Picture: Student Work

List of students enrolled in embroidery	List of students completed the Course
PRIYANKA ROY	PRIYANKA ROY
RIYA MAZUMDAR	RIYA MAZUMDAR
TAJMIN HAQUE	TAJMIN HAQUE
KAKU SONOWAL	KAKU SONOWAL
MONIKA NEWAR	MONIKA NEWAR
BHAIGOSHREE DAS	BHAIGOSHREE DAS
JUPRITI DORIG	JUPRITI DORIG

  
 Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India

  
 LIONS CLUB OF GOLAGHAT

President/Secretary      Treasurer

Attendance Sheet:

The image shows two attendance sheets side-by-side. The left sheet is titled 'GOLAGHAT' and the right sheet is titled 'COMMERCE COLLEGE'. Both sheets have columns for names and dates, with handwritten entries in the 'GOLAGHAT' sheet.

*Leela Bhaskara Kalita*  
LIONS CLUB OF GOLAGHAT

President/Secretary Treasurer

*[Signature]*  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

Academic Year: 2017-18  
Add on Course in Cutting and Tailoring  
Course Offered By: Department of Political Science  
Golaghat Commerce College, Golaghat  
In Association with Lions' Club, Golaghat

1. Name of the course	Add on Course in Cutting and Tailoring
2. Duration	90 days
3. Name of the collaborator	Lions' Club, Golaghat
4. No. of students enrolled in the course	7
5. No. of students completed the course	7
6. Course Co-Ordinator	Mr. Bhaskar Kalati
7. Name of the faculty involved	Ms. Sukriti Chandra, Ms. Aroti Chandra

Department of Political Science has been offering Cutting and tailoring courses since 2015 to help the students to develop skill in the cutting and tailoring techniques and also to develop skill in the clothing construction techniques to become self-reliant. Considering the rising unemployment scenario, the department has offered this course which will help in development of capabilities of students and will enable them to set up their own small-scale enterprises.

**Objective of the course:**

- The prime objective of the course is to make the students self- dependant by imparting necessary competencies among students so that they become employable in small scale tailoring industry as well as will be able to set up their own tailoring shop.

**Syllabus:**

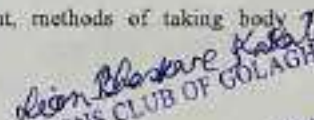
**Unit 1: Basics of cutting and tailoring**

Importance of Cutting and Tailoring, Use and care of sewing machine

**Unit 2: Principles of clothing construction**

- a) Body measurement- Anthropometric measurement, methods of taking body measurement. b) Drafting and making paper patterns

  
Golaghat Commerce College  
Golaghat, Assam, India

  
LIONS CLUB OF GOLAGHAT  
President/Secretary Treasurer

**Unit 3: Clothing for different age groups**

Hanker ship, Pillow cover, Petticoat, Blouse, Bra Cutting blouse, normal blouse, umbrella cut frock, puff sleeve frock, salwar kurta, baby shirt-pant, pyjama, kameez, infant baby suit

**Mode of examination:** By observing the performance i.e., garments stitching of the students and their practical work like Taking body measurement, folding and cutting the cloth etc.

List of students enrolled in cutting and tailoring	List of students completed the course
KARISMA SAIKIA	KARISMA SAIKIA
JINA BARTHAKUR	JINA BARTHAKUR
MAYURI BORA	MAYURI BORA
HARIPRIYA DEKA	HARIPRIYA DEKA
ASAMI BORAH	ASAMI BORAH
PUJA SAIKIA	PUJA SAIKIA
RIYA MAZUMDAR	RIYA MAZUMDAR



  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

  
LIONS CLUB OF GOLAGHAT  
President/Secretary Treasurer

Academic Year: 2017-18  
Add on Course in Embroidery  
Course Offered By: Department of Political Science  
Golaghat Commerce College, Golaghat  
In Association with Lions' Club, Golaghat

1. Name of the course	Add on Course in embroidery
2. Duration	30 days
3. Name of the collaborator	Lions' Club, Golaghat
4. No. of students enrolled in the course	7
5. No. of students completed the course	7
6. Course Co-Ordinator	Mr. Bhaskar Kakati
7. Name of the faculty involved	Ms. Sukriti Chandra, Ms. Areti Chandra

Department of Political Science has been offering embroidery course since 2016 to help the students to become self-reliant. Considering the rising unemployment scenario, the department has offered this course which will help in development of capabilities of students and will enable them to set up their own small-scale enterprises.

**Objective of the course:**

- The prime objective of the course is to make the students self-dependent by imparting necessary embroidery skill among students

**Syllabus:**

**Module 1: Basics of embroidery**

Importance of embroidery, Use and care of sewing machine

**Module 2:** Introduction, tools and supplies, Types Tracing methods Do's and don't's of Hand Embroiderer

**Module 3:** Basic Hand Embroidery stitches and Decorative Hand Embroidery Stitches, Bead Work, Mirror Work

**Module 4:** Indian Traditional Hand Embroidery

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

  
LIONS CLUB OF GOLAGHAT  
President/Secretary Treasurer



Picture: Student Work

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

  
LIONS CLUB OF GOLAGHAT  
President/Secretary      Treasurer



**Course Outcome:** The students can become self-dependent by using this skill. Even they can avail credit from Banks and other financial institutions with the help of the certificate obtained, after completion of the course.

**List of students enrolled in embroidery**

List of students enrolled in embroidery	List of students completed the course
Gunja Prajapati	Gunja Prajapati
Pritima Rajkhowa	Pritima Rajkhowa
Monalisha Pegu	Monalisha Pegu
Mousumi Mahanan	Mousumi Mahanan
Nayanmoni Bora	Nayanmoni Bora
Priyanka Patir	Priyanka Patir
Priyanka Saikia	Priyanka Saikia



*[Signature]*  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

*[Signature]*  
LIONS CLUB OF GOLAGHAT  
President/Secretary Treasurer

MoU with Melamora High School

Date of MoU

28<sup>th</sup> September, 2016



অসম অসম ASSAM

35AA 056802

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
GOLAGHAT COMMERCE COLLEGE  
AND  
MELAMORA HIGH SCHOOL

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made by and between, GOLAGHAT COMMERCE COLLEGE having its address at Jyoti Nagar Golaghat, Assam, represented by Principal Dr. Jatindra Nath Saikia (hereinafter referred to as "GCC" which expression shall mean and include its executors, administrators and permitted assigns) and MELAMORA HIGH SCHOOL, GOLAGHAT, ASSAM having its address at Melamora Gaon, Golaghat, Assam, represented by Headmaster Probin Saikia ( which expression shall mean and include its heirs, executors, administrators and permitted assigns).

Both the institutions may be referred to individually as the "party" or collectively as the "parties".

The purpose of this MOU is to establish initial agreements towards implementing "school adoption" program and mechanism for continuing cooperation between associated school and Golaghat Commerce College to achieve the objectives of the program. The objectives of the project are as follows:

Continue to page2

*Probin Saikia*

**OBJECTIVES:**

- A. To arrange for career counselling programmes to young students for guidance in choosing higher education and vocational courses.
  - B. To arrange programmes on life skills educations for young adolescents students.
  - C. To enhance the learning levels of children in school.
  - D. To make school governance and management student centered.
  - E. To encourage deep learning within a "constructive environment" giving the students the real life experience of how this would be built on site.
  - F. To ensure infrastructure in school is student friendly and safe.
- The school will be highly benefitted on introduction of these activities.

**2.0 ACTIVITY AGREEMENTS**

Before any activities may be implemented, the parties shall discuss the relevant issues to the satisfaction of each party and enter into specific activity agreements based on the mutually agreed objectives and outcomes of the activity.

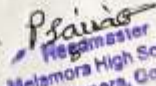
**3.0 RENEWAL, TERMINATION AND AMENDMENT**

- 3.1 This MOU shall remain in force for a period of five years from the date of the last signature. This MOU may be extended by the written consent of the parties.
  - 3.2 This MOU may be terminated by either party by providing written termination notice of its intention to the other party.
  - 3.3 This MOU may be amended only by the written consent of the parties.
- IN WITNESS WHEREOF, the lawfully authorised representative(s) of the parties have executed this MOU on this 28<sup>th</sup> day of September 2016 ,


Signed:

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India  
Dr. Jatindra Saikia  
Principal

GOLAGHAT COMMERCE COLLEGE,

  
Headmaster  
Melamora High School  
P.O. Melamora, Golaghat  
Probin Saikia  
Headmaster

MELAMORA HIGH SCHOOL, GOLAGHAT GOLAGHAT

1. Witness: 

Name Hoonmoni Baruah

2. Witness 

Name Bismubhuti Borah

## ACTIVITIES

Title of the Program/ Event “Samannay and Parishilan Yatra”	
Organiser	Golaghat Commerce College and Melamora High School
Date	6 <sup>th</sup> October, 2016

Acknowledging its responsibilities towards the society, Golaghat Commerce College collaborated with Melamara High School under the banner “ Samannay and Parishilan Yatra” on 6<sup>th</sup> October, 2016 to guide the students of the school on career, overall growth and help in knowledge building. On behalf of the college, the Principal Dr. Jatindra Nath Saikia pledged to adopt the school and make it a partner in progress. This decision was given a warm welcome by Mr. Nabin Saikia, Principal, Melamara High School and the school fraternity. On the occasion ,Mr Nabin Saikia specified the role college plays in building academic environment. Mr. Paresh Saikia and Mr. Bhaskar Kakati from the college delivered talk on career building. Mr Jalauddin Ahmed, teacher from the high school also spoke few words on the occasion. The faculties from the college exchanged views with the high school teachers and students. Dr. Nabami Gogoi, Rinki Das from the college fraternity and teacher Ms. Mousumi Borua, student Pratichi Sharma graced the meeting with poems and song.



*P. Saikia*  
Headmaster  
Melamora High School  
P.O. Melamora, Golaghat

*J. Saikia*  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India



## গোলাঘাট বাণিজ্য মহাবিদ্যালয়ৰ 'সমন্বয় আৰু পৰিশীলন যাত্ৰা'

স্বয়ং নিৰ্মাণৰ গোলাঘাট, ৩ অক্টোবৰ ৩  
গোলাঘাট জিলাৰ অধ্যাপকৰ শিক্ষানুষ্ঠান  
গোলাঘাট বাণিজ্য মহাবিদ্যালয়ে শিক্ষক  
আৰু শিক্ষার্থীৰ ভেতৰত এক পৰিশীলন  
ক্ৰমিকৰ আশংক্যত জিলাখনৰ মেগামৰ  
হাইস্কুলখনৰ সন্মুখী অক্ষয় আৰু  
পৰিশীলন যাত্ৰা শীৰ্ষক এক কাৰ্যক্ৰম আৰম্ভ  
কৰে। এই কাৰ্যক্ৰমটি অনুষ্ঠানৰ প্ৰতিবেদন লৈ  
বাণিজ্য মহাবিদ্যালয়খনে মেগামৰ  
হাইস্কুলৰ শিক্ষক, বৌদ্ধিক পৰিবেশ  
বিভাগৰ ভেতৰত এক সন্মুখী ক্ৰমিক  
পাঠন কৰিব। মহাবিদ্যালয়খনৰ অধীনত  
কাৰ্যক্ৰমৰ আৰ্জি গ্ৰহণৰ উপলক্ষে  
মেগামৰ হাইস্কুলত এক অনুষ্ঠান  
আয়োজন কৰা হয়। এই উদ্দেশ্যে আৰ্জি  
গোলাঘাট কলিতা মহাবিদ্যালয়ৰ অধ্যাপক  
ড° হৰীশ্ৰ নাথ শৰ্মাৰ দ্বাৰা

মেগামৰ হাইস্কুলৰ উপস্থিত হোৱা  
মহাবিদ্যালয়খনৰ ১১ জনীয়া অধ্যাপক  
লোক হাইস্কুলখনৰ প্ৰধান শিক্ষক শ্ৰীযু  
শৰ্মাৰ সন্মুখত সন্মুখ শিক্ষক-শিক্ষার্থীয়ে  
উন্নত আনুষ্ঠান কৰিব। জ্ঞান-জ্ঞানীকৰণ  
উপস্থিত হাইস্কুলখনৰ প্ৰধান প্ৰধান  
শিক্ষক তথা সৰ্বো অক্ষয় হাইস্কুল শিক্ষক  
সমূহৰ প্ৰধান সাধাৰণ সম্পাদক নবীন  
শৰ্মাৰ সন্মুখত উপস্থিত শিক্ষার্থীকৰণ  
শ্ৰেণীৰূপত অনুষ্ঠিত সভাত বাণিজ্য  
মহাবিদ্যালয়ৰ অধ্যাপক ড° শৰ্মাৰ সন্মুখত  
মহাবিদ্যালয়ৰ অধ্যাপকসকলে শ্ৰেণী বেঠাৰ  
গতী অধিকাৰী সামাজিক দায়বদ্ধতাৰ  
বিষয়ক আন্তৰিকতাৰে উপস্থিত কৰিব  
লগিব। সভাত শৈক্ষিক-বৌদ্ধিক  
পৰিবেশ সৃষ্টিত মহাবিদ্যালয়ৰ  
অধ্যাপকসকলৰ যত্ন দায়িত্ব আছে। সেই

বন্ধ গভীৰভাৱে উপস্থিত কৰি গোলাঘাট  
বাণিজ্য মহাবিদ্যালয়ে জিলাখনৰ অধিক  
শিক্ষায় এক নিৰ্বাচনে বিদ্যালয়খনত  
অধিক পৰিশীলন কৰি ভোক্তা প্ৰয়োজনীয়  
পদক্ষেপ গ্ৰহণৰ সিদ্ধান্ত লৈ সমন্বয় আৰু  
পৰিশীলন যাত্ৰাৰ আৰম্ভ কৰিছে। সভাত  
কেবিয়াৰ পাইডেম সন্মুখত জ্ঞান-  
জ্ঞানীকৰণ উদ্দেশ্যে অধ্যাপক পৰেশ  
শৰ্মাৰ আৰু অধ্যাপক ভাৰত আকতিয়ে  
বক্তব্য আগবঢ়ায়। হাইস্কুলখনৰ শিক্ষক  
জালাউদ্দিন আহমেদেও দুয়োফাল কৰা।  
মহাবিদ্যালয়খনৰ অধ্যাপক -  
অধ্যাপকসকলৰ সৈতে মেগামৰ হাইস্কুলৰ  
জ্ঞান-জ্ঞানীকৰণ মতবিনিময় কৰে। অধ্যাপক  
ড° নবীন গগৈ আৰু বিকী দাস, হাইস্কুলখনৰ  
শিক্ষার্থী মৌচুমী বৰুৱা, জহী প্ৰতীশী শৰ্মাই  
অধিক আন্তৰিকতাৰে গীত পৰিবেশন কৰে।

<b>Title of the Program/ Event</b> <b>Workshop on Career Counselling</b>	
<b>Organizer</b>	<b>Entrepreneurship &amp; Career Guidance Cell in association with Women Cell</b>
<b>Resource Person</b>	<b>Dr. Pranjal Pratim Dutta, Assistant Professor, Dept. of Accountancy</b>
<b>Date</b>	<b>28<sup>th</sup> February, 2017</b>
<b>Venue</b>	<b>Melamora High School, Melamora</b>
<b>No. of Participants</b>	<b>150</b>

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**Workshop on Career Counselling**  
at Melamora High School  
the Partner in Progress of Golaghat Commerce College  
on 28 February, 2017  
Resource Person : Dr. Pranjal Pratim Dutta  
Organised by :  
Entrepreneurship & Career Guidance Cell  
Golaghat Commerce College  
In Association with :  
Women Cell, Golaghat Commerce College








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is pursuit of glory






*P. Pradhan*  
 Headmaster  
 Melamora High School  
 P.O. Melamora, Golaghat

*B. Barua*  
 Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India


## MoU with Municipal Board, Golaghat

Date of MoU	23 <sup>rd</sup> Dec, 2021
Activity	Collection of Non-biodegradable waste from the College

  
**OFFICE OF THE MUNICIPAL BOARD ::::::::::: GOLAGHAT.**  
NO.GMB/2021/2178...../ Dated, Golaghat the 20<sup>th</sup> Dec/2021

To,  
Dr. Utpal Sarma, Principal  
Golaghat Commerce College,  
Golaghat.

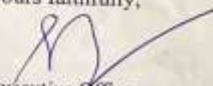
Sub. :- Regarding Waste Collection.  
Ref. :- Your Letter No.GCC/252/21-22 dtd.07/12/2021




Sir,

In response to your letter under reference, it is decided to collect non-biodegradable waste generated from your College campus by our own vehicle **from the Month of Dec/2021** on payment of Rs.1,500.00 (Rupees One thousand five hundred) only per month. You please have to pay the said amount in the first week of every month in advance. In this connection I also like to inform you that, you have to proper maintain the dustbin to store up the wastage before collect by our vehicle.

This is for your information and necessary action.

Yours faithfully,  
  
Executive Officer,  
Municipal Board, Golaghat.  
Date. 20/12/2021

Memo NO.GMB/2021/2176-77...../  
Copy forwarded for information & necessary action to :-  
1. The Tax Daroga, GMB. He is informed to collect the fees in due time.  
3. Sri Romesh Basfor, Sanitary Inspector, GMB. He is informed to arrange for collect the Waste from G.C.C after payment of the necessary fee.

  
Executive Officer,  
Municipal Board, Golaghat.





OFFICE OF THE

**MUNICIPAL BOARD ::::::::::: GOLAGHAT.**

NO.GMB/2021/...2/92...../

Dated, Golaghat the 23<sup>rd</sup> Dec/2021

To

Dr. Utpal Sarma, Principal  
Golaghat Commerce College.  
Golaghat.



Sub. :- Regarding Waste Collection.  
Ref. :- Letter dtd.21/12/2021

Sir,

As per letter submitted by Dr. Karabi Devi, G.C.C dtd.21/12/2021, the rate of waste collection charge two days in a month is fixed at Rs.500/- (Five hundred) only instead of Rs.1,500/- earlier. You please have to pay the said amount in the first week of every month in advance. In this connection I also like to inform you that, you have to proper maintain the dustbin to store up the wastage before collect by our vehicle.

This is for your information and necessary action.

Yours faithfully,

Executive Officer,  
Municipal Board, Golaghat.  
Date-23/12/2021

Memo NO.GMB/2021/...2/93-94...../

Copy forwarded for information & necessary action to :-

1. The Tax Daroga, GMB. He is informed to collect the fees in due time.
2. Sri Romesh Basfor, Sanitary Inspector, GMB. He is informed to arrange for collect the waste 2 days in a month from G.C.C after payment of the necessary fee.

Executive Officer,  
Municipal Board, Golaghat.

As per the MoU with the Municipal Board collects non-biodegradable waste generated from our college, the vehicle is sent by the Municipal Board.



Principal  
Golaghat Commerce College  
Golaghat, Assam, India



*B. Barua*

Principal  
Golaghat Commerce College  
Golaghat, Assam, India



*B. Barua*

Principal  
Golaghat Commerce College  
Golaghat, Assam, India

<b>MoU with North Eastern Tea Association</b>	
Date of MoU	<b>2<sup>nd</sup> August, 2021</b>
Activity	Post Graduate Diploma in Tea Plantation Management Providing employment to Graduates Soil Testing Laboratory





असम ASSAM

F 532994

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered into on the 2<sup>nd</sup> day of August, Two Thousand and Twenty One, by and between

**Golaghat Commerce College, Jyoti Nagar, Golaghat, Assam-785621(India), the FIRST PARTY** represented herein by its **Principal, Dr. Utpal Sarma** (hereinafter referred as '**First Party**', which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

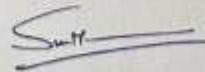
AND

**North Eastern Tea Association (NETA), G.F. Road, Begenakhowa, Golaghat, Assam, India - 785621**, represented herein by its Chairman, **Mr. Sunil Jallan** (hereinafter referred to as "**SECOND PARTY**", which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

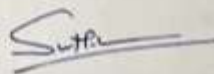
**WHEREAS:**

- A) First Party is a Higher Educational Institution named:
- (i) **Golaghat Commerce College.**
- B) **North Eastern Tea Association** popularly known as 'NETA' - , the Second Party is an association of Tea Producers, registered under Societies registration Act.(registration no RS/GOLA/239/G/20)
- C) **North Eastern Tea Association** was formed in 1981 with an objective of working for all round development of Tea Industry. The Head Office of the Association is situated in the town of Golaghat, Assam, India.
- D) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of their resources, and provide them with enhanced opportunities.
- E) The Parties intend to focus their efforts on cooperation within areas of Skill - based Training, Education and Research.
- F) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.
- G) Both the parties are assisting each other in the smooth running of the Centre for Tea Plantation Management at Golaghat Commerce College since the inception of the course on 20th **October 2016.**



IN CONSIDERATION OF THE MUTUAL PROMISES MADE AT THE COMMENCEMENT OF THE PROJECT, THE TERMS AND CONDITIONS AGREED UPON ARE NOW BEING PUT ON RECORD THROUGH THIS MOU.

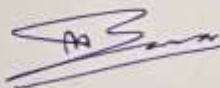
1. Both Parties agree to open a program of Post Graduate Diploma in Tea Plantation Management. This will be a one- year training program in Tea Plantation Management comprising of two semesters.
2. In order to facilitate the program, 1<sup>st</sup> party shall provide the necessary class room and other infrastructural facility.
3. This diploma course will be a joint collaboration of Centre for Tea Plantation Management (CTPM) which is under the administration of Principal, Golaghat Commerce College and North Eastern Tea Association. The classes of the program shall be conducted within the college campus in Assam type room on the 1<sup>st</sup> floor of the building named "Ajori Chora"
4. It will be a purely self- financing course though both the parties shall try to procure funds from other sources also.
5. All the policy decisions (like admission, appointment etc) relating to the centre will be taken jointly by both the parties.
6. All day -to- day academic and administrative activities will be taken care of by the Principal, Golaghat Commerce College.
7. First Party will impart inputs in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.





8. That the 1<sup>st</sup> Party shall provide its teaching staff from different departments of the College as guest faculties to take classes and take care of other academic activity.
9. For smooth management of the course, a program co-ordinator and a course co-ordinator shall be appointed by mutual consultation of both the parties.
10. That the Second party will provide all practical and technical support to the students and organize their visit to the Tea gardens and factories under its membership during the period of course. The Second party shall also provide facility of internship of two months to the students during the course.
11. That the Second party will actively assist in recruitment and placement of the students who have successfully completed the course.
12. Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the **Institution** and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for each other.
13. That any dispute(s) arising out of this MOU shall, as far as possible, be settled amicably between the parties hereto failing which the parties shall refer it to a mutually appointed arbitrator.

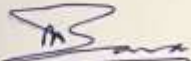
This MoU is valid for a period of **three years** from the date of signing of the MoU and can be mutually extended from time to time



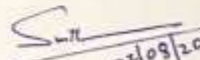
**AGREED:**

For, Golaghat Commerce College

For, North Eastern Tea Association

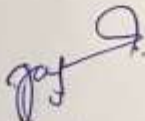
  
02/08/2021

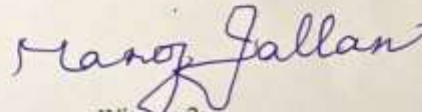
Authorized Signatory

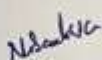
  
02/08/2021

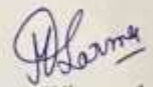
Authorized Signatory

Golaghat Commerce College	North Eastern Tea Association
Jyoti Nagar, Golaghat, Assam, India	G.F. Road, Golaghat, Assam, India
Contact Details	Contact Details:
Principalgcc1972@gmail.com	E-mails: neta_assamtea@yahoo.com
Web: <a href="http://www.golaghatcommercecollege.org">http://www.golaghatcommercecollege.org</a>	Web:

  
Witness 1:

  
Witness 2:

  
Witness 3:

  
Witness 4:

The “Centre for Tea Plantation Management”, Golaghat Commerce College is a joint outcome of the efforts of The North Eastern Tea Association (NETA) and Golaghat Commerce College. The Post Graduate Diploma in Tea Plantation Management was introduced in the year 2016 by the Centre. Students who successfully completed the course have been employed in Tea Estates across Assam as Assistant Managers and Management trainees or have become small tea growers focused on profitable and sustainable tea cultivation.



## **ADMISSION NOTICE 2020 - 21**

**Job Oriented Course in Post Graduate Diploma in  
Tea Plantation Management**

**GOLAGHAT COMMERCE COLLEGE  
In Collaboration with  
NORTH EASTERN TEA ASSOCIATION**

Graduate interested to work with Tea Industry may apply  
for the course immediately

### **FEATURES :**

- (1) Job Oriented Course.
- (2) Two months compulsory internship in Tea Estates.
- (3) Visit to Tea Estates once a week.
- (4) Campus Recruitment Provision.
- (5) Interaction with prospective Employers .
- (6) Candidates already placed in reputed Tea Estates  
of Assam.
- (7) Limited Seats.

Interested Candidates can apply online by submitting  
application form available in website (<http://cteapm-ac.in>)  
on or before **10th September, 2020.**

**Contact : Mr Rajesh Jaiswal**

**Mobile : 94350-53750 , 70022-61068**

**E-mail : rajeshgcc@gmail.com**

**for details visit website : <http://cteapm-ac.in>  
Principal , Golaghat Commerce College , Assam**



### CENTRE FOR TEA PLANTATION MANAGEMENT

The course on Tea Plantation Management, conducted by the department, "The Centre for Tea Plantation Management" of the Golaghat Commerce College, is a joint outcome of the efforts of The Golaghat Commerce College and The North Eastern Tea Association (NETA), keeping in mind the present day challenges faced by the Tea Industry of this region.

In today's world of tea, the industry is looking for highly trained personnel, trained in the Modern and Scientific Management techniques; who are ready to face as well as tackle any of the challenges thrown at them.

Thus the College in its efforts to train and convert our graduates into highly employable professionals, has initiated this highly professional course.

The department is committed to ensuring that our "Post Graduate Diploma" admission process identify students with outstanding academic potential and ability to benefit from the course and to contribute excellence to the tea industry whatever their background may be.

The department is devoted to excellence in teaching, learning and to developing leaders in the tea industry who will make a difference.

After completing the course, the student will develop the following.....

1) Analytical skills.
2) A structured systematic approach to a task.
3) Critical thinking.
4) Modern methods of analysis applicable both to the tea industry and other organisations.

Details of the Students enrolled and Completed the course in recent years:

2016-17 Batch

Sl. No	Name of the Students	Employment	Designation
1	Lakhyajit Kalita	Furkating TE	Asst. Manager
2	Aditya Gogoi	Balijan TE	Asst. manager
3	Abhijit Bora	Bokahola TE	Mgmt. Trainee
4	Meenakshi Borgohain	CTPM Soil Lab.	Lab. Assistant
5	Mridusmita Saikia	Pabhojan TE	Mgmt. Trainee
6	Babul Sonwal	Roopkolia TE	Mgmt. Trainee
7	Mr. Tridip Kumar Saikia	Self employed	Small Tea Grower
8	Mr. Rajdeep Bora	Self employed	Small Tea Grower
9	Mr. Lakhaya Jyoti Duarah	Self employed	Tea Nursery

  
Co-ordinator  
Centre for Tea Plantation  
Management



  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India



2017-18 Batch

Sl. No	Name of the Students	Employment	Designation
1	Riturpana Chetia	Pabhojan TE	Mgmt. Trainee
2	Manash Pratim Borah	Golaghat TE	Mgmt. Trainee
3	Bedanta Borgohain	Sampool TE	Asst. Manager
4	Ritz Dowrah	Golaghat TE (presently persuing Masters)	Mgmt. Trainee
5	Bhaskar Borah	Self Employed (own Tea garden)	Mgmt. Trainee
6	Mahesh Baraik	Sapoi TE	Asst. Manager

2018-19 Batch

Sl. No	Name of the Students	Employment	Designation
1	Utpal Dutta	Golaghat TE	Mgmt. Trainee
2	Mayurangshu Dutta	Pabhojan TE	Mgmt. Trainee
3	Ankur Borthakur	Thengalbari TE	Asst. Manager
4	Debakamal Duwarah	Government Job(Assam Govt.)	Office Assistant.
5	Biplob Kr.Hazarika	Abhoyjan TE	Mgmt. Trainee.
6	Biplob Hazarika	Jallan T E	Mgmt. Trainee.
7.	Nayanjyoti Borah	Self Employed	Business
8.	Bikash Kurmi	Self Employed	Small Tea Grower
9.	Mr. Milon Jyoti Borgohain	Self employed	Green Leaf Agent
10	Mr. Bishal Sahu	Self employed	Small Tea Grower

2019-20 Batch

Sl. No	Name of the Students	Employment	Designation
1	Manoj Lahon	Ahhayjan TE	Mgmt. Trainee
2	Chinmoy Baruah	Kadamba TE	Mgmt. Trainee
3	Akash Baruah	Kadamba TE	Asst. Manager
4	Amaljyoti Baruah	Naharbari TE	Mgmt.Trainee
5	Jayanta Rajkhowa	Naharbari TE	Mgmt. Trainee.
6	Mriganka Saikia	Dalowjan TE	Mgmt. Trainee.
7.	Panchanan Borthakur	Self Employed	Business
8.	Vishal Akash Chaliha	Self Employed	Business
9.	Subham Rajak	Abhoyjan TE	Mgmt. Trainee

  
Co-ordinator  
Centre for Tea Plantation  
Management



  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India



2020-2021 Batch

Sl.No	Name of the Students	Employment	Designation
1	Abinash Indwar	Kadamba Tea Company	Assistant Manager
2	Kailash Jyoti Saikia	Abhojjan T.E	Assistant Manager
3	Hrisekesh Singha	Sapoi Tea Estate	Assitant Manager
4	Gaurav Senapati	Barwaripur T.E.	Junior Assitant Manager
5	Samujjal Gogoi	Ghillidary Tea Estate	Management Trainee
6	Iswar Prasana Dutta	Bagrodia Tea Factory	Factory Assistant Incharge
7	Monuj Saikia	Self Employed	Managing Own Tea Garden(STG)
8	Basanta Bharali	Self employed	Small Tea Grower
9	Mintu Neog	A/F	
10	Ananta Das	A/F	
11	Diganta Guwala	A/F	

XXXXXXXXXXXX

  
Co-ordinator  
Centre for Tea Plantation  
Management

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India





CSR PROJECT BY NETA IN COLLABORATION WITH GOLAGHAT COMMERCE COLLEGE



Sl no.	YEAR	NAME	INTERNSHIP AT (name of the TE/Factory)
1	2016-17	Mr. Abhijit Bora	Nahorbari Tea Co. Pvt.Ltd.
2		Mr. Aditya Gogoi	Nahorbari Tea Co. Pvt.Ltd.
3		Mr. Lakhyajit Kalita	Dolaguri Tea Estate
4		Mr. Lakhaya Jyoti Duarah	Dolaguri Tea Estate
5		Mr. Tridip Kumar Saikia	Jallan Golaghat Tea Co. (P) Ltd.
6		Ms Meenakshi Borgohain	Mokrung Tea Estate
7		Ms Mridusmita Saikia	Mokrung Tea Estate
8		Mr. Rajdeep Bora	Jallan Furkating Tea Co. (P) Ltd.
9		Mr. Babul Sonwal	Jallan Golaghat Tea Co. (P) Ltd.
1	2017-18	Ms Rhiturparna Chetia	Pabhojan Tea Estate
2		Mr. Manash Pratim Borah	Abhoyjan Tea Co. (P) Ltd.
3		Mr. Bedanta Borgohain	Gorompani Agro Industries (P) Ltd.
4		Mr. Ritriz Dowerah	Jallan Golaghat Tea Co. (P) Ltd.
5		Mr. Maheswar Baraik	Rungajam Tea Estate
6		Mr. Bhaskar Borah	Ghillidary Tea Estate
1	2018-19	Mr. Utpal Dutta	Dhandharin Tea Company
2		Mr. Bishal Sahu	SSK Tea Co. (P) Ltd/Jallan Golaghat Tea Co. (P) Ltd.
3		Mr. Milon Jyoti Borgohain	Ghillidary Tea Estate
4		Mr. Ankur Borthakur	Suyash Tea Co. Pvt. Ltd./Jallan Golaghat Tea Co. (P) Ltd.
5		Mr. Mayurangshu Dutta	Mahalaxmi Tea Estate
6		Mr. Debakamal Duarah	Pabhojan Tea Estate
7		Mr. Biplab Hazarika	Jallan Furkating Tea Co. (P) Ltd.
8		Mr. Nayanjyoti Borah	Nahorbari Tea Co. Pvt.Ltd.
9		Mr. Biplab Kr. Hazarika	Pabhojan Tea Estate
10		Mr. Bikash Kurmi	Nahorbari Tea Co. Pvt.Ltd.
1	2019-20	Mr. Amlan Jyoti Boruah	Nahorbari Tea Co. Pvt.Ltd.
2		Mr. Ponchanan Borthakur	Nilgiri Tea Estate
3		Mr. Mriganka Saikia	Barpathar Tea Estate/Premier Tea Industries
4		Mr. Akash Gogoi	Kadamba Tea Company
5		Mr. Chinmoy Boruah.	Kadamba Tea Company
6		Mr. Shubham Rajak	Jallan Furkating Tea Co. (P) Ltd.
7		Mr. Monuj Lahon	Abhoyjan Tea Co. (P) Ltd.
8		Mr. Jayanta Konwar	Gorompani Agro Industries (P) Ltd.
9		Mr. Vishal Chaliha	Suyash Tea Co. Pvt. Ltd.
1	2020-21	Mr. Kailash Jyoti Saikia	Abhoyjan Tea Co. (P) Ltd.
2		Mr. Basanta Bharali	Assam Natural Tea Products
3		Mr. Hrishikesh Singha	Engaged
4		Mr. Iswar Prasana Dutta	Jallan Furkating Tea Co. (P) Ltd.
5		Mr. Mintu Neog	Nahorbari Tea Co. Pvt.Ltd.
6		Mr. Abinash Indwar	Namshik Tea Estate
7		Mr. Ananta Das	Gorompani Tea Factory
8		Mr. Monuj Saikia	NR Tea Factory
9		Mr. Gourav Senapati	Engaged
10		Mr. Samujjal Gogoi	SSK Tea Co (P) Ltd./Nilgiri Tea Estate
11		Mr. Diganta Guwala	Namchik Tea Estate

  
Principal  
Golaghat Commerce College  
Golaghat, Assam

  
Co-ordinator  
Centre for Tea Plantation  
Management





1		Mr. Jyotish Moran.	Athabari Tea Estate
2		Mr. Trinayan Doley	Furkating Tea Estate
3		Mr. Robin Bhengra	Rungajaun Tea Estate
4		Mr. Bhagyajit Bailung	Kadamba Tea Company
5		Mr. Mathew Indwar	Namburnadi Tea Estate
6		Mr. Pallab Jyoti Saikia	Kadamba Tea Company
7		Mr. Mrimoy Jyoti Bora	Gorompani Agro Industries (P) Ltd.
8	2021-22	Mr. Arpan Jyoti Gogoi	Self Placement
9		Mr. Akash Lakra	Nahorbari Tea Co. Pvt.Ltd.
10		Mr. Apurba Gogoi	Left the course
11		Mr. Kukil Krishna Changmai	Gauripur Tea Industry
12		Mr. Goutam Bora	Barpathar Tea Estate
13		Mr. Trinayan Borthakur	Shyamraipore Tea Estate
14		Mr. Hemonta Ashon	Abhoyjan Tea Co. (P) Ltd.
15		Mr. Nokul Kaisso	Shyamraipore Tea Estate
16		Mr. Shivasish Savarni	Self Placement

Principal  
Golaghat Commerce College  
Golaghat, Assam

Co-ordinator  
Centre for Tea Plantation  
Management



## **SOIL TESTING LABORATORY:**

The Centre for Tea Plantation Management has set up a Soil Testing Lab for testing 14 parameters of soil such as Nitrogen, Phosphorus, Iron, Copper, Manganese, pH level etc.

The Centre for Tea Plantation Management has set up a Soil Testing Lab for testing 14 parameters of soil such as Nitrogen, Phosphorus, Iron, Copper, Manganese, pH level etc.

The Soil Testing facility at the College premises has been operating since January 2022, primarily to analyze the soil health of our Tea Plantations. Our Tea Soils have been deteriorating over the years in terms of decreasing nutrition, organic matter content, increasing compactness and acidity, decreasing essential minor and trace elements which are having detrimental effects in terms of yields, quality and increasing mortality of tea bushes.

Furthermore, Global Climate Change effects will deteriorate further in the years to come and will continue to affect tea plantations adversely and corrective measures in the Soil profile will play a major role in mitigating these adverse effects.

Parameters which can be tested in the Laboratory

1. Organic Carbon
2. Available Nitrogen (Major)
3. Available Phosphorus (Major)
4. Available Potassium (Major)
5. Available Zinc (Essential)
6. Available Boron (Essential)
7. Available Sulphur (Secondary)
8. Available Iron (Essential)
9. Available Copper (Essential)
10. Available Manganese (Essential)
11. Electrical Conductivity
12. Ph
13. Lime requirements test for Acidic Soils

Gypsum requirements test for Alkaline Soils

## TECHNICAL DETAILS

### **Parameters tested by Harvesto Digital Soil Testing Mini Lab:**

1. Organic Carbon (OC)
2. Available Nitrogen (N)
3. Available Phosphorus (P)
4. Available Potassium (K)
5. Available Zinc (Zn)
6. Available Boron (B)
7. Available Sulphur (S)
8. Available Iron (Fe)
9. Available Copper (Cu)
10. Available Manganese (Mn)
11. Electrical Conductivity (EC)
12. pH
13. Lime Requirement Test for Acidic Soil
14. Gypsum Requirement Test for Alkaline Soil

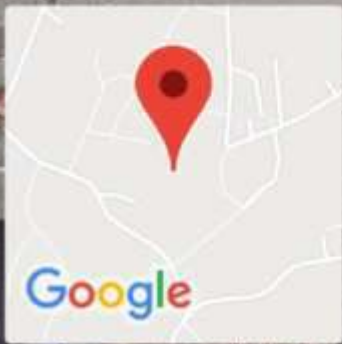
### **Features of Harvesto Digital Soil Testing Mini Lab:**

1. Tests 14 parameters of soil
2. Recommends crop-specific fertiliser dose for 100 crops
3. Prints Soil Health Card
4. Sends Soil Testing Report on Mobile via Bluetooth & computer via USB
5. Has 6-hours of in-built battery back-up
6. Has solar charging functionality
7. Comes with Pen Drive with training videos and printed User Manual
8. Approved by Government of India's Indian Council of Agricultural Research (ICAR).

### **Contents of the Kit:**

1. Digital Soil Testing Meter  
With 6-hours in built battery back-up & solar charging functionality
2. EC & pH Electrodes
3. Thermal Printer
4. Rotary Shaker  
Platform Size: 300mm x 300mm
5. Reagents Kit for 14 parameters of 50 samples (Chemicals Kit) (Can be later refilled)
6. Solar Panel
7. Accessories Kit
8. Plasticware
9. Glassware
10. Pocket Size Weigh Balance
11. Pen Drive with Training Videos
12. Printed User Manual





**Golaghat, Assam, India**

Golaghat Commerce College, Assam 785621,  
India

Lat 26.521776°

Long 93.980092°

11/05/22 11:28 AM



GPS Map Camera



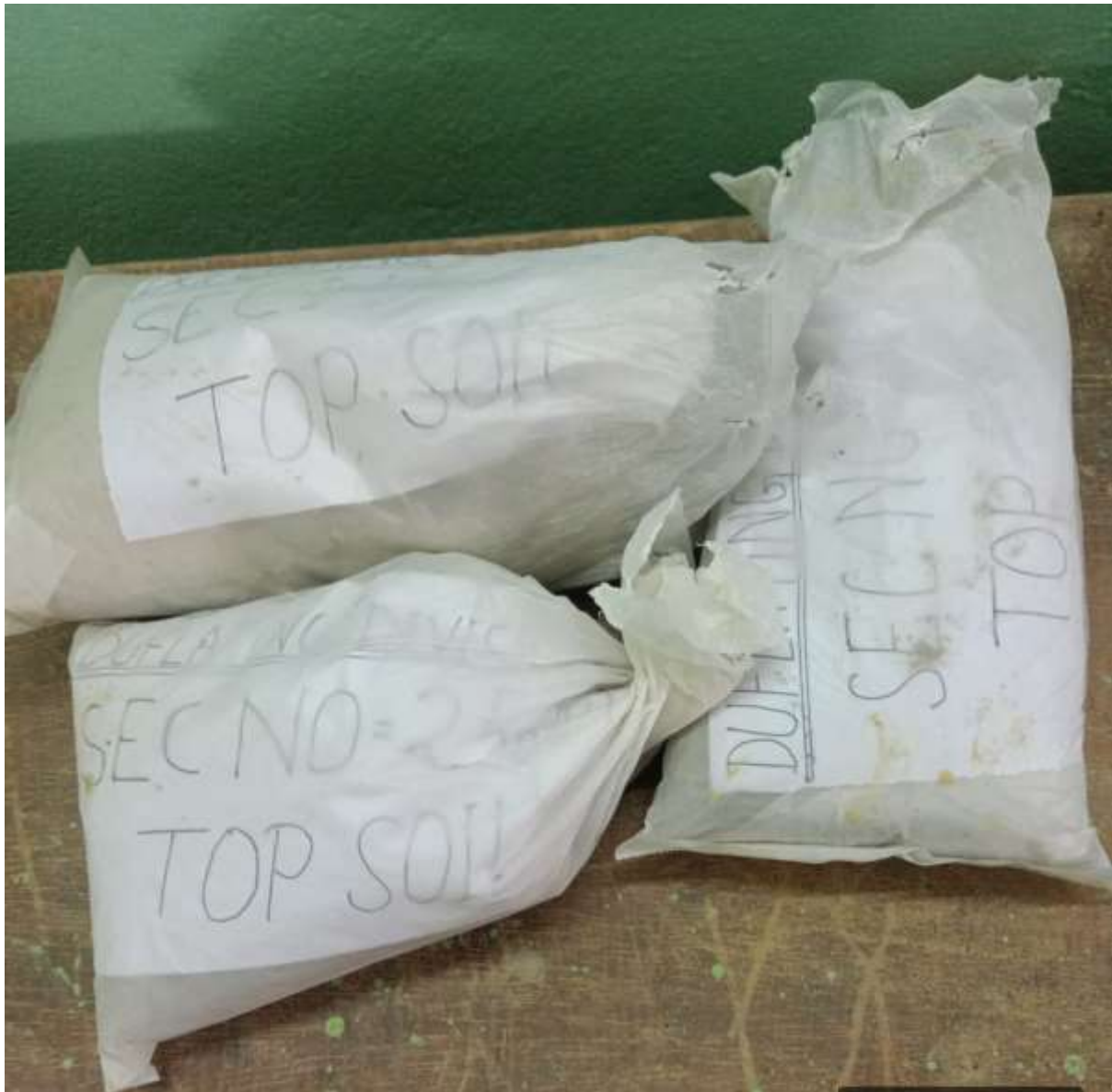
**Golaghat, Assam, India**

Golaghat Commerce College, Assam 785621,  
India

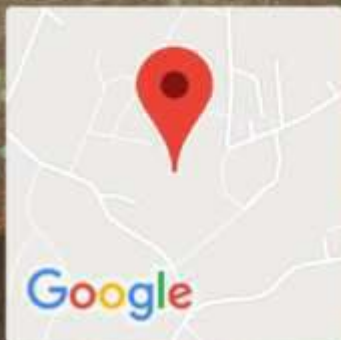
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Long 93.980092°

11/05/22 11:29 AM



GPS Map Camera



**Golaghat, Assam, India**

Golaghat Commerce College, Assam 785621,  
India

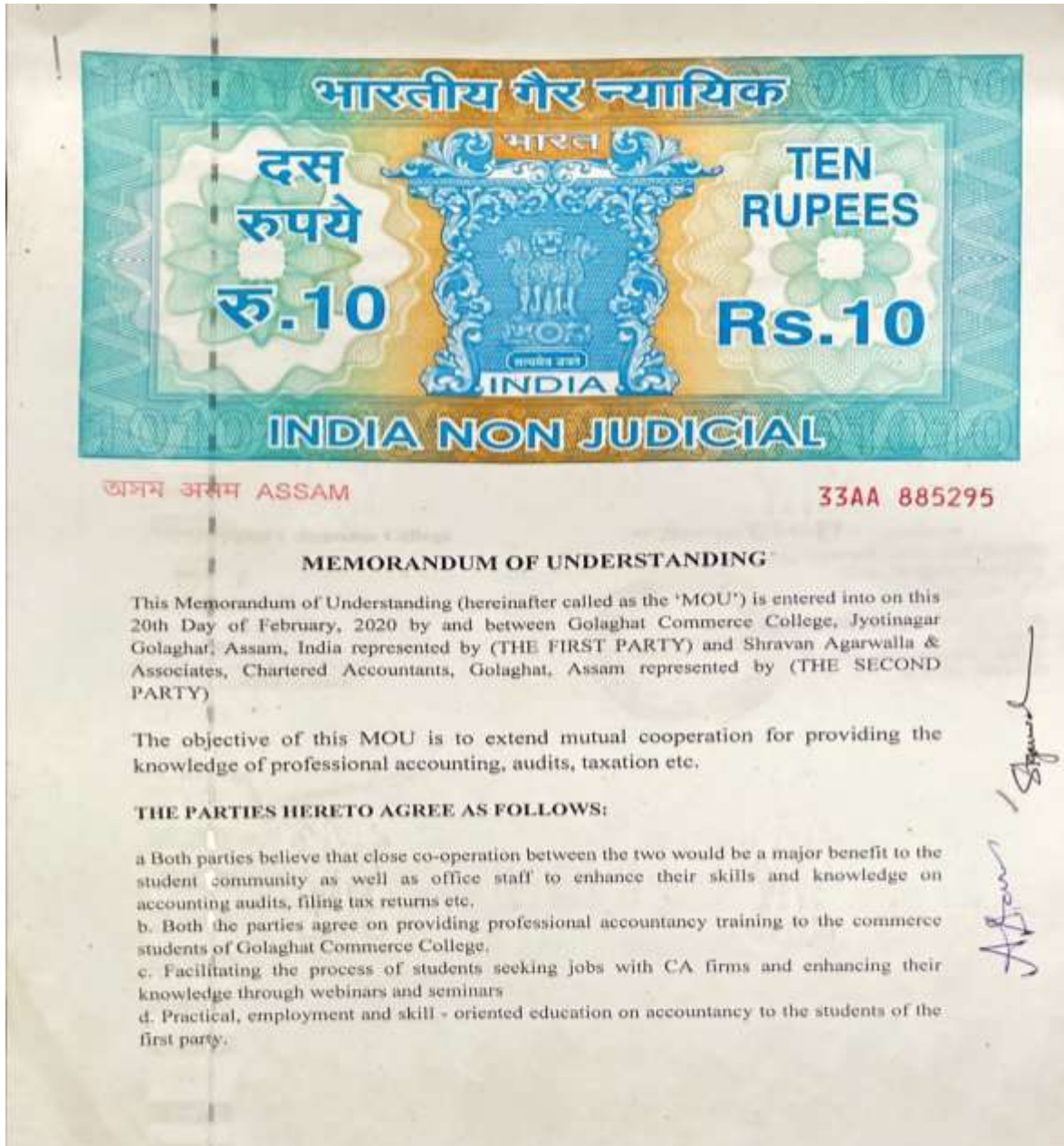
Lat 26.521776°

Long 93.980092°

11/05/22 11:28 AM

## MoU with M/s Shravan Agarwalla & Associates

Date	20 <sup>th</sup> February, 2018
Activity	Conduct seminars for students Training to employees in accounting Conducting Audits





e. The training and exposure provided to students through this association will build confidence and prepare the students to have a smooth transition from academic to working career.

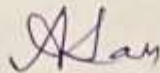
#### VALIDITY

- 2.1 The validity of the agreement is five years from the date of agreement.
- 2.2 Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations.
- 2.3 Any dispute will be settled by both the parties amicably.

IN WITNESS WHEREOF, the lawfully authorised representative(s) of the parties have executed this MOU on this 20<sup>th</sup> day of February, 2020.

#### SIGNED:

For Golaghat Commerce College



Authorized Signatory  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

For Shraavan Agarwalla & Associates



1. Witness:



Name Dr. Phanyal Pratim Duly

2. Witness:



Name Rajesh Jaiswal

# ACTIVITY

## Internal Audits:

 SHIRAVAN AGARWALLA & ASSOCIATES  
CHARTERED ACCOUNTANTS

Agarwal Complex, Main Road  
GOLAGHAT - 785 021 (Assam)  
Phone: 283641

### AUDITOR'S REPORT

1. We have audited the attached **Receipt & Payment Accounts** in respect of **COMMERCE SECTION** of **GOLAGHAT COMMERCE COLLEGE**, Golaghat for the year ending on **31<sup>st</sup> March, 2020**. This financial statement is the Responsibility of the College's management. Our responsibility is to express an opinion on this financial statement based on our audit.
2. We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and the disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
3. We report that:
  - (i) we have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit.
  - (ii) In our opinion, proper books of accounts have been maintained by the Institution.
  - (iii) the Receipt & Payment Account dealt with by this report is in agreement with the books of account;
  - (iv) in our opinion and to the best of our information and according to the explanations given to us, the said account give a true and fair view in conformity with the accounting principle - generally accepted.
  - (v) in the case of the Receipt & Payment Accounts, of the transactions for the year ended on **31-03-2020** in respect of Commerce Section.



  
Principal  
Golaghat Commerce College  
Golaghat, Assam

Date : 11-04-2022  
Place : Golaghat.



For SHIRAVAN AGARWALLA & ASSOCIATES  
Chartered Accountants

  
(SHIRAVAN KUMAR AGARWALLA)  
Proprietor,  
M. No. - 063204,  
F.R.N. 3287441

  
Principal  
Golaghat Commerce College  
Golaghat, Assam



SHRAYAN AGARWALLA & ASSOCIATES  
CHARTERED ACCOUNTANTS

Agarwal Complex, Main Road  
GOLAGHAT - 785 621 (Assam)  
Phone : 283646

GOLAGHAT COMMERCE COLLEGE  
GOLAGHAT - ASSAM

RECEIPT & PAYMENT ACCOUNT  
FOR THE YEAR ENDING 31st MARCH 2020

RECEIPTS	AMOUNT ( )	PAYMENTS	AMOUNT ( )
To Opening Balances		By Miscellaneous Exps	1 57 082 00
Cash in Hand	Nil	By LIC Premium to Student	12 864 00
Cash at Bank	61 71 159 00	By Student Union	5 99 269 00
		By Electricity Expenses	10 87 296 00
To Admission Fees		By Magazine	64 927 00
To FD Money Received	1 10 75 383 60	By FD Money Deposit	16 78 882 00
To Bank Interest	19 71 167 00	By Advertisement	79 809 00
To Received From GSLJ	3 16 663 00	By Library Books	36 788 00
	1 97 902 00	By Wages	10 27 786 00
		By Registration Fees & Others (A H S E C & D U)	18 67 897 00
		By Refreshment	1 40 983 00
		By Repair & Maintenance Computer	1 10 342 00
		By Examination Fees (A H S E C & D U)	22 98 882 00
		By Remuneration (Exam)	4 29 980 00
		By Telephone Expenses	26 778 00
		By Bank Charges	3 359 00
		By T A / D A	1 32 878 00
		By ID Card	1 47 982 00
		By Repair & Maintenance	2 49 854 00
		By Building Construction Expenses	18 12 111 00
		By Printing & Stationery	2 16 340 00
		By Festival Expenses	94 386 00
		By Workshop/Seminar Expenses	74 982 00
		By Salary	22 81 062 00
		By Closing Balances	
		Cash in Hand	Nil
		Cash at Bank	50 91 950 60
		(As Per Schedule "A")	
	1 97 34 471 60		50 91 950 60
			1 97 34 471 60



*[Signature]*  
Principal  
Golaghat Commerce College  
Golaghat, Assam

Date : 11/04/2022  
Place : GOLAGHAT



In terms of our report of the even date  
For SHRAYAN AGARWALLA & ASSOCIATES  
Chartered Accountants

*[Signature]*  
(SHRAYAN KUMAR AGARWALLA)  
Proprietor  
M No 063204  
F R N :325744E  
UDIN 22063204AGUWTP4033



SHRAVAN AGARWALLA & ASSOCIATES  
CHARTERED ACCOUNTANTS

Agarwal Complex, Main Road  
GOLAGHAT - 785 621 (Assam)  
Phone : 283646

GOLAGHAT COMMERCE COLLEGE  
GOLAGHAT - ASSAM  
FOR THE YEAR ENDING 31st MARCH 2020

Schedule "A" to Receipt & Payment Account  
Detail of the Cash at Bank as on 31.03.2020

<u>Name of the Bank</u>	<u>Branch</u>	<u>Account Number</u>	<u>Amount</u>
State Bank of India	Golaghat	10698164116	21,87,301.04
The Assam Co-Operative Apex Bank Ltd	Golaghat	411042010002611	2,88,603.64
The Assam Co-Operative Apex Bank Ltd	Golaghat	411042010002572	2,52,676.42
Assam Gramin Vikash Bank	Golaghat	7220010010909	3,06,213.60
Assam Gramin Vikash Bank	Golaghat	7220010010908	25,206.50
Assam Gramin Vikash Bank	Golaghat	7220010010908	2,89,335.00
Assam Gramin Vikash Bank	Golaghat	7220010002718	15,38,695.86
Assam Gramin Vikash Bank	Golaghat	7220010010907	1,00,347.80
Assam Gramin Vikash Bank	Golaghat	7220010002707	6,787.48
Assam Gramin Vikash Bank	Golaghat	7220010010906	1,455.50
Assam Gramin Vikash Bank	Golaghat	7220010003467	6,580.00
Assam Gramin Vikash Bank	Golaghat	7220010010910	9,995.50
Assam Gramin Vikash Bank	Golaghat	7220010010441	4,744.56
Assam Gramin Vikash Bank	Golaghat	7220010010114	74,007.70
	<b>TOTAL</b>		<b>50,91,950.60</b>

  
8/7/2022  
Principal  
Golaghat Commerce College  
Golaghat, Assam



## Training on Office Accounting:

<b>Title of the Program/ Event</b>	<b>Two days Training Programme on Office Accounting</b>
<b>Organizer</b>	Golaghat Commerce College in collaboration with Shraavan Agarwalla & Associates
<b>Resource Person</b>	Mr. Shraavan Agarwalla & Achyut Bora, Shraavan Agarwalla & Associates
<b>Date</b>	17.02.2021
<b>No. of Non Teaching Participants</b>	09



Principal  
Golaghat Commerce College  
Golaghat, Assam, India

Two days Training Programme on Office Accounting	
Date : 17.02.2021	
Organiser : IQAC, Golaghat Commerce College in collaboration with Shrawan Agarwalla & Associates	
Venue : Administrative Room (Ex-R), GCC	
Resource Person :- Mr. Shrawan Agarwalla & Achyut Bora.	
Name of attendees	Signature
1.	
2. Arunim Hazam	
3.	
4. Nighati Sarkar	
5. Borgeti Sainia	
6. Satyajit Bhuyan	
7. Subot Gosai	
8. Pina Pr...	
9. Kula Ban	
10. Purnima...	
11. Nayanmoni Belay	
12. Lavin Hazarika	
13. Lalit Gosai	
14. Dr. Naban...	

A two-day training programme on Office Accounting was organized by the college on 17.02.2021 for the office staff members. Mr. Shrawan Agarwalla & Achyut Bora, Shrawan Agarwalla & Associates were the resource persons for the workshop. The program was chaired by Dr. Utpal Sarmah, Principal, Golaghat Commerce College. The primary objective of the workshop was to make the non-teaching staff aware of the new developments in office accounting system.

*Utpal Sarmah*

Principal  
Golaghat Commerce College  
Golaghat, Assam, India

**Graduates of Golaghat Commerce College employed at M/s Shraavan Agarwalla & Associates:**

**SHRAVAN AGARWALLA & ASSOCIATES**  
CHARTERED ACCOUNTANTS

*Original*

Agarwal Complex, Main Road  
GOLAGHAT - 785 621 (Assam)  
Phone : 283646

Dated: 15-07-2022

This is to certify that the staff members mentioned below are working in M/s Shraavan Agarwalla & Associates (Chartered Accounts) which are graduate from Golaghat Commerce College, Jyoti Nagar, Golaghat, Assam.

They are sincere, punctual and hard working. Their job responsibilities included maintaining of accounts, filling of Income Tax Returns, GST Returns, TDS Returns, Auditing and other office related works.

SL. NO.	NAME	DESIGNATION	WORKING SINCE
1	ACHYUT BORA	Account Assistant	11/07/2011 Till Date
2	NIDHI AGARWAL	Account Assistant	10/08/2011 Till Date
3	SUMAN GHOSH	Office Assistant	09/09/2017 Till Date
4	DIBYASHREE BORA	Office Assistant	13/09/2018 Till Date
5	PUJA SHAH	Office Assistant	13/09/2018 Till Date
6	ANJANA SINGH	Office Assistant	01/06/2020 Till Date
7	ANMOL KAUR	Office Assistant	01/05/2022 Till Date

For SHRAVAN AGARWALLA & ASSOCIATES  
Chartered Accountants



*Signature*  
15/07/2022

(CA SHRAVAN AGARWALLA )  
Proprietor  
M.No. 063204  
FRN: 327544E

## MoU with Stationery World

Date	6 <sup>th</sup> April, 2021
Activity	Supply stationery at 25% less than Market price

भारतीय गैर न्यायिक  
दस  
रुपये  
रु.10  
INDIA  
TEN  
RUPEES  
Rs.10  
INDIA NON JUDICIAL

NOTARY  
MONSIEUR  
NATH SAKMA  
Assam  
Area: Golaghat Dist.  
Regd No GLT-02  
GOVT OF ASSAM

SLNO 9261/21 28AA 373922

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (hereinafter "Memorandum" or "MOU") is dated this 06/04/2021.

**BETWEEN**

GOLAGHAT COMMERCE COLLEGE having its address at Jyoti Nagar, Golaghat town, Golaghat, Assam, India, hereinafter referred to as "GCC" represented by Principal Shri Utpal Sarma (hereinafter referred to as "First Party" which expression shall mean and include its executors, administrators and permitted assigns).

**AND**

STATIONERY WORLD, a sole proprietorship business establishment having its office at ASTC Complex, Shop No. 6, Golaghat, Assam, India, represented by Jaya Perival (hereinafter referred to as "Second Party" which expression shall mean and include its heirs, executors, administrators and permitted assigns).

*Jaya Perival*

Contd to Page 2

16/4/21  
NOTARY

Page 1 of 4





भारतीय गैर न्यायिक

असम  
रुपये

₹.10



TEN  
RUPEES

Rs.10

INDIA NON JUDICIAL

অসম ৰুপম ASSAM

28AA 373921

WHEREAS Golaghat commerce College (or "GCC" in short) is a higher educational institution, runs various Higher Secondary, Under graduate, Post Graduate and Certificate courses and "GCC"'s Principal Shri Utpal Sarma is sole authorised person who administers the institution is the representative of this MOU and fully authorised to execute this "MOU" on behalf of "GCC".

WHEREAS "Stationery World" is a sole proprietary business establishment dealing with stationeries having registration number: 18DMLPP3909R121 and Jaya Perival, the Proprietor of Stationery World is the sole authorised person who administers the business, is the representative of this MOU and fully authorised to execute this "MOU" on behalf of "Stationery World".

Jaya Perival

WHEREAS "GCC" intended to open a selling point for the sale of stationeries with the joint collaboration of "GCC"'s Internal Quality Assurance Cell in short "IQAC" which is under the administration of the Principal of GCC, within its campus in a Pucca room on the first floor of "Milijuli Chora" i.e., teacher's common room for the benefit of its college community and as such the first

U/6/4/21  
NOTARY



party placed a proposal to the second party to supply the same and the second party accepted the proposal of the First Party.

NOW THEREFORE IN CONSIDERATION OF the above the parties hereto are desirous of recording the terms and conditions of their agreement in writing,

NOW THIS MEMORANDUM OF UNDERSTANDING WITNESSETH AS UNDER:-

1. That the Second Party / Stationery World shall sell stationery at the rate of 25% less than that of the market price of the Stationery prevailed at the time of the sale.
2. This MOU takes effect upon signature by the authorised representative of each party and will remain in effect until one year from the date of signing this MOU. The period of this Memorandum can be extended on mutual consent of both the parties.
3. That the parties further understand that any party may cancel this agreement at any time for reasonable cause, upon thirty day written notice. Notice of such cancellation shall be sent or otherwise delivered to the persons signing this agreement or its authorised principal representative.
4. This agreement may be modified or amended provided that any such modification or amendment is in writing and is signed by the parties to this agreement.
5. That the parties hereby acknowledge and agree that they will each respectively perform all acts and execute all documents as reasonably required in order to give effect to the terms of this Memorandum.
6. That the Second party will supply the stationery items to GCC as and when it is required by the First Party.
7. That the first party will make the payment of the stationery supplied by the second party out of the sale proceeds.
8. That both the parties shall maintain proper books of account.
9. That the second party will supply the stock of stationery within three days from the demand order placed by the First Party.
10. That any dispute(s) arising out of this MOU shall, as far as possible, be settled amicably between the parties hereto failing which the parties shall refer it to the mutually appointed arbitrator.

Jayaprakash Mishra

06/4/21  
NOTARY

**SCHEDULE OF THE ROOM USED AS SELLING POINT:**

A Pucca room measuring 10 feet x 10 feet, on the first floor of Milijuli Chora i.e., teacher's common room standing at the campus of Golaghat Commerce College.

IN WITNESS WHEREOF the parties hereto have hereunto set and subscribed their respective hands the day and year first hereinabove written.

SIGNED, SEAL AND DELIVERED by the within named



*[Signature]*  
26/04/2024

Shri Utpal Sarma  
Principal

Golaghat Commerce College

In the presence of:

1.

Name:

R/O:

P.O:

District:

*Drafted by  
Beema Bora  
Advocate  
Golaghat*

SIGNED, SEAL AND DELIVERED by the within named

STATIONERY WORLD  
*Jaya Perish*  
Proprietor

Stationery World

2.

Name:

R/O:

P.O:

District:

*26/4/24*  
**NOTARY**

## BILLS FOR SUPPLY OF STATIONERY TO CAMPUS NEEDS:

Tax Invoice								
<b>Stationery World</b> A. S. T. C. Complex Golaghat GSTIN/UIN: 18DMLPP3909R1Z1 State Name : Assam, Code : 18 Contact : 7002726180 E-Mail : manmohan.rathi00@gmail.com				Invoice No.		Dated		
				SW/21-22/086		9-Apr-2021		
<b>Buyer</b> <b>Golaghat Commerce College</b> Golaghat State Name : Assam, Code : 18 Place of Supply : Assam				Delivery Note		Mode/Terms of Payment		
				Supplier's Ref.		Other Reference(s)		
				Buyer's Order No.		Dated		
				Despatch Document No.		Delivery Note Date		
				Despatched through		Destination		
				Terms of Delivery				
Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	Camlin Graph 20	48202000	12 %	24 Pcs	12.50	Pcs		300.00
2	Success Lab Notebook Top Paper	4820	12 %	8 Pcs	33.48	Pcs		267.84
3	Success Biology N. Book 50	4820	12 %	12 Pcs	33.48	Pcs		401.76
4	Camlin A4 Rule 50	4820	12 %	36 Pcs	31.25	Pcs		1,125.00
5	Camlin A4 65	48202000	12 %	12 Pcs	40.00	Pcs		480.00
6	Master Mind Long 45	4820	12 %	12 Pcs	28.13	Pcs		337.56
7	Stock Book No 6	4820	18 %	1 Pcs	101.69	Pcs		101.69
8	A4 Envelope L	4871	18 %	50 Pcs	3.39	Pcs		169.50
9	10x41/2 32.9 Kg Kraft Envelope	4817	18 %	100 Pcs	0.85	Pcs		85.00
10	Doms Whiteboard Marker 25	9608	12 %	40 Pcs	15.63	Pcs		625.20
11	Kores Glue Stick 8gm	3506	18 %	30 Pcs	12.71	Pcs		381.30
12	Stamp Pad	9612	18 %	10 Pcs	17.80	Pcs		178.00
13	Camel Supreme Eraser 5	40169200	5 %	20 Pcs	3.33	Pcs		66.60
14	SCISSOR 425	8213	18 %	12 Pcs	29.66	Pcs		355.92
15	Camel Correction Pen 25	38249924	18 %	24 Pcs	14.83	Pcs		355.92
16	Stamp Pad Ink 100ml	3215	12 %	5 Pcs	20.09	Pcs		100.45
17	Dustless Chalk Oryo 35	9609	0 %	10 Pcs	26.25	Pcs		262.50
18	Highlighter	9608	12 %	5 Pcs	12.50	Pcs		62.50
19	Kores Non Magnetic Duster	9603	18 %	10 Pcs	25.42	Pcs		254.20
20	Stick Note Ordinary	4820	18 %	10 pkt	17.80	pkt		178.00
21	VMS Photo Paper 180GSM	4810	12 %	1 pkt	223.21	pkt		223.21
22	Stapler H D 10	8472	18 %	10 Pcs	35.59	Pcs		355.90
23	Stapler Pin No. 10	8305	18 %	20 pkt	5.34	pkt		106.80
24	White Tape 1/2 inch	39191000	18 %	12 Pcs	4.24	Pcs		50.88
continued ...								
SUBJECT TO GOLAGHAT JURISDICTION This is a Computer Generated Invoice								



**Tax Invoice**

**Stationery World**  
 A.S.T.C. Complex  
 Golaghat  
 GSTIN/UIN: 18DMLPP3909R1Z1  
 State Name : Assam, Code : 18  
 Contact : 7002725180  
 E-Mail : manmohan.rath100@gmail.com

**Buyer**  
**Golaghat Commerce College**  
 Golaghat  
 State Name : Assam, Code : 18  
 Place of Supply : Assam

Invoice No: **BW/21-22/212**  
 Delivery Note  
 Supplier's Ref  
 Buyer's Order No.  
 Dispatch Document No.  
 Despatched through  
 Terms of Delivery

Dated: **23-Apr-2021**  
 Mode/Terms of Payment  
 Other Reference(s)  
 Delivery Note Date  
 Destination

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	Upr	Disc %	Amount	
1	Cover File Super	4820	18%	108 Pcs	9.52	Pcs		1,006.56	
2	Comm.Cover File Elite	4820	18%	12 Pcs	20.73	Pcs		248.76	
3	Ledger No 10	4820	18%	1 Pcs	159.49	Pcs		159.49	
4	Spl Long Book 10	4820	18%	6 Pcs	60.36	Pcs		422.16	
5	Hauser Sonic Gel Blue	9608	12%	10 Pcs	6.70	Pcs		67.00	
6	Octane Pen	9608	12%	30 Pcs	6.70	Pcs		201.00	
7	Casio Calculator		18%	1 Pcs	370.04	Pcs		370.04	
8	Casio Calculator		18%	1 Pcs	312.71	Pcs		312.71	
9	Camel Correction Pen 25	9608	18%	12 Pcs	14.83	Pcs		177.96	
10	Camel White Glue 10	3805	18%	20 Pcs	6.36	Pcs		127.20	
11	Feviquik	3805	18%	24 Pcs	7.20	Pcs		172.80	
12	Hauser Gliss Ball Pen 5	9608	12%	45 Pcs	3.35	Pcs		150.75	
								3,522.73	
Output CGST @ 6%								6%	64.06
Output SGST @ 6%								6%	64.06
Output CGST @ 9%								9%	235.96
Output SGST @ 9%								9%	235.96
Rounded Off								0.23	
<b>Total</b>								<b>270 Pcs</b>	<b>₹ 4,103.00</b>

Amount Chargeable (in words)  
**INR Four Thousand One Hundred Three Only**

Company's PAN : **DMLPP3909R**

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details  
 Bank Name : **IDBI Bank (A/cno-1228102000002592)**  
 A/c No. : **1228102000002592**  
 Branch & IFS Code : **Golaghat & IBKL0001228**

for Stationery World  
**STATIONERY WORLD**  
 Golaghat  
 Signature

SUBJECT TO GOLAGHAT JURISDICTION  
 This is a Computer Generated Invoice

*B. Barua*

**Principal**  
**Golaghat Commerce College**  
**Golaghat, Assam, India**

**Tax Invoice**

<b>Stationery World</b> A.S.T.C Complex Golaghat GSTIN/UIN: 18DMLPP3909R1Z1 State Name : Assam, Code : 18 Contact : 7002726180 E-Mail : manmohan.rathi00@gmail.com Buyer <b>Golaghat Commerce College</b> Golaghat	Invoice No.	Dated
	SW21-22/915	21-Aug-2021
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl/No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc %	Amount
1	JK COPIER A4 75 GSM	4802	12 %	10 pkt	205.38	pkt		2,053.60
	<i>Output CGST @ 6%</i>					6 %		123.22
	<i>Output SGST @ 6%</i>					6 %		123.22
	<i>Less : Rounded Off</i>							(-)0.04
<b>Total</b>								<b>₹ 2,300.00</b>

Amount Chargeable (in words) **₹ 2,300.00** E & O E

**INR Two Thousand Three Hundred Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
4802	2,053.60	6%	123.22	6%	123.22	246.44
<b>Total</b>	<b>2,053.60</b>		<b>123.22</b>		<b>123.22</b>	<b>246.44</b>

Tax Amount (in words) : **INR Two Hundred Forty Six and Forty Four paise Only**

Company's PAN : **DMLPP3909R**

Company's Bank Details  
 Bank Name : **IDBI Bank (A/no-1228102000002592)**  
 A/c No. : **1228102000002592**  
 Branch & IFS Code : **Golaghat & IBKL0001228**

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Stationery World  
 Signature

**STATIONERY WORLD**  
**GOLAGHAT**

SUBJECT TO GOLAGHAT JURISDICTION

This is a Computer Generated Invoice

**Tax Invoice**

<b>Stationery World</b> A. S. T. C Complex Golaghat GSTIN/UIN: 18DMLPP3909R1Z1 State Name : Assam, Code : 18 E-Mail : manmohan.rathi00@gmail.com	Invoice No.	Dated
	SW/21-22/1227	27-Sep-21
Buyer (Bill to) <b>Golaghat Commerce College</b> Golaghat State Name : Assam, Code : 18	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl. No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	Eco Rise 75gsm A4	4802	20 pkt	205.00	183.04	pkt		3,660.80
2	JK EASY COPIER F/S	4802	5 Rim	250.00	223.21	Rim		1,116.05
3	Tag Multi Ctr Big	5609	1 pkt	140.00	125.00	pkt		125.00
								4,901.85
	Output CGST @ 6%					6 %		294.11
	Output SGST @ 6%					6 %		294.11
	Less : Rounded Off							(-)0.07
	<b>Total</b>							<b>₹ 5,490.00</b>

Amount Chargeable (in words) E. & O.E

**INR Five Thousand Four Hundred Ninety Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
4802	4,776.85	6%	286.61	6%	286.61	573.22
5609	125.00	6%	7.50	6%	7.50	15.00
<b>Total</b>	<b>4,901.85</b>		<b>294.11</b>		<b>294.11</b>	<b>588.22</b>

Tax Amount (in words) : **INR Five Hundred Eighty Eight and Twenty Two paise Only**

Company's PAN : DMLPP3909R

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Stationery World  
 \_\_\_\_\_  
 Authorised Signatory



SUBJECT TO GOLAGHAT JURISDICTION  
 This is a Computer Generated Invoice



### Tax Invoice

**Stationery World**  
 A.S.T.C Complex  
 Golaghat  
 GSTIN/UIN: 18DMLPP3909R1Z1  
 State Name : Assam, Code : 18  
 Contact : 7002726180, 7002726180  
 E-Mail : manmohan.rathi00@gmail.com  
 Buyer (Bill to)  
**Golaghat Commerce College**  
 Golaghat  
 State Name : Assam, Code : 18

Invoice No. <b>SW/21-22/1447</b>	Dated <b>26-Oct-21</b>
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	Venus Chlak	9609	0 %	40 pkt	8.50	8.50	pkt		340.00
2	Spl Long Book 6	4820	12 %	12 Pcs	60.00	53.57	Pcs		642.84
3	Spl Long Book 4	4820	12 %	12 Pcs	40.00	35.71	Pcs		428.52
4	Cover File Super	4820	18 %	10 Pcs	24.00	20.34	Pcs		203.40
5	Tag	4821	18 %	1 doz	140.00	118.64	doz		118.64
									1,733.40
							6 %		64.28
							6 %		64.28
							9 %		20.99
							9 %		28.99

continued ...

SUBJECT TO GOLAGHAT JURISDICTION  
 This is a Computer Generated Invoice

*B. B. B. B.*

**Principal**  
**Golaghat Commerce College**  
**Golaghat, Assam, India**

**Tax Invoice(Page 2)**

<b>Stationery World</b> A.S.T.C Complex Golaghat GSTIN/UIN: 18DMLPP3909R1Z1 State Name : Assam, Code : 18 Contact : 7002726180,7002726180 E-Mail : manmohan.rathi00@gmail.com Buyer (Bill to) <b>Golaghat Commerce College</b> Golaghat State Name : Assam, Code : 18	Invoice No. <b>SW/21-22/1447</b>	Dated <b>26-Oct-21</b>
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination

**Terms of Delivery**

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (incl. of Tax)	Rate	per	Disc. %	Amount
	<b>Rounded Off</b>								<b>0.06</b>
<b>Total</b>									<b>₹ 1,920.00</b>

Amount Chargeable (In words) **₹ 1,920.00** E. & O.E

**INR One Thousand Nine Hundred Twenty Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9609	340.00	0%		0%		
4820	1,071.36	6%	64.28	6%	64.28	128.56
4820	203.40	9%	18.31	9%	16.31	36.62
4821	118.64	9%	10.68	9%	10.68	21.36
<b>Total</b>	<b>1,733.40</b>		<b>93.27</b>		<b>93.27</b>	<b>186.54</b>

Tax Amount (In words) : **INR One Hundred Eighty Six and Fifty Four paise Only**

Company's PAN : **DMLPP3909R**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**Company's Bank Details**

A/c Holder's Name : Stationery World  
 Bank Name : IDBI Bank (A/cno-1228102000002592)  
 A/c No. : 1228102000002592  
 Branch & IFS Code : Golaghat & IBKL0001228

for Stationery World

Authorized Signatory

**STATIONERY WORLD**  
**GOLAGHAT**

**SUBJECT TO GOLAGHAT JURISDICTION**

This is a Computer Generated Invoice

**Tax Invoice**

<b>Stationery World</b> A.S.T.C Complex Golaghat GSTIN/UIN: 18DMLPP3909R1Z1 State Name : Assam, Code : 18 Contact : 7002726180, 7002726180 E-Mail : manmohan.rathi00@gmail.com	Invoice No. <b>SW/21-22/1902</b>	Dated <b>14-Dec-21</b>
	Delivery Note	Mode/Terms of Payment
Buyer (Bill to) <b>Golaghat Commerce College</b> Golaghat State Name : Assam, Code : 18	Reference No. & Date.	Other References
	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc %	Amount	
1	JK COPIER A4 75 GSM	4802	12 %	20 pkt	230.00	205.36	pkt		4,107.20	
	Output CGST @ 6%						6 %		246.43	
	Output SGST @ 6%						6 %		246.43	
	Less: Rounded Off								(-0.06)	
Total									20 pkt	₹ 4,600.00

Amount Chargeable (in words)

**INR Four Thousand Six Hundred Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
4802	4,107.20	6%	246.43	6%	246.43	492.86
Total			246.43		246.43	492.86

Tax Amount (in words) : **INR Four Hundred Ninety Two and Eighty Six paise Only**

Company's PAN : **DMLPP3909R**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

A/c Holder's Name : **Stationery World**  
 Bank Name : **IDBI Bank (A/c No-1228102000002592)**  
 A/c No. : **1228102000002592**  
 Branch & IFS Code : **Golaghat & IBKL0001228**

for Stationery World

*Manmohan Rathi*  
 Authorized Signatory

SUBJECT TO GOLAGHAT JURISDICTION

This is a Computer Generated Invoice

**STATIONERY WORLD**  
**GOLAGHAT**

*Manmohan Rathi*

**Principal**  
**Golaghat Commerce College**  
**Golaghat, Assam, India**

**MoU with All Assam Small Tea Growers' Association, Golaghat District Association**

Date	21 <sup>st</sup> January, 2018
Activity	Conduct collaborative activities organizing Seminars, Conference, Awareness Programmes Members of AASTGA can avail facility of Soil Testing Lab, CTPM



অসম অসম ASSAM

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
GOLAGHAT COMMERCE COLLEGE  
AND  
ALL ASSAM SMALL TEA GROWERS ASSOCIATION, GOLAGHAT

35AA 056804

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made by and between, GOLAGHAT COMMERCE COLLEGE having its address at Jyoti Nagar Golaghat, Assam, represented by Principal (hereinafter referred to as "GCC" which expression shall mean and include its executors, administrators and permitted assigns) and ALL ASSAM SMALL TEA GROWERS ASSOCIATION, GOLAGHAT, ASSAM represented by President (hereinafter referred to as "AASTGA" which expression shall mean and include its heirs, executors, administrators and permitted assigns).

Both GCC and AASTGA may be referred to individually as the "party" or collectively as the "parties"

The purpose of this MOU is to develop knowledge of tea industry with an analytical approach and to promote sustainable partnership and mutual understanding between GCC and AASTGA.

**SCOPE OF ACTIVITIES**

1. This MOU will be immensely beneficial to the small tea growers who aspire for better and improved quality leaf produced in small tea growers' farms and desire to establish themselves as quality leaf producers in the small holding segment through the "Centre for Tea Plantation Management" Golaghat Commerce College, which is a joint outcome of the efforts of The North Eastern Tea Association and Golaghat Commerce College which

*Handwritten signatures and initials in blue ink, including 'best' and 'J. A. S.'.*

provide the knowledge of Tea Industry of Assam with analytical skills, keeping in mind the present day challenges faced by the Tea Industry today.

2. The AASTGA will support the Centre for Tea Plantation Management, Golaghat Commerce College for internships and employment for the students of GCC.

3. To conduct collaborative activities such as organising Seminars, Conferences, Awareness Programmes.

4. The members of AASTGA can avail the Soil Testing Laboratory under CTPM, Golaghat Commerce College which is proposed to be set up soon.

IN WITNESS WHEREOF, the lawfully authorised representative(s) of the parties have executed this MOU on this 21st day of January 2018,

Signed:

Principal  
Golaghat Commerce College  
Golaghat, Assam, India  
GOLAGHAT COMMERCE COLLEGE, GOLAGHAT

✓

President

President  
AASTGA GOLA GHAT  
All Assam Small Tea  
Growers Association  
Golaghat District Committee

1. Witness:

Name

2. Witness

Name

## ACTIVITIES

**International Seminar on Emergence of Small Tea Growers', its impact on Tea Industry and the way forward**

**Organised by: Golaghat Commerce College and All Assam Small Tea Growers' Association**

**Date: 7<sup>th</sup> April, 2018**

The programme was attended by delegates belonging to the Tea industry alongwith dignitaries from Bangladesh and Nepal.

The delegates present were:

- Sri. Mrinal Saikia, MLA, Khumtai LAC,
- Sri. Bidyanand Borkakoti, Vice Chairman, Tea Board of India,
- Sri. Bijay Gopal Chakraborty, Chairman, All India Small Tea Growers' Association,
- Dr. Kamal Buzarbaruah, Vice Chancellor Assam Agriculture University Jorhat,
- Director, Tocklai Tea Research Institute
- Director, Tea Development Board
- President, CISTA

An International Seminar on "Emergence of Small Tea Growers, Its Impact on Tea Industry and the Way Forward" was jointly organized by Golaghat Commerce College and All Assam Small Tea Growers Association on 7<sup>th</sup> April, 2018 on the occasion of the 10<sup>th</sup> Triennial Golaghat State Convention, All Assam Small Tea Growers' Association.

The program was organized by Golaghat Commerce College and Assam Small Tea Growers Association. Many renowned dignitaries namely Mr. Nepal Saikia Chairman NETA, Mr. Manoj Jallañ ex- Chairman North Eastern Tea Association (NETA), Mr. Malpani executive member NETA, Mr. Manoj Jallañ, Director Golaghat Tea Estate, Mr. Kamal Buzarbaruh, VC, Assam Agricultural University, Mr. Bijay Gopal Chakraborty, Chairman, All India Small Tea Growers Association were present in the seminar. Though as a Higher Educational Institution we are not directly involved in the arena of production and manufacturing of tea and the problems associated with the tea industry, we are not quite novice in this field as well. The college is running a post-graduate diploma course in Tea Plantation and Management in collaboration with North Eastern Tea Association (NETA) and this experience has put us in an advantageous position in comparison to other Higher Educational Institutions in the district to organize an International Seminar on a topic of such practicability associated with the stakeholders of the tea industry in

  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India



Assam. Teaching staff of the Institution were encouraged to attend the seminar and 32 teachers from the college attended the seminar. Quite a good number of small tea growers from major tea producing countries like India, Sri-Lanka, Nepal and Bangladesh participated in the seminar, and some of them presented their papers as well

Issues like the colonial legacy of tea still haunting tea industry, the emergence of small tea growers in variegated geo-economic and socio-cultural conditions, and the problems faced by STGs in contradistinction to the ones encountered by the larger tea estates etc. were discussed in the seminar. In the course of the discussion it was pointed out that while the blenders and marketing channels appropriate ever-increasing profits, the small farmers have to bear the burden of fluctuating and falling commodity prices. In his profile, the small-holder tea grower is devoid of knowledge, starved of resources and lacking in organization particularly in respect of doing effective marketing. It emerged from the discussion that while farmers need some help in production, they need more help in manufacturing and most help in marketing.



  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India















সদৌ অসম ক্ষুদ্র চাহ খেতিয়ক সন্থা  
দশম ত্ৰি-বাৰ্ষিক গোলাঘাট ৰাজ্যিক অধিবেশন

# ওলং

Oolong • স্মৃতিগ্ৰন্থ



মুখ্য সম্পাদক :  
ড° যতীন্দ্ৰ নাথ শইকীয়া

সম্পাদকদ্বয় :  
ড° জীৱনজ্যোতি কাকতি  
অচ্যুত বৰুৱা





সদৌ অসম ক্ষুদ্র চাহ খেতিয়ক সন্থা  
দশম ত্ৰি-বাৰ্ষিক গোলাঘাট ৰাজ্যিক অধিবেশন

# ওলং স্মৃতিগ্ৰন্থ

তাৰিখ : ৬, ৭ আৰু ৮ এপ্ৰিল, ২০১৮

শুক্ৰ, শনি আৰু দেওবাৰ

স্থান : কৃষক বন্ধু সোপেশ্বৰ বৰা সময়ক কেন্দ্ৰ, গোলাঘাট  
সময়ক কেন্দ্ৰ (ৰাজহুৱা খেলপথাৰ), গোলাঘাট (অসম)

*Oolong* (Souvenir)

10th Tri-ennial Golaghat State Convention  
All Assam Small Tea Growers' Association

প্ৰতি,  
স্বাক্ষৰ/স্বীকৃতি \_\_\_\_\_

মুখ্য সম্পাদক / সম্পাদক

*Oolong*

Souvenir published on the occasion of 10th Tri-ennial Golaghat State Convention of All Assam Tea Growers' Association, edited by Dr. Jatindra Nath Saikia (Chief Editor), Dr. Jiban Jyoti Kakoti and Achyut Boruah (Editors) and published by Sri Rajib Kr. Gohain, General Secretary, Reception Committee, 10th Tri-ennial State Convention of All Assam Tea Growers' Association - 2018 held at Sonowar Bora Samanway Kshetra, Golaghat, Assam from 6<sup>th</sup> to 8<sup>th</sup> April, 2018 and printed at Touchwood, Tinsukia (Assam).

**সম্পাদনা সমিতি**

উপদেষ্টা

: শ্রীগোপাল কুম্ৰ ৰাউণ্ড  
ড° মদন তাপৰীয়া  
ড° বাণা প্ৰতাপ ভূঞা  
শ্রীপ্ৰদীপ শইকীয়া  
শ্রীপূৰ্ণ বৰা  
শ্রীমনোজ শইকীয়া

সভাপতি

: শ্রীনিৰ্মল বৰা

উপ-সভাপতি

: শ্রীঅপূৰ্ব বজ্জত গোস্বামী

মুখ্য সম্পাদক

: ড° যতীন্দ্ৰ নাথ শইকীয়া

সম্পাদকস্বয়

: ড° জীৱনজ্যোতি কাকতি  
অচ্যুত বৰুৱা

সহঃসম্পাদক

: শ্রীপ্ৰহ্লাদ বৰা  
শ্রীনলীন হাজৰিকা  
শ্রীশৰৎ দত্ত

সদস্য

: শ্রীতিতাবাম দাস  
শ্রীৰঞ্চিত শইকীয়া  
শ্রীদামোদৰ বৰুৱা

প্ৰকাশক

: আদৰণি সমিতি, দশম ত্ৰি-বাৰ্ষিক গোলাঘাট ৰাজ্যিক অধিবেশন  
সদৌ অসম ক্ষুদ্ৰ চাহ খেতিয়ক সন্থা

শুভেচ্ছামূলক অৰিহণা :

১০০/- (এশ টকা)

মুদ্ৰণ

: টাচউদ, তিনিচুকীয়া  
অসম



International Seminar on Emergence  
of Small Tea Growers; its impact on  
Tea Industry and the way forward.

Organiser :- Golaghat Commerce College and  
All Assam Small Tea Growers' Association.

Venue :- Rana Family Memorial Auditorium,  
Golaghat Commerce College.

Date :- 07-04-2018.

Student Participants :-

- 1) Sagarika Saikia
- 2) Swati Babethi
- 3) Prishal Gogoi
- 4) Aditya Neog
- 5) Sarani Dey
- 6) Anshuman Deka
- 7) Niki Prasad Roanias
- 8) Partha Pratim Saikia
- 9) Khushi Agarwal
- 10) Pradeep Dutta
- 11) Hirak Jyoti Neog
- 12) Mantra Kumari Gupta
- 13) Manisha Mondal
- 14) Seema Shah
- 15) Pin Dev
- 16) Gopal Ladhani
- 17) Smoj Gupta
- 18) Partha Ghosh
- 19) Pratiksha Todi


07  
3/8/2018  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

- 20) Kajal Verma
- 21) Indu Kanwa
- 22) Monsumi Gogoi
- 23) Hema Mech
- 24) Indip Das
- 25) Ranjan Suman
- 26) Uttam Phukan
- 27) Tulen Chandra
- 28) Manjit Gogoi
- 29) Rahit Hussain
- 30) Ramu Dey
- 31) Deep Bora
- 32) Purni Chetia
- 33) Subham Saha
- 34) Mantra Goud
- 35) Pratik Nag
- 36) Amit Sahu
- 37) Gomab Das
- 38) Sapna Sonar
- 39) Ajay Thakur
- 40) Sagar Dey
- 41) Sam Das
- 42) Kamrul Ali
- 43) Vivek Dutta
- 44) Ankit Kumar
- 45) Pintu Saha
- 46) Ravi Gogoi
- 47) Nihal Jha
- 48) Pinku Bora
- 49) Jankin Singh
- 50) Priya Kujur
- 51) Ansh Gupta
- 52) Bijanjan Tanti
- 53) Mohsin Khan


  
 31/8/2022  
 Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India



- 54) Suraj Singh
- 55) Manita Jhapa
- 56) Anu Devi
- 57) Rimpi Saitia
- 58) Abhinav Sen
- 59) Ajoy Tossa
- 60) Anita Shah
- 61) Ankit Patwa
- 62) Bikal Tanbi
- 63) Bilalash gogoi
- 64) Deep Tanti
- 65) Kajal Sahu
- 66) Mona Jhapa
- 67) Paity Shah
- 68) Ritu Ali
- 69) Subham Pal
- 70) Ritu Kumar
- 71) Vijal Paul
- 72) Sumita Deb
- 73) Sanju Borjoi
- 74) Mansing Bey
- 75) Tahita Chandak
- 76) Dipjyoti Bora
- 77) Chinnori Chutia
- 78) Bolla Tui
- 79) Akash Gogoi
- 80) Akash Gupta
- 81) Jishu Kalita
- 82) Kiran Lama
- 83) Syoti Kumar
- 84) Mukul Gupta
- 85) Nisha Goswami
- 86) Padma Kumari
- 87) Pranab Das

  
3/2/2021  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

- 88) Santoshi Gupta
- 89) Yashin Ahmed
- 90) Abhinav Sharmah
- 91) Durgowan Bora
- 92) Hinde Changmai
- 93) Sewok Nanda
- 94) Suni Robidas
- 95) Erta Karmakar
- 96) Akash Agarwala
- 97) Sagen Gupta
- 98) Enshad Hussan
- 99) Anurag Gaudia
- 100) Dipjyoti Borah

  
31/8/2022  
Principal  
Golaghat Commerce College  
Golaghat, Assam, India

## MoU with Sunderlal Sushil Kumar

Date	6 <sup>th</sup> April, 2021
Activity	To sell clothes as uniform at the rate of 25% less than the existing market price.

Under the Campus Needs initiative of the IQAC, the College has collaborated with Sunderlal Sushil Kumar, a sole proprietary business dealing with garments having its shop at Mona Bazar, Golaghat.





ASSAM

28AA 373924

WHEREAS Golaghat commerce College (or "GCC" in short) is a higher educational institution, runs various Higher Secondary, Under graduate, Post Graduate and Certificate courses and "GCC"'s Principal Shri Utpal Sarma is sole authorised person who administers the institution is the representative of this MOU and fully authorised to execute this "MOU" on behalf of "GCC".

WHEREAS "SUNDERLAL SUSHIL KUMAR" is a sole proprietary business establishment dealing with garments having GSTIN number: 18ADCPB0078N1ZK and Mahesh Kumar Baheti, the Proprietor of SUNDERLAL SUSHIL KUMAR is the sole authorised person who administers the business, is the representative of this MOU and fully authorised to execute this "MOU" on behalf of "SUNDERLAL SUSHIL KUMAR".

WHEREAS "GCC" intended to open a selling point for the sale of uniform for college students with the joint collaboration of "GCC"'s Internal Quality Assurance Cell in short "IQAC" which is under the administration of the Principal of GCC, within its campus in a Pucca room on the first floor of "Milijuli Chora" i.e., teacher's common room for the benefit of its college community and as

U/6/14/20  
NOTARY



SCHEDULE OF THE ROOM USED AS SELLING POINT:

A Pucca room measuring 10 feet x 10 feet, on the first floor of Milljuli Chora i.e., teacher's common room standing at the campus of Golaghat Commerce College.

IN WITNESS WHEREOF the parties hereto have hereunto set and subscribed their respective hands the day and year first hereinabove written.

SIGNED, SEAL AND DELIVERED by the within named



*[Signature]*  
02/04/2021

Shri Utpal Sarma  
Principal  
Golaghat Commerce College

*[Signature]*  
Mahesh Kumar Baheti

In the presence of:

1.  
Name: *Mojuk Baheti*  
R/O: *Son*  
P.O: *Golaghat*  
District: *SD*

SIGNED, SEAL AND DELIVERED by the within named

*Drafted by  
Beeenu Baheti  
Advocate  
Golaghat*

*[Signature]*  
Mahesh Kumar Baheti

Mahesh Kumar Baheti  
Proprietor  
SUNDERLAL SUSHIL KUMAR

2.  
Name: *Tunji Chandrah*  
R/O: *Ilama Road, Ward No. 8*  
P.O: *Golaghat*  
District: *Golaghat*

*06/4/21*  
**NOTARY**

## ACTIVITY

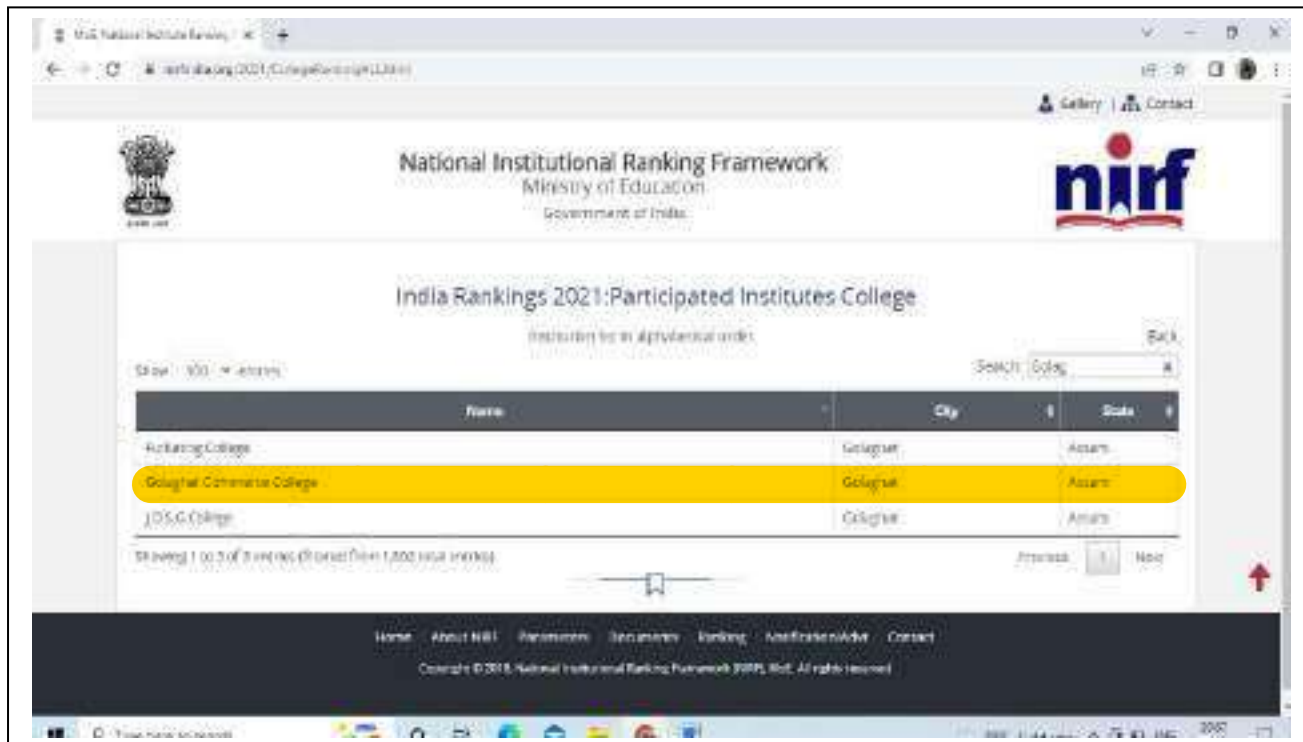
Supply of Dupatta for the Girls Uniform on 7<sup>th</sup> April, 2021

TAX INVOICE										ORIGINAL for Recipient			
<b>SUNDERLAL SUSHIL KUMAR</b> Mona Bazar, Golaghat - 785621, Assam GSTIN : 18ADCPB0078N1ZK					Phone : 03774-280256 E-mail : maheshbahet915@gmail.com					Invoice No. : SSK / TI / - 028 Invoice Date : 07-04-2021			
BILLED & SHIPPED TO: Name : <i>The principal, Golaghat Commerce College</i> Address : <i>Golaghat (Assam)</i> GSTIN / UIN : <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span>										Reverse Charge (Y/N) : _____ Transportation Mode : <i>By Land</i> Vehicle No. : <i>MH 25 JN 2222</i> Date of Supply : <i>07-04-2021</i> Place of Supply : <i>G.C.C.</i>			
State : ASSAM, Code : <span style="border: 1px solid black; padding: 2px;">18</span>													
Sl No	Description of Product	HSN Code	Qty	Rate	Amount	Discount	Taxable Amount	CGST		SGST		Total Amount	
①	<i>Dupatta</i>		<i>100</i>	<i>6120</i>	<i>12000</i>	<i>=</i>	<i>12000</i>	<i>2.5%</i>	<i>300.00</i>	<i>2.5%</i>	<i>300.00</i>	<i>12600</i>	
								Total Amount before Tax : <i>12000.00</i>					
								Add : CGST <i>2.5%</i> : <i>300.00</i>					
								Add : SGST <i>2.5%</i> : <i>300.00</i>					
								Total Amount after Tax : <i>12600.00</i>					
								GST Payable on Reverse Charge					
Rupees <i>twelve thousand six hundred, only</i>													
TERMS & CONDITIONS : * Our responsibility ceases after the goods leave from our premises. * Goods once sold cannot be returned. * All disputes are subject to Golaghat Jurisdiction only. * E & O E												Certified that the particulars given above are true and correct for <i>Sunderlal Sushil Bazar</i> <i>Mahesh Bahet</i> Authorised Signatory	
Printed at Golaghat Offset Presses - Printed St. No. SSK/TU001-100													

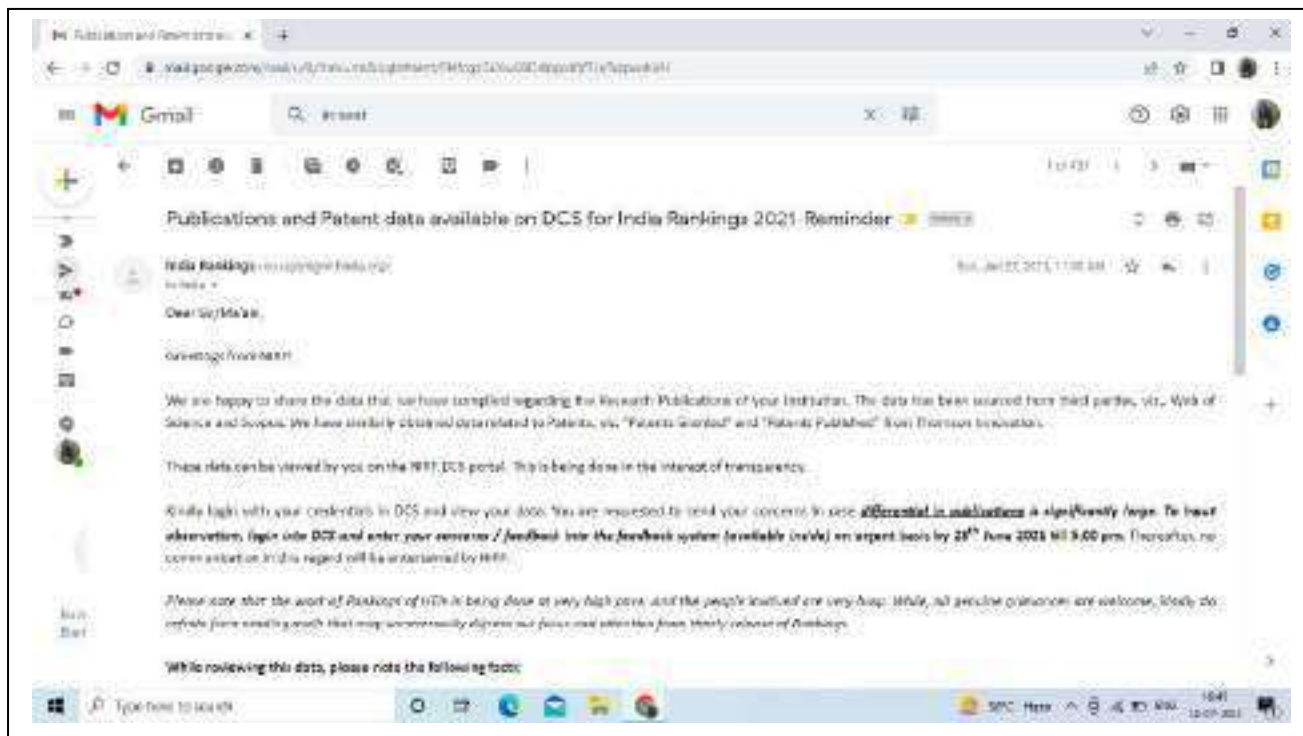
*(Signature)*

Principal  
 Golaghat Commerce College  
 Golaghat, Assam, India

**The Institution has participated in National Institutional Ranking Framework in the year 2021**



**Participation record in NIRF website**



**Scenshote of Communication through mail**

**NIRF User ID: IR-C-C-8396**

**Link to the Institutions participation in the NIRF portal:**

<https://www.nirfindia.org/2021/CollegeRankingALL.html>





# Certificate

This is to certify that

**GOLAGHAT COMMERCE COLLEGE**

**JYOTI NAGAR, GOLAGHAT,  
ASSAM-785621, INDIA**

has been found in Compliance with requirements of  
**Quality Management System**

**ISO 9001:2015**

for the following scope:

**COMMERCE, ART, UG AND  
PG COURSES**

Certificate No. : 9272/QMS/0322

Issue Date : 30-March-2022

Expiry Date : 29-March-2025

To check this certificate status visit:

"<http://uasl.uk.com/certifiedorganization.html>"

Authorized Signature

**International Accurate Certification**

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Mill Mead Road, London N17 9QU, United Kingdom  
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Government of India

Ministry of Education

Department of Higher Education

Statistics Division

New Delhi

# Certificate



**Reference No.** C-8396-2020

This is to certify that Shankar Jyoti Doley of Golaghat Commerce College P.O. Golaghat- 785621 has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2020-2021.

( Shri R. Rajesh )

Deputy Director General

**Dated:** 16/04/2022



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Golaghat Commerce College  
Jyoti Nagar, Golaghat, affiliated to Dibrugarh University, Assam as  
Accredited  
with CGPA of 2.80 on four point scale  
at B grade  
valid up to March 09, 2017*

*Date : March 10, 2012*



*HARMAN*  
Director

*Academic Audit for Quality and Excellence in Higher Education*

Report  
on  
Institutional Academic and Administrative Audit  
(2016-17- to -2020-21)

OF  
Golaghat Commerce College, Golaghat, Assam  
Dates of visit  
6<sup>th</sup>-7<sup>th</sup> May, 2022

*Golaghat Commerce College, Golaghat, Assam*

*W. S. S.*

*[Signature]*  
9/5/2022

Academic Audit Report  
of  
GOLAGHAT COMMERCE COLLEGE  
GOLAGHAT  
(Date: 07-05-2022)

The report prepared is the result of the inspection of the facts and documents as regards the total academia and academic governance of the college. The committee examines and cross-verifies the records and facts that are prepared by the college in strict adherence to the Terms of Reference (NAAC 7 Criteria). Upon thoroughgoing checks and vetting, the Committee records/endorsees few observations, recommendations/suggestions, felt needs and anticipated needs which are given in tabular form as follows.

It is to be noted that records presented by the college authorities bear testimony of the facts. The Committee testifies what are presented in the colleges.

  
(Sarat Chandra Kakaty)

  
(Gopal Ch. Hazarika)

**AUDIT TEAM REPORT ON  
ACADEMIC AND ADMINISTRATIVE AUDIT OF GOLAGHAT COMMERCE  
COLLEGE- 2022**

**Place : Golaghat Pin: 785621 State: Assam**

<i>Section I: GENERAL</i>	<i>Information</i>
<b>1.1 Name &amp; Address of the Institution:</b>	Golaghat Commerce College, Jyoti Nagar, P.O. and Dist. Golaghat, Assam-785621  <a href="mailto:pcomm_glt@bsnl.in">pcomm_glt@bsnl.in</a>
<b>1.2 Year of Establishment:</b>	1972
<b>1.3 Current Academic Activities at the Institution (Numbers):</b>	
• <b>Faculties/ Schools:</b>	<i>NIL</i>
• <b>Departments/ Centres:</b>	16 Departments 1 Centre
• <b>Programmes/ Courses offered:</b>	Programmes <ul style="list-style-type: none"> <li>• Bachelor of Arts (Hons)</li> <li>• Bachelor of Commerce (Hons)</li> <li>• Master of Commerce</li> <li>• Post Graduate Diploma in Tea Plantation Management</li> </ul> Courses: <ul style="list-style-type: none"> <li>• BA in Assamese</li> <li>• BA in Economics</li> <li>• BA in Education</li> <li>• BA in English</li> <li>• BA in Geography</li> <li>• BA in History</li> <li>• BA in Political Science</li> <li>• B.Com (Accounting and Finance, Hons)</li> <li>• B.Com (Banking, Hons)</li> <li>• B.Com (HRM, Hons)</li> <li>• B.Com (Marketing, Hons)</li> <li>• M.Com in Finance</li> <li>• M.Com in Marketing</li> </ul>




<ul style="list-style-type: none"> <li>• <b>Permanent Faculty Members:</b></li> </ul>	45
<ul style="list-style-type: none"> <li>• <b>Permanent Support Staff:</b></li> </ul>	13
<ul style="list-style-type: none"> <li>• <b>Students:</b></li> </ul>	1280
<p><b>1.4 Three major features in the institutional Context (As perceived by the Peer Team):</b></p>	<ul style="list-style-type: none"> <li>• The college hosts a Centre for Tea Plantation Management which offers formal education on Tea</li> <li>• PG in Commerce Program under Dibrugarh University is conducted in the regular mode</li> <li>• The college takes initiatives to provide Entrepreneurial Education with the objective of producing skill full, enterprising and employable graduates.</li> </ul>
<p><b>1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):</b></p>	<p>Visit Schedule of Academic and Administrative Audit, Golaghat Commerce College, Golaghat (06-05-2022 to 07-05-2022)</p> <p><b>Day 0 (06-05-2022):</b>      <b>Arrival 6:00 PM</b>  Team Discussion at place of stay 7:00 PM onwards</p> <p><b>Day 1 (07-05-2022):</b></p> <p>09-15am                      : Arrival at the College</p> <p>09-30am to 10-15 am : Meeting with the Principal and Principal's presentation</p> <p>10-15am to 10-45am : Meeting with IQAC members and presentation of IQAC</p> <p>10-45 am to 12-30pm : Visit to Departments and Departmental Presentation</p> <p>12-30pm to 1-00 pm : Visit to Acc., Admin branch, Accounts branch and common facilities like Canteen, sports etc.</p> <p>1-00pm to 1-45 pm : Lunch on meeting with the GB Members</p> <p>1-45pm to 2-15pm : Interaction</p>




	2-15pm to 3-00 pm : Preparation presentation of the report 3-30pm
<b>1.6 Composition of the Peer Team which undertook the on- site visit:</b>	
<b>Chairman</b>	<b>G. C. Hazarika</b> Professor of Mathematics, DU
<b>Member</b>	<b>S. C. Kakaty</b> Professor of Statistics, DU

<b>Section II: CRITERION WISE ANALYSIS</b>	<i>Observations (Strengths and/or Weaknesses) on Key-Aspects</i> <i>(Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones)</i>
<b>2.1 Curricular Aspects:</b>	
<b>2.1.1 Curricular Design and Development:</b>	<ul style="list-style-type: none"> <li>• The College is affiliated to Dibrugarh University and it follows the syllabus, academic calendar and guidelines framed by the university. Some of the faculty members of the college are also involved in revising the course curriculum by offering suggestions in the board meeting convened by the University.</li> <li>• At the beginning of each academic session, the curriculum concerning the departments is discussed among the faculty members. The total curriculum is thereafter divided and allotted to the concerned teachers.</li> </ul>






	<p>On the basis of the allotted portion of the curriculum, concerned teachers chalk out teaching plans.</p> <ul style="list-style-type: none"><li>• Sessional examinations, group discussions, case study presentations, presentations on course contents are conducted as a part of internal assessment and for the overall development of the students.</li></ul>
<p><i>2.1.2 Academic Flexibility:</i></p>	<ul style="list-style-type: none"><li>• Teaching plans are drawn out in such a way so that sufficient time for revision can be spared, besides completing the entire volume of the course. For the slow learners and other students desirous of clearing their doubts, provision for remedial and tutorial classes are also made in the class routine.</li><li>• The respective teachers specialized in their disciplines; apart from following the syllabus formed by the university, they also engaged in different academic activities like excursion, field-study for practical exposures.</li><li>• Teachers play flexible roles to adhere the needs of both the advanced and slow learners without defying the academic calendar of the college which gives benefits to selected students of the college.</li></ul>

<p><i>2.1.3 Curriculum Enrichment:</i></p>	<ul style="list-style-type: none"> <li>• In order to make curriculum student centric, students have to take part in filed work, project work and excursion etc. for which a specific period is selected as a part of their academic activities. The report of the same is prepared to keep record. The students; with the help of their teachers conduct survey in some select areas about the socio-economic conditions of the locality.</li> <li>• Seminar presentations for development of presentation and communication skills of the students are also conducted as per scheduled academic calendar. These class room presentations carry marks and the marks are also considered for internal assessment.</li> <li>• Departments conduct departmental meetings at regular intervals to analyze the progress of the course and discuss about any other important issues relating to the students, department as well as for the college.</li> </ul>
<p><i>2.1.4 Feedback System:</i></p>	<ul style="list-style-type: none"> <li>• Feedback of the students is collected in each academic session to find out the positive and negative aspects regarding the effectiveness of the curriculum delivery by the</li> </ul>




	<p>teachers as well as of the institution as a whole;</p> <ul style="list-style-type: none"><li>• Parents- teachers meets are also conducted for more effective curriculum delivery by taking suggestions and other aspects to develop a better environment for curriculum delivery. Action plan are also prepared on the basis of the feedbacks given by various stake holders i.e. from students, alumni, parents and teachers.</li><li>• Feedback from the teachers of the college is also collected from time to time for the overall development of the academic and administrative environment.</li></ul>
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<p><b>2.2 Teaching-Learning &amp; Evaluation:</b></p>	
<p><i>2.2.1 Student Enrolment and Profile:</i></p>	<ul style="list-style-type: none"> <li>• Demand Ratio during the year (Average of last five years) - 87.8%</li> <li>• Number of sanctioned seats - 540</li> <li>• Average percentage of seats filled against reserved categories – 121.5% (<i>(Number of OBC/MOBC students admitted are more than available seats)</i>)</li> </ul>
<p><i>2.2.2 Catering to Student Diversity:</i></p>	<ul style="list-style-type: none"> <li>• End semester exam results, mid-term test, presentations, class participation etc</li> <li>• Mentor-mentee programs, peer learning, tutorial and remedial classes, bilingual approach, Incentives</li> <li>• Student- Full time teacher ratio – 18:1</li> </ul>
<p><i>2.2.3 Teaching-Learning Process:</i></p>	<ul style="list-style-type: none"> <li>• Presentations, discussions, debates, assignments, experimental group activities such as group discussions, film screening, drama play etc</li> <li>• Student seminars, Case studies and micro-concept teaching, field trips and study tours</li> </ul>

	<ul style="list-style-type: none"> <li>• Smart Classrooms online teaching by using digital tools like Google Classroom, Google Meet, Zoom, WhatsApp</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• Teachers use the laptops, smartphone, internet, three smart classrooms with overhead projectors and white interactive boards.</li> <li>• Average percentage of full-time teachers against sanctioned posts - 84.09%</li> <li>• Average percentage of full-time teachers with Ph. D. - 23.61%</li> <li>• Number of full-time teachers with Ph. D. in 2020-21: 14</li> <li>• No. of Associate Professor in 2020-21: 6</li> <li>• Average teaching experience of full-time teachers: 17.62 years</li> </ul>
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• University guidelines mandated 20% marks for internal assessment and 80% marks for End-semester examination</li> <li>• Continuous internal assessment system in which different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc.</li> </ul>

	<ul style="list-style-type: none"> <li>• IA displayed in the college notice boards and website within 2 days of assessment completion.</li> <li>• College adopts instant and time-based approach to resolve grievances of students</li> </ul>
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> <li>• Teachers explain the learning objective and the outcomes in the beginning of the semester</li> <li>• Efforts are also made to experience the course outcome through various co-curricular and extra-curricular activities. Students are encouraged to imbibe the course outcome in the learning process.</li> <li>• Average pass percentage of Students during last five years - 62.11</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension:</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• Seminars, Workshops, Webinar has been conducted in the last 5 five years</li> <li>• 9 programmes were conducted during the year 2016-17</li> <li>• 1 programme was conducted during the year 2017-18</li> <li>• 1 programme was conducted</li> </ul>

	<p>during the year 2018-19</p> <ul style="list-style-type: none"> <li>• 12 programmes were conducted during the year 2020-21</li> </ul>
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> <li>• 4 Grants received from UGC for Minor Research Project</li> <li>• Dr. Dipali Gogoi, Dept. of Assamese received an amount of ₹ 2,30,000 in the year 2016</li> <li>• Dr. Pranjal Pratim Dutta, Dept of Accountancy received an amount of ₹ 1,75,000 in the year 2017</li> <li>• Mrs. Neetima Sarmah, Dept of Geography received an amount of ₹ 1,55,000 in the year 2017</li> <li>• Mr. Biman Arandhara, Dept of Education received an amount of ₹ 1,60,000 in the year 2019</li> </ul>
2.3.3 Research Facilities:	<ul style="list-style-type: none"> <li>• The College has constituted a research committee in 2015 known to facilitate and monitor research activities in the college.</li> <li>• The College publishes a peer reviewed journal sponsored by ICSSR "Research Promoter".</li> <li>• A language laboratory was established in 2012 to help students who are keen to develop their speaking skills and</li> </ul>




	<p>personality by organizing workshop, linguistics classes etc.</p> <ul style="list-style-type: none"> <li>• The college has a well equipped laboratory for the Departments of Education and Geography</li> <li>• The College has M.Com in regular mode under Dibrugarh University providing specialization in Finance and Marketing enabling students in progressing to Higher Education.</li> </ul>
2.3.4 Research Publications and Awards:	<ul style="list-style-type: none"> <li>• 2 faculty members recognized as Ph. D guides during the year 2016-17</li> <li>• 33.9% teachers are engaged in publishing research papers in the Journals notified on UGC website during the last five years</li> <li>• 94.9% teachers are engaged in publishing books and chapters in edited volumes/books published and papers in national/international conferences proceedings during last five years</li> </ul>
2.3.5 Consultancy:	<ul style="list-style-type: none"> <li>• MoU with Assam Startup – The Nest: The College has joined hands with Assam Startup – The Nest through IIM Calcutta Innovation Park (IIMCIP) in March, 2021 which is the state incubation center at Guwahati</li> </ul>






	<ul style="list-style-type: none"> <li>• The cell (ECGPC) of Golaghat Commerce College was established for collaborative activities in areas of training and to arrange field/industrial visits and campus interviews</li> </ul>
<p>2.3.6 Extension Activities and Institutional Social Responsibility:</p>	<ul style="list-style-type: none"> <li>• Letter of Appreciation by the Golaghat District Administration in recognition of the College fraternity's active participation and support to administration in the Election process in Assembly and Panchayat Elections</li> <li>• The college's NCC and NSS Units, cells and committees actively participate in the extension activities</li> <li>• 16 activities by NSS and NCC consisting of 375 students during 2016-17</li> <li>• 14 activities by NSS and NCC consisting of 224 students during 2017-18</li> <li>• 10 activities by NSS and NCC consisting of 48 students during 2018-19</li> <li>• 10 activities by NSS and NCC consisting of 162 students during 2019-20</li> <li>• 19 activities by NSS and NCC consisting of 214 students during 2020-21</li> </ul>

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7/5/22

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	<ul style="list-style-type: none"> <li>• College supported the Institute of Chartered Accountants of India by providing examination center for CA aspirants appearing in Foundation, IPCE and Final Exams for November 2020, January 2021 and December 2021.</li> </ul>
2.3.7 Collaborations	<ul style="list-style-type: none"> <li>• The college has entered into MoUs with various education institutions as well as business units</li> <li>• The “Centre for Tea Plantation Management”, Golaghat Commerce College is a joint outcome of the efforts of The North Eastern Tea Association (NETA) and Golaghat Commerce College.</li> <li>• Furkating College on 1<sup>st</sup> October 2019</li> <li>• HPB Girls' College on 2<sup>nd</sup> January 2021</li> <li>• Assam Startup - The Nest, IIM Calcutta Innovation Park (IIMCIP) on 17<sup>th</sup> March 2021</li> <li>• Stationery World on 6<sup>th</sup> April 2021</li> <li>• Sunderlal Sushil Kumar on 6<sup>th</sup> April 2021</li> <li>• North East Tea Association on 2<sup>nd</sup> August 2021</li> </ul>




	<ul style="list-style-type: none"> <li>• Assam Agriculture University on 31<sup>st</sup> August 2021</li> <li>• Dhekeripeta LP School on 4<sup>th</sup> December 2021</li> </ul>
<b>2.4 Infrastructure and Learning Resources:</b>	
2.4.1 Physical Facilities:	<ul style="list-style-type: none"> <li>• The physical facilities are maintained and monitored by administration and respected committees. All classrooms are laid out with adequate infrastructure befitting teaching and learning. Classrooms with furniture, teaching aids are maintained by the attendants and supervised by the respective Head of the Department. The entire college campus along with the classrooms has been enabled with CCTV for effective monitoring.</li> <li>• The auditorium facilitates in conducting various cultural programme, memorial lectures, meetings, International, National, regional and state level seminars and workshops. The playground forming an essential part of the outdoor stadium has been there since the inception of the college. The indoor stadium and the gallery of the outdoor stadium were constructed from UGC aids to facilitate the stakeholders.</li> <li>• There are at present 30 classrooms</li> </ul>

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	<p>enabled with Wifi, 07 smart classrooms with LMS facilities and 02 Seminar Halls.</p>
2.4.2 Library as a Learning Resource:	<ul style="list-style-type: none"> <li>• The 'Chinta Taranga Chora' Library of Golaghat Commerce College is a spacious and well-ventilated library with a collection of 19,614, where Text Books-15,012 and Reference Books number 4,559. The institution has 9 numbers of journal and ,5 E.journal and membership of N-LIST for e-books and e-journals, Sodh-Sindhu and other remote e-resources.</li> <li>• It is partially automated using SOUL 2.0, with average annual expenditure Rs. 3,03,088 per year.</li> <li>• The Average per day attendance of Teachers is 13.28 and Students is about 02 in the last academic year.</li> </ul>
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> <li>• The college has upgraded its IT facilities frequently as per the needs and requirements during the last five years. These includes increase in the number of computers, internet connectivity, new institutional portal, time to time updating of portal, setting up of smart classrooms and ICT-enabled classrooms and seminar halls, online admission, library digitization, etc.</li> <li>• Internet connection bandwidth has been upgraded to 50 M bps on 19-4-</li> </ul>

	2021, as necessitated to support the all-round digitization of the institute. The ratio of Students: Per Computer=10.26: 1
2.4.4 Maintenance of Campus Facilities:	<ul style="list-style-type: none"> <li>• The College has a proper mechanism for development and maintenance of infrastructure and other facilities. Under the direction of the Governing Body, the College Administration utilizes the funds received from RUSA and other agencies to initiate any developmental works and upkeep of the college infrastructure. An active Planning Body is operating in the college to monitor and evaluate the infrastructural, curricular, co-curricular and extracurricular areas.</li> <li>• The Faculty Members as Instructors along with their head of the department bear the responsibility of maintaining their respective laboratories. There are laboratory bearers (both sanctioned and non-sanctioned) responsible for maintaining the laboratory facilities, as per instruction from the departmental heads.</li> </ul>
<b>2.5 Student Support and Progression:</b>	
2.5.1 Student Mentoring and Support:	<ul style="list-style-type: none"> <li>• Average percentage of students benefited by scholarships and free-ships provided by the Government</li> </ul>

	<p>during last five years is 55.9</p> <ul style="list-style-type: none"> <li>• Capacity building and skills enhancement initiatives taken by the institution during last five years include Soft skills , Language and communication skills, Life skills (Yoga, physical fitness) and ICT/computing skills.</li> <li>• A major part of students are benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years.</li> <li>• The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. There are grievance redressal Cell, Anti-ragging Committee and Anti Sexual Harassment Cell. All the cells create awareness. Also there is provision for submission of offline students' grievances.</li> </ul>
2.5.2 Student Progression:	<ul style="list-style-type: none"> <li>• Average percentage of placement of outgoing students during the last five years is 19.26</li> <li>• Total 80 students progressed to higher education during the last five years.</li> <li>• 6 Number of students qualified in state/ national/ international level examinations during the last five</li> </ul>




	years.
2.5.3 Student Participation and Activities:	<ul style="list-style-type: none"> <li>• Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level during the last five years is 44</li> <li>• The college has a Student Union elected every year by holding election through ballot paper voting. The students Council Union follow Lyngdoh Commission report under UGC.</li> </ul> <p>The activities of the Students Union include Creating awareness about students' rights, Organizing College functions including the Annual College Week and participation in Youth Festival held every year by the affiliating university, bringing out the Annual College Magazine:</p> <p>Apart from Student Union there are several committees where students play active roles in realizing their full potential.</p>
<b>2.6 Governance, Leadership and Management:</b>	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>• Dedicated towards its vision of creating conscious, integrated and wholesome human beings and mission of catering academic and professional needs.</li> </ul>




	<ul style="list-style-type: none"> <li>Decentralized and participatory nature of governance followed for all round development</li> <li>Existence of various Committees, Cells and Bodies.</li> </ul>
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> <li>Principal and IQAC coordinator actively coordinates with the Governing Body in the policy making process.</li> <li>Adherence to the Assam Provincialised Colleges and Assam Non Government Management College Rules, 2001 (amended from time to time)</li> <li>Partial implementation of e-governance</li> </ul>
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> <li>Monetary and Non monetary welfare measures undertaken for teaching and non teaching staff</li> <li>Dedication towards increase the number of professional development /administrative training Programmes for both teaching and nonteaching staff</li> <li>Student feedback system plays a key role in faculty performance appraisal</li> </ul>
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>Institution conducts internal and external financial audits regularly.</li> <li>Optimum utilisation of Infrastructural resources, enabling use by various stakeholders</li> <li>Human resources are widely engaged in community support and welfare activities</li> </ul>
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>IQAC organises programs such as National and International Webinars, Digital initiatives,</li> </ul>



	<p>Institutional collaboration, Block &amp; room numbering initiative, signage of various types, Plastic-free and tobacco-free campus.</p> <ul style="list-style-type: none"> <li>• M. Com regular course in Marketing and Finance, Self financing course- Tea plantation Management.</li> <li>• Renovation of the college library.</li> </ul>
<p><b>2.7 Innovations and Best Practices:</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p>2.7.1 Environment Consciousness:</p>	<ul style="list-style-type: none"> <li>• The college has taken measures to reduce plastic pollution on campus, with a particular focus on the elimination of plastic bottles, single-use plastic bags etc.</li> <li>• Every year World Environment Day is celebrated to encourage awareness and environmental protection.</li> <li>• The college has conducted Environment and Energy Audits.</li> <li>• Various initiatives have been taken to ensure effective waste management of solid, liquid and E-wastes generated in the campus.</li> <li>• Rain water is harvested and used to water the garden in the campus.</li> <li>• LED and Motion sensor bulbs are used to conserve energy.</li> <li>• Bio gas fuel is produced and used in the canteen.</li> </ul>




	<ul style="list-style-type: none"> <li>• The college maintains ornamental garden, medicinal garden and other precious trees.</li> <li>• The vehicles of only the staff members are permitted to enter and park inside the campus.</li> </ul>
2.7.2 Innovations:	<ul style="list-style-type: none"> <li>• The College has constituted a research committee in 2015 known to facilitate and monitor research activities in the college. The Research Committee facilitates and provides necessary guidance to the faculty members in submitting research proposals to UGC and other funding agencies. The College publishes a peer reviewed journal sponsored by ICSSR "Research Promoter"</li> <li>• A Vermi Compost plant is run and managed by college to recycle waste materials from the college campus into nutrient rich fertilizer. It also helps in sensitizing students and college staff about organic decomposition, the soil food web, and the relationships between earthworms and ecological sustainability.</li> <li>• The college has a well equipped laboratory for the Departments of Education and Geography consisting of equipments such as Tachistoscope (Electrical and Manual), Mirror Drawing Apparatus (Electrical and Manual), Human Maze Learning Electrical, Colour</li> </ul>




	<p>Preference Test (Electrical and Paper), Alex Pass Along Test, Memory Drum Apparatus, TAT Card, KOH's Block Design Test in the Education Laboratory. The Geography Laboratory is equipped with Planimeter, Rotameter, Barometer, GPS Navigator, Weather Map, Plane Table Survey Instrument, Theodolite, Parismatic Compass etc.</p>
<p>2.7.3 Best Practices:</p>	<p><b>Best Practice: 1. Fostering Community Empowerment and Capacity Building through Social Service</b></p> <ul style="list-style-type: none"> <li>● In the last five years, the college has been taking various social service and community development initiatives with partner organizations and members from the local communities around topics of development, education, health care, gender rights etc.</li> <li>● This practice is aimed at working collaboratively and productively with the community and is in consonance with the initiatives taken by Ministry of Human Resource Development on "Fostering Social Responsibility in Higher Education Institutions" in 2012.</li> <li>● The college has organized awareness programmes, financial literacy camps, health camps, skill development workshops for</li> </ul>

	<p>community children, Yoga workshops etc. The college staff and students offer volunteer services periodically. The local community is given access to different facilities such as the playground, stadium, street etc.</p> <ul style="list-style-type: none"> <li>● The welfare services provided by Golaghat Commerce College have brought about the spirit of cooperation and collaboration with the neighbouring communities of Golaghat district.</li> </ul> <p>Best Practice no. 2</p> <p><b>Title of the Practice: Centre for Tea Plantation and Management (CTPM)</b></p> <ul style="list-style-type: none"> <li>● The Centre for Tea Plantation and Management (CTPM) offers vocational education in the field of Tea Plantation Management</li> <li>● The centre was formed in collaboration with North East Tea Association (NETA) in 2016-17</li> <li>● The centre conducts a Post Graduate Diploma course in Tea Plantation Management (PGDTPM) which is realistic and market oriented.</li> <li>● The course is experiential, learner-centric and industry driven with strong industry</li> </ul>
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	<p>linkage. The students pursuing the course visit various tea gardens of Assam for obtaining firsthand knowledge on tea cultivation, processing and labor management.</p> <ul style="list-style-type: none"> <li>• A soil testing laboratory has been developed to analyse different soil chemical and physical parameters.</li> <li>• Students after successful completion of this course have received employment in Tea Estates across Assam as Assistant Managers of tea plantations or entrepreneurs focusing on profitable and sustainable tea cultivation.</li> </ul>
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<p><b>Section III: OVERALL ANALYSIS</b></p>	<p>Observations (Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five bullets for each)</p>
<p>3.1 Institutional Strengths:</p>	<ul style="list-style-type: none"> <li>• Well ventilated ICT enabled classrooms, seminar halls, conference hall, auditorium and library.</li> <li>• Well maintained Botanical garden with vegetables, medicinal ,ornamental plants, provides aesthetic satisfaction.</li> <li>• Many Teaching and Non teaching staff serving our college from last decades.</li> </ul>




	<ul style="list-style-type: none"> <li>• Cooperative and devoted teaching and non teaching staff.</li> <li>• Initiatives are taken to go beyond the campus and reach out to the underprivileged in nearby communities and provide them access to entrepreneurial knowledge and skill sets. The idea is to introduce students to social entrepreneurship and teach them the importance of giving back to their communities.</li> <li>• The College has undergone Energy and Academic Audit.</li> <li>• The College is ISO Certified</li> <li>• MOUs signed with various agencies for different purposes.</li> <li>• E-Governance in the field of Admission, Examination, Finance and Accounts.</li> <li>• The college publishes an ICSSR Sponsored Peer reviewed journal Research Promoter where students are encouraged to publish research articles on entrepreneurship and allied areas.</li> </ul>
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• Research atmosphere is difficult to maintain.</li> <li>• Most of the students come with poor academic background</li> </ul>




	<ul style="list-style-type: none"> <li>• Maximum vernacular media students especially Assamese and Hindi medium needs more efforts to upgrade them</li> <li>• Drop out of students</li> </ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> <li>• College seeks to strengthen the quality of community outreach activities planned in collaboration with industries.</li> <li>• Technology mediated teaching and learning offers opportunities for evolving flexible curriculum.</li> <li>• To improve Add on courses and other post graduation courses to make students confident and knowledgeable for getting placement</li> <li>• The college has collaborated with Assam Startup - The Nest, an initiative of the Government of Assam to promote entrepreneurship and the growth of startup culture in the state.</li> <li>• Active participation of all stakeholders in all programmes</li> </ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"> <li>• Shortage of funds makes difficulties to provide quality education.</li> <li>• To increase pass percentage &amp; completion rate</li> <li>• To reduce the dropout rate</li> </ul>




#### Section IV: Recommendations for Quality Enhancement of the Institution

##### Recommendation(s)

- Assamese Department be advised to develop a "Collocation Dictionary" in collaboration/conjunction with the Department of English. This exercise will surely enrich our language and culture.
- Encouragement to faculty members to enhance their qualifications
- Motivate faculties for financial resource mobilization through research and consultancy work, and also to publish quality research papers
- Laboratories and ICT infrastructure and library services may be suitably upgraded to avoid its obsolescence, and meet the requirements of the stake holders
- Collaborations and interactions with Industry, research organizations, institutions and Universities should be encouraged and supported.
- Enterprise Resource Planning (ERP) be fully implemented.
- Soft skills be introduced in the College.
- Ramps be provided to every building of the College.
- Location of the college is good for demographic inclusion i.e., location has scope for creation of demographic dividend.
- Compliances of the Recommendations of the previous NAAC visit be put on record
- SSR be crosschecked before presenting it to the NAAC Peer Team
- Basics First: The teachers, college/university administrators must reach out to the students.
- Teaching be improved in order to instill in students (the critical bent of mind) the original thinking
- Steps be taken to appreciate the quality of overall education and then social returns in terms of quality graduates capable of addressing social concerns, and responsibilities of society and societal problems. Steps may be:
  - i. Good teaching is the Mantra
  - ii. Strict vigilance/monitoring in teaching-learning process
  - iii. Weekly/monthly assignments by concerned faculty members
  - iv. Fortnightly/Monthly/Bimonthly colloquium be organized to update the



students with latest/current social/economic/political/banking issues,

- v. Students be trained to:
    - Problem formulation
    - Problem Solving
    - Case Studies
  - vi. Stress be given on remedial teaching/doubt clearing sessions, tutorial and extra classes twice/thrice a week
  - vii. UG students be rigorously trained/taught Grammar, Composition, Translation etc.
  - viii. Students be trained/acquainted with writing skills such as precis/letters (business/Advertising/Communication etc.), Assignments writing, Statement of purpose etc.
  - ix. Students should be trained in Spoken and Communicative English
  - x. Faculty members of English and Assamese be given space (incentives/time etc.) to get engaged in assignments
- College Academics should go hand in hand with the University and the UGC guideline and reforms
  - UG students be given space/opportunities or they may be trained how to formulate problems and solve problems
  - Instill/nurture in students the Exercise Solving Habit especially in Mathematics and Science
  - Academic Audit is encouraging to the overall good of the college. Exercise of this sort will stimulate/fillip the quality journey of education of the college
  - Adopt right mix of Chalk and Talk /Lecture and ICT applications in the teaching-learning process
  - Solutions to quality education solely lies in how the teachers deliver so, we should reach out to students.
  - Efforts may be directed for recruitment and retention of quality faculty with appropriate cadre ratio.
  - Efforts can be made to acquire full autonomy from the University

**Strong points:**

- Soil Testing Laboratory is functional in the College to provide service to the nearby Tea gardeners.
- Rain Water Harvesting is in vogue on the college campus.
- Bio Gas Project is in place.
- Vermi Compost Plant is functional.
- There is a strong collegiality in the College. There exists a plenary discussion and discourse while making decisions for the college.
- Green Audit is also encouraging to maintain a pollution free, conducive atmosphere in the college
- ISO certification of the college.
- Gender Audit is in process.

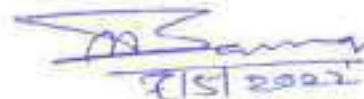
**Felt-need:**

- Concurrence to the faculty positions to be commensurated.
- To elevate the college to an autonomous status by creating right ambience (Academic, Finance and Administrative) on the college campus. Meaning is that college requires to be financially and academically well endowed.

**Anticipated Need:**

- To implement NEP 2020 and addressing its ramifications (offshoots).
- Number of Boys Hostels to be augmented

I agree with the Observations of the Team as mentioned in this report.



*Signature of the Head of the Institution*  
Seal of the Institution  
Principal  
Golaghat Commerce College  
Golaghat, Assam

**Signature of the Peer Team Members:**

<b>Name and Designation</b>	<b>Designation</b>	<b>Signature with date</b>
Prof. G. C. Hazarika Former Director, College Development Council & Centre for Computer Studies; Prof. Dept. of Mathematics, Dibrugarh University, Dibrugarh-786004	Chairperson	 07/05/2022
Prof. Sarat Chandra Kakaty Dean, Faculty of Science and Engineering; Professor of Statistics, Dibrugarh University-786004	Member	

**Place:** Golaghat, Assam

**Date:** 7<sup>th</sup> May, 2022