

Date: 10/04/2021

Signatures of Members Present

- 2) ~~...~~
- 2) ~~...~~
- 6) ~~...~~
- 8) ~~...~~
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- ...

Dr. Chingakham Vaphei

15/ Bismillah Soley 10/4/21

16/ Biman Arundhara

20/ ~~...~~

22/ ~~...~~

22/ ~~...~~

26/ ~~...~~

28/ Dr. Kaba Haanliq

29/ ~~...~~

26/ ~~...~~

17. P. Manali

18/ Maloti Bangthai 10/4/21

19/ ~~...~~

20. Sasanika Sasanika

21. Ankur Bora

22. Mosurana Saikia

23. Dibyendu Patil 10/4/2021

24. ~~...~~

25. Anjana Nath

26. Syati rekha Bara 10.4.2021

27. ~~...~~

28. ~~...~~

29. Pulumoni Gogoi

30. ~~...~~

31. Himadri Gogoi

32. Sruha Hazarika

10/4/21

10-4-2021
10/4/21

- 33. Dr. Rinki Das
- 34. Sonashree Das.
- 35. Sharmila Dutta Sameli.
- 36. Nandini Baruah.
- 37. Smadhinata Gogoi
- 38. Reema Baruah.

Rag
Egar
10/04/2021
S. S. S.
B. S. S.
10/04/2021
S. S. S.
R. S. S.

Proceeding of the Emergency Meeting held on 10/04/2021 at Rana Tamuly Memorial College Auditorium

Date: 10/04/2021

Time: 1 PM

An emergency meeting was convened by the Principal, Dr. Utpal Sarma to discuss the progress of preparation for NAAC assessment by all departments. The Principal in his speech asked all teachers to cooperate with the IQAC for preparation of SSR and the AQARs. He suggested all departments to maintain and regularly update all departmental records and also to use ICT tools and resources in their classes. He stated that having smart boards in all classrooms is a challenge from the financial perspective. All the cells were asked to undertake different activities and maintain data. He stressed on the optimum utilization of all existing resources in the college. Further, the Principal informed that the college is taking initiative to open a few vocational courses in partnership with Assam Skill Development Mission and Assam Agricultural University. An MoU has already been signed with Assam Agricultural University for this purpose.

IQAC Coordinator, Dr. Pranjal Pratim Dutta intimated the gathering of the progress for NAAC assessment. The deadline for submission of AQAR for two session, 2018-19 and 2019-20 is 31st May, 2021. He thanked the teachers for cooperating with the IQAC and requested them to submit all required data within 12th April, 2021. He informed that the Alumni data available at present is not adequate and it would be more convenient if all departments created their own alumni groups. He said that the college have signed MoUs with Assam Agricultural University and Assam Startup, NEIST. He asked all departments, cells to take photographs only with a Geo Tag application.

Many members present in the meeting put forward their comments and suggestions. Ms. Reema Rekha Buragohain, Assistant Professor, Department of Education and Convenor of the Campus Beautification Committee said that the committee has resolved to take a few activities such as cleaning of the campus, renovation of the ladies' urinal, scientific naming of trees in the campus, mandatory gifting of plants by faculty members and repairing the water facility in the Arts building. Mr. Manash Pratim Sharma, Assistant Professor, Department of Banking suggested that the notice board system should be renovated and digitised. Dr. Karabi Devi, Assistant Professor, Department of Mathematics and Statistics emphasised the importance of having a crèche facility in the campus, a proper rain water harvesting system and fire extinguishers to mitigate any fire disasters. Ms. Moonmoni Baruah informed that the department of Economics have already started mentoring system.

IQAC Coordinator, Dr. Pranjal Pratim Dutta provided a list of the files to be maintained in each department. The principal concluded the meeting by requesting all teachers to remain active and devote their time for the benefit of the college.


Principal
Golaghat Commerce College
Golaghat, Assam, India